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| Meeting of East Renfrewshire Health and Social Care Partnership | Integration Joint Board |
| Held on | 25 September 2024 |
| Agenda Item | 19 |
| Title | 2025 Calendar of Meetings |
| Summary | |
| To seek approval for proposed meeting dates for 2025 | |
| Presented by | Barry Tudhope, Democratic Services Manager |
| Action Required | |
| The Integration Joint Board is asked to approve the proposed 2025 meeting dates for IJB and Performance and Audit Committee and decided on the format of these meetings. | |
| Directions | Implications |
| <input checked="" type="checkbox"/> No Directions Required <input type="checkbox"/> Directions to East Renfrewshire Council (ERC) <input type="checkbox"/> Directions to NHS Greater Glasgow and Clyde (NHSGGC) <input type="checkbox"/> Directions to both ERC and NHSGGC | <input type="checkbox"/> Finance <input type="checkbox"/> Policy <input type="checkbox"/> Workforce <input type="checkbox"/> Equalities <input type="checkbox"/> Risk <input type="checkbox"/> Legal <input type="checkbox"/> Infrastructure <input type="checkbox"/> Fairer Scotland Duty |

EAST RENFREWSHIRE INTEGRATION JOINT BOARD

25 September 2024

Report by Chief Officer

**2025 Calendar of Meetings for the
Integration Joint Board and Performance and Audit Committee**

PURPOSE OF REPORT

1. This report sets out proposed 2025 meeting dates for both the Integration Joint Board and Performance and Audit Committee.

RECOMMENDATION

2. The Integration Joint Board is requested to:
 - a) approve the proposed meeting dates for 2025;
 - b) agree the format of future meetings; and
 - c) consider recording meetings and publishing these on the Council's YouTube channel, allowing local residents to view them at their convenience.

REPORT

Meeting Dates

3. It is proposed that meetings of the IJB be held on the following dates:
 - Wednesday 29th January 2025 at 10:00
 - Wednesday 26th March 2025 at 10:30
 - Wednesday 25th June 2025 at 14:30
 - Wednesday 13th August 2025 at 10:00
 - Wednesday 24th September 2025 at 14:00
 - Wednesday 19 November 2025 at 10:30
4. Meetings in June and September will take place in the afternoon to accommodate those members of the IJB who also serve on Glasgow IJB, which also has scheduled meetings for 10.30am on those two days.
5. It is further proposed that meetings of the Performance and Audit Committee be held on the same dates as the IJB, in the months of March, June, September and November with the subsequent meetings of the IJB meeting 90 minutes later on these dates.
 - Wednesday 26th March 2025 at 09:00
 - Wednesday 25th June 2025 at 13:00
 - Wednesday 24th September 2025 at 13:00
 - Wednesday 19 November 2025 at 09:00

Format of Meetings

6. The Integration Joint Board and the Performance and Audit Committee have recently shifted from exclusively online meetings on Microsoft Teams to a hybrid format. Consequently, the Integration Joint Board is request to discuss and agree the format of future meetings.

Recording Meetings

7. Previously, the Integration Joint Board and the Performance and Audit Committee decided against recording their meetings. However, a local resident has now requested that the IJB reconsider this decision.
8. A copy of the resident's correspondence has been shared with IJB members, with their consent.
9. Currently, meetings of East Renfrewshire Council and its committees are recorded (with the permission of attendees), published, and made accessible on the Council's YouTube Channel and should the IJB agree to record meetings a similar process would be put in place.
10. The Integration Joint Board is requested to engage in discussion and reach a consensus regarding their stance on the recording and publication of their meetings.

CONSULTATION AND PARTNERSHIP WORKING

11. The dates suggested take into account the meetings calendar of meetings for East Renfrewshire Council as well as the Glasgow Integration Joint Board.

IMPLICATIONS OF THE PROPOSALS

12. There are no implications arising from this report.

DIRECTIONS

13. There are no directions arising from this report.

CONCLUSIONS

14. Once the dates have been approved, calendar invites will be issued to Board members to aid them in managing their diaries and ensure that they are able to maximise attendance at Board meetings.

RECOMMENDATIONS

15. The Integration Joint Board is requested to:

- a) approve the proposed meeting dates for 2025;
- b) agree the format of future meetings; and
- c) consider recording meetings and publishing these on the Council's YouTube channel, allowing local residents to view them at their convenience.

REPORT AUTHOR AND PERSON TO CONTACT

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BACKGROUND PAPERS

None