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CREATIVE AND DIGITAL INDUSTRIES

- Computer Games Development – SCQF Level 5 & 6
- Creative and Digital Media – SCQF Level 6
- Cyber Security – SCQF Level 6
- ICT Hardware Systems Support – SCQF Level 6
- ICT Software – SCQF Level 6
- Photography – SCQF Level 6
- Professional Theatre Preparation – SCQF Level 6
- Sound Productions – SCQF Level 6
- Television Production – SCQF Level 5

FASHION AND DESIGN

- Fashion Brand Retailing – SCQF Level 7

HAIR AND BEAUTY

- Barbering – SCQF Level 5
- Beauty and Complementary Therapy Skills – SCQF Level 4
- Creative Beauty Skills with Hair Styling – SCQF Level 4
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- Hairdressing – SCQF Level 4

HORTICULTURE, HOSPITALITY AND LANDSCAPING

- Food and Drink Operations – SCQF Level 6
- Grow Cook and Eat – SCQF Level 1
- Horticulture – SCQF Level 4
- Introduction to Barista Skills
- Introduction to Food Service Skills – SCQF Level 3/4
- Professional Cookery – SCQF Level 4
- Shoestring Cookery

HUMANITIES & SOCIAL SCIENCES

- Access to Primary Education / Childhood Practice – SCQF Level 6
- Introduction to Teacher Education

NAUTICAL

- Maritime Skills – SCQF Level 5

PERSONAL DEVELOPMENT

- Commercial Ventures – SCQF Level 3/4
- Transitions Programme – SCQF Level 3/4

SPORTS

- Sport and Recreation – SCQF Level 5

UNIFORMED & EMERGENCY SERVICES

- Police Studies – SCQF Level 7/8
- Uniformed and Emergency Services – SCQF Level 4

VEHICLE SYSTEMS

- Automotive Skills – Green Power – SCQF Level 4

Further Information
What is East Renfrewshire’s Vocational programme?

East Renfrewshire’s Vocational Programme brings various council services together with local employers and colleges of further education, to provide a range of stimulating vocational courses for pupils. The programme currently offers approximately 500 places providing a broader range of options for East Renfrewshire pupils entering 5th or 6th year (with S4 places available) offering them the opportunity to study for a vocational or national qualification together with their other subjects.

Who can apply for a place on the programme?

Pupils attending East Renfrewshire secondary schools who are about to enter 5th or 6th year (S4 are eligible). Places are limited; therefore pupils will be nominated and interviewed by their school prior to a place being offered. If courses are oversubscribed or pupils are unsuccessful they will be placed on a reserve list and advised if a place becomes available.

How is the programme delivered?

Courses run during the academic year and will be delivered within the school week. Locations and duration are given in the appropriate programme page. Pupils do not attend during in-service days, exams, public holidays and/or school holidays.

What is a Foundation Apprenticeship?

A Foundation Apprenticeship can help young people gain valuable, real-world work experience and access work-based learning while still at school, closing the gap between the classroom and the workplace.

By giving young people earlier exposure to the world of work, we’re helping them develop the skills, experience and knowledge they’ll need when they leave school.

For young people it’s the chance to get a head start on their careers by gaining an industry-recognised qualification, work on real projects and broaden their career options when they leave school.

And for employers, it’s the chance to attract highly motivated and committed young people who are willing to learn, identify young people who are right for their business and ensure their organisation has people with the skills they need.

Learning in the workplace

Foundation Apprenticeships are a work-based learning opportunity for secondary school pupils in S5. Young people spend time out of school at college or with a local employer, and complete the Foundation Apprenticeship alongside their other subjects like National 5s and Highers.

The qualification takes two years to complete and is linked to one of six key sectors of the Scottish economy, so young people are getting industry experience which will help them kick-start a successful career in their chosen field.

A Foundation Apprenticeship can lead straight into a job, further study at college or university, or a Modern Apprenticeship.
Joining
- All secondary schools in East Renfrewshire participate in this programme, so places are limited. The vocational programme office and your school can provide you and your parents with further information on each option and its availability.
- You will discuss with your Pastoral/Pupil Support Teacher the most suitable course.
- Prior to starting and once your place has been confirmed your parent or carer must complete a “joining form”.
- The joining form provides written permission for you to attend.

Transport
- Transport will take you to your location and will return you back to school at the end of the afternoon.
- If you do not live near the school your parent or carer will need to make arrangements to pick you up at the end of the day if they do not wish you to make your own way home.
- There may be some independent travel.

Health & Safety
As some of the options will require you to operate equipment, use tools or work in certain specialised areas, special clothing may be required, known as “personal protective equipment” (PPE). If required you will be provided with PPE.
- You must bring your PPE each week. Please complete back page of joining form.
- All training venues, activities and tasks that you undertake have been risk assessed to ensure safety standards are met.
- You are expected to conduct yourself in a safe and appropriate manner.
- All bus and taxi drivers work to specific standards, fully observing health and safety regulations.

How will a vocational course help me?
- Vocational courses are intended to provide a pathway for you to employment, training or further and higher education.

Who would consider these options?
- You should be well mannered, mature, well behaved and keen to adapt to a college learning environment.
- You should be interested in learning about your chosen option.
- You should be prepared to fully participate in all aspects of the programme.
- You should be working at the appropriate level in school with an aptitude and enthusiasm for your chosen option.

The difference
- Vocational qualifications are part of the same structure and covered by the same arrangements as subjects delivered in school.
- Whilst progressing through the programme, you will naturally work towards five core skills which are transferable into the world of work: communication, numeracy, working with others, problem solving and information technology.
- All courses have been developed to recognise the needs of future employers, and in most cases the relevant industry sector has assisted with the development.
Gateway Shared Services

Gateway is a dynamic public sector, not-for-profit organisation, which specialises in providing online and printed careers, education and work-related information resources for young people. These support the development of career management and employability skills.

Resources

The valuable resources available in school and online include:

- **Planit** at [www.planitplus.net](http://www.planitplus.net)
  Providing accurate, up-to-date information on: over 700 jobs, college and university courses throughout Scotland and a range of interactive tools.

- **Workit** at [www.workit.info](http://www.workit.info)
  An online system for managing work placement applications, used by pupils to identify and book suitable placements.

Find out more about Gateway by visiting [www.ceg.org.uk](http://www.ceg.org.uk)

Skills Development Scotland

- **My World of Work**
  As you move through secondary school, you have lots of exciting decisions to make about the route you want to take. You might be navigating through your subject choices, or deciding what you want to do when you leave school. Either way, your future is in your hands. But don’t worry. My World of Work is here to support you as you find your path – whatever stage you’re at in your journey.

The Scottish Credit and Qualifications Framework
ESOL

Glasgow Clyde College – Cardonald Campus
SCQF LEVEL 2/3 – Open to S4/5/6 Pupils

COURSE OUTLINE
ESOL (English for Speakers of Other Languages) is aimed at pupils who have a first language other than English. There will be an intensive focus on improving English for work and study. Tutors will use a variety of teaching methods such as role play and group work to enable you to improve your understanding of English and your productive skills. These skills will increase your confidence in everyday life and will help you communicate in the home, with your family and in social situations. We also include work on citizenship.

ATTENDANCE PATTERN
Tuesday & Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY
If you do not have a result and Certificate from a recent ESOL test we will arrange that you have a diagnostic test with us. This will ensure that you are at the right level to study ESOL National 2/3.

ACCESS AND CONTINUED LEARNING

ESOL
Glasgow Clyde College – Cardonald Campus
SCQF LEVEL 2/3 – Open to S4/5/6 Pupils

VOCATIONAL OPTION BREAKDOWN
Please note, you will be studying units at SCQF Level 2/3, this is not a Group Award:
• Language skills covering the 4 modes of Writing, Reading, Listening and Speaking

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
This course will allow a taster of what to expect in further education. It will give you knowledge which could assist in getting employment or alternatively a full time position on a further education course.

Valuable resources available in school and online include:
• World of Work at www.myworldofwork.co.uk
• Planit at www.planitplus.net
• Workit at www.workit.info
UP IN THE AIR

City of Glasgow College – City Campus
SCQF LEVEL 4/5 – Open to S5/6 Pupils

COURSE OUTLINE
This course brings together the world of travel, events and hospitality in an innovative and inspirational way. A practical course which will focus on developing a range of skills within the City of Glasgow College CITYAIR resource which is a simulated airline cabin and purpose built Airline Check in desks. You will develop a range of food and drink service skills from counter service to Barista training, plan and participate in events within a realistic live restaurant environment. To further enhance learning, visits are included to Tourist destinations within the city and Glasgow Airport.

ATTENDANCE PATTERN
Tuesday & Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY
You must have:
• National 4 English and Maths
• 1 other subject at National 4

QUALIFICATION BREAKDOWN
Please note, you will be studying 5 units at SCQF Level 4/5, this is not a Group Award:
• Service of Food and Drink
• Introduction to Beverage’s
• Assist with an Event
• Event Theming
• Working as Air Cabin Crew
• Resort Representation: An Introduction

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Employment and/or training in the hospitality, events and tourism related industry

Valuable resources available in school and online include:
• World of Work at www.myworldofwork.co.uk
• Planit at www.planitplus.net
• Workit at www.workit.info

AVIATION AND TRAVEL
• World of Work at www.myworldofwork.co.uk
• Planit at www.planitplus.net
• Workit at www.workit.info

UP IN THE AIR
AND ON THE GROUND
City of Glasgow College – City Campus
SCQF LEVEL 4/5 – Open to S5/6 Pupils

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Please note, you will be studying 5 units at SCQF Level 4/5, this is not a Group Award:
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• World of Work at www.myworldofwork.co.uk
• Planit at www.planitplus.net
• Workit at www.workit.info

UP IN THE AIR
AND ON THE GROUND
City of Glasgow College – City Campus
SCQF LEVEL 4/5 – Open to S5/6 Pupils

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Please note, you will be studying 5 units at SCQF Level 4/5, this is not a Group Award:
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• Introduction to Beverage’s
• Assist with an Event
• Event Theming
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• Resort Representation: An Introduction

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Employment and/or training in the hospitality, events and tourism related industry

Valuable resources available in school and online include:
• World of Work at www.myworldofwork.co.uk
• Planit at www.planitplus.net
• Workit at www.workit.info
ACCOUNTING

South Lanarkshire College
SCQF LEVEL 6 – Open to S5/6 Pupils

COURSE OUTLINE
The aim of this Higher course is to help you understand and use financial information. You will learn to prepare accounting statements as well as analyse, interpret and report on a company’s financial performance. The skills you will develop in this course include numeracy and logical reasoning. The course combines practical and theoretical aspects of learning related to accounting, and will allow you to use IT for some tasks. Accounting relates to many aspects of everyday life, and therefore will provide you with experiences which are topical and will develop skills for learning, life and work. You will learn to think logically and to apply accounting principles, thereby supporting your personal financial awareness.

ATTENDANCE PATTERN
Tuesday & Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY
You must have:
• National 5 Accounting and English or
• National 5 Maths and English
Studying towards Higher Maths and strong skills in MS Excel would be advantageous.
You should enjoy working with numbers and be capable of working to a high degree of accuracy.

QUALIFICATION BREAKDOWN
Accounting SCQF Level 6:
• Financial Accounting
• Management Accounting

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Modern Apprenticeship
• Employment
• A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications

Valuable resources available in school and online include:
• World of Work at www.myworldofwork.co.uk
• Planit at www.planitplus.net
• Workit at www.workit.info
ACCOUNTANCY – FOUNDATION APPRENTICESHIP

City of Glasgow College or West College Scotland
SCQF LEVEL 6 – Open to S5 Pupils for 2 Year Model / S6 for 1 Year Model

COURSE OUTLINE
The aim of the Foundation Apprenticeship Accounting course is to help you understand and use financial information. You will learn to record financial accounting information (and bookkeeping), prepare financial information, indirect tax, analysing accounting information, management accounting and professional ethics for accountants.

ATTENDANCE PATTERN
2 Year Model – City of Glasgow:
Year 1: Tuesday and Thursday (pm) August to May. 1 week in June (Mon - Fri 9.30am - 4.00pm)
Year 2 proposed attendance: Thursday all day shared between college and work experience placement. 1 week in June (Mon - Fri 9.30am - 4.00pm)

1 Year Model – West College Scotland:
Monday, Tuesday, Wednesday and Thursday (1.30pm to 4pm) from August to November
2 afternoons at college (Monday, Tuesday or Wednesday 1.30pm to 4.00pm) and a full day work placement from November to June.

Please note: this option may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed

PUPIL ELIGIBILITY
City of Glasgow – 2 Year Model
Pupils intending to leave school at the end of S6 with minimum of 1 or more Highers incl. English and Nat 5’s. Essential criteria as follows:
• Achieved or working towards Higher English (A-C) by end of S6
• Achieved or working towards Nat 5's (A-C)

West College Scotland Foundation Apprenticeship – 1 Year Model
You must have:
• Achieved National 5 English and Maths at grade A or B by end of S5
• National 5 Business Studies will be advantageous
• Working at Higher level in S6

QUALIFICATION BREAKDOWN
Foundation Apprenticeship in Accountancy – GN7T-46
National Progression Award (NPA) in Accountancy
• Preparing Management Accounting Information
• Analysing Account Information
• Preparing Financial Accounting Information
• Recording Data in the Ledger
• Professional ethics for Accountants
• Work Placement

AAT (Association of Accounting Technicians) Advanced Diploma in Accounting (part of)
• Advanced Bookkeeping
• Final Accounts Preparation
• Indirect Tax

A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements including work shadowing, industry talks, industry visits and work related training.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Modern Apprenticeship
• Employment
• A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications

Valuable resources available in school and online include:
• World of Work at www.myworldofwork.co.uk
• Planit at www.planitplus.net
• Workit at www.workit.info
BUSINESS

South Lanarkshire College
SCQF LEVEL 7/8 – Open to S5/6 Pupils

COURSE OUTLINE
The Higher National Certificate in Business aims to develop the required knowledge and skills required for employment in a business environment, enabling you to enter a range of administrative, commercial or managerial positions. It will provide you with the opportunity to adopt an innovative and creative approach to work; give you the tools to respond quickly to challenges posed by changes in the business environment.

ATTENDANCE PATTERN
Monday, Tuesday, Wednesday (1.30pm to 4pm) and Thursday all day (9.30am to 4pm).

Please note, that unlike other options, this option is continuous attendance from August to June and may impact on attendance of other subjects.

