



<p><b>Meeting of East Renfrewshire Health and Social Care Partnership</b></p> <p><b>Held on</b></p>	<p>Integration Joint Board</p> <p>20 November 2024</p>
<p><b>Agenda Item</b></p>	<p>5</p>
<p><b>Title</b></p>	<p>Rolling Action Log</p>
<p><b>Summary</b></p> <p>The attached rolling action log details all open actions, and those which have been completed since the last IJB meeting held on 25 September 2024.</p>	
<p><b>Presented by</b></p>	<p>Julie Murray, Chief Officer</p>
<p><b>Action Required</b></p> <p>Integration Joint Board members are asked to note progress.</p>	

<b>Action No</b>	<b>Date</b>	<b>Item Name</b>	<b>Action</b>	<b>Responsible Officer</b>	<b>Status</b>	<b>Due / Closed</b>	<b>Progress Update /Outcome</b>
455	25-Sep-24	Audited Annual Report and Accounts	The Chair, Chief Officer and Chief Financial Officer should now accept and sign the annual report and accounts on behalf of the Integration Joint Board	CFO	CLOSED	Sep-24	Accounts signed and submitted to Ernst & Young 25.09.2024
454	25-Sep-24	Revenue Monitoring Report	Further detail around prescribing plan to be shared at future IJB Seminar	GCO	OPEN	Sep-24	This will be discussed at a budget seminar - date to be agreed for late January/early February
453	25-Sep-24	Charging for services 2024/25 any beyond	IJB seminar to discuss charging proposals and Cabinet paper to take place late October	CFO	CLOSED	Oct-24	Seminar took place on 28.10.2024 An update is included at item 7 of the November IJB agenda (20.11.2024)
452	25-Sep-24	HSCP iMatters 2024	New IJB members to be featured in HSCP staff bulletin	SCCO	CLOSED	Sep-24	An update on the changes to IJB membership was included in a staff bulletin and we are planning some additional features in the new year
451	25-Sep-24	Health and Wellbeing Survey & Director of Public Health Working to Stem the Tide Report	Make suggestion that the presentation also be delivered to Community Planning Board and Elected Members	GCO	CLOSED	Sep-24	Slides and contact details of presenters shared with groups for them to consider and progress as appropriate
450	25-Sep-24	Calendar of Meetings	The Board agreed proposed meeting dates - venues to be identified and diary invites issued	DSM	CLOSED	Oct-24	Invites for hybrid meetings have been issued to IJB members
433	31-Jan-24	10. East Renfrewshire Adult Carers Strategy 2024-2027	Easy read summary version of the strategy to be developed	HAS-C&W	OPEN	Nov-24	A summary version has been produced and a video is also being developed for the website
418	27-Sep-23	11. Clinical and Care Governance Annual Report	Consideration to be given to amending format of future Clinical and Care Governance Annual reports to include index and executive summary	CD	CLOSED	Sep-24	This has been included in the Clinical and Care Governance Annual 2023-24 at item 9 of the November IJB agenda (20.11.24)

**Abbreviations**

CCGC	Clinical and Care Governance Committee
IJB	Integration Joint Board
PAC	Performance and Audit Committee

CD	Clinical Director
CO	Chief Officer
CFO	Chief Financial Officer
CN	Chief Nurse
CSWO	Chief Social Work Officer
DSM	Democratic Service Manager

HAS - C&W	Head of Adult Services - Communities and Wellbeing
HAS - LD&R	Head of Adult Services - Learning Disability and Recovery
HRBP	HR Business Partner
PPPM	Policy, Planning & Performance Manager
SPPCM	Strategic Planning, Performance and Commissioning Manager
SCCO	Senior Communications and Campaigns Officer