

## **PRIVATE FOSTERING**

### **Information for parent or guardian of the child**

There are many reasons why a parent may ask a friend or neighbour or trusted adult to support them in the care of their child. You could be going away for a few weeks or you may be unwell and have no local family support available.

If you are planning to ask someone who is not related to your son or daughter to look after them:

- You should notify us at least 2 weeks before the arrangement is due to start

If an emergency situation has arisen and you have already placed your child in the care of a neighbour or friend:

- You need to notify us within 7 days of the start of the arrangement

If you have already made an arrangement and did not realise that you needed to tell us, don't delay - tell us now.

You can complete the form below and post it to us or you can tell us by telephone using the numbers listed on the form.

**NOTIFICATION OF PRIVATE FOSTERING ARRANGEMENT BY THE PARENT  
OR GUARDIAN OF A CHILD**

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| Name of parent(s) or guardian(s)   |  |
| Name of anyone else who has parental responsibilities for the child (e.g. you may be separated from the partner who is the parent of your child) |  |
| Date(s) of birth of parents or guardians   |  |
| Home address of parent(s) or guardian(s):  |  |
| Contact telephone numbers for parent(s) or guardian(s)   |  |
| Name(s) of Child(ren):   |  |
| Date(s) of Birth of child(ren)   |  |
| Name, address and telephone number of child(ren)'s nursery/school placements   |  |
| Name, address and telephone number of the G.P. with whom the child(ren) is registered  |  |
| Name, address and telephone number of the dentist that the child(ren) is registered with   |  |