PUPIL ELIGIBILITY
You must:
• have 3 passes at National 5, which should include English and a Business subject
• any relevant Scottish Group Award at SCQF level 5 or SCQF level 6 (Higher)
• be able to work at Higher (SCQF Level 6)

QUALIFICATION BREAKDOWN
Higher National Certificate (HNC) in Business – SCQF Level 7/8
Mandatory Units:
• Managing people and Organisations
• Marketing: An Introduction
• Economic Issues: An Introduction
• Business Accounting
• Communication: Business Communication
• I.T. in Business: Spreadsheets
• I.T. Applications Software 1
• Business: Graded Unit 1

A range of Optional units are available such as:
• Company Law: An Introduction
• Creating a Culture of Customer Care

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
Undertake further academic qualifications such as:
• Higher National Diploma (HND) in Human Resource Management, Business, Accounting or Legal Studies
• Articulation agreements are in place with a range of Universities for progression into 2nd or 3rd Year degree programmes

EMPLOYMENT OPPORTUNITIES:
• The Higher National Certificate/Diploma (HNC/D) in Business prepare candidates for a wide range of employment opportunities in Business such as:
• Office Supervisor • Assistant Manager/Manager • Team Leader
BUSINESS AND MARKETING

South Lanarkshire College
SCQF LEVEL 5 – Open to S5/6 Pupils

COURSE OUTLINE
This National Progression Award (NPA) in Business and Marketing will provide you with theoretical knowledge of marketing principles in business. It will offer you the foundation knowledge and skills in market research, promotion, event organisation, customer care and selling skills. It aims to provide you with the opportunity to develop skills and aptitudes that will improve your employment potential and career development within this business area.

ATTENDANCE PATTERN
Tuesday & Thursday afternoons (1:30pm to 4pm). The duration of the course is August to May

PUPIL ELIGIBILITY
You must have:
• 3 passes at National 4, which should include English and Maths
• A genuine interest in Business and Marketing

QUALIFICATION BREAKDOWN
National Progression Award in Business and Marketing – SCQF Level 5:
Mandatory Units
• Management of Marketing and Operations
• Marketing: Basic Principles

You will study optional units to be discussed with your lecturer:
• Management of People and Finance
• Skills for Customer Care

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Modern Apprenticeship
• Employment
• A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree.

The level you might enter would depend on the level and relevance of your other qualifications
BUSINESS SKILLS – FOUNDATION APPRENTICESHIP

City of Glasgow College or West College Scotland
SCQF LEVEL 6 – Open to S5 Pupils for 2 Year Model / S6 for 1 Year Model

COURSE OUTLINE
The aim of the Foundation Apprenticeship is to provide you with a range of business and IT skills allowing you to apply a solutions-based approach to improving business processes, to work logically and methodically to pre-set deadlines.

ATTENDANCE PATTERN
2 Year Model – City of Glasgow:
Year 1: Tuesday and Thursday (pm) August to May. 1 week in June (Mon - Fri 9.30am - 4.00pm)
Year 2 proposed attendance: Thursday all day shared between college and work experience placement. 1 week in June (Mon - Fri 9.30am - 4.00pm)

2 Year Model – West College Scotland
Year 1: Tuesday and Thursday (pm). The duration of the course is August to June
Year 2 proposed attendance: Tuesday (1:30 to 4pm) at college. Thursday all day shared between college and work experience placement

Please note: Year 2 may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

1 Year Model – City of Glasgow
All day Tuesday at college/All day Thursday shared between college and work placement. 1 block week in June (Mon - Fri 9.30am - 4.00pm)

Please note: this option may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

PUPIL ELIGIBILITY
City of Glasgow
Pupils who plan to leave school at the end of S6 with minimum of 1 or more Highers in relevant subject areas and National 5’s. Essential criteria as follows:

• Achieved or working towards Higher (A-C) in relevant subject areas – Economics, Accounts, Business etc. by end of S6
• Achieved or working towards National 5’s (A-C)

West College Scotland
• National 5 in either English, Maths or a Business subject
• Progression to a Higher in either Economics, Accounts or Business in S6

• You should have an interest in at least one of the following areas: business processes, procurement, entrepreneurship, accounting or management, including a desire to pursue business as a career prospect
• You will be asked to provide a short personal statement on why you want to attend college and do a Foundation Apprenticeship

Please note if studying Business Higher at school there will be 2 from the 3 business units included in the Foundation Apprenticeship.

QUALIFICATION BREAKDOWN
Foundation Apprenticeship in Business Skills SCQF Level 6 – GL8H 46: National Progression Award in NPA in Business Skills SCQF Level 6, this is made up of the following 6 mandatory units:

• Understanding Business
• Management of People and Finance
• PC Passport: Working with IT Software – Word Processing and Presenting Information
• PC Passport: Working with IT Software – Spreadsheet and Database
• Contemporary Business Issues
• Work Placement

4 units from SVQ Level 3 Business and Administration SCQF Level 6:

• Plan how to manage own performance in a business environment
• Communicate in a business environment
• Support other people to work in a business environment
• Design and produce documents in a business environment

Competence – Work Placement with an employer
A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements including work shadowing, industry talks, industry visits and work related training.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:

• Modern Apprenticeship
• Employment

• A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications
FINANCIAL SERVICES – FOUNDATION APPRENTICESHIP

Glasgow Clyde College and City of Glasgow College
SCQF LEVEL 6 – Open to S5 Pupils for 2 Year Model / S6 for 1 Year Model

COURSE OUTLINE
The aim of the Foundation Apprenticeship is to provide you with the opportunity to learn about competent occupational practices within the financial sector. You will learn more about workplace practices including industry specific skills.

ATTENDANCE PATTERN
1 Year Model:
All day Tuesday at college
All day Thursday shared between college and work placement.
1 week in June (Mon - Fri 9.30am - 4.00pm)
Please note: this option may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

2 Year Model:
Year 1: Tuesday and Thursday (pm). 1 week in June (Mon - Fri 9.30am - 4.00pm)
Year 2: Thursday all day shared between college and work experience placement. 1 week in June (Mon - Fri 9.30am - 4.00pm)
Please note: Year 2 may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

PUPIL ELIGIBILITY
Pupils who plan to leave school at the end of S6 with minimum of 1 or more Highers in relevant subject areas and National 5’s. Essential criteria as follows:
• Achieved or working towards Higher (A-C) in relevant subject areas – Economics, Accounts, Business etc. by end of S6
• Achieved or working towards Nat 5’s (A-C)
Please note: all pupils are required to be Credit Checked.

QUALIFICATION BREAKDOWN
Foundation Apprenticeship in Financial Services SCQF Level 6 - GL53 46:
National Progression Award (NPA) Financial Services
• Financial Services: An Introduction
• Financial Services: The Regulatory Framework
• Financial Services: Communication
• Financial Services: Promoting Positive Customer Relationships
• Financial Services: Personal Finance Awareness
• Work Placement

SVQ 3 Providing Financial Services
• Develop yourself to improve and maintain workplace competence in a financial services environment
• Develop productive working relationships in a financial services environment
• Ensure you comply with regulations in the financial services environment

A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements including work shadowing, industry talks, industry visits and work related training.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Modern Apprenticeship  • Employment
• A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications
HUMAN RESOURCES AND LAW

South Lanarkshire College
SCQF LEVEL 6 – Open to S5/6 Pupils

COURSE OUTLINE

The aim of the National Progression Award in Human Resources and the Law is to provide you with the opportunity to develop knowledge and understanding of the fundamental legal aspects relevant to working in the context of human resources, to develop relevant core skills for Legal related occupations and for further study in law. Completion of the units will provide you with an understanding of the basic elements of both labour law and human rights.

ATTENDANCE PATTERN

Tuesday & Thursday afternoons (1:30pm to 4pm). The duration of the course is August to May

PUPIL ELIGIBILITY

You must have:

• 3 passes at National 4, which should include English and Maths
• a genuine interest in Human Resources or Law

QUALIFICATION BREAKDOWN

NPA in Human Resources and the Law – SCQF level 6

Mandatory Units:

• Human Resources: Administration
• Law of Contract: An Introduction
• Employment Law: An Introduction – Scotland

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?

You might go on to do:

• Entry level employment opportunities within Human Resource, Law or Marketing
• Other National Qualifications (NQ), National Certificates (NC), Higher National Certificates (HNC), Higher National Diplomas (HND) and degrees in Legal Services, Business Management, Human Resource Management. The level you might enter would depend on the level and relevance of your other qualifications
HUMAN RESOURCE MANAGEMENT

South Lanarkshire College
SCQF LEVEL 7 – Open to S6 Pupils

COURSE OUTLINE
The aim of the Higher National Certificate (HNC) is to provide you with an opportunity to develop your knowledge, skills and understanding of the technical areas of Human Resource Management in preparation for employment. The HNC course content will enhance your employment prospects and offer you a range of core and transferable skills essential within Human Resource Management.

ATTENDANCE PATTERN
Monday, Tuesday, Wednesday (1.30pm to 4pm) and Thursday all day (9.30am to 4pm). The duration of the course is August to June. Please note, that unlike other options, this option is continuous attendance from August to June and may impact on other subjects attendance.

PUPIL ELIGIBILITY
You must have:
• 2 passes at Higher
• 3 passes at National 5, 1 of which should be English

QUALIFICATION BREAKDOWN
Mandatory Units:
• Human Resource Management: An Introduction
• Individual Employment Relations: Practice
• Individual Employment Relations: Law
• Interviewing

• Human Resource Management: The Business Context
• Continuing Professional Development: Introduction
• Recruitment, Selection and Induction
• Human Resource Management: Graded Unit 1

A range of Optional units are available such as:
• Human Resource Management: An Introduction to Finance
• Learning and Development: An Introduction
• Managing People and Organisations

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to:
• Higher National Diploma (HND) in Human Resource Management, Business, Accounting or Legal Studies
• Articulation agreements are in place with a range of Universities for progression into 2nd or 3rd Year degree programmes

Employment Opportunities such as:
• Employment relations
• Employee resourcing
• Training and Development
BUSINESS AND FINANCE

LEGAL SERVICES

Glasgow Clyde College – Langside Campus
SCQF LEVEL 6 – Open to S5/6 Pupils

Valuable resources available in school and online include:

• World of Work at www.myworldofwork.co.uk
• Planit at www.planitplus.net
• Workit at www.workit.info

COURSE OUTLINE

The National Progression Award (NPA) in Legal Services will provide you with the knowledge and understanding of the role of the law and the opportunity to develop relevant skills for legal related occupations and further study.

ATTENDANCE PATTERN

Tuesday & Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY

You must have:

• 3 passes at National 5, 1 of which should be English

QUALIFICATION BREAKDOWN

National Progression Award in Legal Studies SCQF Level 6:

• Scots National Law: an Introduction
• Crime in Society
• Law of Contract: an Introduction

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?

You might go on to do:

• Administrative support within private legal practice, the Crown Office, the Fiscal Service, commercial legal teams
• General court administration
• Personal injury claim handler
• Administrative support within private legal practice
• Administrative support within the Crown Office General court administration
• Personal injury claim handler
• Employment
CARE, HEALTH, LIFE SCIENCE AND SOCIAL CARE

EARLY EDUCATION AND CHILD CARE

Glasgow Clyde College – Cardonald Campus
SCQF LEVEL 4 – Open to S5/6 Pupils

COURSE OUTLINE
The Skills for Work (SfW) in Early Education and Childcare course at Glasgow Clyde College can offer you an introduction to the basic knowledge and skills required to prepare you for further study leading to potential employment in the early education and childcare sector.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1.30pm to 4pm).
The duration of the course is August to May.

PUPIL ELIGIBILITY
You must have: English National 4

QUALIFICATION BREAKDOWN
Skills for Work: Early Education and Childcare SCQF Level 4:
• Child Development
• Care of Children
• Play
• Working in Early Education and Childcare

Please note that there is no placement attached to this course.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• A Modern Apprenticeship in Childcare or Early Years Care and Education, leading to a Scottish Vocational Qualification (SVQ) Levels 2 to 4 in Children’s Care, Learning and Development
• A one year full time National Certificate (NC) or National Qualification (NQ) course in Early Education and Child Care at a local college of further education
• A one year full time higher education course, such as a Higher National Certificate (HNC) in Early Education and Childcare. You may be able to progress to a Nursery Manager post once you have achieved a degree or equivalent in Childhood Practice.
COURSE OUTLINE
The Skills for Work (SfW) in Early Learning and Childcare Level 5 course at Glasgow Clyde College will introduce you to the knowledge and skills required to prepare you for further study Early Learning and Childcare. The course will help you understand some of the demands and responsibilities of working in this sector.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY
You must have:
• English National 5

QUALIFICATION BREAKDOWN
Skills for Work: Early Education and Childcare SCQF Level 5:
This course consists of 4 units at National 5 which will cover a broad range of issues in each area of the units listed:

Mandatory Units:
• Development and Wellbeing of Children and Young People
• Play in Early Learning and Childcare
• Working in Early Learning and Childcare

You will also complete one optional unit which will be chosen by the college:
• Contemporary Families
• Care and Feeding of Children and Young People
• Introduction to First Aid
• Children and Young People: Rights and Protection

Please note that there is no placement attached to this course

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
This may lead to further vocational training and/or potential employment within certain posts in the childcare sector.
You might go on to:
• A Modern Apprenticeship in Childcare or Early Years Care and Education, leading to a Scottish Vocational Qualification (SVQ) Levels 2 to 4 in Social Services: Children and Young People
• Higher National Certificate (HNC) level 7 Early Education and Childcare at college. The level you might enter would depend on the level and relevance of your other qualifications
• On gaining employment, further possible progression onto level 8 Professional Development Award as well as degree level study at level 9
QUALIFICATION BREAKDOWN

Please note you will be studying 2 Units at SCQF level 8, this is not a Group Award:

This course covers topics including:

• Structure & function of the skeletal system
• Reflex actions
• Function of the blood and heart
• Structure and function of respiratory system
• Structure and function of urinary system
• Structure and function of digestive system
• Practical laboratory experiments

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?

The unit would be an ideal stepping stone between secondary education and university programmes in medicine and dentistry, as well as to biology based degree routes. Data handling, problem solving and experimental techniques are all developed alongside expanding knowledge on anatomy and physiology.
Valuable resources available in school and online include:

- World of Work at www.myworldofwork.co.uk
- Planit at www.planitplus.net
- Workit at www.workit.info

INTRODUCTION TO NURSING

Glasgow Clyde College – Cardonald Campus
SCQF LEVEL 5 – Open to S5/6 Pupils

COURSE OUTLINE

This course will provide you with an introduction to the nursing profession which will allow you to examine a career in nursing or health care. It consists of some practical sessions within the college skills lab carrying out basic nursing skills such as bed bathing and prevention of infection. The roles available within nursing will be explored and the responsibilities of a health care professional will be addressed. You will be introduced to speakers from the health care sector and will attend clinical placement visits to meet with different areas within nursing.

ATTENDANCE PATTERN

Tuesday and Thursday afternoons (1.30pm to 4pm).
The duration of the course is August to May.

PUPIL ELIGIBILITY

You must have:

• National 5 Maths and English

VOCATATIONAL OPTION BREAKDOWN

Please note you will be studying 4 Units at SCQF level 5, this is not a Group Award:

• Basic Health Care Needs
• Prevention of Infection
• The Human Body
• Working In The Health Sector (Skills for Work)
• Emergency First Aid, Health & Safety and Introduction to Mental Health (in-house certificates)

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?

