

Department of Corporate and Community Services

Deputy Chief Executive: Caroline Innes BSc (Hons)

Council Headquarters, Eastwood Park, Giffnock, East Renfrewshire, G46 6UG

Phone: 0141 577 3000 Fax: 0141 577 3834

website: www.eastrenfrewshire.gov.uk

Date: 28 February 2020

When calling please ask for: Paul O'Neil (Tel. No 0141-577-3011)

e-mail: paul.o'neil@eastrenfrewshire.gov.uk

TO: Councillors T Buchanan (Chair); C Bamforth; D Devlin; A Lafferty; C Merrick; and P O'Kane.

CABINET

A meeting of the Cabinet will be held in the Council Chamber, East Renfrewshire Council Headquarters, Eastwood Park, Giffnock on **Thursday, 12 March 2020 at 10.00am.**

The agenda of business is as shown below.

Caroline Innes

C INNES

DEPUTY CHIEF EXECUTIVE

AGENDA

1. **Report apologies for absence.**
2. **Declarations of Interest.**
3. **Charter Against Modern Slavery – Report by Chief Executive (copy attached, pages 3 - 8).**
4. **Local Government Benchmarking Framework: 2018/19 Performance – Report by Chief Executive (copy attached, pages 9 - 60).**
5. **Estimated Revenue Budget Out-turn 2019/20 - Report by Chief Financial Officer (copy attached, pages 61 - 96).**
6. **General Fund Capital Programme 2019/20 - Report by Chief Financial Officer (copy attached, pages 97 - 120).**
7. **Housing Capital Programme 2019/20 – Report by Chief Financial Officer (copy attached, pages 121 - 130).**
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- 8. Trading Under Best Value – Report by Chief Financial Officer (copy attached, pages 131 - 142).**
- 9. Increase Charges for Factoring Service - Report by Director of Environment (copy attached, pages 143 - 146).**
- 10. Land to the Front and Rear of Neilston Shops, Neilston – Report by Director of Environment (copy attached, pages 147 - 152).**
- 11. Neilston Learning and Leisure Campus and Wider Regeneration - Report by Director of Environment (copy attached, pages 153 - 156).**
- 12. Proposed Sale of Leased Ground at Spiersbridge Way, Thornliebank – Report by Director of Environment (copy attached, pages 157 - 162).**
- 13. Write-off of Irrecoverable Former Tenant Rents - Report by Director of Environment (copy attached, pages 163 - 166).**

EAST RENFREWSHIRE COUNCILCABINET12 March 2020Report by Chief ExecutiveCHARTER AGAINST MODERN SLAVERY**PURPOSE OF REPORT**

1. The purpose of this report is to seek approval for East Renfrewshire Council to sign the Charter Against Modern Slavery.

RECOMMENDATION

2. The Cabinet is asked to approve signing the Charter against Modern Slavery which incorporates 10 pledges as detailed in Appendix 1. The Charter will be reported annually through the Annual Procurement Report.

BACKGROUND

3. Modern Slavery is the term used and defined in the Modern Slavery Act 2015 ("the Act") as meaning forced or compulsory labour, slavery, servitude and human trafficking.

4. Someone is in slavery if they are:

- Forced to work through mental or physical threat.
- Owned or controlled by an 'employer' usually through mental or physical abuse or the threat of abuse.
- Dehumanised, treated as a commodity or bought and sold as 'property'
- Physically constrained or have restrictions placed on their freedom.

5. There are a number of different types of exploitation that victims may be subjected to, with victims experiencing more than one type of exploitation at the same time. The most common forms of exploitation are:

- Sexual exploitation
- Labour exploitation
- Forced criminality
- Organ harvesting
- Domestic servitude
- Debt bondage

6. Modern Slavery affects foreign nationals, but many of those exploited are also from the UK and exploited within this country. According to the UK Government, in 2017, the UK was the most common country of origin for those in modern slavery across the UK, up from third in 2016.

REPORT

7. Collectively Scottish councils spend more than £3.3bn a year on goods and services. There are estimated to be up to 138,000 victims of modern-day slavery UK wide not only working in nail bars and restaurants but also being exploited by companies supplying Council goods and services.

8. The Charter Against Modern Slavery has been devised by the Co-operative Party and is focussed on the UK local government sector. The ethos of the Charter is for the Council to commit to ensuring that the risks of modern slavery within procurement and the wider supply chain for goods, works and services are understood and that we can show leadership in promoting a human rights approach towards procurement

9. Transparency in supply chains is addressed in the Modern Slavery Act 2015, which sets out obligations for commercial organisations over a certain size, currently those with an annual turnover of £36m. This requires organisations to:

- prepare a slavery and human trafficking statement for each financial year for the organisation;
- include the steps that the organisation will take to ensure that slavery and human trafficking is not taking place either in its supply chains, or its own business, or state it has taken no such steps; and
- approve and sign the Charter at a senior level within the business and publish a statement on its website, if it has one, or provide a copy to anyone who requests one in writing, within 30 days.

10. The Charter has already been signed by eight out of Scotland's 32 councils. These are Edinburgh, Midlothian, West Lothian, Dundee, Renfrewshire, East Ayrshire, North Ayrshire and South Lanarkshire.

11. The actions the Council will take to ensure modern day slavery is not part of the procurement supply chain in line with the requirements of the Charter Against Modern Slavery include:

- **Training and Awareness Raising** across the Corporate Procurement Team and wider Council to ensure staff have a broad understanding of issues relating to modern slavery, potential indicators of modern slavery, and what to do if they suspect, or know individuals are victims of modern slavery.
- **Tendering documentation** will include the European Single Procurement Document (ESPD) mandatory exclusion questions as well as a set of non-conditional 'selection' questions which all suppliers' contractors and service providers must complete. The mandatory exclusion questions include, amongst other things, questions relating to "modern slavery" including: Child labour or trafficking in human beings.
- **Ensuring Compliance** with Regulation 69 of the Public Contracts (Scotland) Regulations 2015, which imposes a statutory duty on contracting authorities to investigate abnormally low tenders. In all instances, abnormally low tenders will be rejected where it has been established that a tender is abnormally low because it does not comply with environmental, social or labour laws.
- **Reporting** with an update on the Council's activities in respect of the Charter Against Modern Slavery incorporated into the Corporate Procurement Annual Report which will next be provided to Cabinet in October 2020.

FINANCE AND EFFICIENCY

12. Employees involved in procurement and management of Council contracts will be trained to recognise the risk of modern slavery in supply chains and to take appropriate action to address any risks identified. There may be an associated cost for this training with details of this still to be obtained.

CONSULTATION

13. No formal consultation was undertaken in the production of the report.

IMPLICATIONS OF THE PROPOSALS

14. Where risks are identified, there may be a cost associated with managing the risk. Council officers will work closely with other agencies to address non-compliance which leads to termination of contracts. This could lead to significant and costly re-tendering exercises, however this depends on the type of project impacted by any such termination event.

CONCLUSIONS

15. By signing the Charter the Council is committing to ensuring that the risks of modern slavery within procurement and the wider supply chain for goods, works and services are understood and that we show leadership in promoting a human rights approach towards procurement.

RECOMMENDATION

16. The Cabinet is asked to approve signing the Charter against Modern Slavery which incorporates 10 pledges as detailed in Appendix 1. The Charter will be reported annually through the Annual Procurement Report.

Chief Executive

REPORT AUTHOR

Chief Procurement Officer, Debbie Hill, Tel: 0141 577 8486,
email at Debbie.hill@eastrenfrewshire.gov.uk

Report date: 27 January 2020

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Appendix 1 - The Charter Against Modern Slavery

East Renfrewshire Council Will:

1. Train its corporate procurement team to understand modern slavery through the Chartered Institute of Procurement and Supply's (CIPS) online course on Ethical Procurement and Supply.
2. Require its contractors to comply fully with the Modern Slavery Act 2015, wherever it applies, with contract termination as a potential sanction for non-compliance.
3. Challenge any abnormally low-cost tenders to ensure they do not rely upon the potential contractor practising modern slavery.
4. Highlight to its suppliers that contracted workers are free to join a trade union and are not to be treated unfairly for belonging to one.
5. Publicise its whistle-blowing system for staff to blow the whistle on any suspected examples of modern slavery.
6. Require its tendered contractors to adopt a whistle-blowing policy which enables their staff to blow the whistle on any suspected examples of modern slavery.
7. Review its contractual spending regularly to identify any potential issues with modern slavery.
8. Highlight for its suppliers any risks identified concerning modern slavery and refer them to the relevant agencies to be addressed.
9. Refer for investigation via the National Crime Agency's national referral mechanism any of its contractors identified as a cause for concern regarding modern slavery.
10. Report publicly on the implementation of this policy annually.

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EAST RENFREWSHIRE COUNCILCABINET12 March 2020Report by Chief ExecutiveLOCAL GOVERNMENT BENCHMARKING FRAMEWORK: 2018-19 PERFORMANCE**PURPOSE OF REPORT**

1. The purpose of this report is to update Cabinet on the national Local Government Benchmarking Framework (LGBF) and present an overview of the council's performance against the LGBF indicators from 2017/18 to 2018/19. A summary of Local Government Benchmarking Framework performance report is attached at Annex 1.

RECOMMENDATIONS

2. It is recommended that Cabinet:
- (a) Scrutinise the council's performance against the LGBF indicators and the action being taken by departments to address any performance issues.
 - (b) Consider whether any aspect of the council's performance is in need of improvement or further investigation.

BACKGROUND

3. Since 2010, the Society of Local Authority Chief Executives (SOLACE), and COSLA, worked with the Improvement Service (IS) to develop and review a set of benchmarking indicators on behalf of Scottish councils. The key criterion of the indicators is that they are comparable across all 32 councils.

4. Benchmarking data from the LGBF has been recorded and publicly reported by all Scottish councils as a statutory requirement since 2010/11. Over 80 measures are included in the dataset split across 8 key service areas including Children's; Adult Social Care; Corporate; Culture & Leisure; Environmental; Housing; Corporate Assets; and Economic Development. Five new measures have been added since 2017/18 covering Achievement of Curriculum for Excellence (CfE).

5. The IS coordinates the collection and analysis of the indicator data for all 32 councils and publish a national overview report annually. The report covers broad themes and key messages at a national level. The full report and background data is available on the Improvement Service website [here](#).

6. The published LGBF data is for financial year 2018/19. The data is therefore not new, and much of the information has been publicly reported at the East Renfrewshire level already as part of the council's performance management arrangements.

OVERVIEW OF COUNCIL PERFORMANCE

7. The Improvement Service (IS) has provided detailed comparative analysis for each LGBF indicator at council level. East Renfrewshire's performance against key indicators is

provided at Annex 1. The indicators are grouped and analysed within service headings. Within each service area the data is presented in line with East Renfrewshire Council's 'Balanced Scorecard' which covers our strategic delivery *Outcomes* and our organisational outcomes covering *Efficiency, Customer* and *People*. Local results, including the latest Citizens' Panel satisfaction data, are considered in the context of the national picture, including comparison of 2018/19 data with the Scottish average and graphs showing East Renfrewshire trend data against the Scottish and Family Group averages.

8. The data-set can be regarded as a useful 'can opener' in flagging up issues worthy of further investigation (rather than viewing the data as a 'league table'). For example, high costs for one indicator may reflect investment to affect a policy change rather than inefficient spend and a trade-off between cost and performance can be expected. Considering related indicators together 'in the round' under service headings provides a more meaningful and accurate indication of performance in relation to other councils, and the balance between investment, efficiency and outcomes.

9. When considering the data, it is also important to be aware of intended/expected levels of performance, rather than focusing on the collective number of indicators in the top quartile.

10. Comprehensive performance information for each of the service areas is listed in Annex 1. However, some key areas are highlighted below.

- (a) **Children's Services:** Performance continues to be particularly strong in relation to our education services, and we have maintained our position as the top performing Council in Scotland for the educational attainment of children. Across the new Curriculum for Excellence (CfE) indicators we also demonstrate very good performance. The proportion of the most and least deprived groups achieving expected CfE levels in literacy and numeracy measures we were the second and highest respectively in Scotland. Our high quality Council run and funded nurseries were all graded good or better following inspections. This level of performance has been achieved with relatively low costs which are below the Scottish average spend.
- (b) **Culture and Leisure Services:** The LGBF data shows positive results on the share of adults satisfied with libraries, improving on 2017/18 levels, as has the share of adults satisfied with parks and open spaces also improved. Costs for the provision of parks and open spaces increased over the corresponding period reflecting the additional £300,000 per annum capital investment we have made to improve our parks, and provide excellent quality green spaces for residents and visitors to the area.
- (c) **Economic Development and Planning:** There has been an increase of 16.7% points in the share of unemployed people assisted into work from council operated/funded employability schemes with East Renfrewshire now the best performing council on this indicator. The cost of planning and building standards per planning application has reduced by over 17% and sits below the national average. Investment in economic development and tourism per 1,000 population has increased significantly however still remains below the Scottish average.
- (d) **Housing services:** There was improved performance in the percentage of council dwellings that are energy efficient with all properties now energy efficient. We are also on track with turnaround times on non-emergency repairs, our performance is better than the national average. The % of rent due in the year that was lost due to voids increased slightly in 18/19 this was largely as a result of the impact of Universal Credit and other welfare reforms.
- (e) **Environmental services:** In 2018/19 we remained the best performing Council on % of household waste recycled and the % of A class roads that should be considered

for maintenance treatment. The % of unclassified roads that should be considered for maintenance treatment has increased from 2017/18 and is above the Scottish average, however the additional investment provided for improving our road network should have a positive impact in this area in future years.

- (f) **Adult Social Care:** HSCP performs well in terms of self-directed support with the 18/19 spend above the Scottish average – increasing levels of personal choice and control for people remains a key outcome for the HSCP. LGBF data for 2018/19 denotes strong performance in relation to residential costs per week per resident (aged 65+), however this is largely as a result of the high proportion of self-funded clients in receipt of free personal care. HSCP remains committed to shifting provision away from institutional care and 18/19 results show strong performance in relation to minimising delayed discharges from hospital and readmissions – retaining HSCP's position in the top quartile. The HSCP perform less well on the perception measure % of adults supported at home who agree that they had a say in how their help, care or supported was provided. This data is drawn from the bi-annual Health and Social Care Experience, with the latest data available 2017/18. A new Participation and Engagement Strategy is being developed to help improve performance in this area.
- (g) **Corporate Services:** 2018/19 performance saw improving performance in the % of highest paid employees who are women, increasing by 4.1% points and into the top quartile. The gender pay gap indicator was introduced in 2015/16. There was a slight reduction in 2018/19 although we continue to remain above the Scottish average. We are looking at initiatives to target reducing the gap further over the next year. Our performance on absence for both teachers and local government employees has increased when compared to the previous year. We have undertaken a review of how we provide support with absence management, and there will be more targeted work undertaken by HR to support managers with absence management to improve future performance in this area. The cost of Council Tax collection has increased since the previous year, however 17/18 costs were adversely impacted by an accounting adjustment for capital charges. It is anticipated that these costs will continue to increase over the next two years as we seek to modernise and improve Council Tax and Benefits processes reflecting costs associated with implementing the new ICT system.

PERFORMANCE REPORTING ARRANGEMENTS

11. Within the council, performance against the indicators is monitored as part of our performance management arrangements and published on our website. LGBF performance data for each Council is also published by the Improvement Service on their *Mylocalcouncil* website, accessible [here](#).

FINANCE AND EFFICIENCY

12. There is a small annual charge paid by all councils £2,516 to participate in the LGBF which is covered within existing budgets. Participation in the framework is mandatory.

CONSULTATION

13. There is an ongoing review and development of the LGBF in consultation with councils and partners. We continue to work closely with the IS on the validation of the LGBF data and have contributed feedback as part of reviews of the dataset. The Chief Executive of East Renfrewshire Councils sits on the national LGBF Board which leads the overall development of the framework.

PARTNERSHIP WORKING

14. All 32 councils participate in a range of LGBF Benchmarking events, where colleagues from services come together to collaborate to share practice and learn together. Councils are grouped together in Family Groups at these events, to bring together similar councils in terms of geography or deprivation. The programme for 2020 will be circulated shortly and will cover key areas including Children's Services, Environmental Service, Housing, Economic Development, Culture and Leisure and Corporate services.

15. Benchmarking activity helps the council to identify and learn from good practice in other local authorities. The use of the LGBF and other benchmarking data to support service improvement is ongoing within the council.

IMPLICATIONS OF THE PROPOSALS

16. As this report is primarily a progress and performance update, there are no particular implications in terms of staffing, property, legal, IT, equalities and sustainability.

CONCLUSION

17. The 2018/19 data shows that we continue to perform strongly in key outcome areas where we are making differences to people's lives including educational attainment, high quality early years provision, energy efficient housing, protecting consumers and supporting those in need of money and benefit advice. We are also improving the environment with the highest rates of recycling and helping more residents into employment. Where our costs are above the national average we have clear policy intentions explaining what we aim to achieve as a result of our investment.

18. The LGBF indicator set is only one means of recording and measuring the council's performance. To achieve a balanced picture, the outcomes we are reporting on over the next year through our Community Plan, incorporating Fairer East Ren, Outcome Delivery Plan and through various audits, inspections and self-assessments should be noted. There is a wide range of performance information scrutinised and reported by the council which is not statutory and provides detailed information on performance at mid and year end points.

RECOMMENDATIONS

19. It is recommended that Cabinet:

- (a) Scrutinise the council's performance against the LGBF indicators and the action being taken by departments to address any performance issues.
- (b) Consider whether any aspect of the council's performance is in need of improvement or further investigation.

REPORT AUTHORS

Stephen Fraser, Strategic Services - stephen.fraser@eastrenfrewshire.gov.uk
Morag Brown, Strategic Services – morag.brown@eastrenfrewshire.gov.uk

BACKGROUND PAPERS

Local Government Benchmarking Framework: 2017-18 Performance, Cabinet, 14 March 2019

Local Government Benchmarking Framework: 2016-17 Performance, Cabinet, 5 April 2018

KEY WORDS

SOLACE, LGBF, benchmarking, Improvement Service, performance, indicators, SPIs, family groups

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Summary of LGBF performance 2018/19

This annex provides a summary of East Renfrewshire's performance against key LGBF indicators for the period 2016/17 to 2018/19. The indicators are analysed within service headings (and grouped under each of our existing strategic outcomes). Within each service area the data is presented in line with East Renfrewshire Council's 'Balanced Scorecard' which covers strategic delivery *Outcomes* and our organisational outcomes covering *Efficiency*, *Customer* and *People* (where indicators relate to these). Local results are considered in the context of the national picture, including comparison of 2018/19 data with the Scottish average and graphs showing East Renfrewshire trend data against the Scottish and Family Group averages. Graphs are included for the most significant indicators and where there are notable trends (graphs do not necessarily have comparable scales).

**Outcomes - All children in East Renfrewshire experience a stable and secure childhood and succeed
Residents are healthy and active and have the skills for learning, life and work.**

Children's Services / Educational Attainment

Indicator type	Full name	2016/17 value	2017/18 value	2018/19 value	18/19 Scot Av. (ERC difference)	2016/17 quartile	2017/18 quartile	2018/19 quartile	2016/17 rank	2017/18 rank	2018/19 rank
Delivery Outcome	Attainment of all children (% of pupils achieving 5+ awards at SCQF level 5)	85%	87%	86%	63% (+23)	1	1	1	1	1	1
	Attainment of all children (% of pupils gaining 5+ awards at SCQF level 6)	63%	63%	65%	35% (+30)	1	1	1	1	1	1
	Attainment of children who live in deprived areas (% pupils in 20% most deprived areas achieving 5+ awards at SCQF level 5)	56%	69%	69%	42% (+27)	1	1	1	2	1	2
	Attainment of children who live in deprived areas (% pupils in 20% most deprived areas achieving 5+ awards at SCQF level 6)	30%	37%	42%	16% (+26)	1	1	1	2	1	1
	% Average Total Tariff	1353	1388	1354	892 (+462)	1	1	1	1	1	1
	% Average Total Tariff SIMD Quintile 1 ¹	845	972	1039	618 (+414)	1	1	1	1	1	1

¹ SIMD Quintiles - Used to measure the attainment of those sub groups of pupils who live in deprived areas.

Indicator type	Full name	2016/17 value	2017/18 value	2018/19 value	18/19Scot Av. (ERC difference)	2016/17 quartile	2017/18 quartile	2018/19 quartile	2016/17 rank	2017/18 rank	2018/19 rank
Delivery Outcome	% Average Total Tariff SIMD Quintile 2	1220	1139	1088	740 (+348)	1	1	1	2	1	1
	% Average Total Tariff SIMD Quintile 3	1281	1324	1275	872 (+403)	1	1	1	1	1	1
	% Average Total Tariff SIMD Quintile 4	1369	1300	1296	1013 (+283)	1	1	1	2	2	2
	% Average Total Tariff SIMD Quintile 5	1493	1528	1478	1193 (+285)	1	1	1	1	1	1
	% of P1, P4 and P7 pupils combined achieving expected CFE Level in Literacy	-	-	86.6%	72.3% (+14.3%)	-	-	1	-	-	1
	% of P1, P4 and P7 pupils combined achieving expected CFE Level in Numeracy	-	-	90.7%	79.1% (+11.6%)	-	-	1	-	-	1
	Literacy Attainment Gap (P1,4,7 Combined) - percentage point gap between the least deprived and most deprived pupils	-	-	20.35	20.66 (-0.31)	-	-	2	-	-	10
	Numeracy Attainment Gap (P1,4,7 Combined) - percentage point gap between the least deprived and most deprived pupils	-	-	13.07	16.81 (-3.74)	-	-	1	-	-	1
	% of funded early years provision which is graded good/better ²	92.9%	100%	96.9%	90.6% (+6.3%)	3	1	1	18	1	5
	School attendance rates	95.6%	95.3%	95.2%	92.9% (-2.3%)	1	1	1	1	1	1

	Full name	2016/17	2017/18	2018/19	18/19Scot	2016/17	2017/18	2018/19	2016/17	2017/18	2018/19
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² Education have advised IS that one of the establishments assessed by the Care Inspectorate is not associated with the Council, i.e. as a funded Council service or in partnership with the Council. As a result the 2018/19 figure will be revised to 100% in the March 2020 data update.

