

MINUTE
of
CABINET

Minute of meeting held at 10.00am in the Council Chamber, Council Headquarters, Giffnock on 21 November 2024.

Present:

Councillor Owen O'Donnell (Leader) Councillor Katie Pragnell
Councillor Andrew Anderson (Vice Chair)

Councillor O'Donnell, Leader, in the Chair

Attending:

Steven Quinn, Chief Executive; Caitriona McAuley, Director of Environment; Kirsty Stanners, Head of Finance; Anthony Jenkins, Resilience Officer; Paul Parsons, Principal Accountant; and John Burke, Democratic Services Officer.

(*) indicates remote attendance

Apology:

Councillor Danny Devlin

DECLARATIONS OF INTEREST

1040. There were no declarations of interest intimated.

GENERAL FUND CAPITAL PROGRAMME

1041 The Cabinet considered a report by the Head of Finance to monitor both income and expenditure as at 30 September 2024 against the approved General Fund Capital Programme and recommending adjustments where possible.

The report updated project costs and phasings based on current progress and anticipated progress to 31 March 2025.

The Principal Accountant outlined that the current position was a budget shortfall of £0.053m, which was within manageable limits.

The main income and expenditure movements to September 2024 were detailed in the report.

Following a brief discussion, the Cabinet agreed to recommend that Council:-

- (a) note and approve the movements within the 2024/25 programme;

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- (b) note the shortfall of £0.053m and that income and expenditure on the programme would be managed and reported on a regular basis.

HOUSING CAPITAL PROGRAMME

1042. The Cabinet considered a report by the Head of Finance to monitor both income and expenditure as at 30 September 2024 against the approved Housing Capital Programme and recommending adjustments where required.

The report updated project costs and phasings based on current progress and anticipated progress to 31 March 2025.

The Principal Accountant outlined that the current position was a budget shortfall of £0.101m, which was within manageable limits.

The main income and expenditure movements to September 2024 were detailed in the report.

Following a discussion, the Cabinet recommended that Council:-

- (a) note and approve the movements within the programme; and
- (b) note the shortfall of £0.121m and that income and expenditure on the programme would be managed and reported on a regular basis.
- (c) Cabinet also asked that an update on IT project management in the Council be provided to Councillor Anderson.

ANNUAL STRATEGIC RISK REGISTER OVERVIEW

1043 The Cabinet considered a report by the Chief Executive on the annual update of the Council's Strategic Risk Register and a summary of risk management progress. The previous update had been considered by Cabinet on 7 September 2023 (Page 611, Item 558 refers), and by the Audit and Scrutiny Committee on 28 March 2024 (Page 808, Item 797 refers) and on 26 September 2024 (Page 955, Item 966 refers).

The Strategic Risk register, attached as Appendix 1 to the report, set out the key strategic risks to be considered by East Renfrewshire Council and detailed the actions that management had put in place to manage those risks.

Speaking to the report, the Resilience Officer summarised the number of risks and their severity, as well as highlighting where risks had been added or removed from the register, or amended in their wording.

The Cabinet was reminded that the Strategic Risk Register was reported every 6 months to the Audit and Scrutiny Committee and annually to the Cabinet. The Corporate Management Team (CMT) continued to discuss and review the Register on a regular basis.

In discussing the report, members highlighted some risks where they queried the level of risk attributed, receiving explanations as to why the current level of risk was assigned. These would continue to be reviewed and amended if necessary, with any changes reported back in the normal reporting cycle.

In particular, a question was raised about risk 6.7, relating to interruption to service or total inability to provide ICT services, resulting in impact to Council business.

The Cabinet:-

- (a) noted the development of the Council's Strategic Risk Register and noted that it was considered a live document and would be updated and amended by the Corporate Management Team as appropriate; and
- (b) requested further information on risk 6.7 around potential interruption or total failure of ICT services, and the amending of its status to "green".

CHAIR