You might go on to do:

• National Certificate (NC) Level 6 Health Care (Pre Nursing course with clinical placement on average one day per week).
• Higher National Certificate (HNC) Care and Administrational Practice (Equivalent to First Year Nursing). Candidates require to have successfully completed the Into to Nursing plus have two additional Highers which must include English
PSYCHOLOGY

Glasgow Clyde College – Langside Campus
SCQF LEVEL 6 – Open to S6 Pupils

COURSE OUTLINE
The Higher Psychology course will enable you to investigate psychological knowledge and research, which will promote your understanding of individual and social behaviour. You will analyse and evaluate concepts, theories and approaches, and will draw on research evidence to explain human behaviour.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1.30pm to 4pm).
The duration of the course is August until May.

PUPIL ELIGIBILITY
You must have:
• Higher English at A or B level

QUALIFICATION BREAKDOWN
Psychology SCQF Level 6:
• Psychology: Research
• Psychology: Individual Behaviour
• Psychology: Social Behaviour
This course is very demanding in terms of written work, study at home and group work.

COURSE ASSIGNMENT
The purpose of the assignment is to assess your use of research and communication skills appropriate to psychology. This assignment requires you to carry out your own primary research based on a brief provided by SQA and produce a psychological research report. The class will design the research in groups, collect data and analyse. Reports must be written up individually, support will be given by the tutor.

This assignment will provide you with the opportunity to demonstrate the following skills:
• using research skills to generate, select, organise, interpret, analyse and evaluate information in psychology
• using communication skills to present information, including a report on psychological research

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Higher National Certificate (HNC) courses in social science at college or university degree courses in psychology, neuropsychology, arts, social sciences, sciences, criminology or business studies. The level you might enter would depend on the level and relevance of your other qualifications

Further information on psychology and the prospects it offers can also be found at www.bps.org.uk
**CARE, HEALTH, LIFE SCIENCE AND SOCIAL CARE**

**Valuable resources available in school and online include:**
- World of Work at [www.myworldofwork.co.uk](http://www.myworldofwork.co.uk)
- Planit at [www.planitplus.net](http://www.planitplus.net)
- Workit at [www.workit.info](http://www.workit.info)

**CARE, HEALTH, LIFE SCIENCE AND SOCIAL CARE**

**Valuable resources available in school and online include:**
- World of Work at [www.myworldofwork.co.uk](http://www.myworldofwork.co.uk)
- Planit at [www.planitplus.net](http://www.planitplus.net)
- Workit at [www.workit.info](http://www.workit.info)

**SCIENTIFIC TECHNOLOGIES**

**South Lanarkshire College**

**SCQF Level 6 – Open to S5/6 Pupils**

**COURSE OUTLINE**

The National Progression Award in Scientific Technologies will provide you with the opportunity to gain knowledge and experience of the scientific sector. In Scotland there are many different career opportunities and career pathways, job roles in Life Sciences related operations include Laboratory Assistant, Technician trainee, Trainee Scientist, Technician, Scientist, and Technologist. These roles span across, industry, universities, schools, further education colleges and NHS.

**ATTENDANCE PATTERN**

Tuesday & Thursday afternoons (1:30pm to 4pm). The duration of the course is August to May

**PUPIL ELIGIBILITY**

You must have:
- a minimum of 4 National 5’s (one of which should be a science)

**QUALIFICATION BREAKDOWN**

**National Progression Award in Scientific Technologies – SCQF Level 6:**

- Laboratory Safety
- Mathematics for Science
- Fundamental Chemistry: An Introduction
- Experimental Procedures: Science

**WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?**

You might go on to do:
- Modern Apprenticeship
- Employment
- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications
SCIENTIFIC TECHNOLOGIES – FOUNDATION APPRENTICESHIP

Glasgow Clyde College
SCQF Level 6 – Open to S5 Pupils for 2 Year Model/ S6 for 1 Year Model

COURSE OUTLINE
The aim of the Foundation Apprenticeship is to provide you with the opportunity to gain knowledge and experience of the scientific sector. In Scotland there are many different career opportunities and career pathways, job roles in Life Sciences related operations include Laboratory Assistant, Technician trainee, Trainee Scientist, Technician, Scientist, and Technologist. These roles span across, industry, universities, schools, further education colleges and NHS.

ATTENDANCE PATTERN
2 Year Model
Year 1: Tuesday and Thursday (pm)
Year 2 proposed attendance: Monday, Tuesday, Wednesday (1.30pm to 4pm) and Thursday all day shared between college and work experience placement. 1 block week in June (Mon - Fri 9.30am - 4.00pm)

Please note: Year 2 may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

1 Year Model
All day Tuesday at college/All day Thursday shared between college and work placement. 1 block week in June (Mon - Fri 9.30am - 4.00pm)

Please note: this option may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

PUPIL ELIGIBILITY
Pupils who plan to leave school at the end of S6 with minimum of 1 or more Highers including Chemistry and National 5’s. As a guide:
- Achieved or working towards Higher Chemistry (A-C) by end of S6
- Achieved or working towards National 5’s (A-C)

QUALIFICATION BREAKDOWN
Foundation Apprenticeship in Scientific Technologies – GN14 46
National Progression Award (NPA) in Scientific Technologies SCQF Level 6
- Laboratory Safety
- Mathematics for Science
- Fundamental Chemistry: An Introduction
- Experimental Procedures: Science

SVQ 3 Laboratory and Associated Technical Activities
- Follow Health and Safety Procedures for Scientific or Technical Activities
- Carry Out Simple Scientific or Technical Tests Using Manual Equipment
- Prepare Compounds and Solutions for Scientific or Technical Use

A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements including work shadowing, industry talks, industry visits and work related training.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
- Modern Apprenticeship
- Employment
- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications
SOCIAL SERVICES AND HEALTHCARE – FOUNDATION APPRENTICESHIP

City of Glasgow College, Glasgow Clyde College or West College Scotland – SCQF Level 6 – Open to S5 Pupils for 2 Year Model/S6 for 1 Year Model

COURSE OUTLINE
The aim of the Foundation Apprenticeship is to provide you with the opportunity to gain skills and knowledge of the Social Services and Healthcare sector. Working in social services can be a challenging and rewarding career. Social service workers provide support and help to people who need it, helping them to live full and valued lives in the community.

ATTENDANCE PATTERN
2 Year Model – Glasgow Clyde College
Year 1: Tuesday and Thursday (pm). 1 week in June (Mon - Fri 9.30am - 4.00pm). 1 week in June (Mon - Fri 9.30am - 4.00pm)
Year 2: Monday, Tuesday, Wednesday (1.30pm to 4pm) and Thursday all day shared between college and work experience placement. 1 week in June (Mon - Fri 9.30am - 4.00pm)
Please note: Year 2 may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

1 Year Model – City of Glasgow:
All day Tuesday at college/All day Thursday shared between college and work placement. 1 week in June (Mon - Fri 9.30am - 4.00pm)

1 Year Model – West College Scotland:
Monday, Tuesday, Wednesday and Thursday (1.30pm to 4pm) from August to November
2 afternoons at college (Monday, Tuesday or Wednesday 1.30pm to 4.00pm) and a full day work placement from November to June
Please note: this option may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

PUPIL ELIGIBILITY
City of Glasgow College and Glasgow Clyde College
Pupils who plan to leave school at the end of S6 with minimum of 1 or more Higher incl. English and National 5’s. Essential criteria as follows:
• Achieved or working towards Higher English (A-C) by end of S6
• Achieved or working towards National 5’s (A-C)

West College Scotland
You must have: A pass in Higher English by the end of S5
Please note: all pupils are required to be checked by Disclosure Scotland as part of the Protecting Vulnerable Groups Scheme (PVG Scheme).

QUALIFICATION BREAKDOWN
Foundation Apprenticeship in Social Services Children and Healthcare (Adult Services) – GL52 46:
National Progression Award (NPA) in Social Services and Healthcare
• Social Services in Scotland
• Safeguarding People
• Communication in Care Relationships
• Safe Practice and Wellbeing in Social Services
• Human Development and Social Influences

SVQ Level 2 in Social Services and Healthcare
• Support effective communication
• Support the health and safety of yourself and individuals
• Develop your own knowledge and practice
• Support the safeguarding of individuals

A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements including work shadowing, industry talks, industry visits and work related training.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Modern Apprenticeship
• Employment
• A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications
SOCIAL SERVICES CHILDREN AND YOUNG PEOPLE – FOUNDATION APPRENTICESHIP

Glasgow Clyde College, South Lanarkshire College or West College Scotland SCQF Level 6 – Open to S5 Pupils for 2 Year Model / S6 for 1 Year Model

COURSE OUTLINE
The aim of the Foundation Apprenticeship is to provide you with the opportunity to gain skills and knowledge of the Social Services and Children and Young People sector. This includes working in nurseries; children and family centres; holiday play schemes, out of school care and working. Other services include working with children with disabilities and working with parents and families.

ATTENDANCE PATTERN
2 Year Model – Glasgow Clyde College
Year 1: Tuesday and Thursday (pm). 1 week in June (Mon - Fri 9.30am - 4.00pm)
Year 2: Thursday all day shared between college and work experience placement. 1 week in June (Mon - Fri 9.30am - 4.00pm)

2 Year Model – West College Scotland
Year 1: Tuesday and Thursday (pm). The duration of the course is August to June
Year 2 proposed attendance: Tuesday (1:30 to 4pm) at college. Thursday all day shared between college and work experience placement

Please note: Year 2 may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

1 Year Model – South Lanarkshire College
August to December: Monday, Tuesday, Wednesday and Thursday (1.30pm to 4pm).
January to June: Tuesday (1.30pm to 4pm)/ 1 full day work experience placement – day to be negotiated

Please note: This option may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

PUPIL ELIGIBILITY
Glasgow Clyde College
Pupils who plan to leave school at the end of S6 with minimum of 1 or more Highers incl. English and National 5’s. Essential criteria as follows:
• Achieved or working towards Higher English (A-C) by end of S6
• Achieved or working towards National 5’s (A-C)

West College Scotland
You must be working towards:
• National 5 English  • Progression to Higher English by S6

South Lanarkshire College – 1 Year Model
You must have:
• National 5 English  • working towards Higher level
• an interest in working with children
• Voluntary experience working children, would be an advantage

Please note: all pupils are required to be checked by Disclosure Scotland as part of the Protecting Vulnerable Groups scheme (PVG Scheme).

QUALIFICATION BREAKDOWN
Foundation Apprenticeship in Social Services Children and Young People – GL7A 46:
Part of SVQ Level 2 in Social Services (Children and Young People)
• Support effective communication
• Support the health and safety of yourself and individuals
• Develop your own knowledge and practice
• Support the safeguarding of children

National Progression Award (NPA) in Social Services (Children and Young People)
• Safeguarding of Children and Young People
• Play for Children and Young People
• Communication with Children and Young People
• Development of Children and Young People
• Promote the Wellbeing and Safety of Children and Young People

A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements including work shadowing, industry talks, industry visits and work related training.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Modern Apprenticeship  • Employment
• A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications.
COMMUNITY AND FLEXIBLE LEARNING

YOUTH WORK

Glasgow Kelvin College – Springburn Campus  
SCQF LEVEL 6 – Open to S5/6 Pupils

COURSE OUTLINE
This National Progression Award (NPA) in Theory and Approaches to Youth Work will provide you with an overview of how youth work evolved into its present format, along with practical classroom based group-work activities. Additionally, you will develop an understanding of communication and group work skills necessary to engage with young people in a range of settings. This course will provide you with an understanding of youth work practice.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August until May.

PUPIL ELIGIBILITY
You must have:
• an interest in working with young people
• good verbal and written communication skills
• experience of working with young people, either in a paid or voluntary capacity

QUALIFICATION BREAKDOWN
National Progression Award in Theory and Approaches to Youth Work – SCQF Level 6
• Youth Work -Engaging with Young People
• Working with Communities - Youth Work

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Higher National Certificate (HNC) in Working with Communities or related area
• Personal Development Award (PDA) in Youth Work
• National Certificate (NC) in Working with Communities
• Scottish Vocational Qualification (SVQ) in the Youth Work or Community Development Work sector

The level you might enter would depend on the level and relevance of your other qualifications.
BUILDING SERVICE ENGINEERING

Glasgow Kelvin College
SCQF LEVEL 5 – Open to S5/6 Pupils

COURSE OUTLINE
The National Progression Award (NPA) in Building Services Engineering will provide you with the basic knowledge and skills required to prepare you for further study or potential career in heating and ventilation, plumbing, electrical installation, refrigeration and air conditioning.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY
You must have:
• National 5 Maths

QUALIFICATION BREAKDOWN
National Progression Award in Building Services Engineering SCQF Level 5:
• Basic Electrical Installation Operations
• Basic Plumbing Operations
• Basic Heating and Ventilation Operations
• Basic Refrigeration and Air Conditioning Operations
• Energy and the Environment
• Systems, Roles, Responsibilities and Procedures
• Science

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Modern Apprenticeships in Heating and Ventilation, Service and Maintenance, Refrigeration and Air Conditioning or general employment in the engineering or construction industry. A National Certificate in Building Services Engineering, Electrical Installation, Plumbing, Mechanical Engineering or Manufacturing Engineering
BUILDING SERVICE ENGINEERING

Glasgow Kelvin College
SCQF Level 6 – Open to S5/6 Pupils

COURSE OUTLINE
This National Certificate (NC) in Building Services Engineering course covers design technology, materials, science, electrical engineering and health and safety with options in air conditioning, refrigeration and heating. Potential careers include designing, installing and/or maintaining building services. The introduction of new renewable energy technologies make this a very exciting time to get into this field.

ATTENDANCE PATTERN
Monday and Wednesday all day. The duration of the course is August to June.
Please note, that unlike other options, this option is continuous attendance from August to June and may impact on other subjects attendance.

PUPIL ELIGIBILITY
You must have: • National 5 or Higher Maths

QUALIFICATION BREAKDOWN
National Certificate in Building Services Engineering SCQF Level 6:
Mandatory Units:
• Health and Safety • Graphical Detailing • Science
• Electrical & Electronic Technology
• Building Services Engineering Technology
• Mathematics: Technician 1
• Construction Technology & Design
• Building Services Engineering: Design Project
You will study optional units to be discussed with the lecturer once course commences, such as:
• Heating & Plumbing
• Air Conditioning & Ventilation
• Refrigeration Technology
• Planning, Organisation and Control of Resources in Construction

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to:
• Modern Apprenticeships in Heating and Ventilation, Service and Maintenance, Refrigeration and Air Conditioning or general employment in the engineering or construction industry. A National Certificate in Building Services Engineering, Electrical Installation, Plumbing, Mechanical Engineering or Manufacturing Engineering
BUILDING SERVICE ENGINEERING

Glasgow Kelvin College
SCQF LEVEL 7 – Open to S6 Pupils

COURSE OUTLINE
The Higher National Certificate (HNC) course leads to a national qualification, recognised by employers, universities and professional bodies within the Building Services Engineering sector. It prepares you for a range of technical, professional and managerial careers in Building Services Engineering. You will undertake a course of study that relates to the design, installation, maintenance and management of heating, ventilation and air conditioning (HVAC) systems within commercial/industrial buildings and understand the roles and responsibilities such a profession places on the consumption and management of both existing and future energy sources. Building Services Engineers work with architects to provide their expertise in the design of large commercial/industrial buildings for the installation of vital systems i.e. air conditioning, refrigeration, heating & ventilation, service & maintenance, plumbing and many more vital services required for large building projects to function i.e. shopping centres, office blocks, schools, universities etc.