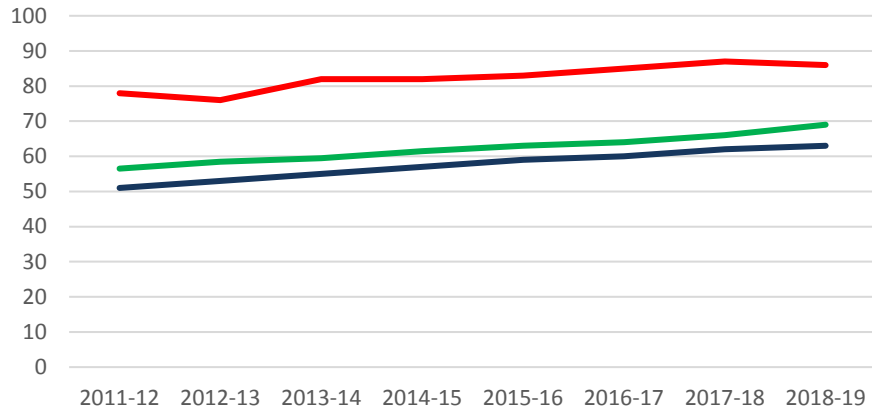
		value	value	value	Av. (ERC difference)	quartile	quartile	quartile	rank	rank	rank
	% of children being looked after in the community	95.4%	91.5%	93.6%	89.7% (+3.9%)	1	2	1	1	9	5
	Proportion of pupils entering positive destinations	96.6%	96.1%	97.4%	94.4% (+3%)	1	1	1	3	3	3
	Participation rate 16-19 year olds	96.2%	96.8%	96.9%	91.6% (+5.3%)	1	1	1	2	2	2
Efficiency Outcome	Cost per primary school pupil	£4,693	£4,750	£4,881	£5,250 (-£369)	2	1	1	10	7	8
	Cost per secondary school pupil	£6,795	£6,746	£7,004	£7,185 (-£181)	2	1	2	9	7	14
	Cost per pre-school place	£5,170	£5,343	£5,994	£5,070 (+£924)	3	3	3	24	24	24
Customer Outcome	Percentage of adults satisfied with local schools ³	81%	81%	82%	71.8% (+10.2)	2	1	1	14	6	6
	<i>Citizens' Panel - Primary education % of service users rating service as very good/good *</i>	96%	98%	98%	*						
	<i>Citizens' Panel - Secondary education % of service users rating service as very good/good *</i>	89%	96%	97%	*						

³ Data represents three year average for each period (e.g. 2018/19 = average for 2016-19)

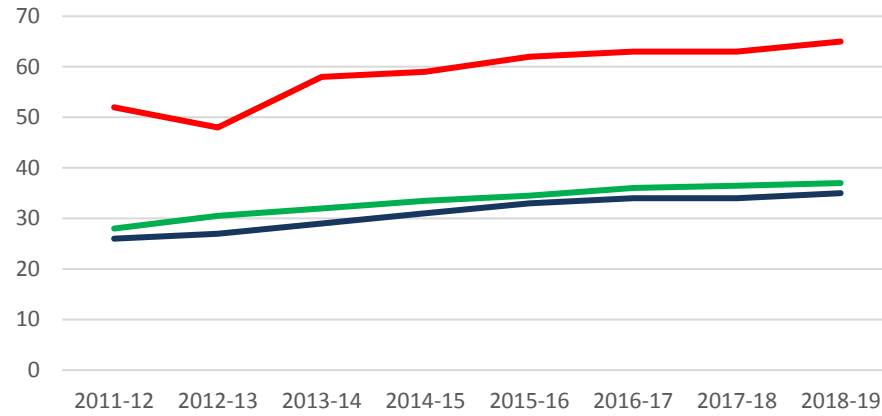
* These data represent the East Renfrewshire Council's Citizens' Panel surveys 2017, 2018 and 2019 satisfaction measures and are not comparable with LGBF benchmarking data. (Data has been provided to add additional context).

Key trends

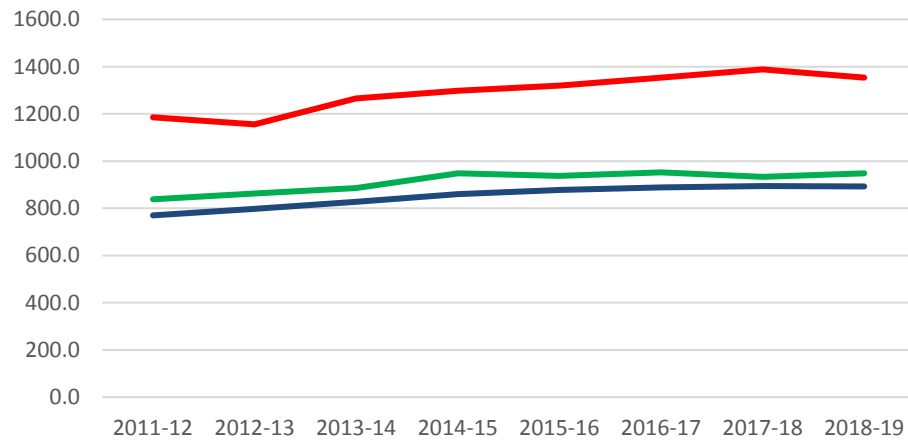
% of Pupils Gaining 5+ Awards at Level 5



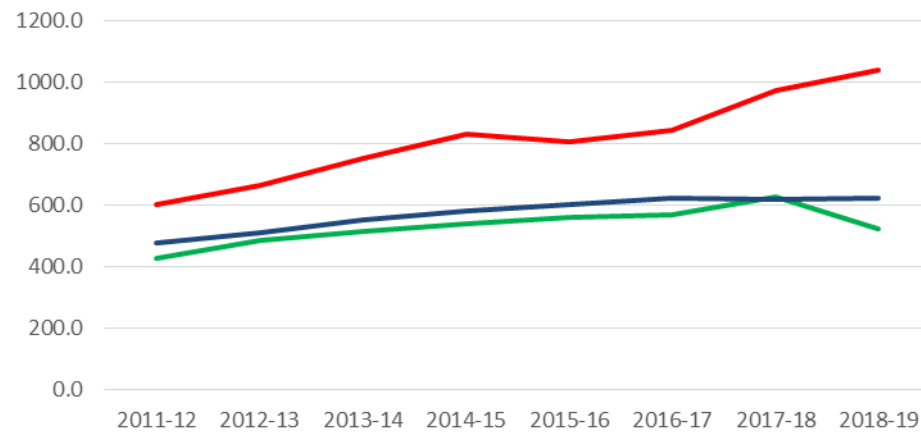
% of Pupils Gaining 5+ Awards at Level 6



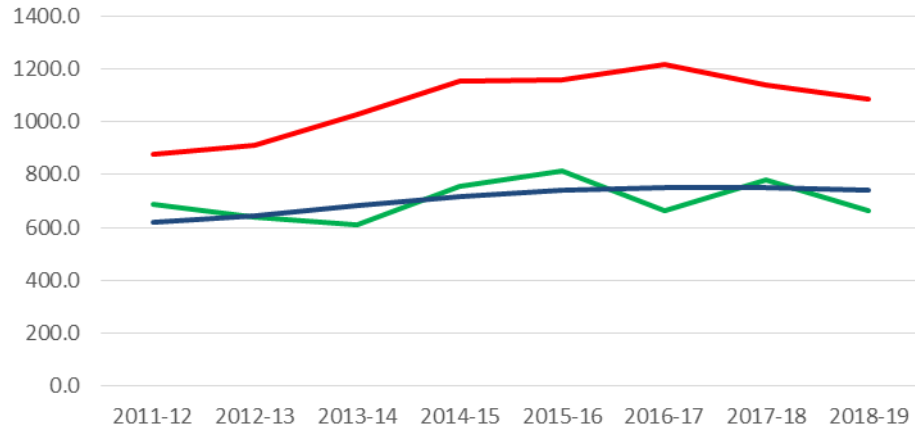
Overall Average Total Tariff



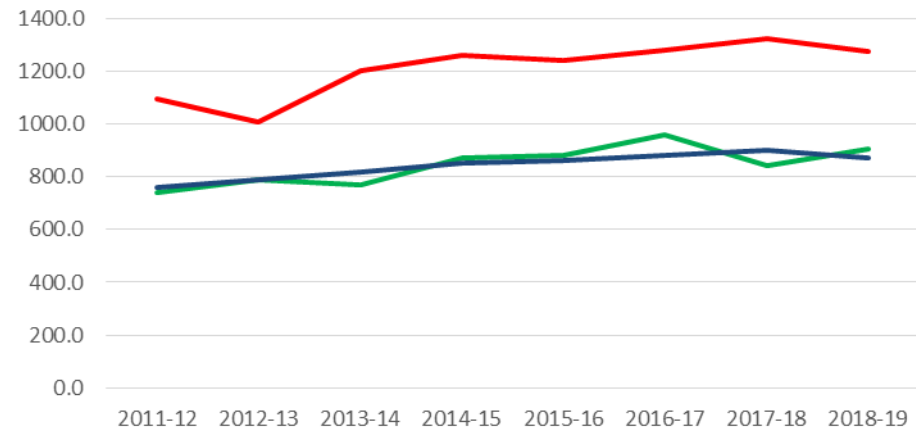
Average Total Tariff SIMD Quintile 1



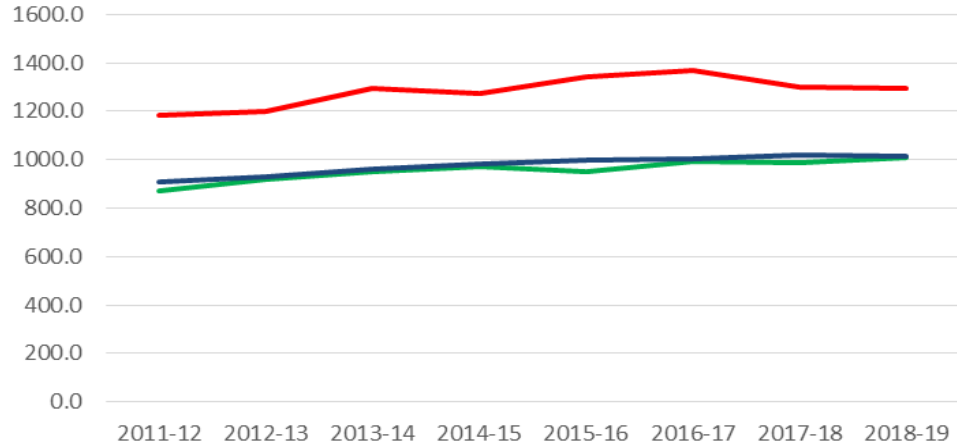
Average Total Tariff SIMD Quintile 2



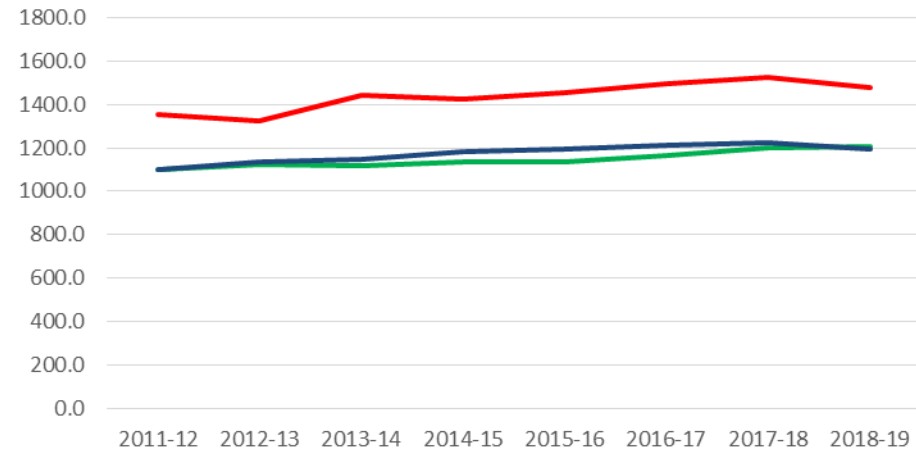
Average Total Tariff SIMD Quintile 3



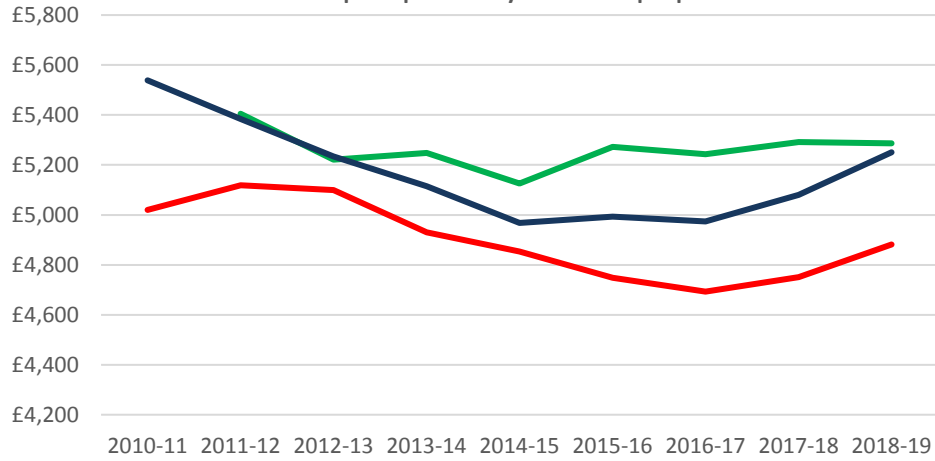
Average Total Tariff SIMD Quintile 4



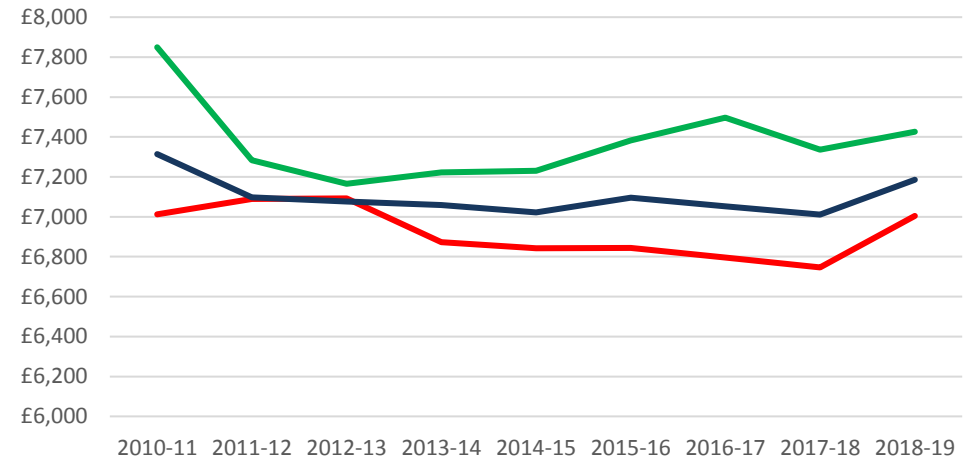
Average Total Tariff SIMD Quintile 5



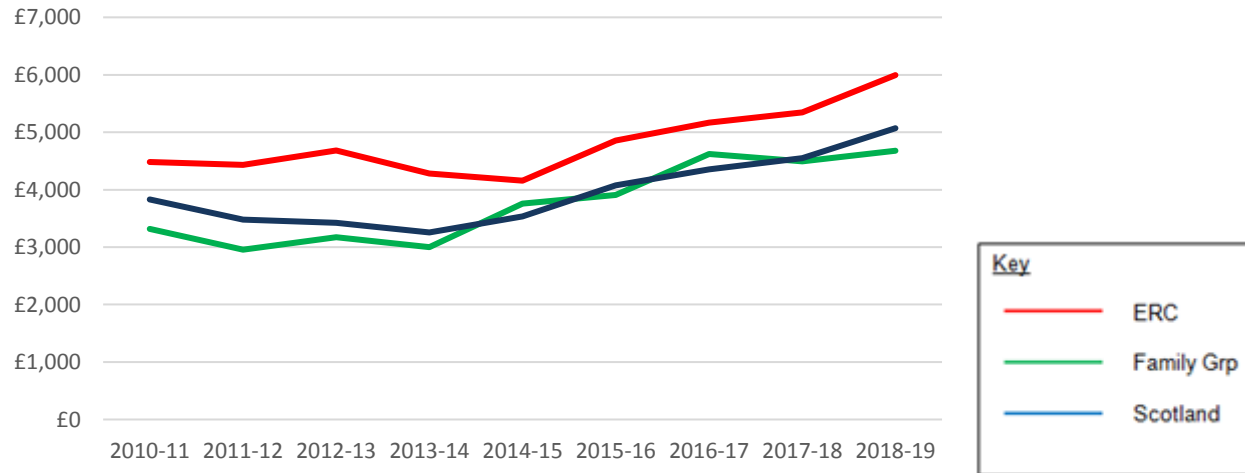
Cost per primary school pupil



Cost per secondary school pupil



Cost per pre-school education registration



Key

- ERC
- Family Grp
- Scotland

National overview

In Scotland, education spend has grown by 1.5% since 2010/11 with provision growing by 3% over this period. In the last 12 months, this spend has grown significantly, increasing by 4.5% and reversing the longer-term reducing cost trend for primary and secondary pupil costs. Early years' expenditure has grown by 38.8% since 2010/11, and by 12.3% in the last 12 months. Measures of educational outcome have shown substantial positive progress since 2011/12 with the scale of changes seen reflecting improvements equating to both better grades and more awards at higher SCQF levels. While achievement levels remain lower nationally for children from the most deprived areas, there has been a faster rate of improvement within these groups. The rate of improvement in Scotland has slowed over recent years for many measures of attainment and therefore achieving further significant improvements in closing the attainment gap will be increasingly challenging.

Strategic Policy Intention

East Renfrewshire's vision for education is Everyone Attaining, Everyone Achieving through Excellent Experiences. Underpinning our vision is a clear focus on raising the bar for all groups of learners whilst closing the attainment gap between our most disadvantaged and most affluent young people. In striving for this vision we also seek to ensure that all available financial resources are well directed and efficiently used to meet needs and to improve learning experiences.

Council performance

We have maintained our position as the top performing education authority as measured by national examinations. For educational attainment, the Council maintained very high levels of performance across the wide range of measures whilst making further improvements at 5+ SCQF level 6. The examination attainment of our most deprived children as measured by the average total tariff score continued to compare very favourably with other local authority and national averages. The introduction of the Curriculum for Excellence attainment measures also provided strong evidence of learner progress throughout the key stages of Primary education; notably, the proportion of the most and least deprived groups achieving expected CfE levels in literacy and numeracy were the second and highest respectively in Scotland. Almost all authority run and funded early year's providers were graded good or better in 2018/19. We also recorded high levels of satisfaction with education services as measured by the Citizens' Panel results. This performance has been achieved with relatively low costs in comparison to other Scottish councils; our cost per pupil in the primary and secondary sectors remains below the national averages. The cost for each pre-school place has increased over the past few years as a result of increasing investment to offer more flexibility in accessing the current entitlement whilst enhancing the education estate in preparation for the increase of free early learning in childcare for all 3 and 4 year olds and eligible 2 year olds to 1140 hours in August 2020.

What the Council is doing to improve services

East Renfrewshire Education Department will continue to challenge and support schools to improve performance further for all children and young people. Key activities include supporting prevention and early intervention to improve outcomes and reduce inequalities, improving reading, writing and mathematics attainment, implementing the parental engagement and involvement strategy, delivering the Early Years Strategy and empowering establishments to strengthen self-evaluative practices for improvement. Our schools will promote and sustain a sense of equality and equity throughout the curriculum and service delivery.

In East Renfrewshire, benchmarking data including the LGBF is used as a results-driven process to increase effectiveness, set future targets and improve outcomes for all learners. Best practice is also disseminated to improve outcomes for all children and young people. The Education department will continue

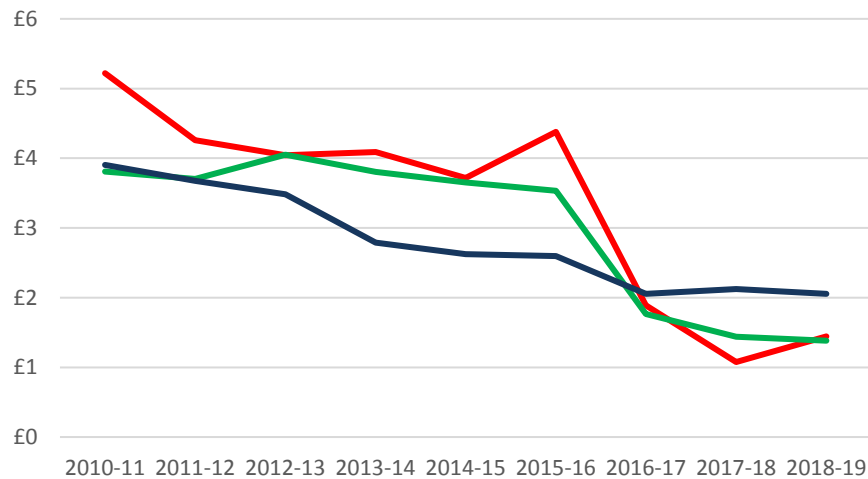
to take a proactive approach to managing future budget reductions by maximising efficiency opportunities and taking action to minimise the impact of savings ultimately approved.

Libraries

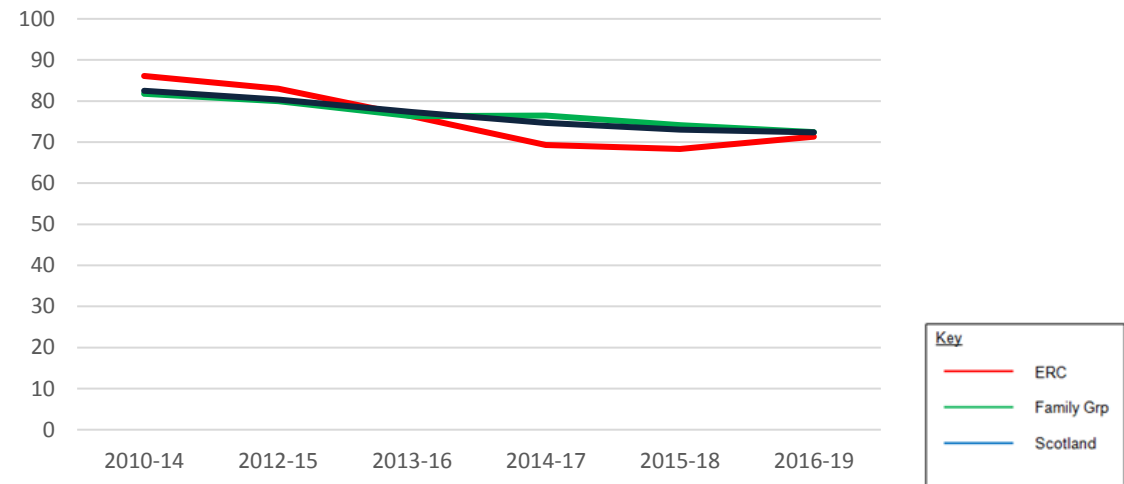
Indicator type	Full name	2016/17 value	2017/8 value	2018/19 value	18/19 Scot Av. (ERC difference)	2016/17 quartile	2017/18 quartile	2018/19 quartile	2016/17 rank	2017/18 rank	2018/19 rank
Efficiency Outcome	Cost per visit to libraries	£1.89	£1.08	£1.44	£2.05 (-£0.61)	2	1	1	9	5	8
Customer Outcome	Percentage of adults satisfied with libraries ⁴	69.3%	68.3%	71.3%	72.4% (-1.1%)	3	4	4	22	29	27
	<i>Citizens' Panel - Libraries % of service users rating service as very good/good*</i>	93%	93%	91%	*	*					

Key trends

Cost Per Library Visit



% of adults satisfied with libraries



⁴ Data represents three year average for each period (e.g. 2018/19 = average for 2016-19)

* These data represent the East Renfrewshire Council's Citizens' Panel surveys 2017, 2018 and 2019 satisfaction measures and are not comparable with LGBF benchmarking data. (Data has been provided to add additional context).

