



**EAST RENFREWSHIRE  
BUILDING STANDARDS SERVICE  
THE LICENSING (SCOTLAND) ACT 2005**

<p>Application for <b>BUILDING STANDARDS CERTIFICATE</b></p> <p><b>Section 50 of the Licensing (Scotland) Act 2005</b></p> <p>1. Full Name of Applicant</p> <p>Address: (including Business Hours Telephone Number)</p>	<p><b>FOR OFFICIAL USE ONLY</b></p>		
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Date Received:</td> <td style="width: 75%;"></td> </tr> </table>	Date Received:	
Date Received:			
<p>2</p> <p>Full Name of Agent (if applicable)</p> <p>Address: (including Business Hours Telephone Number)</p>			
<p>3</p> <p>Name and Address of Premises:</p>			
<p>5. Date of Sitting of Licensing Board for which Building Standards Certificate may be required</p> <hr style="width: 20%; margin-left: 0;"/> <p>6. Is a Building Standards Certificate required?</p>			

<p><u>Please give the following information:</u></p> <p>Date and Reference of Completion Certificate under Section 18 of the Building (Scotland) Act 2003.</p> <p>Date of Grant of Permission for the temporary occupation or use of the Premises granted under Section 21(3) of the Building (Scotland) Act 2003.</p> <p style="text-align: center;"><b>OR</b></p> <p>No such Completion Certificate or Permission is required.</p>	
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Signature..... Date.....

**NOTE**

This application should be lodged with the Building Standards Service, East Renfrewshire Council, Environment Department, East Renfrewshire Council, 2 Spiersbridge Way, Spiersbridge Business Park, Thornliebank, East Renfrewshire, G46 8NG Telephone: 0141 577 3001 at least seven days prior to the lodging of the application for a Premises Licence.

A fee of £105.50 is required for the building standards certificate.

Payment has been made by- debit/credit card

**If your application has been submitted successfully online you will receive an automated response**

**Ways to pay:**

**Online-** to pay by credit or debit card go to [www.eastrenfrewshire.gov.uk/doitonline](http://www.eastrenfrewshire.gov.uk/doitonline)

**Phone -** to pay by credit or debit you can contact the Payment Contact Centre on 0141 577 3008, Monday to Friday, 9.00am to 4.15pm

**ADDRESS TO WHICH YOU SHOULD SEND YOUR APPLICATION**

**East Renfrewshire Council, Environment Department, 2 Spiersbridge Way, Spiersbridge Business Park, Thornliebank, East Renfrewshire, G46 8NG Telephone: 0141 577 3001**

**Data Protection Act 2018**

The information you supply on this form will be used by East Renfrewshire Council to process your application. We may also use your information to verify your identity where required, contact you by post, email or telephone and to maintain our records. The council will use this information because we need to do so to perform a task carried out in the public interest. The information may be shared with other Council services and agencies who may be consulted on the application. You can find out more about how we handle this information and your rights in respect of it by going to [www.eastrenfrewshire.gov.uk/planningandbuildingstandardsprivacy](http://www.eastrenfrewshire.gov.uk/planningandbuildingstandardsprivacy). If you do not have access to a computer and wish a paper copy please let us know by contacting us at [buildingstandards@eastrenfrewshire.gov.uk](mailto:buildingstandards@eastrenfrewshire.gov.uk) or by telephone at 0141 577 3001.