ATTENDANCE PATTERN
Monday and Wednesday all day. The duration of the course is August to June.

Please note, that unlike other options, this option is continuous attendance from August to June and may impact on other subjects attendance.

PUPIL ELIGIBILITY
You must have:
• Higher Maths and a Science at A or B level

QUALIFICATION BREAKDOWN
Higher National Certificate in Building Services Engineering
SCQF Level 7:
• Design Principles and Application
• Heating
• Ventilating and Air Conditioning
• Thermofluids and Acoustic Criteria
• Analytical Methods
• Building Services Engineering Science
• Piped Distribution Services
• Health and Safety in the Building Services Industry
• Building Services Project Management
• Final Project

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to:
• Glasgow Kelvin College has an articulation partnership with many universities to a degree in engineering
• Modern Apprenticeships in Heating and Ventilation
• Service and Maintenance
• Refrigeration and Air conditioning or general employment in the engineering or construction industry
CONSTRUCTION AND ENGINEERING

CIVIL ENGINEERING – FOUNDATION APPRENTICESHIP

Glasgow Kelvin College or West College Scotland

SCQF Level 6 – Open to S5 Pupils for 2 Year Model / S6 for 1 Year Model

COURSE OUTLINE
The aim of the Foundation Apprenticeship is to provide you with the opportunity to develop the skills required by modern professional Civil Engineering Technicians and provide an insight to the many career options available. You will study the principles and practices utilised by engineers and consultancy teams working in the field of renewable energy, roads and bridges, flood alleviation, commercial buildings, marine works and environmental protection.

ATTENDANCE PATTERN
2 Year Model – Glasgow Kelvin College
Year 1: Tuesday and Thursday (pm) August to May. 1 week in June (Mon - Fri 9.30am - 4.00pm)
Year 2 proposed attendance: Thursday all day shared between college and work experience placement. 1 week in June (Mon - Fri 9.30am - 4.00pm)

2 Year Model – West College Scotland
Year 1: Tuesday and Thursday (pm). The duration of the course is August to June
Year 2 proposed attendance: Tuesday (1:30 to 4pm) at college. Thursday all day shared between college and work experience placement.

Please note: Year 2 may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

1 Year Model – Glasgow Kelvin College
All day Tuesday and Friday at college/All day Thursday shared between college and work placement. 1 week in June (Mon - Fri 9.30am - 4.00pm)

Please note, that unlike other options, this option is continuous attendance from August to June and may impact on other subjects attendance and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

PUPIL ELIGIBILITY
Glasgow Kelvin College
Pupils who plan to leave school at the end of S6 with minimum of 1 or more Highers and National 5’s. Essential criteria as follows:
• Achieved or working towards Higher Maths, Physics or Chemistry (A-C) by end of S6
• Achieved or working towards National 5’s (A-C)

West College Scotland
• Working towards Higher Maths & Physics by end of S6
You will be asked to provide a short personal statement on why you want to attend college and do this Foundation Apprenticeship.

QUALIFICATION BREAKDOWN
Foundation Apprenticeship in Civil Engineering SCQF Level 6 – GL51 46
National Certificate (NC) in Civil Engineering
• Civil Engineering Materials  • Civil Engineering Project
• Civil Engineering Site Work  • Civil Engineering Technology
• Computer Aided Drafting: An Introduction
• Construction Site Surveying: An Introduction
• Health and Safety in the Construction Industry
• Mathematics: Craft 1
• Mechanics for Construction: An Introduction
• Mathematics for Construction Technicians
• Construction Project Management: An Introduction
• Sustainability in the Construction Industry

SVQ level 3 Site Technical Support Portfolio
• Develop and maintain working relationships of personal development
Or
• Maintain professional relationships and practice in built environment design

A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements including work shadowing, industry talks, industry visits and work related training.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Modern Apprenticeship in Civil Engineering or other construction technician area (SVQ Level 3)
• Employment
• A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications
COMPUTER AIDED DESIGN

Glasgow Kelvin College – Springburn Campus
PROFESSIONAL DEVELOPMENT AWARD
SCQF LEVEL 7 – Open to S5/6 Pupils

COURSE OUTLINE
The Professional Development Awards (PDA) Computer Aided Design Course (CAD) at Glasgow Kelvin College teaches CAD within the disciplines of mechanical engineering, civil engineering, architectural engineering and graphical design. You will become skilled in the use of Autodesk software packages, enabling you to effectively tackle complex CAD related tasks and problems.

You will undertake all your studies within a purpose built CAD laboratory that contains a range of CAD associated equipment that includes 3D printers, 3D scanners and Virtual Reality equipment.

ATTENDANCE PATTERN
Tuesday & Thursday afternoons (1.30pm to 4pm).
The duration of the course is August to June

Please note, that unlike other options, this option is continuous attendance from August to June and may impact on other subjects attendance.

PUPIL ELIGIBILITY
You must have, or are studying:
• 3 passes at National 5 (1 of which must be Design and Manufacture, Maths, Computer Science or Graphical Communications)
• Higher Design and Manufacture or Higher Graphical Communication

QUALIFICATION BREAKDOWN
• CAD: 2D1
• CAD: 3D Surface and Modelling (Double Unit)
• CAD: Principles
• CAD: Visualisation, Rendering and Presentation
• CAD: Feature Based Modelling 1

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Higher National Certificate/Diploma (HNC/D) Computer Aided Design
• Higher National Diploma (HND) Engineering programmes (with Higher Maths or Higher Physics)
• University (Subject to university entry criteria)
• Successful completion of the course will provide you with the knowledge and skills needed to seek employment as a junior CAD Technician or engineering apprentice
CONSTRUCTION CRAFTS

Glasgow Kelvin College
SCQF Level 4 – Open to S5/6 Pupils

COURSE OUTLINE
The Course includes practical construction crafts units in 5 trade areas. It is a suitable level of entry for candidates with an aptitude for practical crafts work who could cope with demands at National 4. You will learn a variety of skills in the trade specific units. In addition, they will develop skills and attitudes that enhance employability.

ATTENDANCE PATTERN
Tuesday & Thursday afternoons (1.30pm to 4pm).
The duration of the course is August to June

PUPIL ELIGIBILITY
There are no entry criteria for this award.
You must have a genuine interest in construction when applying.

QUALIFICATION BREAKDOWN
Skills for Work: Construction SCQF Level 4:
To achieve the course award (C218 74) the pupil must successfully achieve eight of the following units.
• Construction Crafts: Practical Copper Pipework
• Construction Crafts: Site Carpentry and Bench Joinery
• Construction Crafts: Decorative Painting
• Construction Crafts: Half-Brick Walling
• Construction Crafts: Employability Skills
• Construction Crafts: Plumbing
• Construction Crafts: Roof Tiling
• Construction Crafts: Decorative Finishes Using Waterborne Paints
• Construction Crafts: Brickwork Techniques

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• A Modern Apprenticeship in construction at craft or operative level. You would train on the job, on a building site or workshop, and off the job at a college or training centre.
• A 1 year full time course National Certificate (NC) or National Qualification (NQ) course, in a related area of study such as Construction Skills or Construction Crafts at a college of further education
CONSTRUCTION CRAFTS

Glasgow Clyde College – Cardonald Campus
SCQF Level 4 & 5 – Open to S5/6 Pupils

COURSE OUTLINE
The Skills for Work (SfW) in Construction Crafts will help you gain an insight into several trades and make informed choices regarding a career in construction. Training will be provided by Glasgow Clyde College. The course will also provide you with the opportunity to develop employability skills and attitudes, which will help to prepare you for the workplace.

ATTENDANCE PATTERN
Monday, Tuesday, Wednesday (1.30pm to 4pm) and Thursday all day (9.30am to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY
You must have:
- 3 passes at National 4, which should include Maths and a Technical subject
- An interest in working in the construction industry
- Some aptitude for graphical forms of communication, as you will be required to read basic drawings
- You are required to work independently and in a team

QUALIFICATION BREAKDOWN
You will achieve 2 Skills for Work qualifications:
Skills for Work: Construction SCQF Level 4:
- Employability Skills
- Half Brick Walling
- Decorative Painting
- Site Carpentry and Bench Joinery
- Plumbing
- Joinery Techniques
- Roofing
- Electrical
Skills for Work: Construction SCQF Level 5:
- Employability Skills
- Bench Joinery
- Decorative Painting
- Half Brick Walling
SCQF Level 5:
- Health & Safety & CSCS Testing
- Fabrication & Welding Engineering

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
- A Modern Apprenticeship in construction at craft or operative level. You would train on the job, on a building site or workshop, and off the job at a college or training centre
- A one year full time course National Certificate (NC) or National Qualification (NQ) course, in a related area of study such as Construction Skills or Construction Crafts at a college of further education
CONSTRUCTION AND ENGINEERING

CONSTRUCTION CRAFTS

West College Scotland – Paisley Campus
SCQF LEVEL 5 – Open to S5/6 Pupils

COURSE OUTLINE
The Skills for Work (SfW) in Construction Crafts will provide you with an insight into several trades and allows you to make an informed choice regarding a career in construction. Relevant job opportunities would be joiner, bricklayer, roof tiler, painter & decorator and plasterer. This is a very practical course; you will work in a variety of workshops producing products and models to industry standards.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY
You must have:
• 3 passes at National 4, 1 of which should be Maths

QUALIFICATION BREAKDOWN
Skills for Work in Construction SCQF Level 5:
• Employability Skills
• Half Brick Walling
• Decorative Painting
• Site Carpentry Bench Joinery

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
The construction sector is a major employer and significant contributor to the Scottish economy and there is a need for trainees in all trades in this diverse sector. You will have the opportunity to progress at National Qualification (NQ) level in construction with further opportunity to continue on to Higher National Certificate (HNC) Construction at college.

You might go on to do:
• A Modern Apprenticeship in one of the main trades at craft or operative level. You would train on the job, on a building site or workshop, and off the job at college
• A one year full time National Progression Award (NPA) in Construction at college

Valuable resources available in school and online include:
• World of Work at www.myworldofwork.co.uk
• Planit at www.planitplus.net
• Workit at www.workit.info
CONSTRUCTION MANAGEMENT

Glasgow Kelvin College – Springburn Campus
SCQF LEVEL 7 – Open to S6 Pupils

COURSE OUTLINE
The Higher National Certificate (HNC) Construction Management course is a unique opportunity to complete a recognised qualification within 1 year. The HNC in Construction Management is designed to provide in-depth insight into the roles, responsibilities, and duties performed by construction management trainees in the building industry and equip you with the knowledge, understanding and skills to allow you to gain employment in the built environment sector.

ATTENDANCE PATTERN
Monday and Tuesday all day. The duration of the course is August to June.
Please note, that unlike other options, this option is continuous attendance from August to June and may impact on other subjects attendance.

PUPIL ELIGIBILITY
You must have:
• 2 passes at Higher, 1 of which should be Maths or English
• An interest in working in the construction industry

QUALIFICATION BREAKDOWN
Higher National Certificate in Construction Management
SCQF Level 7:
• Building Services in Large Buildings
• Building Services: Introduction
• CAD: 2D1
• Construction Materials and Specification
• Construction Site Surveying
• Construction Technology
• Construction Technology: Industrial/Commercial Superstructure
• Domestic Construction
• Health and Safety in Construction
• Site Administration
• Standard Forms of Construction Contracts
• Substructure

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Glasgow Kelvin College has an articulation partnership with many universities to a degree in engineering
• Modern Apprenticeships in Construction
• Construction Management Trainee
CONSTRUCTION SKILLS CERTIFICATE SCHEME (CSCS)

West College Scotland – Vocational Facilities @ Barrhead High School
SCQF LEVEL 4 – Open to S5/6 Pupils

COURSE OUTLINE
In order to access a construction site you are required to possess a current up to date CSCS (Construction Skills Certificate Scheme) Card. CSCS was set up to help the construction industry to improve quality and reduce accidents. CSCS cards are increasingly demanded as proof of occupational competence by contractors, public and private clients and others.

This would enhance any Monday to Thursday construction course.

ATTENDANCE PATTERN
Friday mornings (9:15am to 11am). The duration of the course is August to December

PUPIL ELIGIBILITY
It is essential that you have:
• A desire to work in the construction industry
• National 4 in English and Maths

QUALIFICATION BREAKDOWN
CSCS SCQF Level 4:
• Health and Safety Essentials
• Introduction to Workplace Safety
• Personal Protective Equipment
• Accidents at Work • Site Safety Documentation
• Manual Handling • Safety Signage • Site Welfare
• Working at Height • Fire Prevention
• Emergency Procedures including First Aid
• Electrical Safety • Hand Held Equipment
• Excavation and Confined Spaces

Please note that you are required to work independently and there is no practical element to this course.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
• Passing the assessment of CSCS certificate will allow you to prove competency to work on a construction site
• You might go on to do a Modern Apprenticeship in construction

Valuable resources available in school and online include:
• World of Work at www.myworldofwork.co.uk
• Planit at www.planitplus.net
• Workit at www.workit.info
DIGITAL FUTURE HOMES

West College Scotland
Vocational Facilities @ Barrhead High School
SCQF Level 4 – Open to S5/6 Pupils

COURSE OUTLINE
The Digital Future Homes course will provide you with the opportunity to develop basic practical skills necessary to work within the building services industry, in particular within the domestic electrical installation, plumbing and heating sectors. You will gain experience in the specific skills involved in the installation of electricity, plumbing and heating systems. In addition, you will learn how to integrate new digital control and monitoring systems operated by Amazon Echo, Google home or similar into new and existing homes. You will gain an overview and an awareness of the skills required by employers within this industry. The inclusion of digital home technology will give you a good understanding of new innovations within the home technology market. You will design and build a digital future home electrical, plumbing and heating installation.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1:30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY
You must:
• Have a genuine interest in building services and enjoy working as part of a team
• Not be registered colour blind

QUALIFICATION BREAKDOWN
Please note you will be studying 2 Units, 1 at SCQF level 4, this is not a Group Award:
• West College Scotland Certificate in Digital Future Homes (SCQF 4)
• IOSH Working Safely

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• A Modern Apprenticeship
• A one year full time course National Certificate (NC) or National Qualification (NQ) course
CONSTRUCTION AND ENGINEERING

ENGINEERING SYSTEMS – FOUNDATION APPRENTICESHIP

Glasgow Kelvin College or West College Scotland
SCQF LEVEL 6 – Open to S5 Pupils for 2 Year Model / S6 for 1 Year Model

COURSE OUTLINE
The aim of the Foundation Apprenticeship is to provide you with the opportunity to develop the skills and knowledge to enter into a career in Engineering. You will gain vocational qualifications that combine sector-specific skills alongside the knowledge that underpins these skills in a workplace setting.