National overview

Despite a significant real reduction nationally in spend since 2010/11, leisure and cultural services in Scotland have sharply increased their usage rates and reduced their costs per use. During this time the substantial increase in visitor numbers to libraries of 38%, has resulted in unit cost reductions of 47%. Although uptake continues to grow, the rate of growth is slowing. Since 2010/11, satisfaction with libraries has reduced by 11%, however in the last 12 months, across Scotland, satisfaction has remained stable.

East Renfrewshire Culture and Leisure's Strategic Policy Intention

ERCL will deliver ERC's "Public Library Strategy 2019-22", to build on the Library Service's position as one of the most innovative and highest performing in Scotland, whilst cementing the dramatic reductions in cost per visit achieved over the last five years.

East Renfrewshire Culture and Leisure (ERCL) Performance

Library physical visits were down 5% (510,148, down from 535,667 in 17/18) primarily due to decreased footfall through Barrhead Foundry during the pool closure. This accounts for 76% of the total decrease. The increasing trend in e-issues and continued through 2018/19 (+8.7k issues / +47%). This rate of increase can be expected to level off over time without continued investment in resources. Full year book issues to children and young people increased a further 3% continuing an unbroken trend started in 2015. Work was begun in 2017/18 to develop ERC's new Public Libraries Strategy (Approved by Council - November 2019).

What East Renfrewshire Culture and Leisure Trust is doing to improve services

East Renfrewshire Culture & Leisure's Library Service will:

- Maximise value from the service for residents and communities
- Maximise the service's contribution to national strategies and outcomes, ERC's Community and Outcome Delivery plans and the Trust's business plan
- Respond to current and foreseeable financial pressures by delivering increased outcomes at reduced cost
- Create an enduring library service for the twenty-first century

For Libraries this will mean:

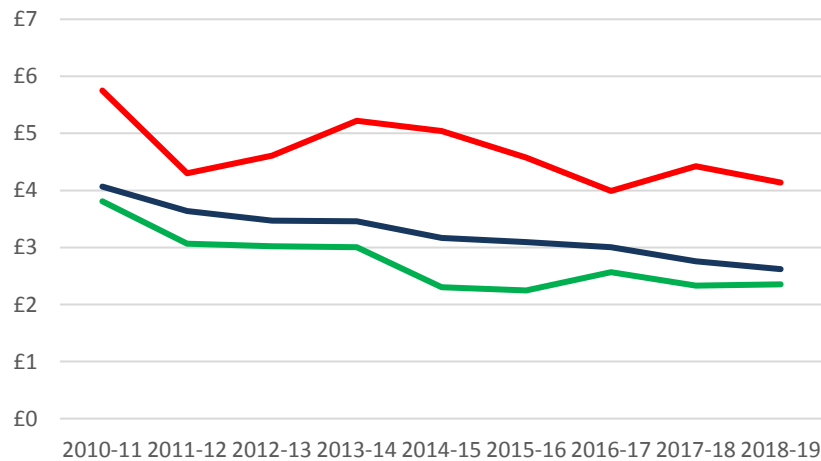
- Exploring a diverse range of partnerships to broaden our support and supporter base.
- Supporting ERC schools to deliver on the National Schools Library Strategy and delivering on Scottish Government national initiatives designed to improve literacy and numeracy.
- Developing and delivering ICT programmes to support residents to become "digital by default".
- Exploring opportunities to develop services to tackle social isolation in conjunction with partners and volunteers.
Working with NHS and other partners to ensure access to accurate and trusted health information

Sports Facilities

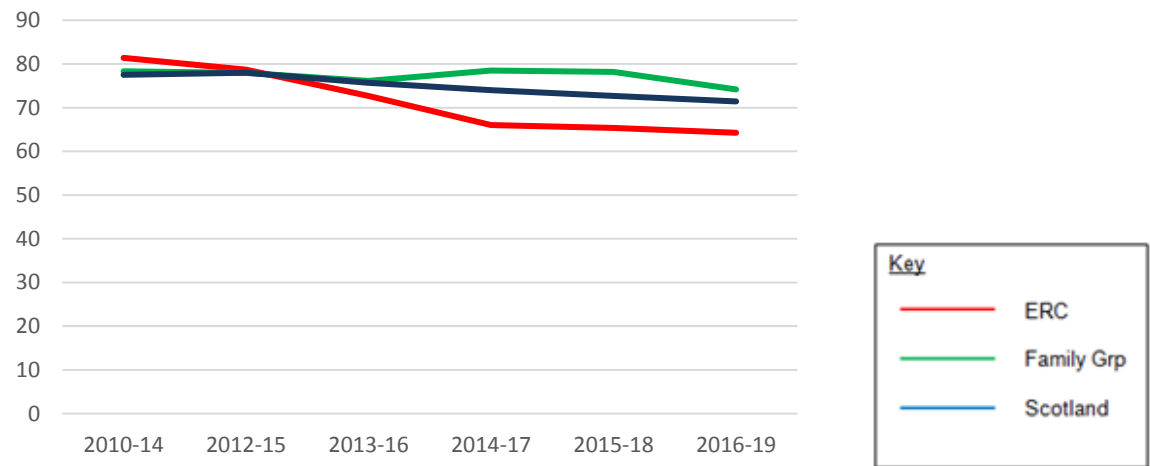
Indicator type	Full name	2016/17 value	2017/18 value	2018/19 value	18/19 Scot Av. (ERC difference)	2016/17 quartile	2017/18 quartile	2018/19 quartile	2016/17 rank	2017/18 rank	2018/19 rank
Efficiency Outcome	Cost per attendance of sport and leisure facilities (including swimming pools)	£3.99	£4.43	£4.14	£2.62 (+1.52)	4	4	4	26	30	30
Customer Outcome	Percentage of adults satisfied with leisure facilities ⁵	66.0%	65.3%	64.3%	71.4% (-7.1)	4	4	4	30	30	30
	<i>Citizens' Panel - Sport and Leisure facilities % of service users rating service as very good/good *</i>	75%	74%	79%	*						

Key trends

Cost per attendance at Sports facilities



% of adults satisfied with leisure facilities



⁵ Data represents three year average for each period (e.g. 2018/19 = average for 2016-19)

* These data represent the East Renfrewshire Council's Citizens' Panel surveys 2017, 2018 and 2019 satisfaction measures and are not comparable with LGBF benchmarking data. (Data has been provided to add additional context).

National overview

In Scotland, since 2010/11, visitor numbers across sports facilities have increased by 20% resulting in unit cost reductions of 36%. While uptake of leisure services nationally continues to grow, the rate of growth is slowing. Close monitoring will be required to assess the extent to which further efficiencies are possible or whether performance reductions are inevitable as we further reduce expenditure on the services or change delivery that relies more on community rather than municipal delivery. This is an area which will be explored further with VOCAL and Community Leisure UK. Since the 2010/11, satisfaction with sports facilities has reduced by 5%.

Strategic Policy Intention

ERC will work in partnership with ERCL to further improve the health and wellbeing of local residents. We will do this by developing sport and leisure programmes and facilities to grow participation in ways which balancing ambitions for both commercial performance and community engagement.

East Renfrewshire Culture and Leisure Trust's Performance

2018/19 attendances through leisure centres, countable as per LGBF guidelines, finished the year 5.7% below 2017/18 (642,172 of 680,722). The Foundry pool closure accounted for 22k of the decrease. A further 14k of the decrease is attributable to overall lower gym attendances, broadly consistent with a decrease in gym membership. The refurbishment of Barrhead Foundry pool and the associated gym and pool changing areas and showers begun in January 2018 was completed in September 2018. Final phase works - a sports hall upgrade, fitness studio refurbishment and a refresh of the gym (including equipment) have all been completed in 2019/20.

What East Renfrewshire Culture and Leisure Trust is doing to improve services

East Renfrewshire Culture & Leisure's 2020-21 Business Plan sets out key purposes to improve the development and delivery of services:

- Develop ERCL's vision and mission to ensure it is representative of our future goals and aspirations and those of our key partners
- Develop the business model to enable the Trust to become resilient and sustainable
- Establish the sustainability of ERCL by developing a robust financial plan and sound management
- Develop staffing, management and governance structures to deliver our objectives
- Contribute to ERC's goals and community planning objectives

For ERCL's leisure centres and associated programmes this will mean:

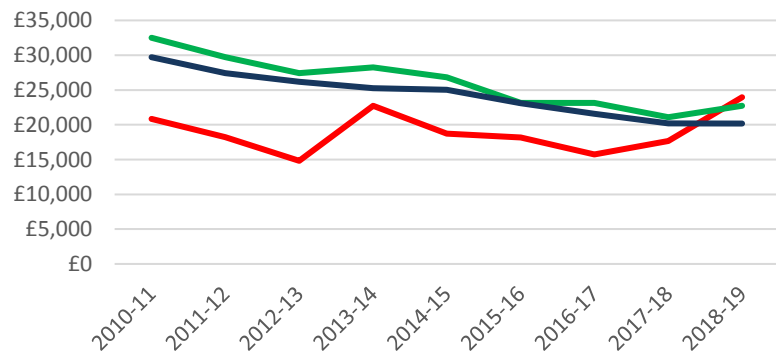
- Producing an updated Sports & Physical Activity Strategy for East Renfrewshire.
- Introducing the National Scottish Swimming Framework as the model for delivering our swimming lessons programme
- Improving our data capture, benchmarking, evaluation and use of measures and research.
- Working with ERC on plans for the future of Eastwood Park Leisure, and the longer-term vision for Neilston as well as the maintenance of our existing facilities.
- Working with partners to improve the customer journey in our gyms, swimming lessons and other bookable programmes.
- Implementing results of the recent demand analysis exercise to create a more efficient and responsive work force.

Parks and Open Spaces

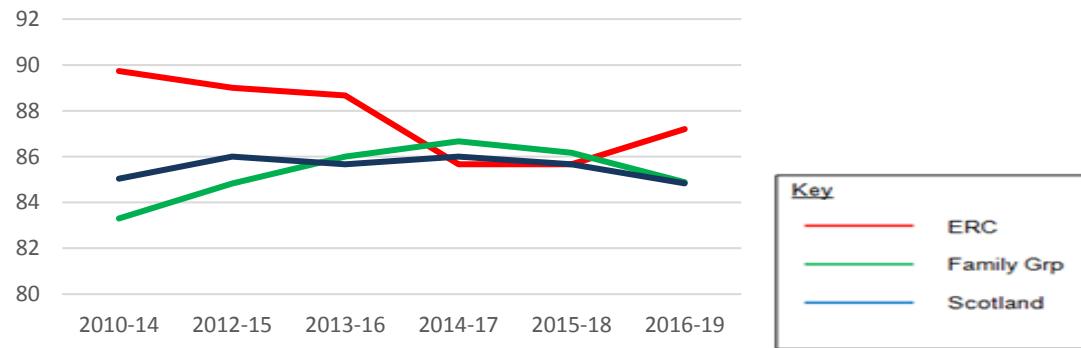
Indicator type	Full name	2016/17 value	2017/18 value	2018/19 value	17/18 Scot Av. (ERC difference)	2016/17 quartile	2017/18 quartile	2018/19 quartile	2016/17 rank	2017/18 rank	2018/19 rank
Efficiency Outcome	Cost of parks and open spaces per 1,000 population	£15,180	£17,317	£23,957	£20,174 (+£3,783)	1	2	2	8	12	23
Customer Outcome	Percentage of adults satisfied with parks and open spaces ⁶	85.7%	85.7%	87.2%	84.8% (+2.4%)	3	3	2	20	20	11
	<i>Citizens' Panel - Public parks and open spaces % of service users rating service as very good/good*</i>	91%	94%	90%	*	*					

Key trends

Cost of Parks & Open Spaces per 1,000 Population



% of adults satisfied with parks and open spaces



⁶ Data represents three year average for each period (e.g. 2018/19 = average for 2016-19)

* These data represent the East Renfrewshire Council's Citizens' Panel surveys 2017, 2018 and 2019 satisfaction measures and are not comparable with LGBF benchmarking data. (Data has been provided to add additional context).

National overview

Over the nine-year period from 2010/11 to 2018/19 spend has reduced in real terms by 32.1%, from £29,708 to £20,174 (per 1,000 pop) in Scotland. There has been a year on year reduction across the period, although this has significantly slowed in the past 12 months with costs reducing by only 0.02% during this period. Nationally public satisfaction rates have fallen for all culture and leisure services since 2010/11, with the exception of parks and open spaces. Satisfaction levels with parks and open spaces remain at similar levels to the base year, although these too have reduced by 2.5% in the last 12 months.

Strategic Policy Intention

East Renfrewshire Council are committed to investing in our Parks and Open Spaces in order to provide excellent quality greenspace for our residents and visitors throughout the authority. This investment will enable the Parks service to contribute to a range of national and local priorities including to:

- Promote sustainability by providing excellent natural resources which can be used for recreation and leisure.
- Providing services that attracts inward investment into the area.

Council performance

There has been significant investment and activity within our parks and open space areas which has benefitted our local communities and visitors to East Renfrewshire. This investment and activity has contributed to the increased spend levels but the resulting benefits from the service are positive. East Renfrewshire spend levels are at a three year high and are above the Scottish Average with an extra £3783 per 100,000 of population. Within this review period; Citizen Panel results show 90% of users' rate our parks and open spaces as good or very good, showing that our decision to increase investment in parks has been positive.

What the Council is doing to improve service

We are taking a strategic approach to the management of our parks and open space areas via the establishment of the Open Spaces Asset Management Plan. Since last reporting there has been several drivers which have contributed to increased costs of running our Parks and Open Spaces ranging from increased operational costs to the redesign of the service. There has been investment in a number of improvement projects to enhance our parks and open spaces, these projects include the Refurbishment of the Madras Play area in Neilston, the installation of a Zip Wire and several pieces of outdoor exercise equipment at Kingston Playing fields, the refurbishment of the waiting rooms and toilets at Neilston Cemetery, the installation of two tennis courts in Rouken Glen Park and several general repairs across various sites which have improved fencing, pathways and play equipment.

East Renfrewshire is a thriving, attractive and sustainable place for businesses and residents.

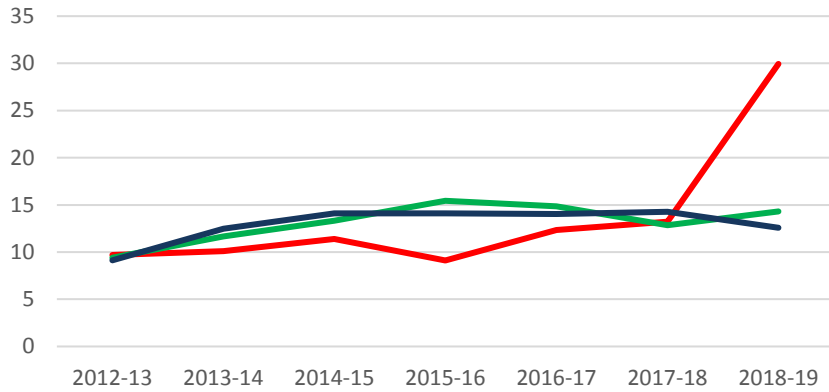
Economic Development and Planning

Indicator type	Full name	2016/17 value	2017/18 value	2018/19 value	18/19 Scot Av. (ERC difference)	2016/17 quartile	2017/18 quartile	2018/19 quartile	2016/17 rank	2017/18 rank	2018/19 rank
Delivery Outcome	% unemployed people accessing jobs via council operated/funded employability programmes	12.3%	13.2%	29.9%	12.6% (+17.3%)	3	2	1	18	13	1
	% of procurement spent on local small/medium enterprises	22.2%	9.5%	8.9%	28.7% (-19.8%)	3	3	4	19	32	32
	No of business gateway start-ups per 10,000 population	16.5%	17.3%	17.7%	16.7% (+1%)	3	3	3	20	20	18
	Proportion of people earning less than the living wage	29.0	30.1	30.1	19.4 (+10.7)	4	4	4	28	28	28
	Proportion of properties receiving superfast broadband	91.0	94.6	96.1	92.0 (+4.1)	2	2	2	11	9	9
	Town vacancy rates	8.5	8.5	10.2	10.0 (+0.2)	2	1	2	9	6	16
	Immediately available land as a % of total land allocated for employment purposes in the LDP ⁷	92.8	92.8	97.5*	37.4 (60.1)	1	1	1	2	1	2
Efficiency Outcome	Cost of planning and building standards per planning application	£4,178	£5,075	£4,205	£4,439 (-£234)	3	4	2	20	26	13
	Average Time (Weeks) Per Business and Industry Planning Application	6.5	10.2	8.5	9.1 (-0.6)	1	3	3	3	24	18
	Cost of Economic Development & Tourism, per 1000 population	£23,350	£26,732	£61,753	£102,086 (-£40,333)	1	1	2	1	1	16

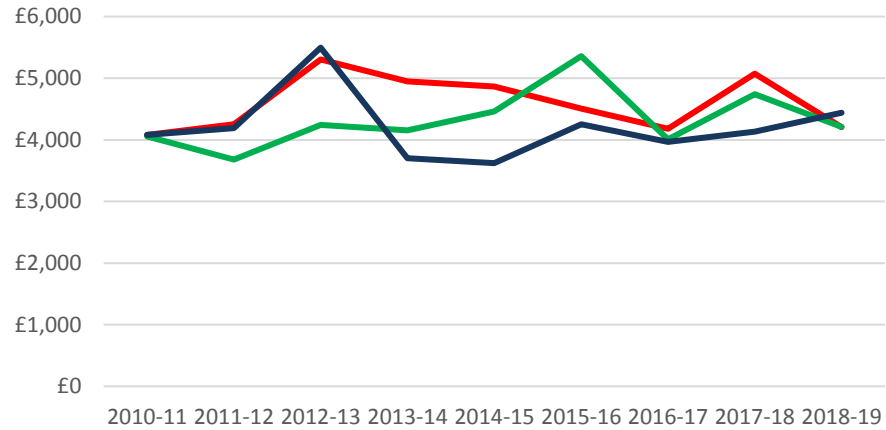
⁷ . * The published figure for 2018/19 was recorded in error as 7.1% based on the original data provided. Figures should have shown that the total supply of available land was 15.98Ha (hectares), of which 15.58Ha was immediately available (serviced, marketed and investor ready). The correct figure is 97.5%. This correction changes the rank position to 2nd.

Key trends

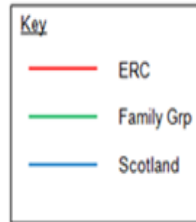
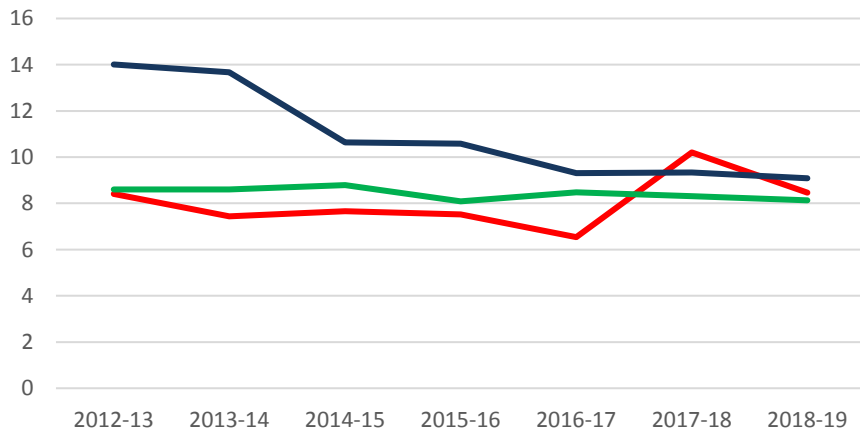
% Unemployed People Assisted into work from Council Funded/Operated Employability Programmes



Cost of planning & building standards per planning application



Average time per business and industry planning application (weeks)



National overview

Economic development and planning have seen some of the largest reductions in revenue spending since 2010/11 in Scotland, falling by 28% and 21% respectively. Expenditure has stabilised against trend in recent years, both showing marginal growth in the last 12 months. There has been significant capital expenditure in economic development and tourism across this period reflecting the regional economic growth agenda and capital expenditure now forms 49% of total economic development expenditure, compared to 21% in 2010/11. Most measures of economic development and planning performance within the framework show maintained or improved performance across the period, although there is evidence that the improvement rate is slowing in some areas. In terms of employment activities, while there has been an overall growth nationally in the percentage of unemployed people assisted into work from council funded/ operated employability programmes from 9.1% in 2012/13 to 12.6% in 2018/19, there has been a 1.7% reduction in the last 12 months.

Strategic Policy Intention

East Renfrewshire Council's Strategic Services team is responsible for economic development and encompasses three core service areas – Employability, Economic and Business Development and Major Projects, including City Deal. These are designed to support and develop the three core areas of the economy; the skills and employability of our local residents, local business and place and infrastructure to support economic growth.

Council performance

2018/19 data shows a 17.3% increase in the percentage of unemployed people accessing support through East Renfrewshire Council operated/funded employability programmes compared to 2017/18 data, moving the Council up twelve places to top in Scotland. ERC sits above the national average and has managed to make a significant increase in the number of people assisted into work, 29.9%, compared to the national average of 12.6%.

East Renfrewshire Council percentage spend with local small/medium enterprises will always be comparably low given factors such as the existing supplier base and size and location of the local authority area. However as identified in the new Procurement Strategy 2019-2022 and working together with the Council's Economic Development team, we will focus on maximising opportunities to encourage local businesses, third sector organisations, supported businesses to do business with the Council.

In East Renfrewshire start-ups per 10,000 population increased from 17.3% to 17.7% in 2018/19. This is a slight increase compared to the Scottish average figure of 16.7%. The Business Gateway team has close working links with the Council's business support and employability teams ensuring a consistent and joined-up approach to our local business offering. There continues to be an increase in the amount of spaces available to the Council from National Training Programmes and in particular the Modern Apprenticeship programme.

Investment in Economic Development and Tourism per 1,000 population increased significantly from £26,732 to £26,753 from 2017/18. As a result the Council dropped from 1 to 16 in the second quartile. However, this is partly due a substantial increase in capital expenditure linked to the development of the Greenlaw Business Centre which provides up to 38 small business suites designed to boost job creation through start-ups and the growth of existing small businesses, showing the Council's continued commitment to supporting jobs and businesses in the local area.

The data shows that the cost of planning and building standards per planning application dropped by 17.1% in 2018/19, from a cost of £5,075 in 2017/18 to £4,205 in 2018/19. This saw the Council rise thirteen places from 26 in the fourth quartile to 13 in the second quartile. The latest data shows that the average time taken to deliver a business or industry application dropped from 10.2 weeks in 2017/18 to 8.47 weeks in 2018/19 moving up 6 places from 24 to 18.

What the Council is doing to improve services

The Business Development team covers business development and employability deliver against a wide range of externally funded areas such as the ERC CPP Employability Pipeline and ER Business Competitiveness programmes which are part-financed by Council resources and the European Social Fund and European Regional Development Fund, respectively.

Changes in provision for Work EastRen's strategic skills pipeline (Phase 2) has seen new services include dedicated provision to work with those residents who have health barriers to employment and a new youth employability programme.