ATTENDANCE PATTERN
2 Year Model – Glasgow Kelvin College
Year 1: Tuesday and Thursday (pm). 1 week in June (Mon - Fri 9.30am - 4.00pm)
Year 2: Two days per week shared between college and work experience placement. 1 week in June (Mon - Fri 9.30am - 4.00pm)

2 Year Model - West College Scotland
Year 1: Tuesday & Thursday afternoons at college (1:30pm to 4.30pm). The duration of the course is August to June
Year 2 - Tuesday & Thursday afternoons at college (1.30pm to 4.30pm) and a full day work placement. The duration of the course is August to June.

Please note: Year 2 may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

1 Year Model – Glasgow Kelvin College
All day Tuesday and Friday at college/All day Thursday shared between college and work placement. 1 block week in June (Mon - Fri 9.30am - 4.00pm)

Please note, that unlike other options, this option is continuous attendance from August to June and may impact on other subjects attendance and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

PUPIL ELIGIBILITY
Glasgow Kelvin College
Pupils intending to leave school at the end of S6 with minimum of 1 or more Highers and National 5’s. Essential criteria as follows:
• Achieved or working towards Higher Maths, Physics or Chemistry (A-C) by end of S6
• Achieved or working towards National 5’s (A-C)

West College Scotland
You must be working towards: • National 5 Maths and Physics
• Progression to Higher Maths in S6
You will be asked to provide a short personal statement on why you want to attend college and do this Foundation Apprenticeship.

QUALIFICATION BREAKDOWN
Foundation Apprenticeship in Engineering Systems SCQF Level 6 – GL7C 46:
National Certificate (NC) Engineering Systems SCQF L6
• Communication
• Engineering: Applying Information Technology
• Mathematics: Technician 1
• Mechanical Engineering Principles L6
• Engineering Systems
• Engineering Materials
• Graphical Engineering Communication
• Electrical Principles
• Electrical Principles
• Health and safety: Engineering
• Pipework systems
• Mechanical Engineering Principles L5

SVQ2 in Performing Engineering Operations SCQF L5 (part of)
• Working Efficiently and Effectively in Engineering
• Complying with statutory regulations and organisational safety requirements
• Using and interpreting engineering data and documentation
• Wiring and testing electrical equipment and circuits
• Forming and assembling electrical cable enclosure and support systems

A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements including work shadowing, industry talks, industry visits and work related training.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Modern Apprenticeship • Employment
• A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications
Mechanical Engineering – Foundation Apprenticeship

City of Glasgow College
SCQF Level 6 – Open to S5 Pupils

Course Outline
The aim of the Foundation Apprenticeship is to provide you with the opportunity to develop the skills and knowledge to enter into a career in Engineering and the Advanced Manufacturing sector. You will gain vocational qualifications that combine sector-specific skills alongside the knowledge that underpins these skills in a workplace setting.

Attendance Pattern
Year 1: Tuesday and Thursday (pm) and 3 weeks in June (Mon - Fri 9.30am - 4.00pm)
Year 2 proposed attendance: Monday, Tuesday, Wednesday (1.30pm to 4pm) and Thursday all day shared between college and work experience placement. 3 weeks in June (Mon - Fri 9.30am - 4.00pm)

Please note: Year 2 may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

Pupil Eligibility
Pupils who plan to leave school at the end of S6 with minimum of 1 or more Highers and National 5’s. Essential criteria as follows:
• Achieved or working towards Higher Maths (A-C) by end of S6
• Achieved or working towards National 5’s (A-C)

Qualification Breakdown
Foundation Apprenticeship in Mechanical Engineering SCQF Level 6 – G97J 46:
• National Certificate (NC) in Mechanical Engineering SCQF Level 6
• 4 units of SVQ in Performing Engineering Operations at SCQF Level 6

A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements including work shadowing, industry talks, industry visits and work related training.

What Opportunities Will Be Available to Me When I Finish?
You might go on to do:
• Modern Apprenticeship
• Employment
• A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications
MECHANICAL ENGINEERING

Glasgow Kelvin College – Springburn Campus
SCQF Level 7 – Open to S6 Pupils

COURSE OUTLINE
The Higher National Certificate (HNC) in Mechanical Engineering is a unique opportunity to complete a recognised qualification within 1 year and providing you with the opportunity to progress to HND Level or University. This course can enhance your potential prospects for employment in engineering and create opportunities for aspiring engineers and technicians.

You will study the fundamental concepts of mechanical engineering including dynamics, statics, thermodynamics and fluid mechanics. You will gain skills in subjects such as CAD, engineering drawing and other industry essential subjects and you will learn within the classroom, CAD laboratory and a purpose built engineering laboratory.

ATTENDANCE PATTERN
Monday & Tuesday all day.

The duration of the course is August to June.

Please note, this option is continuous attendance from August to June and may impact on other subjects attendance.

PUPIL ELIGIBILITY
You must have, or are studying:
• Higher Maths or Higher Physics

QUALIFICATION BREAKDOWN
Higher National Certificate in Mechanical Engineering – SCQF level 7:
• Dynamics
• Thermofluids
• Pneumatics & Hydraulics
• Statics and Strength of Materials
• Materials Selection
• Engineering Mathematics 1
• Communication: Practical Skills
• Quality Management: An Introduction
• Engineering Principles
• Computer Aided Design
• Engineering Drawing

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Higher National Diploma (HND) Mechanical Engineering
• University (Subject to university entry criteria)
• Employment as a junior technician or engineering apprentice
South Lanarkshire College
SCQF Level 5 – Open to S5/6 Pupils

COURSE OUTLINE
The National Progression Award (NPA) in Painting and Decorating will help you gain an insight into the trade and make informed choices regarding a career in painting and decorating. Training will be provided by South Lanarkshire College. The course will also provide you with the opportunity to develop employability skills and attitudes, which will help to prepare you for the workplace.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY
You must have:
• 3 passes at National 4, which should include Maths and English
• an interest in working in the construction industry

QUALIFICATION BREAKDOWN
National Progression Award in Painting and Decorating
SCQF Level 5:
• Preparing and Painting Surfaces
• Decorative Painting
• Decorative Treatments
• Prepare and Hang Lining Paper
• Colour Practice: Painting and Decorating
• Paperhanging: Patterned Paper

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• A Modern Apprenticeship in painting and/or decorator. You would train on the job, on a building site or workshop, and off the job at a college or training centre.
• A one year full time course National Certificate (NC) or National Qualification (NQ) course, in a related area of study such as Construction Skills or Construction Crafts at a college of further education. The level you might enter would depend on the level and relevance of your other qualifications
**CONSTRUCTION AND ENGINEERING**

**QUANTITY SURVEYING**

South Lanarkshire College
SCQF Level 7 – Open to S6 Pupils

**COURSE OUTLINE**

The Higher National Certificate in Quantity Surveying will provide you with the opportunity to develop knowledge and skills in areas such as building services in large buildings, construction technology: substructure and industrial/commercial superstructure, estimating, quantitative building studies: floors and roofs/substructure and drainage and standard forms of construction contracts. South Lanarkshire College will prepare you with necessary academic skills to progress on to university degree pathway or to the workplace.

**ATTENDANCE PATTERN**

Monday and Tuesday all day. The duration of the course is August to June.

Please note, that unlike other options, this option is continuous attendance from August to June and may impact on other subjects attendance.

**PUPIL ELIGIBILITY**

You must have:
- 2 passes at Higher, 1 of which should be Maths or English
- An interest in working in the Building Service industry

**QUALIFICATION BREAKDOWN**

Higher National Certificate in Quantity Surveying – SCQF Level: 7

**Mandatory Units:**
- Substructure H72A 34
- Industrial commercial superstructure
- Building services in large building
- Building services: an introduction
- Quantitative building studies: floors and roofs
- Construction materials and specifications
- Estimating
- Standard form of construction contracts
- Domestic Construction
- CAD: 2D I
- Quantity Surveying

**Optional Units**
- Domestic Construction
- Building services: an introduction

**WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?**

You might go on to do:
- a full time higher education course, such as a Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications
- employment in quantity surveying, construction/ or building service engineering

Valuable resources available in school and online include:
- World of Work at [www.myworldofwork.co.uk](http://www.myworldofwork.co.uk)
- Planit at [www.planitplus.net](http://www.planitplus.net)
- Workit at [www.workit.info](http://www.workit.info)
**COMPUTER GAMES DEVELOPMENT**

West College Scotland – Paisley Campus  
**SCQF LEVEL 5 – Open to S5/6 Pupils**

**COURSE OUTLINE**

The National Progression Award (NPA) in Computer Games Development provides an opportunity for you to develop your knowledge and understanding of games design and games programming. This is an intensive course and requires you to be self-motivated, enthusiastic and prepared to study out with college. You will be working in labs that are equipped with the latest games software and hardware that will foster an atmosphere conducive to creative games development.

**ATTENDANCE PATTERN**

Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

**PUPIL ELIGIBILITY**

You must have:

- 3 passes at National 4, 1 of which should be Maths  
- Due to the competitive nature of this sector, it helps if you demonstrate a real passion for gaming and you will be asked to provide a short personal statement on why you want to attend college

**QUALIFICATION BREAKDOWN**

National Progression Award in Computer Games Development  
**SCQF Level 5:**

- Computer Games Design  
- Computer Games Media Assets  
- Computer Games Development

**WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?**

You will have the opportunity to progress to studying the NC in Computer Games Development. If you have Higher Maths progression to the HNC/D in Computer Games Development is encouraged.

You might go on to do:

- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree, in the computer games industry, computer games (Design), programmer, or related area of study. The level you might enter would depend on the level and relevance of your other qualifications  
- A career in graphic design or as a games tester

Valuable resources available in school and online include:

- World of Work at [www.myworldofwork.co.uk](http://www.myworldofwork.co.uk)  
- Planit at [www.planitplus.net](http://www.planitplus.net)  
- Workit at [www.workit.info](http://www.workit.info)
CREATIVE & DIGITAL MEDIA – FOUNDATION APPRENTICESHIP

West College Scotland – Vocational Facilities @ Barrhead High School or Paisley Campus – SCQF Level 6 – Open to S5 Pupils for 2 Year Model/S6 for 1 Year Model

COURSE OUTLINE
The aim of the Foundation Apprenticeship is to provide you with the opportunity to develop the skills required by the Creative and Digital Media industry for pupils in S5 and S6. You will gain knowledge units that will develop an understanding of the technologies, processes and practices used within the Creative Industries.

ATTENDANCE PATTERN
1 Year Model – West College Scotland – Vocational Facilities @ Barrhead High School:
- Monday, Tuesday, Wednesday and Thursday (1.30pm to 4pm) from August to November
- 2 afternoons at college (Monday, Tuesday or Wednesday 1.30pm to 4.00pm) and a full day work placement from November to June

Please note: this option may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

2 Year Model – West College Scotland
Year 1: Tuesday and Thursday (pm). The duration of the course is August to June
Year 2 proposed attendance: Tuesday (1:30 to 4pm) at college. Thursday all day shared between college and work experience placement. The duration of the course is August to June

Please note: Year 2 may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

PUPIL ELIGIBILITY
West College Scotland
2 year Model: You must be working towards:
- National 5 English
- Progression to a Higher English by S6
- You should have an appreciation of different technologies, alongside general knowledge, including the capacity to work efficiently and in teams

1 Year Model
You must:
- be working towards Higher English by end of S6
- be able to demonstrate an interest in creative subjects

You will be asked to provide a short personal statement on why you want to attend college and do this Foundation Apprenticeship.

QUALIFICATION BREAKDOWN
Foundation Apprenticeship in Creative and Digital media SCQF Level 6 – GM69 46:
National Progression Award (NPA) in Creative and Digital Media: Technologies, Processes and Practices
- Creative Industries: An Introduction – Scotland
- Creative Industries: Understanding a Creative Brief
- Media: Understanding the creative process
- Storytelling for the Creative Industries

Diploma in Creative Digital Media
- Work effectively with others in the Creative Industries
- Ensure Your Own Actions Reduce Risks to Health and Safety
- Communicating Using Digital Marketing/Sales Channels
- Use Digital and Social Media in Marketing Campaigns

A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements including work shadowing, industry talks, industry visits and work related training.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
- Modern Apprenticeship
- Employment
- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications
This National Progression Award (NPA) in Cyber Security provides foundation knowledge and skills in data security, digital forensics and ethical hacking – providing a skills pipeline into the Cyber Security industry. The course is designed to raise awareness of Cyber Security and fill the current skills gap in this field. You will be taught how to improve your cyber hygiene and resilience, and enable you to identify security vulnerabilities safely, legally and ethically. It will also help you to contribute more safely to virtual communities.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1.30pm to 4pm).

PUPIL ELIGIBILITY
You must have:
- 3 passes at National 5, 1 of which should be Maths
- a clear interest in the subject area

QUALIFICATION BREAKDOWN
National Progression Award in Cyber Security
SCQF level 6:
- Data Security
- Ethical Hacking
- Digital Forensics

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
Successful completion of this award may allow progression to:
- National Certificate (NC) Digital Media Computing SCQF Level 5 or 6
- National Certificate (NC) Information Technology

The level you might enter would depend on the level and relevance of your other qualifications
- Entry level jobs and training, including Modern Apprenticeships in the computing industry.
Valuable resources available in school and online include:
- World of Work at www.myworldofwork.co.uk
- Planit at www.planitplus.net
- Workit at www.workit.info

ICT HARDWARE SYSTEM SUPPORT – FOUNDATION APPRENTICESHIP

Glasgow Clyde College, City of Glasgow College or Glasgow Kelvin College
SCQF Level 6 – Open to S5 Pupils for 2 Year Model / S6 for 1 Year Model

COURSE OUTLINE
The aim of the Foundation Apprenticeship is to introduce you to hardware/systems support roles within this sector and how hardware skills are utilised in the workplace.

ATTENDANCE PATTERN
2 Year Model – Glasgow Clyde College/City of Glasgow College
Year 1: Tuesday and Thursday (pm) and 1 week in June (Mon - Fri 9.30am - 4.00pm)
Year 2: Monday, Tuesday, Wednesday (1.30pm to 4pm) and Thursday all day shared between college and work experience placement and 1 week in June (Mon - Fri 9.30am - 4.00pm)

Please note: Year 2 may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

1 Year Model – Glasgow Kelvin College
All day Tuesday at college/All day Thursday shared between college and work placement. 1 week in June (Mon - Fri 9.30am - 4.00pm)

Please note: this option may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

PUPIL ELIGIBILITY
Pupils who plan to leave school at the end of S6 with minimum of 1 or more Highers in relevant subject areas and National 5’s. Essential criteria as follows:
- Achieved or working towards Higher (A-C) in relevant subject areas – Information Technology, Maths, Computing Science etc. by end of S6
- Achieved or working towards National 5’s (A-C)

QUALIFICATION BREAKDOWN
Foundation Apprenticeship in ICT Hardware System Support
SCQF Level 6 – GL55 46:
Diploma for IT & Telecommunications Professionals
- Personal Effectiveness 2
- Health and Safety in IT & Telecom
- IT & Telecom System Operation 2
- Testing IT & Telecom Systems 2
- Working with IT & Telecoms Hardware and Equipment 1

National Progression Award (NPA) in Professional Computer Fundamentals
- Security Fundamentals
- Network Fundamentals
- Server Administration Fundamentals

A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements including work shadowing, industry talks, industry visits and work related training.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
- Modern Apprenticeship
- Employment
- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications
ICT SOFTWARE DEVELOPMENT – FOUNDATION APPRENTICESHIP

Glasgow Clyde College or City of Glasgow College
SCQF LEVEL 6 – Open to S5 Pupils

COURSE OUTLINE
The aim of the Foundation Apprenticeship is to introduce you to software development roles within this sector and how software skills are utilised in the workplace.

ATTENDANCE PATTERN
Year 1: Tuesday and Thursday (pm) and 1 week in June
Year 2: Monday, Tuesday, Wednesday (1.30pm to 4pm) and Thursday all day shared between college and work experience placement at an employer’s workplace and 1 week in June. Please note: Year 2 may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed

PUPIL ELIGIBILITY
Pupils who plan to leave school at the end of S6 with minimum of 1 or more Highers in relevant subject areas and National 5’s. Essential criteria as follows:
• Achieved or working towards Higher Maths (A-C) by end of S6
• Achieved or working towards National 5’s (A-C)

QUALIFICATION BREAKDOWN
Foundation Apprenticeship in ICT Software – GL54 46 Diploma for IT & Telecommunications Professionals
• Personal Effectiveness
• Health and Safety in IT & Telecom
• Investigating and Defining Customer Requirements for IT & Telecoms Systems
• Data Modelling

One optional unit from:
• Event Driven computer Programming
• Procedural Programming
• Object Oriented Computer Programming

National Progression Award (NPA) in Software Development
• Computing Applications: Development
• Computing: Authoring a Website
• Software Design and Development

A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements including work shadowing, industry talks, industry visits and work related training.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Modern Apprenticeship
• Employment
• A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications
Valuable resources available in school and online include:

- World of Work at [www.myworldofwork.co.uk](http://www.myworldofwork.co.uk)
- Planit at [www.planitplus.net](http://www.planitplus.net)
- Workit at [www.workit.info](http://www.workit.info)

## PHOTOGRAPHY

Glasgow Clyde College – Cardonald Campus  
**SCQF LEVEL 6**

### COURSE OUTLINE

Glasgow Clyde College will provide you with the opportunity to gain a full higher award in Photography. This option covers many facets of society including reportage, landscape, sports and wildlife. It will develop your creativity and will provide you with the opportunity to reflect upon and interpret the world around you. This option will prepare you to produce and evaluate media images.

### ATTENDANCE PATTERN

Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May

### PUPIL ELIGIBILITY

You must have:

- A genuine interest in photography
- 3 passes at National 5, 1 of which should be English

### QUALIFICATION BREAKDOWN

Photography SCQF Level 6:

- Photography: Image Making
- Photography: Contextual Imagery

This course is assessed through submission of a project and a final exam. The project is submitted to the SQA for assessment and consists of one component, a project.

The project will have three sections:

1. ‘Research and Investigation’; which includes a structured project proposal
2. ‘Development and Production’; which covers both the development and production of photographic images
3. ‘Evaluation’; which critically reflects both development and the final images produced for the project

This is a fully graded Higher.

### WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?

You might go on to do:

- A one year full time National Certificate (NC) or National Qualification (NQ) course, in a related area of study such as photography or media studies and production at a college of further education

- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree in photography or related areas of study. The level you might enter would depend on the level and relevance of your other qualifications. You would also need a portfolio of artwork
PROFESSIONAL THEATRE PREPARATION

Glasgow Kelvin College
SCQF LEVEL 6 – Open to S5 Pupils

COURSE OUTLINE
The National Progression Award (NPA) in Professional Theatre Preparation offers you the opportunity to develop your skills in acting. This course will provide the knowledge and skills and resources that may be called upon when preparing for interviews and auditions, for entry to drama courses and/or the theatre or performing arts profession. This course is designed to develop an appreciation of all aspects of preparing for a career in professional theatre.

ATTENDANCE PATTERN
Tuesday & Thursday (1.30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY
You must be working towards or have:
• Previous experience of drama, theatre groups, acting clubs, Higher Drama or equivalent
• English National 5

QUALIFICATION BREAKDOWN
National Progression Award in Professional Theatre Preparation
SCQF Level 6:
• Preparation for Audition
• Drama: Acting Skills

There is one mandatory unit, Preparation for Audition, which will prepare you for the audition process through developing a broad overview of the types of work available within the performing arts sector and preparing for, performing and evaluating your own audition performance. You will then work on the specific practical skill of acting. This course is highly practical in nature and there will be a balance of types of assessment, with an emphasis on practical assignments.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree in Drama. The level you might enter would depend on the level and relevance of your other qualifications.
CREATIVE & DIGITAL INDUSTRIES
AND MUSIC

SOUND PRODUCTION

Glasgow Clyde College – Anniesland Campus
SCQF LEVEL 6 – Open to S5/6 Pupils

COURSE OUTLINE
The National Progression Award (NPA) in Sound Production will offer you the opportunity to develop confidence in using equipment and software and be given opportunities to apply and develop your creative skills, enterprise, employability and planning whilst focusing on the music industry. You will also have the option to develop wider skills in a related area of the recorded music industry depending on your specific area of interest.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY
You must have:
• A genuine interest in music
• 2 subjects at National 5

QUALIFICATION BREAKDOWN
National Progression Award in Sound Production SCQF level 6:
• Sound Engineering and Production
• Sound: Understanding the Signal Path
• Sound: Music Remiking

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• SCQF Level 6 National Certificate (NC) Sound Production or directly to Higher National Diploma (HND) Sound Production Year 1

Employment Routes
• Live/Theatre Sound Engineer/Technician
• Studio Engineer
• Sound Technician
• Audiology
• Games Development
• TV/Film Soundtrack and Foley engineers/technicians
TELEVISION PRODUCTION

Glasgow Clyde College – Cardonald Campus
SCQF LEVEL 5 – Open to S5/6 Pupils

COURSE OUTLINE
The National Progression Award (NPA) in Television Production will provide you with the techniques to plan and produce a short film. Using industry standard practices and high end equipment, the course will offer you the knowledge and practical skills needed to gain an understanding of what is required within the television industry.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1.30pm to 4pm).
The duration of the course is August to May.

PUPIL ELIGIBILITY
You must have:
• English National 5
• 3 other subjects at National 5
• A genuine interest in television industry

QUALIFICATION BREAKDOWN
National Progression Award in Television Production
SCQF level 5:
• Media: Directing a Single Camera Production
• Media: Basic Video Camera Operations
• Media: Sound Recording for Single Camera
• Media: Basic Video Editing

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• A one-year full time NQ Television with Photography course at a Glasgow Clyde College. Combined with higher qualifications, you could progress to HND Creative Industries: Television.

Further information on Television Production and the prospects it offers can also be found at Skillset.
http://creativeskillset.org
FASHION AND DESIGN

FASHION BRAND RETAILING

Glasgow Caledonian University
SCQF LEVEL 7 – Open to S5/6 Pupils

COURSE OUTLINE

Glasgow Caledonian University will offer you an opportunity to study fashion, brand and retail. Fashion Brand Retailing is an exciting and challenging option if you want to further your knowledge of fashion retailing, marketing and design, whilst developing your interpersonal and employability skills and learn university research and referencing techniques. An integral element of the Fashion Brand Retailing course is providing you with the opportunity to meet with personnel in the industry. This is achieved through guest speakers, along with visits to local retail head offices and stores. You will gain an insight into the various career paths available in the fashion retail sector.

ATTENDANCE PATTERN

Tuesday and Thursday afternoons (2pm to 4pm). The duration of the course is August to April.

Please note: You will travel independently by bus or train – travel tickets should be kept as you will be reimbursed by school.

PUPIL ELIGIBILITY

You must have:
- National 5 English
- Higher Art and Design is desirable but not essential

QUALIFICATION BREAKDOWN

Fashion Brand Retailing SCQF Level 7:
There are 2 ‘themes’, each with a specific assessment that you must pass in order to receive a university award for a 20 credit module at Level 1 (equivalent to Advanced Higher Grade C).

Term 1 – August to December:
- Theme 1: The Fashion Supply Chain (students will learn about the various processes involved in taking a product from initial design concept through to presentation for sale on the shop floor)

Term 2 – January to April:
- Theme 2: The Fashion Demand Chain (students will learn about the development of retailing within the fashion industry and about what makes a fashion brand retailer successful)

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?

You might go on to do:
An undergraduate degree programme at GCU in the following areas:
- BA International Fashion Branding (Fashion Branding, marketing communications)
- BA International Fashion Business (Practical fashion design)
- BA International Retail Marketing (Retail, marketing)

For more information on courses at GCU, please visit their website: www.gcu.ac.uk You might also consider applying to courses at other universities. Fashion Brand Retailing will give you a good insight into university life and what is required of students at first year level.
BARBERING

South Lanarkshire College
SCQF LEVEL 5 – Open to S5/6 Pupils

COURSE OUTLINE
This course is an ideal introduction for pupils starting out and who want an understanding of the industry; this qualification is designed for you to prepare for further learning or training in the hair and beauty sector. You will learn how to prepare the clients for barbering services, shampoo and diagnose hair on a variety of hair types and conditions, cut hair using barbering techniques, style and blow dry. Alongside practical skills you will learn consultation techniques, gowning and preparation of client for services, customer care and product knowledge and communication skills.

ATTENDANCE PATTERN
Tuesday & Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY
You must:
• have a minimum of 2 Nation National 5’s at Level 1 or above
• be 16 years of age at the beginning of the programme
• have excellent communication skills and the ability to work effectively with members of the general public
• be highly motivated and have creative and artistic skills
• demonstrate a level of maturity required for the course
You are required to work on each other and must be prepared to get treatments applied to your hair.

QUALIFICATION BREAKDOWN
Barbering (City and Guilds SVQ Level 2) – SCQF Level 5:
Mandatory Units
• Cut hair using basic barbering techniques
• Develop and maintain your effectiveness at work
• Advise and consult with clients

Optional units
• Colour and lighten men’s hair

This course involves a mix of theory and practical work, written assessment and portfolio production

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• SVQ Level 3 Barbering
• A Modern Apprenticeship, leading to a Scottish Vocational Qualification (SVQ) Levels 2 & 3 in Hairdressing. You would train on the job in a salon or barber’s and off the job (usually one day a week) at a college or training centre. Apprenticeships usually last for two years
• A full time National Certificate (NC) or National Qualification (NQ) course in Hairdressing at a local college of further education usually over 2 years
• After training, and with relevant work experience, you can become a salon stylist, supervisor, salon manager or even a salon owner
It is possible to study for a Higher National Certificate (HNC) in Hairdressing and Salon Management
HAIR AND BEAUTY

BEAUTY AND COMPLEMENTARY THERAPY SKILLS

Glasgow Clyde College – Langside Campus
SCQF LEVEL 4 – Open to S5/6 Pupils

COURSE OUTLINE

Studying at Glasgow Clyde College will ensure you experience a broad introduction to this area of study. Practical and theory sessions are designed to ensure you develop both vocational skills and the knowledge and understanding required. Practical experience will include working on classmates to practice and perfect a range of skills including skin cleansing and brow shaping, Make Up application and both Back, Leg and Facial Massage. Written work will include workbooks, short tests, projects, portfolio production and home study. Emphasis throughout all units is on the employability skills and attitudes which will help to prepare you for the workplace.

ATTENDANCE PATTERN

Tuesday & Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY

You must:

• have a keen interest in beauty therapy and complementary therapies
• enjoy working as part of a team and have a caring, mature approach

You are required to work on each other and must be prepared to give and receive massage treatments, remove make up to have make up reapplied and participate in skin care.

QUALIFICATION BREAKDOWN

National Progression Award in Beauty Skills: An Introduction – SCQF Level 4

Mandatory Units:

• Cosmetology: Make Up Artistry Practical Skills
• Beauty Skills: An Introduction
• Creative Finishes to Hand and Foot

Optional Units

• Fashion Make-Up
• Introduction to Face and Back Massage
• Introduction to Thai Foot Massage

To achieve the NPA Group Award you must successfully complete the three mandatory units listed.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?

You might go on to do:

• A full time NC in Wellness or Beauty Therapy at a local college of further education which can progress to Higher
• VTCT Level 2 or 3 diploma in Complementary Therapies
• National Certificate & Higher National Diploma in Beauty Therapy or Make Up Artistry

The level you might enter would depend on the level and relevance of your other qualifications

After training you can be employed in a beauty salon, spa, cruise ship or nail bar.
HAIR AND BEAUTY

CREATIVE BEAUTY SKILLS WITH HAIR STYLING

Glasgow Clyde College – Cardonald Campus
SCQF LEVEL 4 – Open to S5/6 Pupils

COURSE OUTLINE
Studying at Glasgow Clyde College will ensure you experience a broad introduction to this area of study. Practical and theory sessions are designed to ensure you develop both vocational skills and the underpinning knowledge and understanding required. Practical experience will include working on classmates to practice and perfect a range of skills including skin cleansing and brow shaping, Day and Fantasy Make Up application, artistic design for the nails and face. In addition, you will learn hair styling techniques to complement the looks created. Written work will include workbooks, short tests, projects, portfolio production and home study. Emphasis throughout all units is on the employability skills and attitudes which will help to prepare you for the workplace.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1.30pm to 4pm).
The duration of the course is August to May

PUPIL ELIGIBILITY
You must:
• have a keen interest in beauty therapy and make-up artistry
• enjoy working as part of a team and have a creative flair
You are required to work on each other and must be prepared to remove make up to have make up reapplied and participate in skin care.

QUALIFICATION BREAKDOWN
National Progression Award in Beauty Skills SCQF Level 4:
Mandatory Units:
• Beauty Skills: An Introduction
• Cosmetology: Make-Up Artistry
• Creative Nail Finishes to Hand and Feet
Optional Units
• Fantasy Make Up
• Long hair design
To achieve the NPA Group Award you must successfully complete the three mandatory units listed, (although you will study both the optional units in addition).