The Council continues to adopt a more corporate approach which links with the Workforce Planning agenda, which has been reflected in our National Training Programmes bids to Skills Development Scotland. The Council actively promotes business support and employability services to help ensure targets are achieved and continue to play an important role in the delivery and promotion of national employability agendas.

The Family Firm Coordinator will continue to have, a positive impact on the progression and implementation of this programme. 2018/19 saw the roll-out of a new innovative Family Firm pilot traineeship programme hosted by the Environment. Each trainee is employed for a 12 month period and experiences working across different teams within the Department. The programme has been a huge success with 5 out of the 5 traineeships moving onto a positive destination once the programme came to an end. A new programme was launched in 2019/20.

The City Deal programme has provided a new business incubator facility to support employability and business development services. Additionally, the City Deal team have ensured that maximum benefits are derived from this infrastructure programme in terms of construction related jobs, supply chain links and end use jobs. Following a major restructuring of the Council's Planning Service the Development Management team has been operating since June 2018 with a full staff complement, enabling applications to be processed timeously.

Housing Services

Indicator type	Full name	2016/17 value	2017/18 value	2018/19 value	18/19 Scot Av. (ERC difference)	2016/17 quartile	2017/18 quartile	2018/19 quartile	2016/17 rank	2017/18 rank	2018/19 rank
Delivery Outcome	% of stock meeting the SHQS ⁸	97.2%	97.6%	97.4%	94.3% (+3.1%)	2	1	2	9	7	11
	% of council dwellings that are energy efficient ⁹	99.9%	99.9%	100.0%	97.5% (+2.5%)	2	1	1	7	6	1
	Average length of time (days) taken to complete non-emergency repairs	5.4	4.8	5.2	7.8 (-2.6)	1	1	1	1	4	3
Efficiency Outcome	Gross rent arrears (all tenants) as at 31 March each year as a percentage of rent due for the reporting year	6.7%	5%	5.8%	7.3% (-1.5%)	3	1	2	14	6	7
	% of rent due lost through properties being empty during the last year	0.94%	0.93%	1.35%	0.95% (0.4%)	2	3	4	12	15	20
Customer Outcome	ERC Tenants' Survey - % of service users rating service as very good/good ¹⁰	82%	-	85%	*	*					

⁸ Council stock figures are only relevant for 26 of 32 authorities (rank runs from 1 to 26).

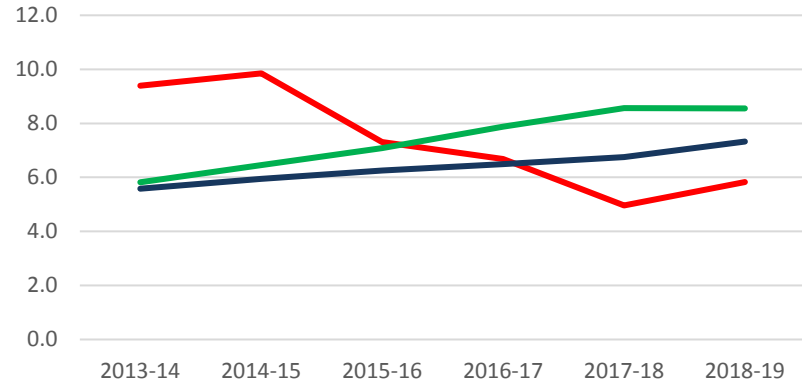
⁹ Actual title of indicator is % of properties at or above the appropriate NHER or SAP ratings specified in element 35 of the SHQS, as at each year

* These results are from ERC Tenant Satisfaction Surveys and therefore not comparable with LGBF benchmarking data

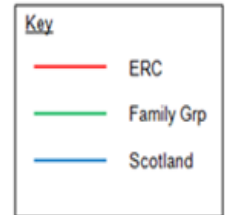
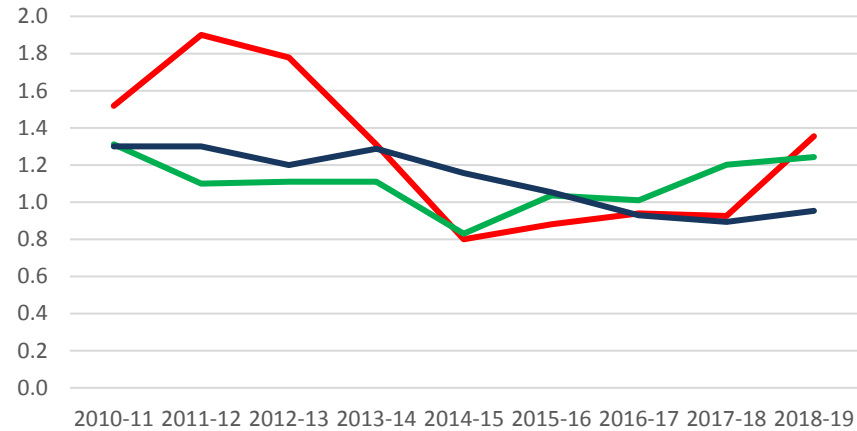
¹⁰ A full scale Tenant Satisfaction Survey is carried out every 2 years.

Key trends

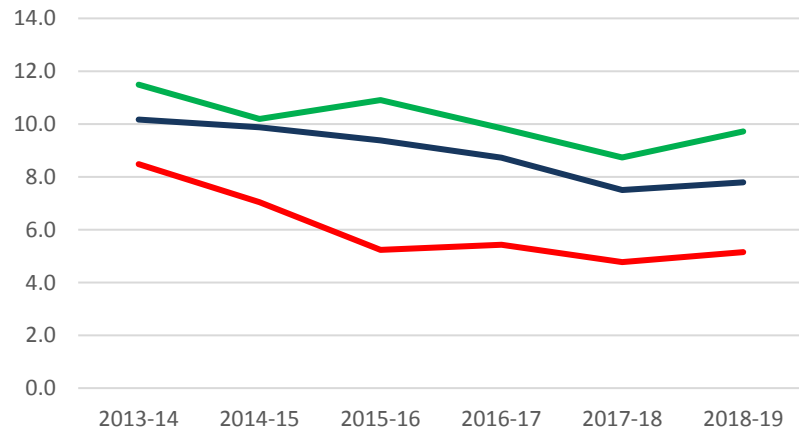
Gross rent arrears (all tenants) as at 31 March each year as a percentage of rent due for the reporting year



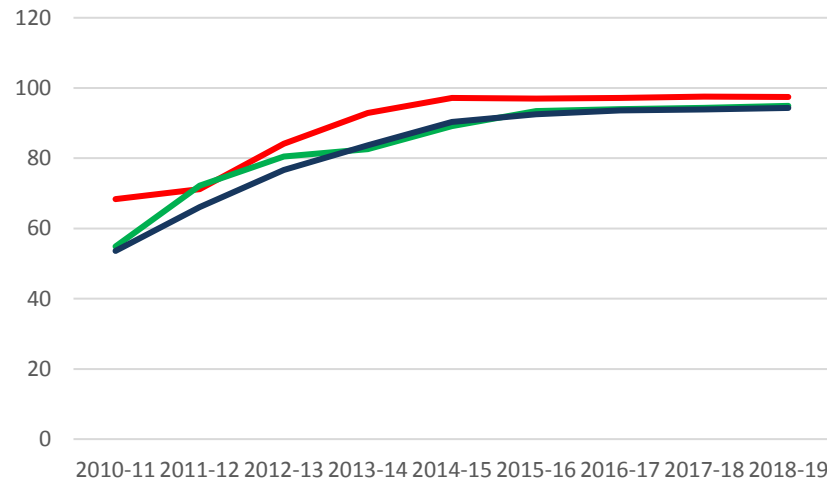
Percentage of rent due in the year that was lost due to voids



Average time (weeks) taken to complete non-emergency repairs



Percentage of dwellings meeting SHQS



National Overview

Scottish councils continue to manage their housing stock well with rent lost due to voids reducing from 1.3% to 1.0% since 2010/11, and a 23.3% reduction in average repair times across this period. Both of these areas have seen a small decline in performance in the last 12 months. There have been consistent and significant improvements in terms of housing standards and energy efficiency standards, both of which are now well above 90%. However, at the same time, the continued and accelerating rate of growth in tenants' rent arrears from 5.6% to 7.3% between 2013/14 and 2018/19 reveals evidence of the increasing financial challenges facing both housing residents and councils alike.

Strategic Policy Intention

Our long term vision continues to be the best Scottish council in delivering Housing and Housing related services to all of our customers. We will improve the lives of our residents through the provision of affordable, suitable housing and related services that are customer focused, of high quality and provide good value. Our key focus is on reviewing our systems.

Council Performance

Housing Services performance remains steady and on track in relation to delivery of non-emergency repairs and compliance with the Scottish Housing Quality Standard; with the Council performing comfortably against the Scottish local authority average in both of these indicators. Rent arrears as a percentage of rent due from tenants has increased slightly in 2018/19 in large part due to the impact of Universal Credit and other welfare reforms. This however is also in line with increases across the board in 2018/19 in relation to rent arrears, impacting both Local authority landlords and other registered social landlords across Scotland. A continuing climate of challenge also exists in relation to the investment required to bring all homes up to the Energy Efficiency Standard for Social Housing (ESSH) for December 2020, of which our compliance is currently 74.6% - this isn't reflected in the indicator used by LGBF.

What the Council is doing to improve services

We continue to focus resources towards targeting and preventing rent arrears occurring, and offering specialist advice to tenants whose financial situation presents a challenge to the ongoing sustainment of their tenancy through our advice and support staff. Our service redesign is also developing broadening roles and training for our housing officers to give more intensive support to tenants on a smaller patch basis. We are also focusing on completing our full stock condition survey cycle to cleanse data and sharpen the focus of our work towards meeting the Energy Efficiency Standard for Social Housing (ESSH) in all of our properties by 2020. A full systems review is currently being undertaken of our void property management to significantly improve performance, efficiency and accountability in the repair and re-let of empty homes.

Road Condition

Indicator type	Full name	2016/17 value	2017/18 value	2018/19 value	18/19 Scot Av. (ERC difference)	2016/17 quartile	2017/18 quartile	2018/19 quartile	2016/17 rank	2017/18 rank	2018/19 rank
	Percentage of class A roads that should be considered for maintenance treatment ¹¹	16.3%	17.0%	17.2%	30.0% (-12.8)	1	1	1	1	2	1
	Percentage of class B roads that should be considered for maintenance treatment ¹²	30.2%	31.62%	29.6%	35.7% (-6.1)	2	2	2	16	16	14
	Percentage of class C roads that should be considered for maintenance treatment ¹³	32.87%	34.5%	34.5%	36.3% (-1.8)	3	3	3	17	17	17
	Percentage of unclassified roads that should be considered for maintenance treatment ¹⁴	44.8%	41.3%	44.2%	38.3% (+5.9)	4	3	4	25	22	26
	<i>The overall percentage of the road network that should be considered for maintenance treatment.</i>	39.2%	37.4%	*	**	**					
Efficiency Outcome	Road cost per kilometre	£17,383	£19,418	£19,717	£9,417 (+£10,300)	4	4	4	25	27	31
Customer Outcome	<i>Citizens' Panel - Maintenance of roads – percentage rating this as good or very good</i>	24%	21%	22%	***	**					

¹¹ Data relates to 2015-17, 2016-18, 2017-19

¹² As footnote 8

¹³ As footnote 8

¹⁴ As footnote 8

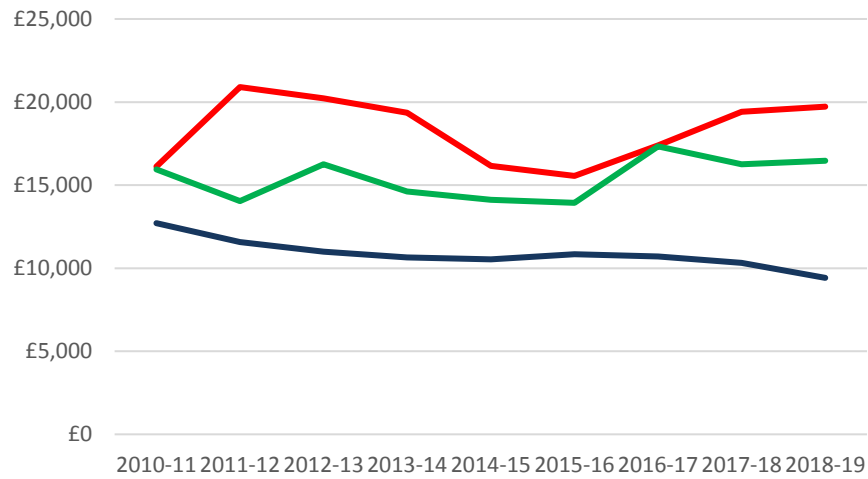
* Update required

** This measure is not part of the LGBF data set and therefore not comparable for benchmarking purposes.

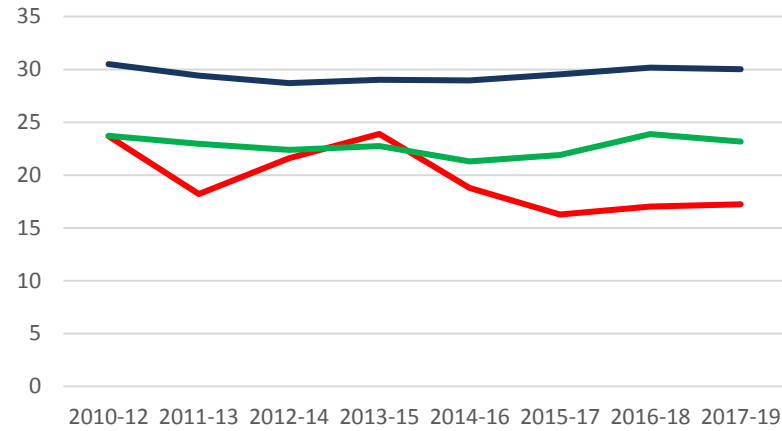
*** These data represent the latest East Renfrewshire Council's Citizens' Panel satisfaction measures and are not comparable with LGBF benchmarking data. (Data has been provided to add additional context).

Key trends

Cost of roads per kilometre



Percentage of A class roads that should be considered for maintenance treatment



National Overview

In Scotland, since 2010/11, there have been significant reductions in expenditure on roads (24%), while the condition has remained largely unchanged. The Scottish average cost per kilometre has reduced by 25.9% from £12,709 to £9,417 since baseline. This reflects year on year reductions, including an 8.8% reduction in the past 12 months. While it is reassuring that conditions have so far remained relatively static, road condition will generally fall in years following budget reductions, following a lack of investment. Continued close monitoring will be helpful to assess the longer-term impact of these funding reductions.

Strategic Policy Intention

Our aim is to provide a road network that is maintained in a safe and serviceable condition and to ensure that investments are targeted at the right place, using the correct type of treatment which maintains quality in our road network. When identifying treatment priorities we take into consideration the condition, level of use, ongoing maintenance costs and spread of investment across East Renfrewshire.

Council Performance

There has been a slight decrease in the percentage of class A, B and C roads that should be considered for maintenance treatment but an increase in the percentage of unclassified roads that should be considered for maintenance. This has resulted in a slight increase in the percentage of our overall network that should be considered for maintenance. East Renfrewshire's percentage of A Class roads that should be considered for maintenance is in the top quartile for Scotland (12.8% less than the Scottish Average). The Council's focus has moved from A class to unclassified roads backed by significant additional capital funding. The cost of roads maintenance in East Renfrewshire increased in 2018/19 (a revision to the published figure from £19,717 to £21,694 was notified to the Improvement Service).

What the Council is doing to improve services

The Roads & Transportation Service is undergoing a strategic review to ensure that process and procedures are as efficient as possible, with the support of new digital technologies (including IoT) being deployed to support this review. As part of an overall £15m Capital Programme, additional capital was allocated to planned carriageway, resurfacing and footway schemes in response to low levels of public satisfaction highlighted by our Citizens' Panel Survey. This has meant an additional £3m capital per year for 5 years (2019-2024) being spent on our roads network. The assessment of roads and footways resurfacing requests is an integral part of prioritising our maintenance programme. Improving infrastructure for walking and cycling is a key priority and every year the Council implements a programme of prioritised improvements to make it easier for residents to walk or cycle. We are also planning to produce an updated roads and transportation strategy and give full consideration to tackling the issue of climate change/net zero emissions.

Waste and recycling

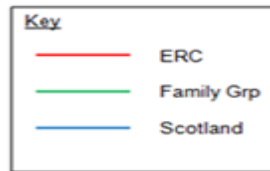
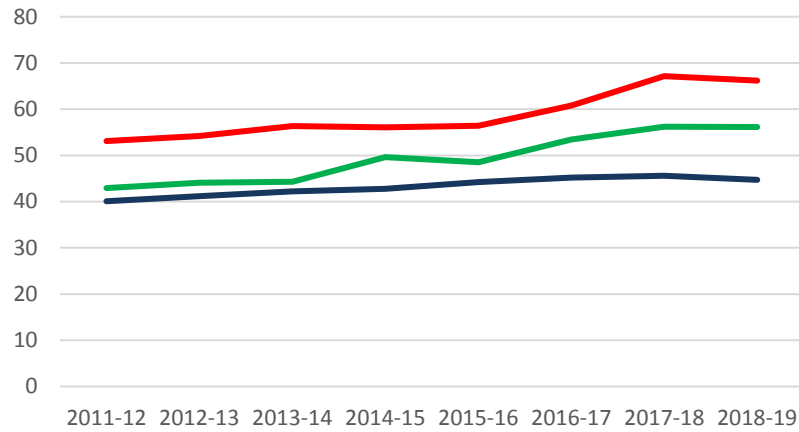
Indicator type	Full name	2016/17 value	2017/18 value	2018/19 value	18/19 Scot Av. (ERC difference)	2016/17 quartile	2017/8 quartile	2018/19 quartile	2016/17 rank	2017/18 rank	2018/19 rank
Delivery Outcome	The percentage of total household waste that is recycled	60.8%	67.2%	66.2%	44.7 % (+21.5)	1	1	1	1	1	1
Efficiency Outcome	Net cost per waste collection per premises	£70.16	£69.78	£68.15	£67.45 (+£0.70)	3	3	3	23	22	23
	Net cost per waste disposal per premises	£88.43	£82.92	£84.97	£97.29 (-£12.32)	2	1	1	11	6	8
Customer Outcome	Percentage of adults satisfied with refuse collection ¹⁵	74.3%	73.0%	75.9%	76.3% (-0.4)	4	4	3	30	27	24
	<i>Citizens' Panel – Wheeled bin refuse collection % of service users rating service as very good/good</i>	80%	83%	86%				*			
	<i>Citizens' Panel – Recycling % of service users rating service as very good/good</i>	91%	92%	91%				*			

Key trends

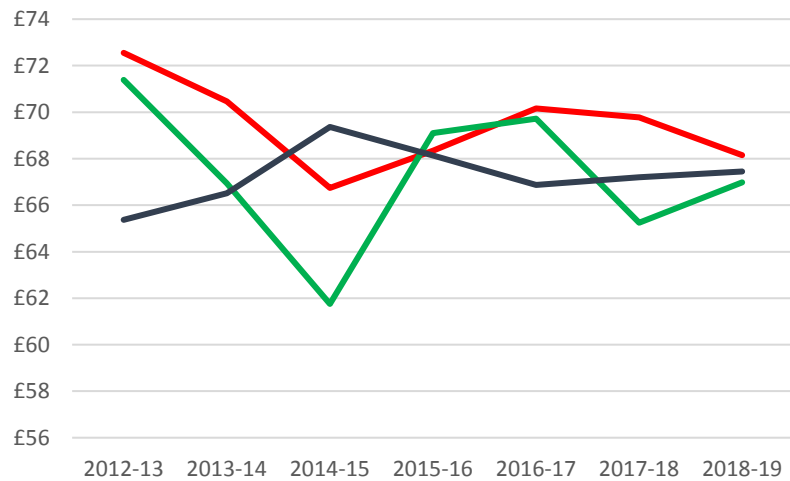
¹⁵ Data drawn from the Scottish Household Survey. The data is presented in three year rolled averages for each period (e.g. 2018/19 = average for 2016/19, 2017/18 = average for 2015/18 and 2016/17 = average for 2014/17)

*These data represent the East Renfrewshire Council's Citizens' Panel surveys 2017, 2018 and 2019 satisfaction measures and are not comparable with LGBF benchmarking data. (Data has been provided to add additional context).

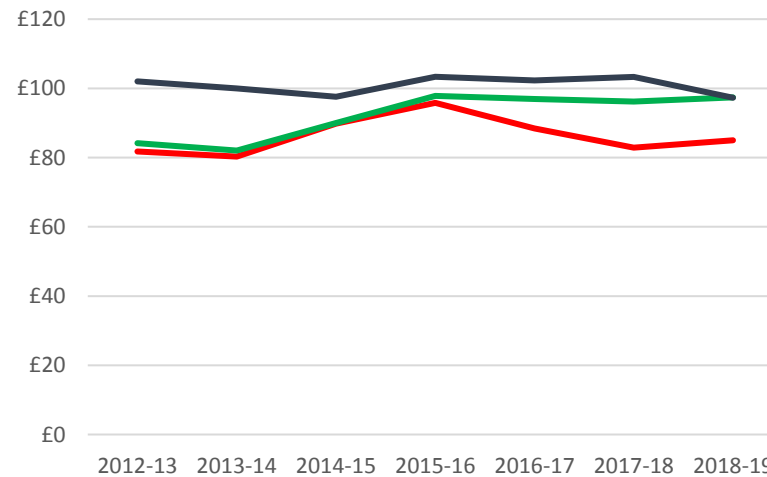
The % of total household waste arising that is recycled



Net cost of Waste collection per premises



Net cost per Waste disposal per premises



National Overview

In Scotland, the combined net cost of waste disposal and collection reduced by 1.6% between 2012/13 and 2018/19, from £167 to £164 per premise in Scotland. After remaining constant during the first three years, the combined cost increased by 2.7% in 2015/16 before falling in 2018/19 by 3.4%. These trends largely mirror movements in waste disposal costs. While recycling rates have improved overall across Scotland from 40.1% in 2011/12 to 44.7% in 2018/19, the last 12 months has revealed a slight reduction, with rates falling from 45.6% to 44.7%.

Strategic Policy Intention

Neighbourhood Services will continue to carefully manage the cost of waste collection and disposal per premises while at the same time maximising our already exemplary recycling rates to make a significant impact to achieving the outcome of an environmentally sustainable East Renfrewshire. East Renfrewshire Council has committed to implementing the national Household Waste Recycling Charter.

Council performance

The Neighbourhood Services Team are required to meet recycling targets set by the Scottish Government – 60% of household waste by 2020. East Renfrewshire Council met this target with 66.2% in 2018. For the last three years East Renfrewshire Council has topped the table and has held the accolade of top recycling council in Scotland.