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to:
• A full time NC in Beauty Therapy at a local college of further education which can progress to Higher National Certificate & Higher National Diploma in Beauty Therapy or Make Up Artistry
• Employment in a beauty salon, spa, cruise ship or nail bar

Valuable resources available in school and online include:
• World of Work at www.myworldofwork.co.uk
• Planit at www.planitplus.net
• Workit at www.workit.info
HAIR AND BEAUTY

Glasgow Clyde College – Langside Campus
SCQF LEVEL 5 – Open to S5/6 Pupils

COURSE OUTLINE
Glasgow Clyde College will provide you with a broad, experiential introduction to hairdressing, beauty and current make up trends for daywear. Practical and theory sessions are designed to ensure you develop both vocational skills and the underpinning knowledge and understanding required for the hairdressing & beauty industry. Practical experience will include working on classmates to practice and perfect a variety of skills including current techniques in long hair and makeup, as well as correct skin preparation. Written work will include workbooks, short tests, projects, portfolio production and home study. Emphasis throughout all units is on the employability skills and attitudes which will help to prepare you for the workplace. This option will enhance any other hair & beauty option.

ATTENDANCE PATTERN
Wednesday mornings (9:15am to 12 noon). The duration of the course is August to May.

PUPIL ELIGIBILITY
You should have:
• Have a genuine interest in hair and beauty
• Have National 4 or equivalent in English
• Enjoy working as part of a team and have a creative flair
You are required to work on each other and must be prepared to get treatments applied to your hair and remove make up to have make up reapplied. You must demonstrate a level of maturity required for the course.

VOCATIONAL OPTION BREAKDOWN
Please note you will be studying 2 Units at SCQF level 5, this is not a Group Award:
• Current Techniques in Long Hair: Basic
• Hair, Beauty and Make Up: Personal Care and Appearance

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to:
• A Modern Apprenticeship, leading to a Scottish Vocational Qualification (SVQ) Levels 2 & 3 in Hairdressing. You would train on the job in a salon or barber’s and off the job (usually one day a week) at a college or training centre. Apprenticeships usually last for two years
• A full time National Certificate (NC) or National Qualification (NQ) course in Hairdressing or Beauty Care at a local college of further education usually over 2 years. Please note you will also need additional National qualifications in addition to these units. You should check the entry requirements on college website
• After training in a college or salon, and with relevant work experience in a salon, you can become a salon stylist, supervisor, salon manager or even a salon owner. It is possible to study for a Higher National Certificate (HNC) in Hairdressing once you have gained a NC Level 6 in Hairdressing or SVQ level 3 in Hairdressing. All courses involve a mix of theory and practical work, written assessment and portfolio production
HAIRDRESSING

Glasgow Clyde College – Langside Campus
SCQF LEVEL 4 – Open to S5/6 Pupils

COURSE OUTLINE
Glasgow Clyde College will provide you with a broad, experiential introduction to hairdressing. The focus is on experiencing a salon environment and the development of vocational skills, knowledge and understanding. Practical experience of general salon duties, reception skills, communication and customer care is included. Emphasis throughout all units is on employability skills and attitudes which will help prepare you for the workplace.

ATTENDANCE PATTERN
Tuesday and Thursday (1.30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY
You should:
• have a genuine interest in hairdressing
• have National 4 English
• enjoy working as part of a team and have a creative flair
You are required to work on each other and must be prepared to get treatments applied to your hair. You must demonstrate a level of maturity required for the course.

QUALIFICATION BREAKDOWN
Skills for Work – Hairdressing SCQF level 4:
• Salon Awareness
• Working in the Salon
• Employability Skills
• Creativity including gents’ grooming skills

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• A Modern Apprenticeship, leading to a Scottish Vocational Qualification (SVQ) Levels 2 & 3 in Hairdressing. You would train on the job in a salon or barber’s and off the job (usually one day a week) at a college or training centre. Apprenticeships usually last for two years
• A full time National Certificate (NC) or National Qualification (NQ) course in Hairdressing or Beauty Care at a local college of further education usually over 2 years. Please note you will also need additional National qualifications in addition to this award. You should check the entry requirements on college website
• After training in a college or salon, and with relevant work experience, you can become a salon stylist, supervisor, salon manager or even a salon owner. It is possible to study for a Higher National Certificate (HNC) in Hairdressing once you have gained a NC Level 6 in Hairdressing or SVQ level 3 in Hairdressing All courses involve a mix of theory and practical work, written assessment and portfolio production.
FOOD AND DRINK TECHNOLOGIES – FOUNDATION APPRENTICESHIP

City of Glasgow College
SCQF LEVEL 6 – Open to S5 Pupils

COURSE OUTLINE
The aim of the Foundation Apprenticeship is to introduce you to principles of food science and food safety, from developing marketable food products for today’s consumer, to the care, legislation and processes involved in creating those products. You will learn in a hands-on way, both in a classroom and as part of a placement in a real workplace.

ATTENDANCE PATTERN
Year 1: Tuesday and Thursday (pm) and 1 week in June (Mon - Fri 9.30am - 4.00pm)
Year 2 proposed attendance: Thursday all day shared between college and work experience placement at an employer’s workplace and 1 week in June (Mon - Fri 9.30am - 4.00pm)
Please note: Year 2 may be considered 2 of your S6 subjects and you will travel independently by bus or train – travel tickets should be kept as you will be reimbursed.

PUPIL ELIGIBILITY
Pupils who plan to leave school at the end of S6 with minimum of 1 or more Highers in relevant subject areas and National 5’s. Essential criteria as follows:
- Achieved or working towards Higher (A-C) in relevant subject areas – English, Maths, Business (A-C) by end of S6
- Achieved or working towards National 5’s (A-C)

QUALIFICATION BREAKDOWN
Foundation Apprenticeship in Food and Drink Operations – GN26 46
National Progression Award in Food Manufacture – SCQF Level 6
- Food Manufacturing: Fundamentals of Food Science
- Food Manufacturing: Food Production
- Food Manufacturing: Commercial and Social Drivers
- Food Manufacturing: Sustainability
- REHIS Food Hygiene: Elementary
- REHIS Elementary Health and Safety Certificate
Part of SVQ in Food and Drink Operations (SCQF Level 6)
- Develop Productive Working Relationships with Colleagues
- Interpret and Communicate Information and Data in Food and Drink Operations
- Contribute to Continuous Improvement of Food Safety in Manufacture
- Develop a New Product in a Food Business
- Promote and Support Creative Thinking in a Food Business

A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements including work shadowing, industry talks, industry visits and work related training.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to:
- Modern Apprenticeship
- Employment
- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications
COURSE OUTLINE
West College Scotland will provide a broad, experiential introduction to the horticulture and hospitality sectors. You will learn about baking, how to select a product to bake, identify the ingredients required, and follow the correct sequence to make your chosen product using the correct tools safely and hygienically along with general horticulture duties. The programme ends with you harvesting vegetables and herbs in May and using these to prepare a lunch in June for invited guests and family.

ATTENDANCE PATTERN
Wednesday (10am to 12 noon). The duration of the course is August to June

PUPIL ELIGIBILITY
You should have:
• An interest in Horticulture  • An interest in Practical Cookery

VOCATIONAL OPTION BREAKDOWN
One SQA SCQF Level 1 Unit:
• Food Preparation: Baking

GARDENING SKILLS – COLLEGE CERTIFICATE
• Indoor Propagation – growing from seed, taking cuttings, feeding, watering and pricking out
• Outdoor Cultivation – ground preparation, weeding, planting out and watering
• Understanding of Health and Safety instructions and why they are important during activities
• Meeting personal targets while in a learning situation
• Completing allocated activities while supervised
• Selecting, cleaning and storing the appropriate materials used

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
• A practical based course covering a range of gardening skills used whilst growing a selection of vegetables and herbs
• Progression to horticultural related and personal and social education suite units
• Employment

Valuable resources available in school and online include:
• World of Work at www.myworldofwork.co.uk
• Planit at www.planitplus.net
• Workit at www.workit.info

West College Scotland
SCQF LEVEL 1 – Open to S4/5/6 Pupils
Horticulture, Hospitality and Landscaping

Glasgow Clyde College – Langside Campus
SCQF Level 4 – Open to S5/6 Pupils

COURSE OUTLINE
The National Progression Award (NPA) in Horticulture will provide you with the opportunity to develop the basic practical skills necessary to work in the Horticulture industry.

Glasgow Clyde College will offer you the opportunity to learn skills in Horticulture, whilst working in the Horticulture Centre in their Langside Campus. This will provide you with the necessary skills to help you progress within the horticulture and landscaping sector.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May

PUPIL ELIGIBILITY
You should have:
• a genuine interest in Horticulture
• National 3 English and Maths

QUALIFICATION BREAKDOWN
National Progression Award in Horticulture – SCQF Level 4
• Allotment Gardening
• Plant Propagation
• Soft Landscaping

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to:
• Level 5 Design and Construction
• Level 4 Horticulture
• Level 4 Landscape and Green keeping
• City and Guilds Horticulture

The level you might enter would depend on the level and relevance of your other qualifications.
INTRODUCTION TO BARISTA SKILLS

The Greenhouse Community – Vocational Facilities @ Barrhead High School
Open to S5/6 Pupils

COURSE OUTLINE
The Greenhouse Community will provide you with the opportunity to develop basic practical skills necessary to work in the coffee barista industry. Whether you intend to work as a barista, or are planning to run a cafe or coffee cart or just passionate about coffee, this is the course for you. You will participate in work experience and on successful completion of the course; you will have the opportunity to achieve your City & Guilds Level 2 VRQ Barista Skills award.

The course covers:
• Coffee Roasting and blend selection
• Learning to operate a coffee machine
• Maintenance and cleaning of coffee machine
• Setting the coffee grinder
• Perfecting espresso extraction times
• Tamping and packing coffee for shots
• Assessing the qualities of the coffee
• Milk steaming and how to make silky micro foam for the milk based coffees
• Making the coffees including espressos, lattés, cappuccinos, flat whites etc
• Latte Art
• General barista skills
• Smoothies

ATTENDANCE PATTERN
Friday morning (9:15am to 11am).
The duration of the course is August to May

PUPIL ELIGIBILITY
You must:
• be interested in learning barista skills

VOCATIONAL OPTION BREAKDOWN
Barista Skills – The Greenhouse Café In House Certificate
You will participate in work experience and on successful completion of the course; you will have the opportunity to achieve your City & Guilds Level 2 VRQ Barista Skills award. Please note, this would require attending for 2.5 days in June 2019 to be assessed by a City & Guilds assessor.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Other National Qualifications in Events or other Hospitality related subjects
• Employment
INTRODUCTION TO FOOD SERVICE SKILLS

City of Glasgow College – City Campus
SCQF LEVEL 3/4 – Open to S5/6 Pupils

COURSE OUTLINE
The Introduction to Food Service course will give you an opportunity to develop a range of employability skills for the Hospitality Industry; including food and drink service skills, food hygiene skills and team working skills. You will build self-confidence and gain an awareness of the opportunities for employment within the Hospitality Industry.

ATTENDANCE PATTERN
Thursday (9:30am to 2:45pm). The duration of the course is August to June. Please note, you will participate in one week work placement.

PUPIL ELIGIBILITY
You must have:
• a keen interest in Hospitality

VOCAIONAL OPTION BREAKDOWN
• RREHIS – Elementary Food Hygiene Certificate
• Introduction to Food Service Skills Certificate – City of Glasgow College Award – SCQF Level 4

Please note, you will be studying 3 units at SCQF Level 4, this is not a Group Award:
• Customer Care
• Local Tourist Attraction
• Introduction to Food Service Skills

Please note, you will participate in one week work placement

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Other National Qualifications in Events, Professional Cookery or other Hospitality related subjects
• Employment and/or training in an accounting related industry
PROFESSIONAL COOKERY

Glasgow Clyde College – Anniesland Campus
SCQF LEVEL 4 – Open to S5/6 Pupils

COURSE OUTLINE
The National Progression Award (NPA) in Professional Cookery will provide you with the opportunity to develop basic practical skills necessary to work in the catering industry. You will learn skills in professional cookery, whilst working in the training kitchens within the Hospitality department. You will be preparing and presenting food in a realistic working environment throughout the academic year.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY
You should have:
• An interest in professional cookery as this is a practical course with participants learning to cook in a commercial kitchen
• National 4 English
Please note: you will be handling meat.

QUALIFICATION BREAKDOWN
National Progression Award in Professional Cookery
SCQF Level 4:
• Craft Baking: An Introduction
• Food Preparation Techniques: An Introduction
• Cookery Processes: An Introduction
• Hospitality: Organisation of Practical Skills
• Food Hygiene for the Hospitality Industry
Please note: you will be handling meat.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• A full time National Certificate (NQ Level 5) in Professional Cookery
• A Modern Apprenticeship, or Skillseeker training, in the hospitality industry, leading to a relevant Scottish Vocational Qualification (SVQ) Levels 2 and 3. You would normally train on the job or off the job at college, restaurant kitchen, professional catering kitchen or training centre. Apprenticeships usually last for two or three years
You will need to be 18 years of age or older for some of the jobs in this sector.
SHOESTRING COOKERY

Training Provider To Be Confirmed
Open to S5/6 Pupils

COURSE OUTLINE
Learn to budget, shop, prepare and present your own tasty meals on a shoestring budget. Working within a professional kitchen, you will learn the most economical and quick meals that you will be able to cook at home for fun. Great recipes, hints and professional tips to make the most of your food spending money. No more unhealthy take-aways or fast food – you will soon be able to prepare better, healthier and quicker meals than you ever thought possible!

ATTENDANCE PATTERN
Friday morning (9:15am to 11am). The duration of the course is August to May

PUPIL ELIGIBILITY
You must:
• be interested in cooking as this is a practical course where you will learn to cook in a commercial kitchen

Please note: you will be handling meat.

VOCATIONAL OPTION BREAKDOWN
Covers key areas including basic knife skills, food preparation and presentation.
Subjects covered include cooking methods, making soups, stocks and sauces, presentation and menu planning.

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Other National Qualifications in Events, Professional Cookery or other Hospitality related subjects
• Employment and/or training in an accounting related industry

Valuable resources available in school and online include:
• World of Work at www.myworldofwork.co.uk
• Planit at www.planitplus.net
• Workit at www.workit.info

HORTICULTURE, HOSPITALITY AND LANDSCAPING
ACCESS TO PRIMARY EDUCATION / CHILDHOOD PRACTICE

South Lanarkshire College
SCQF Level 6 – Open to S5/6 Pupils

COURSE OUTLINE
The Access to Primary Education and Childhood Practice will prepare you for working with children from pre-birth to 16. South Lanarkshire College will offer you the opportunity to develop an understanding of child development. The course explains the roles and responsibilities of practitioners, other professionals, and parent and carers in meeting the needs of children. You will participate in a range of tasks, including evaluating and analysing theories that inform current childhood practice will be put into practice during the half day in practical placement. This placement will involve working with children in either a Primary or Nursery setting.