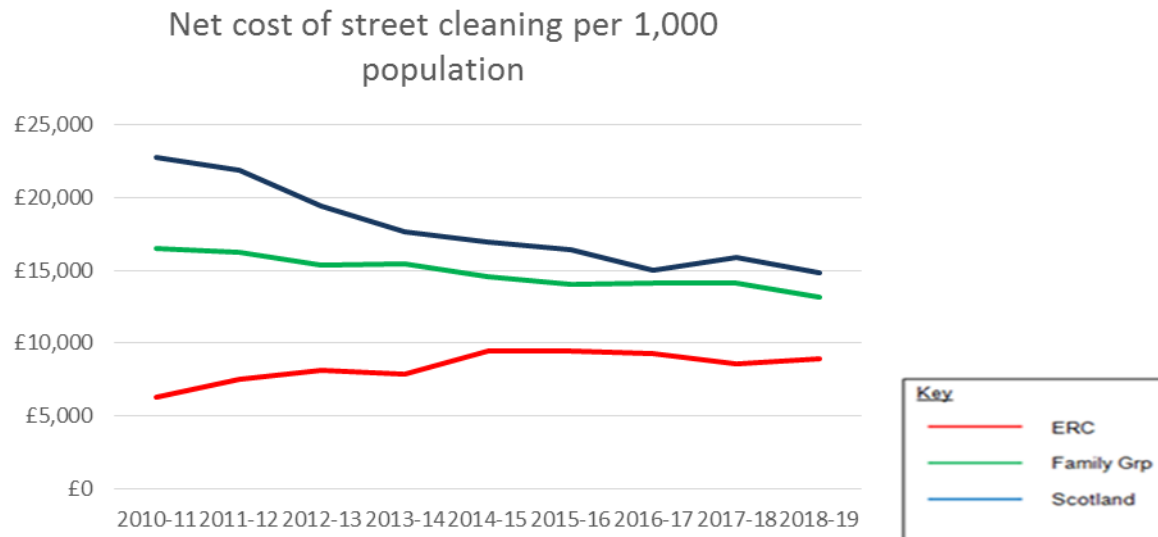
As reported previously, Recycling Markets are constantly changing which can have major cost implications when trying to find recycling re-processors. It is likely the Council will face future challenges around the matter of diminishing processing capacity for recyclates at both home and abroad. Our teams will continue to explore viable solutions for our residents' waste material, however market forces may impact future costs. **Net cost of waste collection per premises:** this year costs of collection are at a three year low and are in line with the Scottish Average. **Net cost per waste disposal per premises:** There has been increases in the cost of waste disposal per premises. As mentioned in last years above the benefit of cost reduction in the area of recycling may not continue given external market forces. **Percentage of adults satisfied with refuse collection:** There is a noted three year high on the percentage of residents rating the Council's refuse collection service has good/very good and a positive score of 91% on the recycling service provided to every household across the district.

What the Council is doing to improve services

The Environment Department Change programme is focused on the implementation of a modern and efficient delivery of front-line services for our residents. Due to the Scottish Governments Landfill Ban (due 2025), a strategic, cost effective solution to the matter of residual waste was required and this has been achieved by the Council and we are now working with partners to deliver this. Furthermore, the Council are undertaking a comprehensive review of our Fleet Vehicles which makes sustainability, climate change and energy efficiency a key consideration in the delivery of front-line services.

Cleanliness

Indicator type	Full name	2016/17 value	2017/18 value	2018/19 value	18/19 Scot Av. (ERC difference)	2016/17 quartile	2017/18 quartile	2018/19 quartile	206/17 rank	2017/18 rank	2018/19 rank
Delivery Outcome	Street cleanliness score – % areas assessed as clean	94.9%	94.4%	94.9	92.8 % (+2.1)	2	2	1	14	11	8
Efficiency Outcome	Net Cost of street cleaning per 1,000 population	£9,322	£8,549	£8,910	£14,880 (-£5,970)	1	1	1	5	5	7
Customer Outcome	Percentage of adults satisfied with street cleaning ¹⁶	72.3%	74.67%	71.2%	66.3% (+4.9)	3	2	1	20	9	11
	Citizens' Panel - Street cleaning/ litter control % rating this as good or very good	54%	52%	52%	*	*					

Key trends

¹⁶ Data represents three year average for each period (e.g. 2018/19 value equals 2016-19)

* These data represent the East Renfrewshire Council's Citizens' Panel surveys 2017, 2018 and 2019 satisfaction measures and are not comparable with LGBF benchmarking data. (Data has been provided to add additional context).

National Overview

The cleanliness of Scotland's streets remains a priority for councils both in terms of improving the appearance of our streetscapes but also in terms of environmental improvements in the quality of peoples' lives. Real spending on environmental services has reduced by 10.3% since 2010/11 including reductions of 32% in street cleaning. As well as this reduction in spend, there have been reductions in street cleanliness scores. The Scottish average for the cleanliness score has remained above 90% since the base year, although scores have shown a reducing trend since 2013/14. In 2018/19, 92.8% of streets were assessed as 'clean', a small increase of 0.6% in the past 12 months. This is down by 2.6% from 95.4% in 2010/11.

Strategic Policy Intention

The street cleaning team aim to maintain and improve street cleaning making East Renfrewshire an attractive place to live with a good physical environment. . The service is proactive in providing education on litter issues and makes use of community engagement opportunities to discuss street cleansing and other issues with residents. The service is governed by the national code of practice (Local Environment Audit Management System – LEAMS).

Council performance

We continue to have some of the lowest costs in the country for street cleaning and remain in the top quartile for the cost of street cleaning across all councils. Our street cleanliness score sits above the national average at 94.9% of sites receiving an A or B score rating, compared with the national figure of 92.8%. There are issues around the method utilised to undertake these assessments and previously Zero Waste Scotland and Keep Scotland Beautiful have acknowledged that there are issues with this measure and are working to develop a new benchmarking process for cleanliness. The Scottish Government has revised and re-issued its Code of Practice on Litter and Refuse (CoPLaR) and this will result in further measures, monitoring and responsibilities placed on Council's to maintain high standards of street cleanliness. **Street cleanliness score – % areas assessed as clean:** We have allocated resources and invested in new fleet to target well-known litter hot spots in order to try and improve our Grade C scores, this in turn increases our street cleanliness score. We have worked closely with community groups and schools to try and highlight the problems associated with litter which we believe has also had a positive impact on our scores. **Cost of street cleaning per 1,000 population:** The national average for street cleaning in 2018/2019 is £14,880 which is significantly higher than East Renfrewshire Council's cost of £8,910. The reason for the difference is the service puts a greater emphasis on mechanical sweeping rather than manual litter picking/sweeping. **Percentage of adults satisfied with street cleaning:** Results for 2018/19 show that 52% of Citizens' Panel members rate the service as good/very good. This scoring has been consistent over the last three years and the service are currently involved in an improvement project designed to improve public perception.

What the Council is doing to improve services

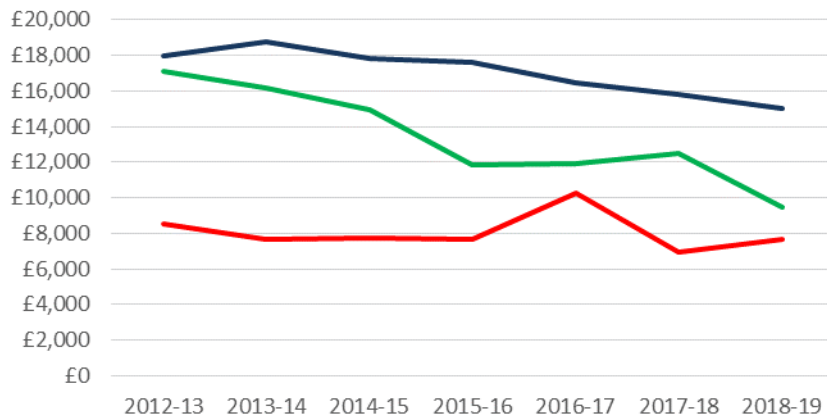
We consistently review how we operate and manage our street cleaning services to improve the public's perception of our Council areas. Deployment of digital technology and closer analysis of complaints data will assist the service in targeting street cleaning work. Working more closely with community groups within particular areas of the Council area will also assist in bringing forward improvements in future years.

Trading standards, money advice and environmental health

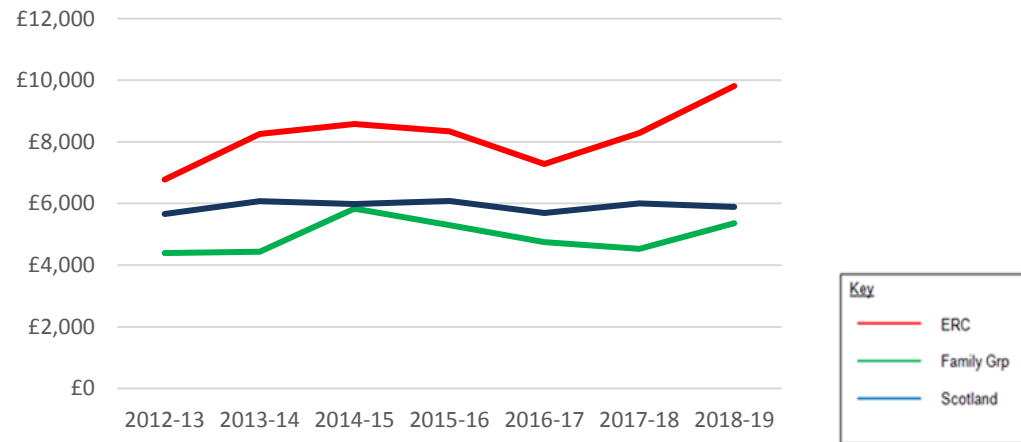
Indicator type	Full name	2016/17 value	2017/18 value	2018/19 value	18/19 Scot Av. (ERC difference)	2016/17 quartile	2017/18 quartile	2018/19 quartile	2016/17 rank	2017/18 rank	2018/19 rank
Efficiency Outcome	Cost of environmental health per 1,000 population	£10,283	£6,979	£7,670	£14,994 (-£7,324)	1	1	1	4	1	1
	Cost of trading standards, money advice and citizens' advice per 1,000 population	£7,292	£8,291	£9,814	£5,890 (+£3,924)	3	3	4	22	23	26

Key Trends

Cost of environmental health per 1,000 population



Cost of trading standards, money advice and citizens' advice per 1,000 population



National Overview

Trading standards costs include trading standards, money advice and citizen's advice and have been standardised within the framework as costs per 1,000 population. Since 2012/13, the cost of these services, while volatile, increased overall by 4.0%, from £5,661 to £5,890 in Scotland. In the past 12 months, costs have reduced by 1.9%. At the same time, trading standards services are seeing increasing demands for service in terms of reactive complaints and business support. This workload is likely to increase, in part as a result of Brexit. Across this same period, there was a 16.5% reduction in the cost of environmental health services per 1,000 population, from £17,955 in 2012/13 to £14,994 in 2018/19. In the past 12 months, costs have fallen by 5.0% from £15,789 to £14,994.

Strategic Policy Intentions

The Environmental Health service ensures high standards of food safety and public health. The Trading Standards Service has evolved to prioritise Prevention of Financial and Personal Harm with an intelligence led enforcement strategy. The service has a leading scam prevention strategy, blocking almost £1million scam/nuisance calls from reaching vulnerable residents. The strategic aim for the Money Advice and Rights Team (MART) is to provide a free, confidential, tailored money advice service to residents across East Renfrewshire. Citizens Advice Bureau (CAB) also receives funding from the council to provide a money advice service. Partnership working across the council and other organisations ensures a smooth process for East Renfrewshire residents who may require access to benefit, budgeting and debt advice services.

Council performance

The cost of trading standards, money advice and citizens' advice are included in a single combined indicator. Costs increased from £8,291 in 2017/18 to £9,814 in 2018/19; placing us in the fourth quartile. This movement in the composite indicator reflects a change in how we have allocated the annual payments relating to Citizens' Advice Bureau and allocation of support costs, rather than a significant change in the operational costs across these service areas. During the year the services continued to protect consumers and support vulnerable residents. Money advice is a demand led service, within the MART team, and in 2018/19 there was a decrease in the number of new money advice cases compared to the previous year however there was an increase in the average financial gains per client.

2018/19 costs for environmental health increased from £6,979 in 2017/18 to £7,670, however this remains well below the Scottish average cost of £14,994, and maintains our top position.

What the Council is doing to improve services

The Council has agreed to trial changes to food inspection procedures on behalf of Food Standards Scotland and Trading Standards continue to collaborate with the third sector agencies to increase awareness about scams and improve home safety. MART also continue to work in partnership with a number of agencies and have realigned services to ensure support is provided across East Renfrewshire. MART have changed processes to align with the Scottish governments anti child poverty agenda. This has included providing a greater number of outreach opportunities and an increase in preventative and education undertaken by the team.

Older people and people with long term conditions in East Renfrewshire are valued; their voices are heard and they are supported to enjoy full and positive lives.

Adult Social Care

Indicator type	Full name	2016/17 value	2017/18 value	2018/19 value	18/19Scot Av. (ERC difference)	2016/17 quartile	2017/18 quartile	2018/19 quartile	2016/17 rank	2017/18 rank	2018/19 rank
Delivery Outcome	Percentage of people 65 and over with long-term care needs receiving personal care at home. ¹⁷	61.1%	59.2%	57.5%	61% (-2.5)	3	4	3	19	27	22
	Self-Directed Support (SDS) spend on adults 18+ as a % of total social work spend on adults 18+	6.6%	7.5%	8.2%	7.3% (+0.9)	1	1	1	5	5	4
		2014-15	2015-16	2017-18	17/18Scot Av. (ERC difference)	2014-15 quartile	2015-16 quartile	2017-18 quartile	2014-15 rank	2015-16 rank	2017-18 rank
	Percentage of adults supported at home who agree that their services and support had an impact in improving or maintaining their quality of life. ¹⁸	85.3%	81.7%	76.5%	80% (-3.5)	3	4	4	17	24	26
		2013-14	2015-16	2017-18	17/18Scot Av. (ERC difference)	2013-14 quartile	2015-16 quartile	2017-18 quartile	2014-15 rank	2015-16 rank	2017-18 rank
	Percentage of adults supported at home who agree that they are supported to live as independently as possible. ¹⁹	78.5%	80%	73.9%	81.1 (-7.2)	4	4	3	29	26	21
	Percentage of carers who feel supported to continue in their carer role ²⁰	43.2	45.1	37.5	36.6 (+0.9)	2	1	3	16	6	18

¹⁷ The published figure for 2018/19 was recorded in error as 53.1% based on the original data provided. This was subsequently corrected to 57.5% by the HSCP in agreement with the IS. This correction changed the rank position from 30 to 22.

¹⁸ The data for this indicator comes from the bi-annual Health and Care Experience Survey. The data periods reported covers 2014/15, 2015/16 and 2017/18.

¹⁹ The data for this indicator comes from the bi-annual Health and Care Experience Survey. The data periods reported covers 2013/14, 2015/16 and 2017/18.

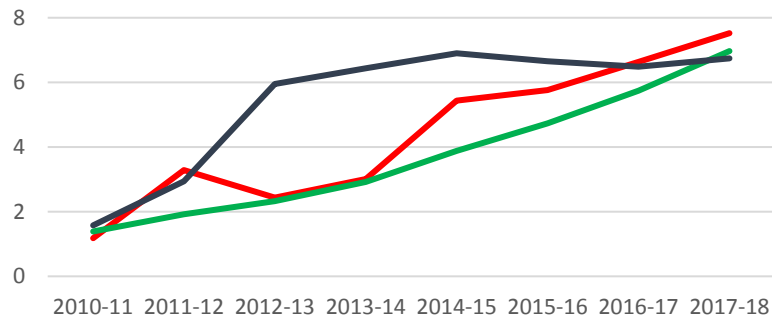
²⁰ As footnote 18.

Indicator type	Full name	2016/17 value	2017/18 value	2018/19 value	18/19Scot Av. (ERC difference)	2016/17 quartile	2017/18 quartile	2018/19 quartile	2016/17 rank	2017/18 rank	2018/19 rank
	Rate of admission to hospital within 28 days per 1,000 discharges	82.8	79.3	78.8	103 (-24.2)	1	1	1	6	3	4
	Number of days people spend in hospital when they are ready to be discharged per 1,000 population (75+)	227.9	117.4	170.5	792.7 (-622.2)	1	1	1	3	1	3
Delivery Outcome	Proportion of care services graded 'good' (4) or better in Care Inspectorate reports	87	86.4	75	82.2 (-7.2)	2	2	4	9	14	28
Efficiency Outcome	Home care costs per hour for people aged 65 or over	£23.52	£23.12	£24.77	£24.67 (+£0.10)	2	2	2	13	13	16
	Residential costs per week per resident for people aged 65 or over.	£246	£193	£160	£381 (-£221)	1	1	1	4	1	1
Customer Outcome	<i>Citizens' Panel Health and social care for adults % of service users rating service as very good/good.</i>	76%	81%	75%				*			

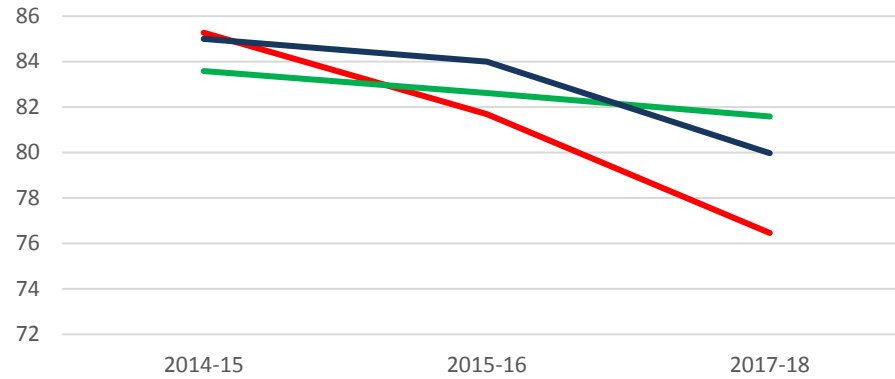
* This data represents the East Renfrewshire Council's Citizens' Panel surveys 2017, 2018 and 2019 satisfaction measure and is not comparable with LGBF benchmarking data. (Data has been provided to add additional context).

Key trends

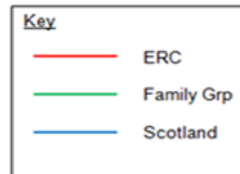
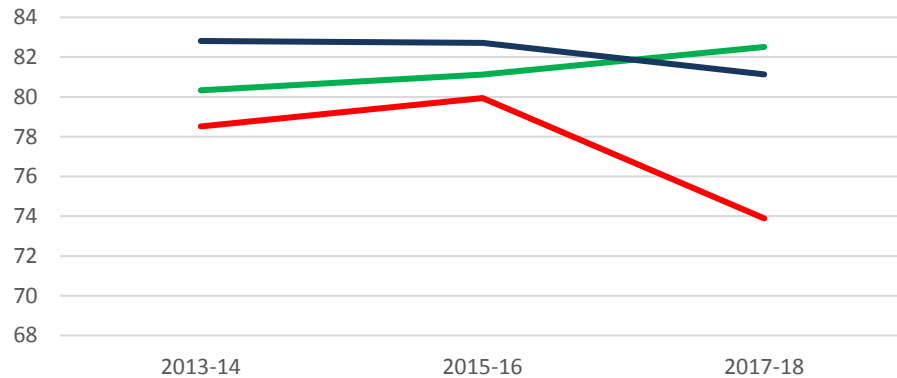
Self Directed Support (Direct Payments + Managed Personalised Budgets) spend on adults 18+ as a % of total social work spend on adults 18+



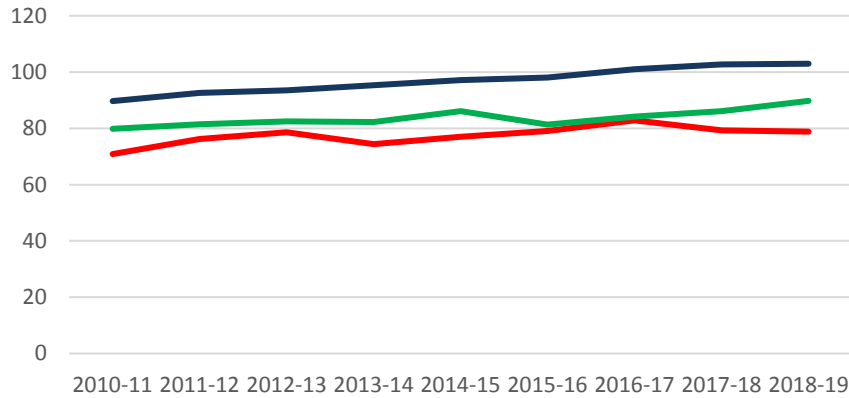
% of Adults supported at home who agree their care had a positive impact on improving or maintaining their quality of life (C&E survey)



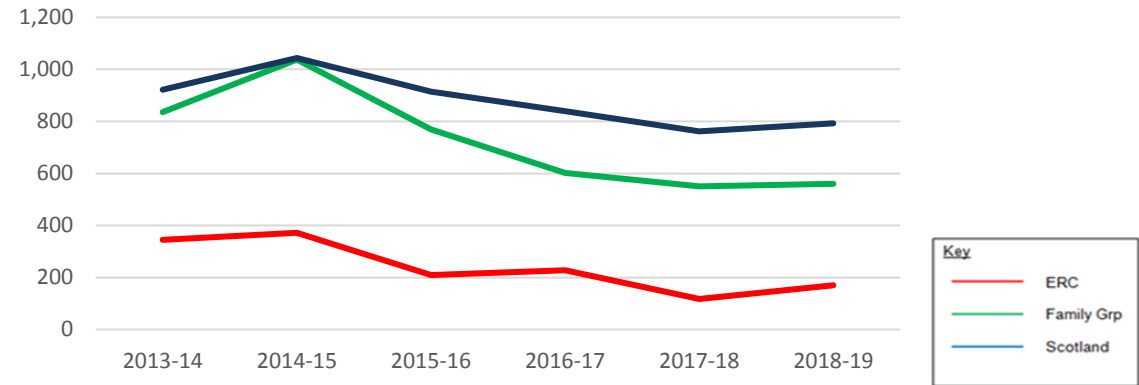
% of adults supported at home who agree that they are supported to live as independently as possible



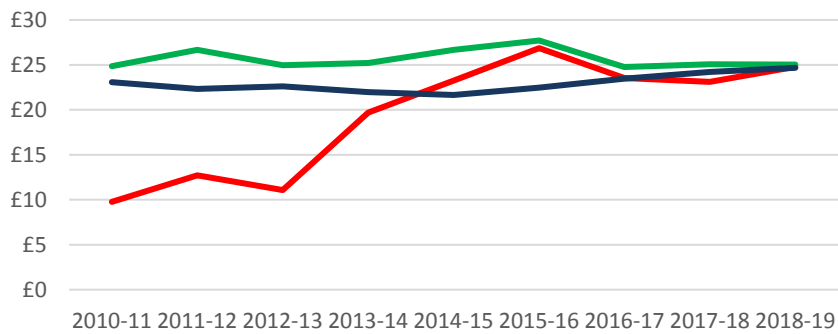
Rate of readmission to hospital within 28 days per 1,000 discharges



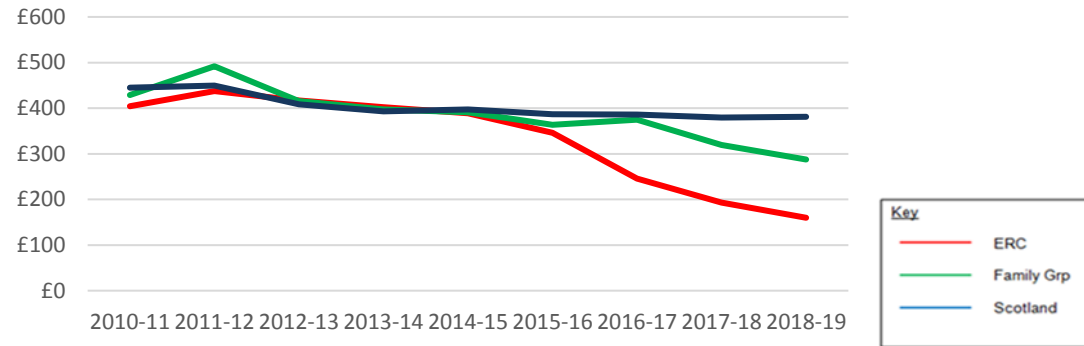
Number of days people spend in hospital when they are ready to be discharged, per 1,000 population (75+)



Older Persons (Over65) Home Care Costs per Hour



Older persons (over 65's) Residential Care Costs per week per resident



National overview

Nationally, social care spending on adults has grown by 13.2% since 2010/11. While spending on home care and residential care for older people remains the most significant element of social care spend accounting for around 60% of the total, there has been faster growth in spend on learning disability and mental health during this period. Spending on home care for older people has risen by 17% since 2010/11, and by 2% in the last 12 months, but the number of hours of homecare provided has been relatively static. In Scotland the delivery of homecare to meet increasingly complex care needs and other cost increases have resulted in an increase in the spending level needed to deliver a relatively static number of hours. Net spending on residential care has fallen since 2012/13, by over 8%. The reduction in expenditure is largely because the net cost of residential care has come down rather than because the number of residents has fallen. Gross expenditure levels have remained steady over this period and the reduction in net expenditure indicates an increase in the income received by councils. The growth in the number of privately or self-funded clients as a proportion of all long stay residents over this period would support this trend.

Health & Social Care Partnership's Strategic Policy Intention

Our strategic policy intention is set out in our most recent Health and Social Care Strategic Plan 2018-21 which is shaped by the National Health and Wellbeing Outcomes and Community Planning commitments. Through the plan we are working to maximise the number of older people and people with long-term conditions that are able to live independently and well in their own home and community. We do this through appropriate provision of care at home services, expansion of choice and control through the development of self-directed support, and delivery of community-led supports. We are working in partnership with primary and acute health care colleagues to minimise unplanned hospital care. Through development of rehabilitation services and targeted action by our Hospital to Home team, we intend to continue reducing delayed discharges and readmissions to hospital. In close partnership with local voluntary sector stakeholders we aim to ensure that all carers can access the supports they need.

Health & Social Care Partnership's Performance

Current published data for the indicator relating to provision of personal care at home for people aged 65 is incorrect and will be revised in the March iteration of the LGBF dataset. Revised local data has corrected an over-count of residential clients (used in the calculation) meaning our performance is 57.5% for 2018/19. Assuming there are no changes to the scores for other areas, the correction means we move up eight ranks to 22nd (and from 4th to 3rd quartile). On this basis, while performance has declined marginally our ranking score has improved 5 places compared with the previous year. The provision of quality care at home to support people to live independently and well in their own homes remains a key priority for the partnership. We are currently delivering on our improvement plan for care at home.

We continue to support the expansion of choice and control by encouraging the uptake of self-directed support (SDS) options. The LGBF measure shows continued growth in the proportion of spend through SDS Options 1 and 2. Our approach to self-directed support continues to develop and in the past year we have introduced a new individual budget calculator for the allocation of resources through SDS. This model has made the process for SDS simpler and more transparent, encouraging greater uptake.

We are committed to shifting provision away from institutional care and the acute sector and continue to see very good performance in relation to minimising delayed discharges and hospital readmissions. We remain one of the top three areas in Scotland for hospital bed days lost to delayed discharge and are ranked 4th for the rate of readmissions to hospital within 28 days. Our new Hospital to Home team are delivering targeted action to ensure appropriate support is in place for people returning home from hospital and reducing the likelihood of delayed discharges for even the most complex of cases. Our performance on readmissions is a positive reflection on the homecare and reablement services that are supporting local people following a stay in hospital.

HSCP perform less well on the customer perception measures included in the LGBF. However, we would note that the perception data from the Health and Care Experience Survey is only gathered every two years with the latest figures relating to 2017/18. We also have some concerns that the new suite of measures for adult social care is heavily dependent on perception measures given their reliability. We note that our score is particularly low for the proportion of people who felt that they had a say in how their support was provided. To improve in this area we are developing a new Participation and Engagement Strategy that will help deliver on the principles and practices endorsed by the Scottish Health Council and those set out in the National Standards for Community Engagement.

What the HSCP is doing to improve services

The HSCP is continuing to deliver its 'Fit for the Future' improvement programme. One element of the redesign that will impact on independent living and reducing unplanned hospital care is the establishment of services to better support people who are extremely frail and/or approaching end of life. This includes the development of Bonnyton House to offer recuperation and end of life care for people unable to be maintained at home but as an alternative to permanent residential care or hospital admission.

As well as developing our approach for fairer allocation of resources through SDS, we will establish greater 'choice' for East Renfrewshire residents by developing the local market for support provision. To support our focus on early intervention and prevention we have established an Initial Contact Team to provide fast access to information, advice and support. This preventative work is supported by a programme of 'Talking Point' events, places in your community where you can come along and get information, support and advice about adult health, wellbeing and community activities going on where you live.

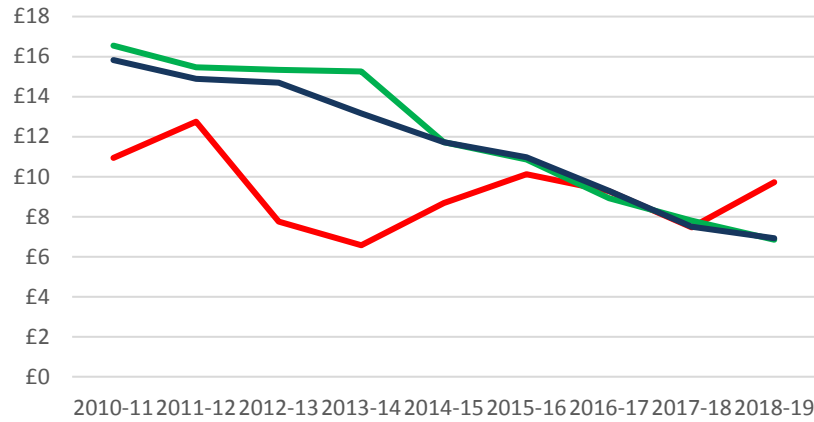
Organisational Outcomes – Customer, Efficiency and People
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Corporate Costs and Processes

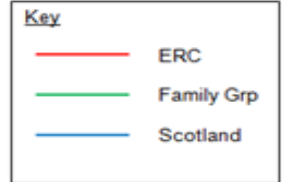
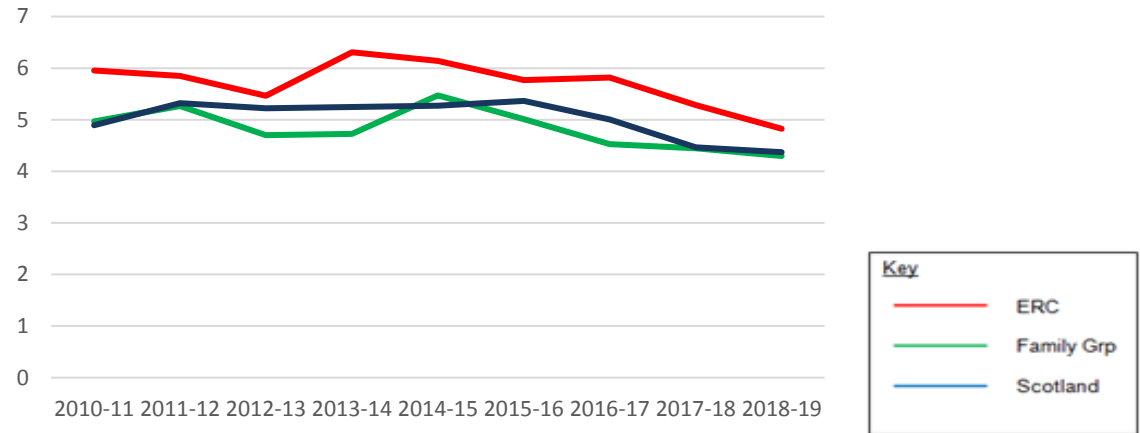
Indicator type	Full name	2016/17 value	2017/18 value	2018/19 value	18/19Scot Av. (ERC difference)	2016/17 quartile	2017/18 quartile	2018/19 quartile	2016/17 rank	2017/18 rank	2018/19 rank
Efficiency Outcome	Support services as a percentage of total gross expenditure	5.8%	5.3%	4.8%	4.4% (+0.4)	4	4	4	25	27	25
	The cost per dwelling of collecting Council Tax	£9.27	£7.46	£9.72	£6.92 (+£2.80)	3	2	4	17	13	26
	Percentage of income due from Council Tax received by the end of the year	97.8%	97.8%	97.6%	96% (+1.6%)	1	1	1	4	5	4
	Percentage of invoices sampled that were paid within 30 days	71.0%	83.3%	81.4%	92.7% (-11.3%)	4	4	4	32	29	30

Key trends

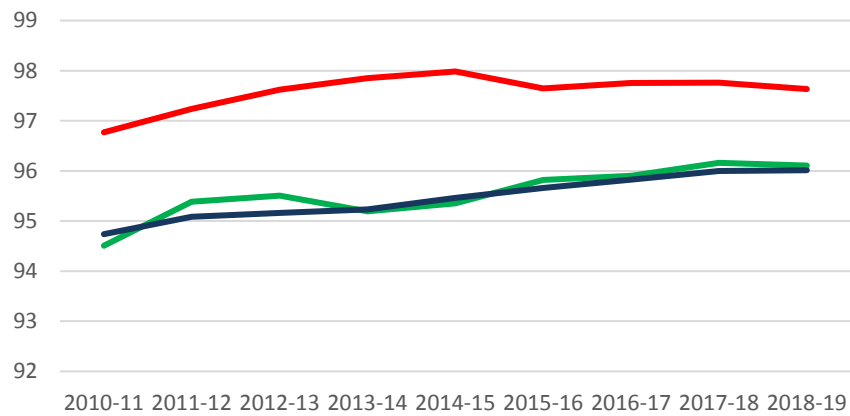
The cost per dwelling of collecting Council Tax



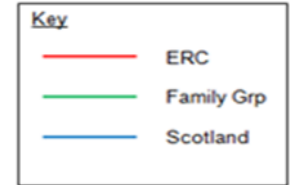
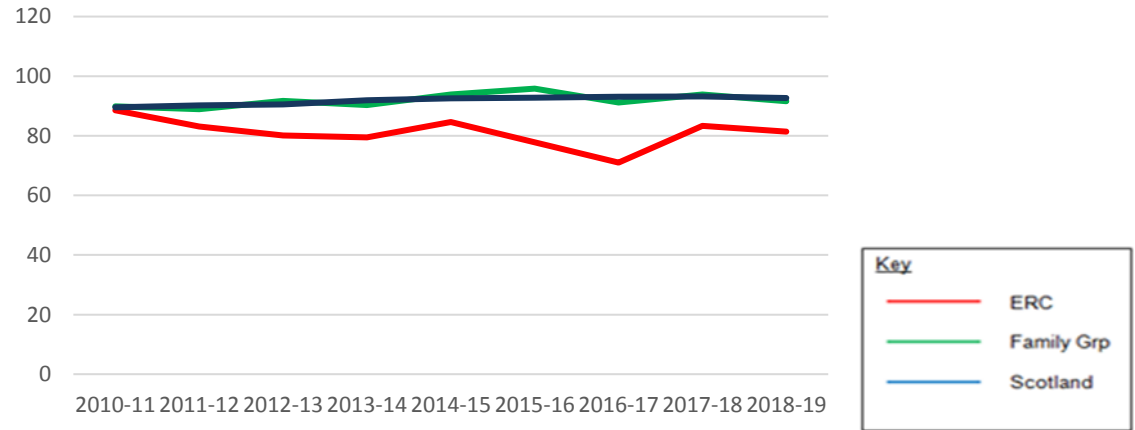
Support services as a % of Total Gross expenditure



Percentage of income due from Council Tax received by the end of the year



Percentage of invoices sampled that were paid within 30 days



National Overview

Corporate services spend has fallen by 24% in real terms since 2010/11, and corporate services now account for only 4.4% of total spending. This is the lowest corporate overhead ratio yet recorded and reflects Scottish councils' commitment to protect frontline services over 'back office' functions. It also reflects the maturation of councils' digital strategies. Council tax collection within year is at an all-time high of 96% and the cost of collection has reduced by over 56% in real terms since 2010/11.

Strategic Policy Intention

To provide efficient and effective support services, to properly and adequately resource the democratic governance of the Council and the area.

Council Performance

The proportion of spending on support services declined in 2018/19 from 5.28% to 4.83%. These costs will continue to be affected as we look to modernise and streamline core business functions, such as invoice payments and the Council makes investments to modernise its IT infrastructure.

Our Council Tax collection rate is good, retaining our top quartile position, significantly above the Scottish average. Despite the marginal reduction of 0.2% in cash collected, the net billed figure increased to £51.3m (prior year £49.1m) with an additional £1.9m of cash collected. The cost of Council Tax collection has been adversely impacted by an Accounting adjustment for capital charges, outwith the control of Revenue Services. This indicator is now above the Scottish average moving to 4th quartile position. It is anticipated that these costs will continue to increase over the next two years as we seek to modernise and improve Council Tax and Benefits processes reflecting costs associated with implementing the new ICT system.

Invoice payments performance has decreased by 1.9% from 2017/18 with 81.4% of invoices paid within 30 days in 2018/19. Despite regular engagement and significant effort from departments, this indicator was adversely impacted by a technology upgrade in the last quarter of 2018/19. Our 4th quartile position is not reflective of the performance improvements in accuracy and error rates, avoiding duplicate payments and mitigating against potential financial risk. A rigorous compliance regime is firmly embedded and auditors have acknowledged the very significant performance improvements in this area. The focus for the remainder of the 2019/20 year will be to continue to 'bed in' the new Finance/Procurement system, which was implemented across the Council in September 2019 and has had a significant impact on processes. Given the scale of the change, it is unlikely that our comparative PI performance will improve in 2019/20.

What the Council is doing to improve services

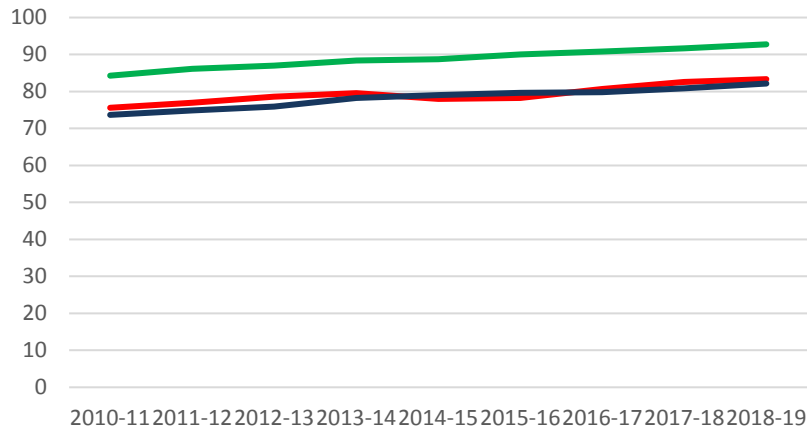
We are keen to improve customer journeys, processing times and the digitisation of our end to end processes. The implementation of the new finance/procurement system in September 2019 will modernise and streamline both our invoice payments and sundry debt processes, but it will take time for these benefits to come through. The Council Tax and Benefits ICT system will also be replaced in 2020 and will fundamentally change processes and improve customer experience.

Corporate Assets

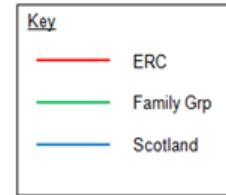
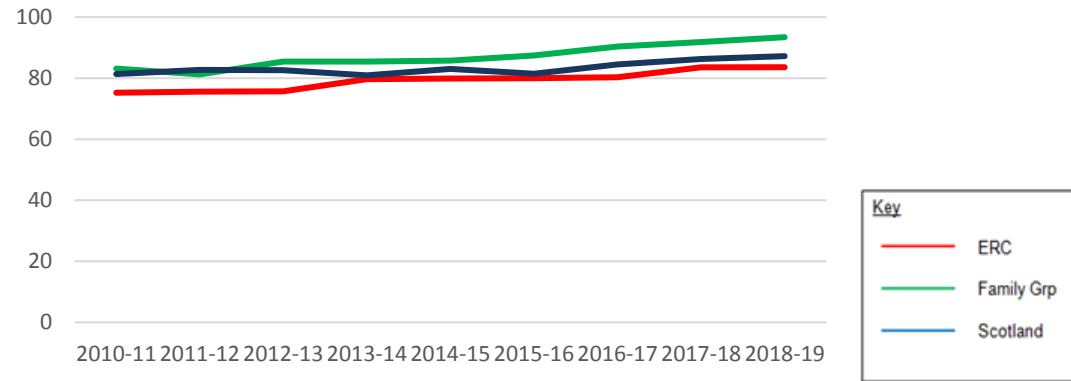
Indicator type	Full name	2016/17 value	2017/18 value	2018/19 value	18/19 Scot Av. (ERC difference)	2016/17 quartile	2017/18 quartile	2018/19 quartile	2016/17 rank	2017/18 rank	2018/19 rank
Efficiency Outcome	Proportion of operational buildings that are suitable for their current use	80.7%	82.6%	83.3%	82.1% (+1.2)	3	3	3	22	20	18
	Proportion of internal floor area of operational buildings in satisfactory condition	80.3%	83.6%	83.6%	87.2% (-3.6)	3	3	3	24	22	22

Key trends

Proportion of operational buildings that are suitable for their current use



Proportion of internal floor area of operational buildings in satisfactory condition



National Overview

There has been continued improvement in the condition of Scottish councils' corporate assets since 2010/11, with 82.1% of operational buildings suitable for their current use and 87.2% in satisfactory condition recorded for 2018/19, the highest rates recorded since the benchmarking framework was launched.

Strategic Policy Intention

To deliver high quality, efficient and effective asset management and property maintenance to support a thriving, attractive and sustainable place for residents and businesses to grow. Providing efficient buildings that are cost effective, user friendly and support new ways of working are also key to contributing to the Council's overall efficiency.

Council Performance

Overall, property performance continued to improve in 2018/19. This is attributed to a successful programme of major maintenance, property rationalisation and introduction of new builds to replace life expired property. There continues to be a planned reduction in the number of operational properties resulting in a harder working, better maintained property portfolio. It should be noted that whilst property numbers are decreasing, gross internal area is increasing as replacement properties are larger and also come with higher servicing costs due to more complex building management systems and services.

There are now 113 operational properties. This consists of a total of 241,120 square metres (gross internal area) with 201,624 square metres of that recorded in satisfactory or good condition. This gives a ratio of 83.6% for ratio of floor area in satisfactory condition against a previous ratio of 83.6%. This measure, although at the same level as last year, reflects both improvements in property condition and consideration of detrimental changes with defects recorded against properties. This shows effective allocation of resources to keep properties open and supporting service delivery.

There has been an increase (from 82.6% to 83.3%) on the proportion of operational buildings that are suitable for their current use. The 'suitability' indicator is the ratio of properties with satisfactory suitability for current use over the total number of operational properties. Again this indicator is projected to rise next year once consideration of new property assets has been included.

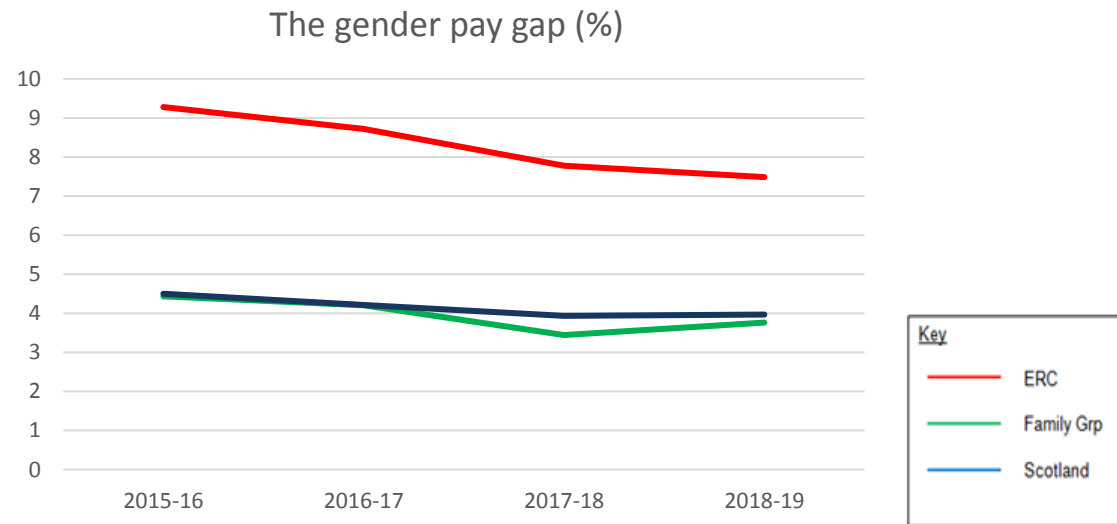
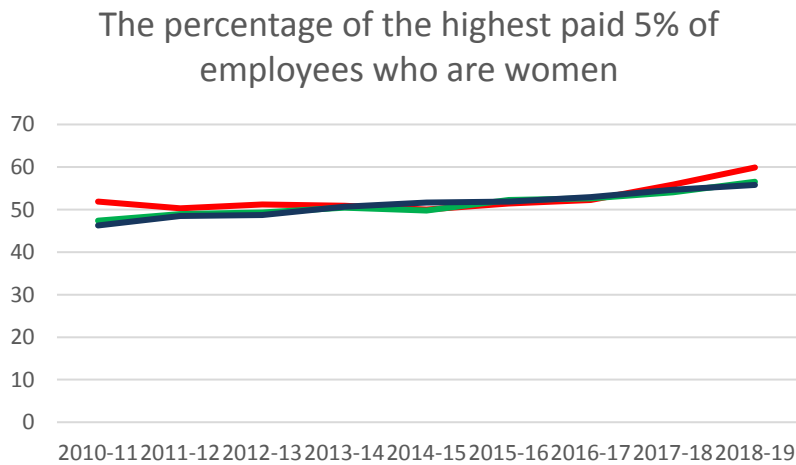
What the Council is doing to improve services

The Council continues to explore opportunities for property colocation with community partners. This could potentially reduce running costs whilst allowing community access to services at one location. Liaison with community groups is enabling vacant properties to be brought into use again providing space for community activity and relieving the Council of revenue costs and maintenance liability. Significant savings are being achieved through use of the NDEE (Non Domestic Energy Efficiency framework) with the installation of upgraded heating controls and LED lighting which will enhance building user environment whilst also reducing energy and maintenance costs. Building user safety is of paramount importance, especially in light of tragic events such as Grenfell Tower, Liberton School as well as the construction failure at Oxfords Primary. As a result, Action Plans are in place for both maintaining to building compliance and following the recommendations of the Cole Report. The introduction of a Corporate Landlord function will further assist in creating building efficiencies through better control of space utilisation whilst also carrying out an upgrade of office accommodation.