ATTENDANCE PATTERN
Monday, Tuesday, Wednesday (1.30pm to 4pm) and Thursday all day (9.30am to 4pm). Please note, that unlike other options, this option is continuous attendance from August to June and may impact on other subjects attendance.

PUPIEl ELIGIBILITY
You must:
• have National 5 English
• have National 5 Mathematics
• achieved or working towards Higher English (A-C) by end of S6

QUALIFICATION BREAKDOWN
Childcare and Development – SCQF Level 6
• Child Development
• Child Development: Theory
• Services for Children and Young People
• Play experience
• Safeguarding
• Communicating with Children and Young People
• Paediatric First Aid: college certificate

Please note: all candidates are required to be vetted by Disclosure Scotland as part of the Protecting Vulnerable Groups Scheme (PVG Scheme).

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do: HNC Childhood Practice / University BA Primary Teaching degree programme. The level you might enter would depend on the level and relevance of your other qualifications
HUMANITIES AND SOCIAL SCIENCES

INTRODUCTION TO TEACHER EDUCATION

University of Strathclyde – John Anderson Campus – Open to S6 Pupils

COURSE OUTLINE
The Introduction to Teacher Education will provide you with an introduction to the teaching profession – both primary and secondary. You will explore four themes, where you will be drawing on your previous experiences to highlight your own key strengths and examining how these attributes are desirable in Education. You will look at what you know about pupil engagement and success in learning and will experience different approaches. You will have the opportunity to consider the various components that contribute to effective learning and teaching and build skills in these areas. You will get the opportunity to plan, design deliver and evaluate lessons and learning opportunities. Links will be made to any work experience/volunteering you are currently undertaking.

In addition, you will be review what you know about learning and teaching, and identifying what you have gained from the programme with a view to supporting you in generating your personal statements, assisting and preparing you for the application process.

ATTENDANCE PATTERN
Tuesday & Thursday afternoons (1.30pm to 4pm). The duration of the course is August to December.

PUPIL ELIGIBILITY
You must have:
• A pass in Higher English at A or B level
• A pass in National 5 Maths at Grade C or above

Please note: You will travel independently by bus or train – travel tickets should be kept as you will be reimbursed by school.

VOCATIONAL OPTION BREAKDOWN
The course will support student wishing to consider teaching as a profession. The course will prepare attendees for making a UCAS application for Primary Teaching and for preparing personal statements for other subjects that will qualify candidates for PGDE courses. You will explore four themes:
• Getting to know your own skills • How learning works
• Components of effective teaching • Putting it altogether

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• BA/BEd with a Teaching Qualification
• Other university course to study a subject relevant to teaching followed by a PGDE
• BA Education Studies
• Joint honours programme with Education as a subject
WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?

You might go on to do:

• A full time higher education course, such as a National Certificate (NC), Higher National Certificate (HNC). The level you might enter would depend on the level and relevance of your other qualifications.

MARITIME SKILLS

City of Glasgow College – Riverside Campus
SCQF LEVEL 5 – Open to S5/6 Pupils

COURSE OUTLINE
You will explore a variety and range of career opportunities — local, national and global, in the maritime sector, including commercial sea fishing, the Royal Navy, the Merchant Navy, inland waterways and marine leisure, ports and harbours.
City of Glasgow College will introduce you to the operation of boats and equipment, including: boat handling, the use of ropes, wires and chains and effective anchoring, mooring and securing a vessel are tackled in practical situations. There’s an introduction to marine navigation, where you will learn how to use a marine chart to plot position using standard marine instruments, and how to take account of the weather. You will learn the safety aspects of any job in the maritime sector, including: safe working practices on board ship, life-saving principles, basic first aid and basic fire safety. Basic engineering involved with small boats, such as pumping and steering mechanism are reviewed and the routine care and maintenance of the engine and auxiliaries on a boat.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY
You must be working towards or have:
• National 5 in English, Maths and one other science

QUALIFICATION BREAKDOWN
Skills for Work: Maritime Skills SCQF Level 5:
• Seamanship: An Introduction
• Maritime Environment: An Introduction
• Small Boat Engineering
• Health and Safety in the Maritime Sector
• Employability Skills and Careers in the Maritime Sector

Valuable resources available in school and online include:
• World of Work at www.myworldofwork.co.uk
• Planit at www.planitplus.net
• Workit at www.workit.info
COMMERCIAL VENTURES
West College Scotland – Paisley Campus
SCQF LEVEL 3/4 – Open to S4/5/6 Pupils

Valuable resources available in school and online include:
• World of Work at www.myworldofwork.co.uk
• Planit at www.planitplus.net
• Workit at www.workit.info

COURSE OUTLINE
This course is aimed at introducing you to a college enviroment. You will develop business and enterprise ideas whilst developing team working and problem solving skills.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY
You must:
• have a minimum of National 3 or National 4
• want to continue your studies in further education

VOCATIONAL OPTION BREAKDOWN
Please note, you will be studying 3 units at SCQF Level 3/4. This is not a Group Award:
• Enterprise Activity
• Media Production
• Team Building – College Certificate

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• This course will allow a taste of what to expect in further education. It will give you knowledge which could assist in getting employment or alternatively a full time position on a further education course.
TRANSITIONS PROGRAMME

City of Glasgow College – City Campus
SCQF LEVEL 3/4 – Open to S4/5/6 Pupils

COURSE OUTLINE
To assist pupils with Asperger’s Syndrome to make a successful transition from school to Further Education and training. You will develop communication skills, social skills, negotiation skills and confidence.

ATTENDANCE PATTERN
Thursday 9:30am to 12 Noon. The duration of the course is August to May.

Valuable resources available in school and online include:
• World of Work at www.myworldofwork.co.uk
• Planit at www.planitplus.net
• Workit at www.workit.info

PUPIL ELIGIBILITY
You must be working towards or have:
• A diagnosis of ASD
• working towards level 3-4 in English and Numeracy
• want to continue your studies in further education

Please note: Interested pupils will attend a taster session and be observed as part of a selection process.

VOCATIONAL OPTION BREAKDOWN
City of Glasgow College Award – SCFQ Level 3/4:
• Core Skills • Communication
• Personal and Social Development • Skills for Life and Work

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
• This course will allow a taste of what to expect in further education. It will give you knowledge which could assist in getting employment or alternatively a full time position on a further education course
SPORT AND RECREATION

Glasgow Clyde College – Langside Campus
SCQF LEVEL 5 – Open to S5/6 Pupils

COURSE OUTLINE
Are you interested in working within the sports sector and studying at National 5 level? The aim of the Skills for Work Sport and Recreation option is to develop skills that enable progression towards becoming a sports coach, fitness instructor, personal trainer, outdoor activities instructor and sports development officer. Glasgow Clyde College will provide you with the opportunity to improve your knowledge of exercise, fitness, health and wellbeing along with first aid skills.

You will assist a qualified fitness instructor in teaching exercise and fitness sessions, understand the body and its response to exercise, understand the principles of training, recognise and be able to correct poor technique and plan and perform your own exercise programme.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

PUPIL ELIGIBILITY
You must:
• Be actively involved in sports or fitness
• 3 passes at National 5

QUALIFICATION BREAKDOWN
Skills for work Sport and Recreation SCQF level 5:
• Assist with a component of activity sessions
• Employment opportunities in the sport and recreation industry
• Assist with fitness programming
• Assist with daily centre duties

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• National Certificate programmes in Further Education colleges
• Scottish Vocational Qualification (SVQ) in Sport and Recreation

Employment Routes
• After further study at level 5 or 6 work in a sport centre environment or swimming pool as a lifeguard
POLICE STUDIES

South Lanarkshire College
SCQF LEVEL 7/8 – Open to S5/6 Pupils

COURSE OUTLINE
The Higher National Certificate in Police Studies aims to equip you with appropriate communication skills to interact with all members of the community, to achieve a fitness standard for a career as a Police Officer, to promote lifelong fitness, health and wellbeing and equip you with the skills required to serve diverse communities. Emphasis throughout all units is provide you with understanding of the criminal justice system in Scotland.

ATTENDANCE PATTERN
Monday, Tuesday, Wednesday (1.30pm to 4pm) and Thursday all day (9.30am to 4pm). The duration of the course is August to June.

Please note, that unlike other options, this option is continuous attendance from August to June and may impact on other subjects attendance.

PUPIL ELIGIBILITY
You must have:
• 2 passes at Higher
• 3 other subjects at National 5, 1 of which should be English

QUALIFICATION BREAKDOWN
HNC in Police studies – SCQF Level 7/8
Mandatory Units:
• Scottish Legal System
• Sociology for Social Care Practice
• Personal Development Planning
• Exercise Principles and Programming
• Police Studies
• I.T. in Business: Word Processing, Spreadsheets and Database: An Introduction
• Social Science: Research and Methodology
• Communication: Practical Skills
• Creating a Culture of Customer Care

A range of Optional units are available such as:
• Psychology for Social Care practice
• Scottish Criminal Law • Interviewing

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to:
Undertake further Academic Qualifications such as:
• HND in HRM, Business, Accounting or Legal Studies
• Progression to Higher Education with Universities recognising the HNC award as entry to first or second year Degree programmes in arrange of subjects such as: Law, Criminology. The level you might enter would depend on the level and relevance of your other qualifications
UNIFORMED AND EMERGENCY SERVICES

Glasgow Kelvin College – Springburn Campus
SCQF LEVEL 4 – Open to S5/6 Pupils

COURSE OUTLINE
The Uniformed and Emergency Services Course has been designed to provide you with opportunities to develop employability skills in the context of the uniformed and emergency services. The relevant uniformed services for this Course are: the Army, Merchant Navy, Royal Air Force, Royal Navy and Royal Marines. The relevant emergency services for this Course are: the Ambulance Service, Coastguard, Fire and Rescue and Police. The course will provide different learning environments and experiences that include visits, visiting speakers, role play and other practical activities. The skills acquired will prepare you for work within the context of the uniformed and emergency services within Scotland.

ATTENDANCE PATTERN
Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May

PUPIL ELIGIBILITY
You must:
• have an interest in Uniformed Services

QUALIFICATION BREAKDOWN
Skills for Work: Uniformed & Emergency Services
SCQF Level 4:
• Uniformed & Emergency Services: An Introduction
• Health Safety Fitness and Wellbeing
• Engaging with the Community
• Working in Teams

WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?
You might go on to do:
• Employment, Uniformed Services or other NC Programmes.
• This can also lead to entry level employment, training & volunteering opportunities
**VEHICLE SYSTEMS**

**AUTOMOTIVE SKILLS – GREENPOWER**

West College Scotland  
**SCQF LEVEL 4 – Open to S5/6 Pupils**

**COURSE OUTLINE**

The Skills for Work in Automotive Skills will give you an opportunity to develop basic practical skills necessary to work in the automotive industry. You will gain experience of carrying out basic vehicle checks, including the specific skills involved in removal and replacement of components and mechanisms of a vehicle. Relevant jobs such as light and heavy vehicle maintenance, motorcycle maintenance, vehicle fitting, auto electrical, accident repair – body and paint operations, parts distribution and roadside assistance.

You will gain an overview and an awareness of the skills required by employers within this industry.

**ATTENDANCE PATTERN**

Tuesday all day. The duration of the course is August to May.

**PUPIL ELIGIBILITY**

You must:

- Have a genuine interest in car mechanics and enjoy working as part of a team
- Not be registered colour blind

**QUALIFICATION BREAKDOWN**

Skills for Work: Automotive Skills SCQF 4:

- The Garage
- The Technician
- The Car
- The Vehicle Modification Project

You will fund raise to design, build and then race an electric kit car.

**WHAT OPPORTUNITIES WILL BE AVAILABLE TO ME WHEN I FINISH?**

This course will allow a taste of what to expect in the vehicle repair industry. It will give knowledge which could assist in getting a Modern Apprentice position within a garage or alternatively a full time position on a further education course.

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Valuable resources available in school and online include:

- World of Work at [www.myworldofwork.co.uk](http://www.myworldofwork.co.uk)
- Planit at [www.planitplus.net](http://www.planitplus.net)
- Workit at [www.workit.info](http://www.workit.info)
What if I don’t like some of the elements or aspects of my course?
You will be asked to fill in questionnaires to let training providers know what you think of your vocational course. It’s important to keep talking to your pupil support teacher at school so that any problems can be dealt with quickly and effectively. We want to ensure that you enjoy your vocational course and that you attend regularly and successfully complete the course.

How do I get there?
Courses take place in a variety of training establishments; we will arrange transport to and from your placement or training centre. We will let you know the transport details in advance of your course starting. Transport will be by bus or taxi with some pupils travelling independently, you will be advised in advance if this is the case and will be reimbursed for all travel costs.

How are the vocational course options different from the subjects that I take at school?
Vocational courses have a strong focus on building skills for life and skills for work. They can lead to awards such as Scottish Vocational Qualifications (SVQs), City and Guilds (C&G), Higher National Certificates (HNCs) and National Certificates (NCs). This booklet will tell you about the awards and provides a breakdown of each qualification.

How will the courses be certified?
When you receive your certificate from the Scottish Qualifications Authority (SQA), your vocational courses will appear alongside the awards for courses you have completed in school.

Health and Safety
Risk assessments are completed to ensure that health and safety regulations are met in full. Your parent/carer will be asked to complete a consent form before you start your vocational course. If you enrol for a course which requires personal protective clothing or equipment, this will be provided for you.

What is the difference between a National 4 or a National 5 qualification taken in school or at college?
National 4 and National 5 qualifications are at the same level on the SCQF framework whether they are taken in school or at college.

Which S4 pupils should opt for the vocational courses in this leaflet?
Places are limited for S4 pupils and must be discussed with your pupil support teacher. Vocational courses are challenging, flexible and offer plenty of scope to suit different preferred learning styles. They are ideal for pupils who want to leave school at the end of S4 or progression into an S5 Vocational course.

It sounds great – how do I apply?
Places are limited; therefore you should speak to your pupil support teacher who will discuss your options. You should also read the option details of the course you are interested in and discuss with your parent/carer.

Disclaimer
East Renfrewshire Council will endeavour to deliver courses in accordance with the descriptions set out in this booklet. The Council reserves the right to make variations to the contents or methods of delivery of courses, to discontinue courses and to merge or combine courses if such action is reasonably considered to be necessary by the Education Department. The information given in this booklet is believed correct at the time of publication. The Education Department reserves the right, at its discretion, at any time and for any reason, to make changes to the services offered and set out in this booklet without prior notice including, but not limited to, the following:

- to withdraw the offer of a course which fails to recruit the minimum number required by regulation
- to make changes to syllabuses and courses for reasons including meeting technological or academic developments or employers requirements particularly in specialist options

East Renfrewshire Council is an equal opportunities authority and applications will be accepted from all regardless of ethnic origin or disability.
For further information please contact:

Email: vocationalprogramme@eastrenfrewshire.gov.uk