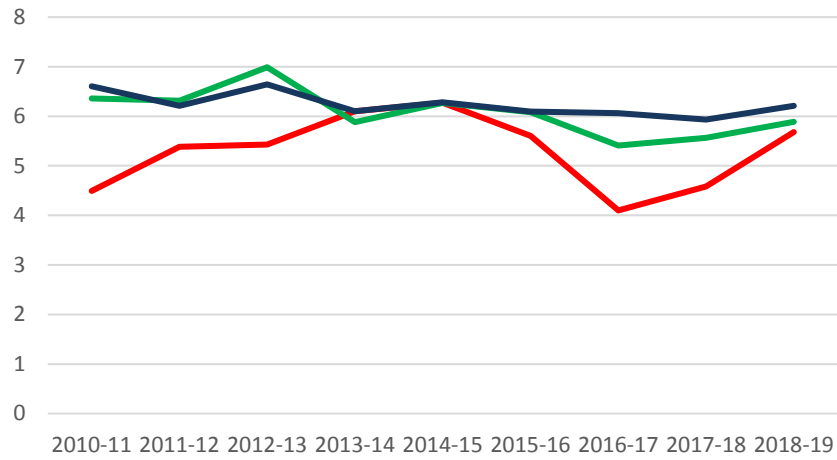
Employees

Indicator type	Full name	2016/17 value	2017/18 value	2018/19 value	19/18 Scot Av. (ERC difference)	2016/17 quartile	2017/18 quartile	2018/19 quartile	2016/17 rank	2017/18 rank	2018/19 rank
People Outcome	The percentage of the highest paid 5% of employees who are women	52.3%	55.9%	59.9%	55.8% (+4.1)	2	2	1	15	9	5
	Gender pay gap	8.8%	7.8%	7.5%	4% (+3.5)	4	4	4	29	28	27
	Sickness absence days per teacher	4.1	4.6	5.7	6.2 (-0.5)	1	1	2	1	3	11
	Sickness absence days per employee (local government employees)	11.5	10.5	12.4	11.5 (+0.9)	3	3	2	20	9	21

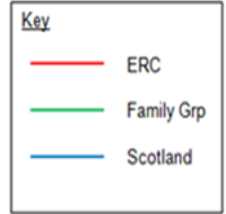
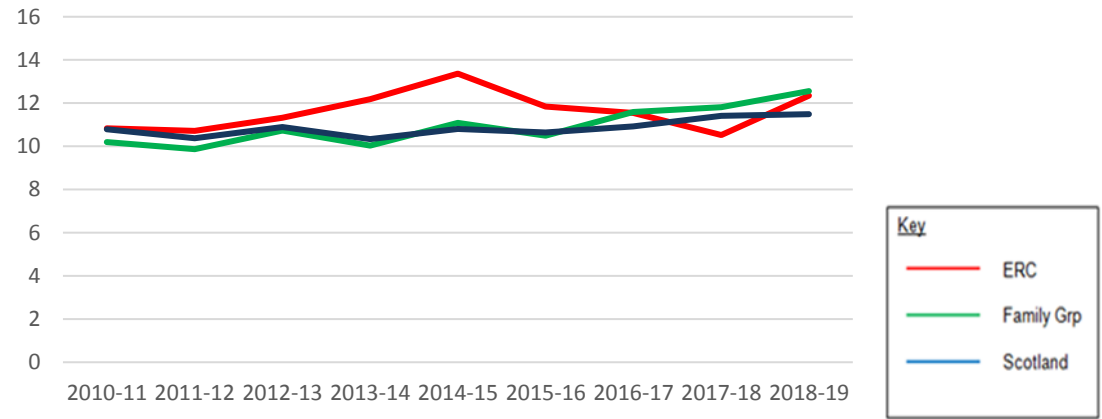
Key trends



Sickness Absence Days per Teacher



Sickness Absence Days per Employee (non-teacher)



National Overview

The gender pay gap in Scotland has reduced at a rate of 12% across the last four years, although this has slowed in the last 12 months, and the proportion of the 5% highest earning staff who are female has risen to 56%. Local Government absence levels are at their highest since 2010/11, increasing by 3.6% across the period. While absence levels for both teaching and non-teaching staff increased in the last 12 months, the data reveals a different trend pattern for each. Although teacher absence days have increased by 4.6% in the past 12 months from 5.9 days to 6.2 days, absence levels have reduced overall by 6% since 2010/11, albeit with fluctuations. Sickness absence days for non-teaching staff are higher than those for teachers, and have increased by 6.4% since 2010/11, from 10.8 days to 11.5 days, which is the highest point since the base year. In the last 12 months, there has been a further 0.7% increase. Although there have again been fluctuations during this period, a clearer increasing trend is observable in absence levels for non-teaching staff over the period.

Strategic Policy Intention

To reduce the number of sickness absence days within the Council and ensure that ERC continues to be a fair and equal employer.

Council Performance

Our commitment to equalities at the Council is reflected in our positive rate of high female salary earners. Gender pay gap data was introduced as a new indicator in 2015/16 and we continue to perform less favorably on this measure. The gender pay gap has reduced by 0.3% for East Renfrewshire however we continue to be in the fourth quartile. This is a metric which the Council will continue to review and we are looking at initiatives to target reducing the gap further over the coming year. Our performance on absence for both teachers and local government employees has increased when compared to the previous year. We have undertaken a review of how we provide support with absence management, and there will be more targeted work undertaken by HR to support with absence management. Overall absence performance can be attributed to a number of factors including the continued increase of our average age profile and the fact that the council continues to provide a significant number of services which have a high level of manual tasks. Many other councils have outsourced these manual focused roles e.g. home care, cleaners etc. (where sickness absence levels tend to be higher), to arm's length organisations thus affecting a reduction to their absence levels overall.

What the Council is doing to improve services

Whilst our absence rates have improved, it will continue to be a focus with priority given to hot spot areas, mainly Facilities Management and Homecare. The additional resource in place over the last year has been used to coach and mentor managers on how best to tackle absence especially complex issues. We have a maximising attendance policy which is aimed at maximising attendance at work for all employees in a fair, consistent and timely way, and training on this policy is run throughout the year. In addition departments continue to monitor absence, to ensure managers undertake their duties in terms of return to work meetings and absence review meetings.

In terms of the gender pay gap, a large proportion of Homecare roles have been regraded in line with the council job evaluation scheme which has resulted in their grades increasing from 3 to 4. This increase in grade will subsequently impact salary which should have a positive impact on future gender pay gap reporting. We continue to support the payment of the Scottish Local Government Living Wage as a supplement and this should also make some impact on the gap in the lower grades. Other councils have outsourced their high volume low graded workers to other organisations, which means they do not include them in their gender pay gap calculations and therefore their results when compared to ours are significantly better. As a council we have not outsourced these roles, and we will continue to identify measures to address the gender pay gap issue.

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EAST RENFREWSHIRE COUNCILCABINET12 March 2020Report by Head of Accountancy (Chief Financial Officer)ESTIMATED REVENUE BUDGET OUT-TURN 2019/20**PURPOSE**

1. To advise Cabinet of the estimated projected revenue out-turn for 2019/20. The report provides details of expected year end variances for each department at period 9 and is based on the financial position as at 31 December 2019.

RECOMMENDATION

2. It is recommended that:
 - members approve service virements and operational adjustments as set out in the notes to the tables on pages 14 to 29 and note the reported probable out-turn position.
 - management action is taken to remedy any forecast overspends.
 - all departments continue to closely monitor their probable outturn position and consolidate and maximise underspends wherever possible.

BUDGET MONITORING STATEMENTS

3. The attached budget monitoring statements provide information in respect of:-
 - Detailed variance analysis between budgeted and out-turn expenditure
 - Service virement and operational budget adjustments

BACKGROUND

4. This report shows the out-turn position as at period 9 against the Council's approved revenue budget for 2019/20, as adjusted to comply with accounting requirements and subsequent Cabinet operational decisions

The revenue budget for 2019/20 approved by the Council has been adjusted for monitoring purposes as follows:-

	£000
Budgeted net expenditure per 30 January 2020 report to Council	245,191
Addition/ Adjustment to Grant Funding	4
Total Net Expenditure to be Monitored	<u>245,195</u>

BUDGET PERFORMANCE

5. As at 31 December 2019 the estimated year end position shows a net favourable variance on net expenditure of £1,511k based on current information. For General Fund services the projected underspend is £1,618k. Council Tax collection position is in line with budget at this time.

The table below provides a comparison of each department's estimated projected revenue outturn variance.

Department	Forecast Outturn £'000			
	P3	P5	P7	P9
Education	99	146	806	1,012
Contribution (to) IJB	0	0	0	0
Environment (Incl. O/Housing)	0	92	0	0
Environment – Support	40	57	38	50
Corporate & Community – Comm. Res	126	165	247	132
Corporate & Community - Support	40	(64)	20	42
Chief Executive's Office	12	13	(25)	(24)
Chief Executive's Office – Support	14	51	119	76
Other Expenditure & Income	892	255	290	203
Joint Boards	36	43	43	43
Corporate Contingency	84	84	84	84
HSCP	0	0	0	0
Housing Revenue Account	0	(60)	(106)	(107)
Total £ Variance	1,343	782	1,516	1,511
Total Budgeted Expenditure	242,146	245,569	245,191	245,195
% Variance	0.6%	0.3%	0.6%	0.6%

Notable variances are as follows:-

i) Education

The current year end forecast indicates an underspend of £1,012k, due mainly to underspends within Teachers staff costs and Non Domestic Rates and partially offset by overspends within School Transport costs, Payments to Other agencies (ASN) and net under recoveries of income from Other agencies (Pupil support).

The main movement from the last reported Period 7 outturn is due to over recoveries of income in relation to wraparound services.

ii) Environment (incl. O/Housing)

The current year end forecast indicates that expenditure will be in line with budget. The main movements from the last reported Period 7 outturn are due to necessary improvement works and additional site management fees at the Greenhags waste station and overspends within waste disposal costs that are partially offset by a reduction in expected costs within the replacement / maintenance cemeteries programme and income over recovery within internal grounds maintenance charges.

iii) Corporate & Community – Community Resources

The projected underspend of £132k is primarily due to payroll savings arising from restructuring and delays in filling vacant posts coupled with reduced expenditure within Council Tax Reduction.

The movement from that reported in Period 7 is due to the commencement of the funded development of the Edge facility in Newton Mearns as agreed by Cabinet on 30th January.

iv) Corporate & Community - Support

The anticipated underspend of £42k is mainly due to a combination of underspends within payroll costs due to managed vacancies and reduced expenditure within supplies and services which are in part offset by overspends within I.T. contracted expenditure.

v) Chief Executive's Office – Support

The current year end forecast indicates an underspend of £76k, due mainly to underspends in staffing costs across the services and additional income recoveries. The movement from the last reported Period 7 outturn is mainly due to a revised position in income recoveries and Modernisation funding.

vi) Other Expenditure

The underspend of £203k is mainly due to additional resource held and also reflects the contingent nature of the Council's change programme and the sufficiency to meet operational events and demands that may arise during the year but have not as yet materialised or been confirmed. The movement from that reported in Period 7 is due to additional service redesign / restructure costs that are now underway.

vii) Contribution to Integration Joint Board (IJB)/Health & Social Care Partnership (HSCP)

The Per 09 budgetary control statements for HSCP reflect the newly adopted service structure following the completion of the Fit for the Future Phase 1 service redesign, as agreed by the IJB board.

The ongoing review of current care package commitments and an increase in the cost of current care packages, indicates an overspend of £680k by the year end which will be met from the IJB reserves.

CONCLUSIONS

6 The Council’s projected General Revenue Fund out-turn position is reported as an operational underspend of £1,618k. The report has highlighted a number of operational variances that require management action to ensure that expenditure will be in line with budget at the end of the financial year. At this time it is expected that management action will lead to all overspends being recovered, that all underspends are consolidated wherever possible and that spending up to budget levels does not take place.

RECOMMENDATIONS

7 It is recommended that:

- members approve service virements and operational adjustments as set out in the notes to the tables on pages 14 to 29 and note the reported probable out-turn position.
- management action is taken to remedy any forecast overspends.
- all departments continue to closely monitor their probable outturn position and consolidate and maximise underspends wherever possible.

REPORT AUTHOR

Head of Accountancy -	Margaret McCrossan	
Principal Accountant -	Robert Spencer	Tel 0141 577 3114 robert.spencer@eastrenfrewshire.gov.uk
Leader of the Council -	Tony Buchanan	Tel. 07890 592671(Mobile) Tony.buchanan@eastrenfrewshire.gov.uk
Report date		19 th February 2020

BACKGROUND PAPERS

The report refers to the attached budgetary monitoring statements.

BUDGET MONITORING REPORTS
PERIOD 09
As at 31 DECEMBER 2019

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PROBABLE OUTTURN FORECAST AS AT 31st December 2019 - £1,012,400 UNDERSPEND

Pre Five (£202,700 underspend)

An underspend is projected in relation to Non Domestic Rates (NDR) as a result of successful prior year revaluation appeals (£6k), the provision of meals (£10k) and wraparound income (£225k). This is partially offset by expenditure on redundancy costs associated with contractual changes to former casual wraparound staff (£40k).

Primary Education (£272,900 underspend)

An underspend is projected in relation to teachers staffing, mainly due to the current impact on teaching staff requirements due to housing developments across the authority which to date is less than anticipated (£172k). Underspends also forecast in relation to successful prior year NDR revaluation appeals and a lower than budgeted valuation of the new Maidenhill Primary School (£238k). This is partially offset by an overspend in utilities costs (£34k), expenditure on redundancy costs associated with the delivery of approved savings (£47k) and an under-recovery of income rechargeable to other local authorities for the provision of pupil support staff (£58k).

Secondary Education (£602,200 underspend)

An underspend is projected in relation to teachers staffing as noted above within Primary Education (£195k). Underspends are also forecast in relation to successful prior year NDR revaluation appeals (£319k), utilities (£18k), janitorial and property costs (£21k) and the school meals service based on current experience (£128k). This underspend is partially offset by a projected overspend on redundancy costs associated with the delivery of approved savings (£8k) and an under-recovery of income rechargeable to other local authorities for the provision of pupil support staff (£75k).

Schools Other (£16,200 underspend)

An underspend projected in relation to expenditure on the provision of free milk in early years centres (£14k) and in relation to pension costs for former employees (£22k). This is partially offset by an overspend in relation to staffing costs including detriment costs associated with approved savings (£7k) and also ParentPay transaction costs due to the increasing number of online payments made (£13k)

Special Education (£88,600 overspend)

An overspend is projected in relation to supplies and service (£8k), payments to other agencies and bodies for pupils attending establishments outwith the authority (£111k) and the school meals service (£25k). This is partially offset by underspends in relation to utilities (£32k) and hospital tuition (£27k)

Psychological Services (£49,700 underspend)

An underspend is projected in staffing in relation to higher than budgeted turnover and the early realisation of future savings (£50k).

Transport (£93,200 overspend)

An overspend is projected in relation to school transport contracts based on the information available from SPT for Quarter 2 (£51k). This includes contract costs for transport for the new Maidenhill Primary school. An overspend is also forecast in relation to vehicle hires based on known commitments to date (£42k)

Administration Services (£51,000 underspend)

Underspends are projected in relation to staffing costs (£64k) and miscellaneous supplies and services (£15k). This is partially offset by redundancy costs associated with the delivery of approved savings (£35k).

Facilities Management (£40,800 underspend)

An underspend is projected in staffing in relation to higher than budgeted turnover and the early realisation of future savings (£104k). An underspend is also projected in relation to the cost of food due to an anticipated decrease in provision (£40k). This is partially offset by an overspend on equipment costs (£40k) and an under-recovery of internal recharge income for both school meals (£47k) and recharges to other departments (£14k).

Culture and Leisure Services (£41,300 overspend)

An overspend is projected in relation to utilities costs, including water metered charges based on the current experience (£41k).

Summary:

Period 9 figures have been prepared on a probable outturn basis and therefore reflect anticipated full year costs. The forecast based on the information currently available indicates an underspend of £1,012,400 which represents 0.7% of the Education department budget. This must be considered in light of Devolved School Management arrangements.

Overall the main favourable variances at Period 9 can be summarised as underspends in relation to teachers' staff costs (£431k), local government staff costs (£149k) and NDR (£565k) plus over-recoveries of income in relation to wraparound (£225k) and the sale of school meals (£74k). This position is partially offset by redundancy costs associated with the delivery of approved savings and contractual changes for former wraparound staff (£132k), school transport contracts (£51k), payments to other agencies and bodies for pupils with additional support needs attending establishments' outwith the authority (£111k) and an anticipated under-recovery of income in relation to the recharge of pupil support staff to other local authorities (£133k)

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CONTRIBUTION TO INTEGRATION JOINT BOARD

PROBABLE OUTTURN FORECAST AS AT 31st December 2019 – Nil Variance.

Contribution to Integration Joint Board (IJB) (Nil variance)

The projected outturn position reflects agreed additional funding within the contribution to the Integration Joint Board.

Summary:

The projected outturn position, is that the contribution to IJB is in line with agreed funding.

ENVIRONMENT – NON SUPPORT

PROBABLE OUTTURN FORECAST AS AT 31st December 2019 - BREAK-EVEN**Directorate & Management (£12,700 Overspend)**

A small overspend in payroll costs is projected (£15k).

Non-Operational Properties (£80,000 Underspend)

Property costs on these properties are projected to underspend (£70k). Spend on street nameplates is also projected to underspend (£10k).

Planning and Building Control (£184,200 Underspend)

Payroll costs are projected to underspend (£26k). Expenditure on Consultants is expected to overspend (£33k) as specialist advice is required. This is more than offset by a projected over-recovery in planning fee and building warrant income (£190k).

Economic Development (£6,800 Underspend)

Projected costs as a result of the Council operating Greenlaw Business Centre (£175k) will be met by managed underspends within payroll costs (£100k) and supplies and services (75k). An overspend in relation to the Barrhead Foundry Business Zone (£20k) is also projected, which is offset by a projected underspend in relation to the Family Firm budget (£30k).

Roads (£178,100 Overspend)

Payroll costs are projected to overspend (£360k) due to service redesign savings having not yet materialised and associated redundancy costs. Grant income is expected to partially offset this (£85k). An overspend in costs associated with the removal and disposal of coal tar is projected (£90k). External contractor costs associated with ground & verge maintenance are projected to overspend (£85k). These are partially offset by a planned reduction in the revenue works programme (£300k).

Neighbourhood Services (£124,200 Underspend)

Following the establishment of a multi-skilled workforce, payroll costs are projected to underspend (£125k)

Parks (£95,300 Underspend)

Projected overspend in relation to the inspection and maintenance of dangerous headstones at Cathcart Cemetery (£80k) following a change in regulations. Property rental income is expected to over-recover (£80k) to offset this. Income from both the sale of plant and equipment (£20k) and in relation to internal grounds maintenance charges (£80k) are expected to over-recover.

Cleansing (£100,600 Underspend)

Staff costs are projected to underspend (£25k). Income from the sale of bins to new properties (£30k) is expected to over-recover. Commercial waste income is also expected to over-recover (£10k). An underspend will arise (£35k) following closure of the majority of recycling bring sites due to reduced service demand.

Waste Management (£474,400 Overspend)

Necessary improvements to the weighbridge at Greenhags in terms of the new Clyde Valley Waste Disposal contract are resulting in an overspend (£155k). These works will also result in additional Site Management Fees (£160k) as the site cannot be handed over to the new operator until the weighbridge works are complete. Waste disposal costs are projected to overspend (£160k) as the Council pay the 'high rate' for waste disposal until a minimum threshold tonnage is met, at which point waste disposal rates will reduce. These rates are set in accordance with the new Clyde Valley Waste Disposal contract.

Protective Services (£42,700 Underspend)

Payroll costs are projected to underspend (£38k). An underspend is projected in relation to Scientific Services (£15k), with an under-recovery in Pest Control income (£10k) partially offsetting this.

Other Housing (£31,400 Underspend)

Payroll costs are projected to overspend (£14k). Void rent loss is projected to underspend (£25k), as are various other supplies & services (£20k).

Summary: The above figures have been prepared on a Probable Outturn basis and therefore represent full year variances. It is expected that Environment's final outturn for 2019/20 will be in line with budget. There is pressure within the Roads service in relation to both payroll costs (£360k) and the costs associated with the treatment of hazardous coal tar (£90k) and are partially offset by grant income (85k). Within Planning, there is a need for specialist Consultant advice to be brought in (£33k), whilst Parks need to incur unbudgeted spend (£80k) in relation to unsafe headstones at Cathcart Cemetery following a change in Health & Safety regulations but there are over-recoveries of income relating to property rentals (£80k) and internal ground maintenance charges (£80k). Prior to the commencement of the Clyde Valley Waste contract, necessary improvements need to be made at the Greenhags Waste Station (£155k), with these works resulting in additional site management fees until they are complete (£160k). Despite these, there are a number of compensating under-spends across the department to allow projected spend to come in under budget. As well as income over recoveries noted above, most notably Planning & Building Warrant income (£190k), a planned reduction in the Roads revenue works programme (£300k) contributes to the overall variance. Following the establishment of a new multi-skilled Neighbourhood Services workforce, there is a projected underspend in payroll costs (£125k). Redundancy costs associated with the department's Change Programme are partially offset by a contribution from Council reserves.

ENVIRONMENT – PROPERTY AND TECHNICAL SERVICES**PROBABLE OUTTURN FORECAST AS AT 31st December 2019 - £50,000 UNDERSPEND****Property & Technical - Operations (£13,100 Underspend)**

Payroll costs are expected to underspend (£11k).

Property & Technical - Strategy (£27,300 Underspend)

Payroll costs are projected to underspend (£42k). This is partially offset by overspends in purchase of equipment (£10k) and software licence costs (£5k).

Accommodation (£9,600 Underspend)

Metered water charges are projected to underspend (£10k).

Summary:

The above figures have been prepared on a Probable Outturn basis and therefore represent full year variances. The reported underspend of £50,000 is mainly due to underspends within payroll and property water charges that have been partially offset by overspends within equipment purchase and software licence costs.

CORPORATE & COMMUNITY – COMMUNITY RESOURCES

PROBABLE OUTTURN FORECAST AS AT 31st December 2019 - £131,700 Underspend

Community Learning & Development , Partnerships and Equalities (£27,600 Underspend)

The underspend mainly relates to the payroll budget and is due to slippage in filling posts.

Community Safety (break-even)

There are no significant variances to report at this time

Money Advice & Registrars (£26,400 Underspend)

The underspend is largely due to payroll as a result of staff turnover and vacant hours.

Directorate, Strategic Insight & Communities Management (£2,000 Overspend)

There are no significant variances to report at this time.

Members Expenses, Grants, Elections and Corporate & Democratic Core (£3,200 Overspend)

The variance is due to some minor unbudgeted spends against the supplies budget.

Housing Benefits & Revenues Benefits and Business Support Team (£break-even)

There are no significant variances to report at this time.

Council Tax/Non Domestic Rates (£82,900 Underspend)

The variance is mainly due to an underspend on Council Tax Reduction.

Summary:

Period 9 figures have been prepared on a probable outturn basis and therefore reflect full year costs. The underspend of £131,700 is largely due to a combination of underspends across payroll budgets due to vacancies and an underspend on the Council Tax reduction budget due to lower benefit applications.

CORPORATE & COMMUNITY – SUPPORT SERVICES

PROBABLE OUTTURN FORECAST AS AT 31st December 2019 - £42,000 Underspend

Revenues General (£10,800 Overspend)

The overspend relates to the payroll budget and is mainly due to the payment of agency costs.

Policy, Data & Information, (£27,400 Underspend)

The underspend relates to the payroll budget and is due to slippage in filling a vacant post.

Project Management Office/ Core Corporate (£15,000 Underspend)

The underspend mainly relates to the payroll budget and is due to slippage in filling a vacant post

Digital Services (£48,000 Overspend)

The overspend is due to savings applied to the ICT contracts budget but expenditure has not reduced accordingly. Some progress has been made to improve the position and close monitoring of the budget will continue.

Customer First (£5,200 Underspend)

The underspend is due to slippage on filling vacant posts within Customer First.

Communications & Printing (£37,200 Underspend)

The underspend is mainly due to a combination of staff turnover and lower printer hire charges.

Human Resources & Payroll (£20,200 Underspend)

This underspend is largely due to slippage on staffing and lower spending on supplies budgets within Payroll.

Democratic Services – Support (£4,200 Overspend)

The overspend relates to additional staffing costs associated with the running of elections.

Summary:

Period 9 figures have been prepared on a probable outturn basis and therefore reflect full year costs. The net underspend of £42,000 is due to a combination of an overspend of £48,000 for non-achievement of ICT contract savings which are currently under review and underspends across payroll budgets due to vacancies.

CHIEF EXECUTIVES'S – NON SUPPORT**PROBABLE OUTTURN FORECAST AS AT 31st December 2019 - £23,900 OVERSPEND**

The projected overspend of £23,900 is comprised of several variances:

Civic Licensing and the Licensing Board are projected to outturn over budget (£11k and £17.6k respectively) due to the recharge of salary costs from the Legal Services. Partly offsetting the adverse variations is notification the Council has received that the Audit Fee for 2019/20 is expected to outturn under budget (£4.7k).

Summary:

Period 9 figures have been prepared on a probable outturn basis and therefore reflect projected full year costs. The projected overspend at Period 9 of £23,900 is due to salary costs recharged from Legal Services partly offset by a lower than budgeted Audit Fee

CHIEF EXECUTIVE'S OFFICE – SUPPORT

PROBABLE OUTTURN FORECAST AS AT 31st December 2019 - £76,100 UNDERSPEND

The projected underspend of £76,100 is comprised of a number of variances:

Payroll costs are projected to underspend due to staff vacancies in Procurement (£80k net) and Internal Audit (£46k). In addition Supplies and Services in Accountancy are projected to underspend (£7k) based upon last year's outturn and current levels of expenditure to date. Chief Executive's Office Income is projected to outturn above budget due to income (£25k) carried forward from 2018/19 (see below) and recharges to the Improvement Service (£6k). Legal Income is projected to outturn above budget (£57k) due to salaries recharged to Licensing and additional fee income recoverable from other Departments. Accountancy Income is projected to outturn above budget due to additional recharges to the Loans fund (£12k) and recharges to other Departments for staff union time (£7k). Procurement Income is projected to outturn above budget due to income (£12k) from the Modernisation Fund (see below).

Partly offsetting these favourable variances are projected payroll overspends in Legal Services (£23k) due to no staff turnover. Accountancy payroll costs are projected to overspend (£6k) due largely to agency staff costs incurred as cover for long term absence. In the Chief Executive's Office payroll is projected to overspend due to no staff turnover (£17k) and other payroll costs (£25k) that will be met by income brought forward from 2018/19 (see above). Supplies & Services in Procurement are projected to overspend (£92k) as the result of the costs of a service review and the cost of a seconded officer from Scotland Excel, both of which are met from the Modernisation Fund and underspends arising from staff vacancies in Procurement (see above). Supplies & Services in Legal are projected to overspend (£13k) as the result of additional legal costs most of which are rechargeable to other Departments (see above).

Summary:

Period 9 figures have been prepared on a probable outturn basis and therefore reflect projected full year costs. The projected underspend at Period 9 of £76,100 is due to staff vacancies in Procurement and Internal Audit and savings in Accountancy in Supplies and Services. There is also additional Income in Chief Executive's Office, Legal Services, Accountancy and Procurement. Largely offsetting these favourable variances are overspends in Legal Services and Chief Executive's Office due to no staff turnover. Accountancy payroll costs are projected to overspend due to agency staff costs and in Procurement and Legal Services Supplies and Services are projected to overspend.

OTHER EXPENDITURE & INCOME

PROBABLE OUTTURN FORECAST AS AT 31st December 2019 - £203,000 UNDERSPEND

Restructuring Costs (£286,200 Overspend)

Overspends within service restructure commitment costs (change programme) and associated redeployment costs.

Unallocated Overheads (£350,100 overspend)

Overspend within Pension costs reflecting known commitments at this time including non-recurring elements arising from service redesign.

Loan Debt (Nil)

It is expected that Loan debt expenditure will be in line with budget at the end of the financial year.

Other Services (£839,300 Underspend)

Lower than anticipated expenditure arising from contingent operations / costs that have not as yet materialised or been confirmed. Additional resource of £586,000 is reflected in the above underspend as a result of budget re-alignments and final funding settlements arising from teacher pay awards and additional superannuation costs.

Summary:

Month 9 figures are prepared on a probable outturn basis and reflect initial projected full year costs. The reported position of a £203,000 underspend will continue to be monitored and adjusted as required in conjunction with implementation of Council's service redesigns and arising contingent events / operations and it is expected to reduce before the year end.

Children & Families & Public Protection (£526,000 Underspend)

The projected underspend continues in relation to staff turnover and third party purchased care. This includes a reduction in residential care payments resulting from early intervention support work, Kinship payments following the introduction of financial assessments, and a reduction in fostering numbers. The projected outturn allows for further placement activity throughout the remainder of the financial year.

Adult – Intensive (£479,000 Overspend)

The projected overspend mainly relates to additional costs for care at home of £611k from both our in-house and purchased services. An overspend of £16k is also reported in relation to Telecare service staff costs with turnover not being met. These overspends are partially offset by a day centre underspend of £78k due to staff vacancies and a projected underspend of £70k for Bonnyton House based on current cost projections.

Adult – Localities Services (£897,000 Overspend)

The main variances within our adult community services across both Eastwood and Barrhead localities are:

1. Older People – the projected overspend of £303k continues due to our service agreements for direct payments and residential and nursing care cost commitments. Winter pressures in nursing and residential care homes have been allowed for.
2. Physical & Sensory Disability – the projected overspend of £278k reflects the current cost of care package commitments including additional costs associated with complex high value care packages in order to meet individual clients assessed care needs. A reduction of £124k in the projected overspend from that last reported, reflects revised care package and direct payment commitments to the year end.
3. Learning Disability – the projected overspend of £316k mainly relates to our current care package commitments including the additional cost of transition cases and related staff costs as turnover is not being achieved. This is partially offset by an underspend in the Learning Disability day centres from staff vacancies and general supplies

Recovery Services – Mental Health & Addictions (£42,000 Underspend)

A projected underspend of £31k in Mental Health reflects the current care commitment costs and turnover from part year vacancies. An underspend of £11k is reported in relation to Addictions services with an underspend in care packages of £40k offset in part by an overspend on Medical Officer fees and staff costs as turnover is not being achieved.

Finance & Resources (£128,000 Underspend)

The projected underspend is primarily within property costs from a rates revaluation with further underspends relating to rent, energy and cleaning budgets across Eastwood and Barrhead Health and Care Centres.

Contribution from IJB (£680,000 Over recovery)

This is the contribution from the IJB reserves to meet the projected operational overspend in the current financial year.

Summary:

The projected outturn position, which highlights a potential overspend of £680,000, will be met from IJB reserves, as required, subject to the final outturn at the end of the financial year. This is a decrease of £24,000 since last reported mainly as a result of revisions to individual care packages and commitments to the year end.

The need to draw on reserves will be determined by the operational spend and the part year impact of achieving savings required from care package reviews

HOUSING REVENUE ACCOUNT

PROBABLE OUTTURN FORECAST AS AT 31st December 2019 - £107,200 OVERSPEND

Housing Revenue Account (£65,700 Overspend)

There are a number of under and overspends forecasted within the Housing Revenue Account contributing to the £66k overspend. The main underspends are in relation to payroll (£12k), property costs (£15k) and lower than anticipated loan charges (£118k). There are overspends within supplies and services (£9k) and void rent loss (£160k). An under-recovery of rental income is also forecast, however this is partially offset by an over-recovery of income on other service charges, resulting in a net under-recovery of income (£42k).

Housing Maintenance Team (41,500 Overspend)

A projected underspend in payroll costs (£373k) due to a high level of vacancies is offset by corresponding forecasted overspends in agency staff (£173k) and subcontractor payments and materials (£340k). There is also a forecasted underspend within premises related costs (£9k). Income is expected to be over-recovered (£90k) which is the result of an exercise that was recently undertaken that identified a number of jobs that should have been capitalised. In addition the HMT will receive additional income from works carried out on temporary accommodation.

Summary:

The above figures have been prepared on a Probable Outturn basis and therefore represent full year variances. It is expected that action will be taken to bring the Housing Revenue Account in line with budget at the year end. Workload pressures caused by vacancies have required agency staff to be employed in both the HRA and Housing Maintenance Team. The variances will be reviewed during the course of the year and where required mitigating actions will be taken by management.

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Budgetary Control Statement
Period 09 / 2020 31 December 2019

Period End: 31 December 2019

Period 09 / 2020

Department	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Education	146,928,700		146,928,700	91,220,819	89,764,198	1,456,621	1,012,400
Contribution to Integration Joint Board	49,839,200	0	49,839,200	35,404,170	35,242,457	161,713	0
Environment	30,380,600	0	30,380,600	17,758,283	14,832,968	2,925,315	0
Environment - Support	0		0	1,705,233	2,153,792	(448,559)	50,000
Chief Executives Office	15,500	4,000	19,500	8,092	(52,816)	60,908	(23,900)
Chief Executives Office - Support	0		0	2,252,788	2,173,863	78,925	76,100
Corp & Comm - Community Resources	12,973,700	0	12,973,700	5,153,181	4,585,399	567,782	131,700
Corp & Comm - Support	0	0	0	8,888,728	9,173,761	(285,033)	42,000
Other Expenditure & Income	2,342,500		2,342,500	771,753	1,160,542	(388,789)	203,000
Joint Boards	2,299,500	0	2,299,500	1,808,500	1,814,732	(6,232)	43,000
Contingency - Welfare	83,900	0	83,900	0	0	0	83,900
Health & Social Care Partnership	327,800	0	327,800	(420,747)	(441,781)	21,034	0
Housing Revenue Account	0	0	0	(4,530,846)	(4,302,105)	(228,741)	(107,200)
TOTAL	245,191,400	4,000	245,195,400	160,019,954	156,105,010	3,914,944	1,511,000

Summary of Operational Adjustments.

LA licensing funding

4,000

4,000

Budgetary Control Statement
Period 09 / 2020 31 December 2019

Period End: 31 December 2019

Period 09 / 2020

Subjective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Employee Costs	145,020,100	1,329,200	146,349,300	113,605,438	113,372,676	232,762	570,300
Property Costs	16,738,000	212,400	16,950,400	12,421,892	10,731,159	1,690,733	415,000
Transport Costs	5,490,300	2,300	5,492,600	4,120,165	3,962,762	157,403	(92,300)
Supplies & Services	53,624,200	(127,100)	53,497,100	36,145,085	33,421,853	2,723,232	(2,528,100)
Contributions	0		0	0	0	0	43,000
Third Party Payments	49,283,500	(321,600)	48,961,900	33,309,947	33,361,722	(51,775)	(1,651,900)
Transfer Payments	23,110,200		23,110,200	14,433,179	13,031,367	1,401,812	2,539,800
Support Services	14,873,700	55,300	14,929,000	56,784	11,120	45,664	(4,000)
Other Expenditure	0		0	0	0	0	180,100
Depcn And Impairment Losses	15,165,300		15,165,300	0	0	0	0
Financing Costs	4,588,700		4,588,700	0	0	0	118,700
TOTAL EXPENDITURE	327,894,000	1,150,500	329,044,500	214,092,490	207,892,659	6,199,831	(409,400)
Income	(82,702,600)	(1,146,500)	(83,849,100)	(54,072,536)	(51,787,649)	(2,284,887)	1,920,400
TOTAL	245,191,400	4,000	245,195,400	160,019,954	156,105,010	3,914,944	1,511,000

Budgetary Control Statement
Period 09 / 2020 31 December 2019

Period End: 31 December 2019

Period 09 / 2020

Department	Subjective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Education	Employee Costs	101,036,400	(43,500)	100,992,900	72,582,230	72,773,126	(190,896)	509,400
	Property Costs	11,643,100	212,400	11,855,500	8,728,300	7,852,572	875,728	507,600
	Transport Costs	1,829,900	2,300	1,832,200	1,371,443	1,354,082	17,361	(86,000)
	Supplies & Services	30,053,600	276,200	30,329,800	18,007,476	17,128,508	878,968	(26,000)
	Third Party Payments	7,632,300	2,100	7,634,400	5,457,061	5,609,880	(152,819)	(366,100)
	Transfer Payments	848,900		848,900	678,031	882,666	(204,635)	(353,400)
	Support Services	5,150,600		5,150,600	0	0	0	0
	Depcn And Impairment Losses	10,470,300		10,470,300	0	0	0	0
Total Expenditure		168,665,100	449,500	169,114,600	106,824,541	105,600,834	1,223,707	185,500
	Income	(21,736,400)	(449,500)	(22,185,900)	(15,603,722)	(15,836,636)	232,914	826,900
Education	TOTAL	146,928,700	0	146,928,700	91,220,819	89,764,198	1,456,621	1,012,400

Summary of Operational Adjustments:

Devolved School Management

There have been operational adjustments between subjective headings in this reporting period in accordance with approved DSM scheme.

Department	Objective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Education	Pre Five Education	9,172,000	3,900	9,175,900	2,881,464	2,445,801	435,663	202,700
	Primary Education	46,935,100	97,300	47,032,400	32,456,552	32,237,836	218,716	272,900
	Secondary Education	60,572,500	(166,100)	60,406,400	41,479,479	41,142,664	336,815	602,200
	Schools Other	3,597,200	5,700	3,602,900	1,969,536	1,786,395	183,141	16,200
	Special Education	6,948,800	59,200	7,008,000	4,459,267	4,299,588	159,679	(88,600)
	Psychological Service	895,400		895,400	668,061	615,291	52,770	49,700
	Transport (excl Spec Educ)	962,900		962,900	721,168	740,585	(19,417)	(93,200)
	Bursaries / Emas	0		0	0	79,620	(79,620)	0
	Provision for Clothing	227,700		227,700	212,700	194,000	18,700	0
	Administration & Support	9,273,300		9,273,300	2,493,088	2,333,501	159,587	51,000
	School Crossing Patrollers	0		0	(29,882)	(105,472)	75,590	0
	Catering	0		0	(363,759)	(316,483)	(47,276)	56,500
	Cleaning	0		0	(238,153)	124,528	(362,681)	(15,700)
	Culture & Leisure Services	8,343,800		8,343,800	4,511,298	4,186,344	324,954	(41,300)
Education	TOTAL	146,928,700	0	146,928,700	91,220,819	89,764,198	1,456,621	1,012,400

Summary of Operational Adjustments:

Devolved School Management

There have been operational adjustments between objective headings in this reporting period in accordance with approved DSM scheme.

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Budgetary Control Statement
Period 09 / 2020 31 December 2019

Period End: 31 December 2019

Period 09 / 2020

Department	Subjective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Contribution to Integration Joint Board	Third Party Payments	49,839,200	0	49,839,200	35,404,170	35,242,457	161,713	0
Contribution to Integration Joint Board	TOTAL	49,839,200	0	49,839,200	35,404,170	35,242,457	161,713	0

Department	Objective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Contribution to Integration Joint Board	Core Funding	49,839,200	0	49,839,200	35,404,170	35,242,457	161,713	0
Contribution to Integration Joint Board	TOTAL	49,839,200	0	49,839,200	35,404,170	35,242,457	161,713	0

Budgetary Control Statement
Period 09 / 2020 31 December 2019

Period End: 31 December 2019

Period 09 / 2020

Department	Subjective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Environment	Employee Costs	14,050,400		14,050,400	9,858,956	10,232,708	(373,752)	(589,800)
	Property Costs	2,556,400		2,556,400	1,380,893	1,073,526	307,367	(222,700)
	Transport Costs	3,220,900		3,220,900	2,415,687	2,307,700	107,987	16,800
	Supplies & Services	15,586,800		15,586,800	11,457,384	8,391,468	3,065,916	(1,412,000)
	Third Party Payments	906,100		906,100	254,209	336,591	(82,382)	(1,000)
	Transfer Payments	807,800		807,800	497,306	582,881	(85,575)	(75,500)
	Support Services	2,848,400		2,848,400	55,956	0	55,956	0
	Depcn And Impairment Losses	3,694,100		3,694,100	0	0	0	0
Total Expenditure		43,670,900		43,670,900	25,920,391	22,924,874	2,995,517	(2,284,200)
	Income	(13,290,300)		(13,290,300)	(8,162,108)	(8,091,906)	(70,202)	2,284,200
Environment	TOTAL	30,380,600	0	30,380,600	17,758,283	14,832,968	2,925,315	0
Department	Objective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Environment	Directorate & Supp Environment	1,579,400		1,579,400	578,754	592,341	(13,587)	6,000
	Environment Accommodation	0		0	607,415	506,952	100,463	0
	Planning & Development	908,300		908,300	456,069	304,567	151,502	159,500
	Economic Development Summary	1,168,700		1,168,700	360,954	639,051	(278,097)	6,800
	Roads - Council	12,568,400		12,568,400	7,496,524	6,344,023	1,152,501	(178,100)
	Roads Contracting Unit	0		0	(49,581)	87,684	(137,265)	0
	Environment - Trunk Roads	0		0	0	0	0	0
	Parks	21,300		21,300	(456,746)	(923,981)	467,235	95,300
	Cleansing & Recycling	1,825,800		1,825,800	555,666	365,905	189,761	100,600
	Waste Management	3,599,600		3,599,600	2,491,764	2,237,339	254,425	(474,400)
	Protective Services	1,172,800		1,172,800	670,843	532,050	138,793	42,700
	Transport	0		0	(174,498)	(63,107)	(111,391)	0
	Neighbourhood Services Mgmt	4,489,200		4,489,200	3,320,739	3,070,373	250,366	124,200
	Env Strat/ Op Management	250,000		250,000	174,599	246,696	(72,097)	(18,700)
	Non Operational Properties	329,700		329,700	182,356	31,743	150,613	80,000
	Other Housing	1,974,000		1,974,000	1,204,953	583,256	621,697	31,400
	Strategy - Bi Team	493,400		493,400	338,472	278,076	60,396	24,700
Environment	TOTAL	30,380,600	0	30,380,600	17,758,283	14,832,968	2,925,315	0

Budgetary Control Statement
Period 09 / 2020 31 December 2019

Period End: 31 December 2019

Period 09 / 2020

Department	Subjective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Environment - Support	Employee Costs	1,893,900		1,893,900	1,322,715	1,236,009	86,706	54,200
	Property Costs	1,030,500		1,030,500	835,983	682,523	153,460	9,600
	Transport Costs	14,700		14,700	11,019	8,233	2,786	0
	Supplies & Services	323,700		323,700	161,763	222,214	(60,451)	(159,300)
	Support Services	1,100		1,100	828	0	828	0
	Depcn And Impairment Losses	99,100		99,100	0	0	0	0
Total Expenditure		3,363,000		3,363,000	2,332,308	2,148,979	183,329	(95,500)
	Income	(1,030,000)		(1,030,000)	(627,075)	4,813	(631,888)	145,500
Environment - Support	TOTAL	2,333,000	0	2,333,000	1,705,233	2,153,792	(448,559)	50,000

Department	Objective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Environment - Support	Prop & Tech - Operations	291,400		291,400	258,123	805,591	(547,468)	13,100
	Accommodation	1,180,300		1,180,300	843,708	687,416	156,292	9,600
	Property & Technical - Strategy	861,300		861,300	603,402	660,785	(57,383)	27,300
Environment - Support	TOTAL	2,333,000	0	2,333,000	1,705,233	2,153,792	(448,559)	50,000

Budgetary Control Statement
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Period End: 31 December 2019

Period 09 / 2020

Department	Subjective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Chief Executives Office	Employee Costs	22,600		22,600	15,794	16,044	(250)	(1,000)
	Transport Costs	3,000		3,000	2,250	2,229	21	0
	Supplies & Services	359,600	2,000	361,600	168,451	163,728	4,723	(50,000)
	Support Services	47,000		47,000	0	0	0	0
	Depcn And Impairment Losses	2,500		2,500	0	0	0	0
Total Expenditure		434,700	2,000	436,700	186,495	182,001	4,494	(51,000)
	Income	(419,200)	2,000	(417,200)	(178,403)	(234,817)	56,414	27,100
Chief Executives Office	TOTAL	15,500	4,000	19,500	8,092	(52,816)	60,908	(23,900)

Department	Objective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Chief Executives Office	Accountancy & Directorate	53,000		53,000	155,320	151,783	3,537	4,700
	Licensing	(11,200)		(11,200)	(89,875)	(127,926)	38,051	(11,000)
	Licensing Board	(26,300)	4,000	(22,300)	(57,353)	(76,673)	19,320	(17,600)
Chief Executives Office	TOTAL	15,500	4,000	19,500	8,092	(52,816)	60,908	(23,900)

Operational adjustments

LA licensing funding adjustment

4,000

Budgetary Control Statement
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Period End: 31 December 2019

Period 09 / 2020

Department	Subjective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Chief Executives Office - Support	Employee Costs	3,054,900		3,054,900	2,134,697	2,052,332	82,365	87,000
	Supplies & Services	133,000		133,000	100,400	134,740	(34,340)	(122,600)
	Third Party Payments	72,000		72,000	72,000	71,874	126	0
	Transfer Payments	0		0	0	0	0	0
	Support Services	0		0	0	0	0	0
Total Expenditure		3,259,900		3,259,900	2,307,097	2,258,946	48,151	(35,600)
	Income	(225,900)	0	(225,900)	(54,309)	(85,083)	30,774	111,700
Chief Executives Office - Support	TOTAL	3,034,000	0	3,034,000	2,252,788	2,173,863	78,925	76,100

Department	Objective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Chief Executives Office - Support	Chief Executives Section	430,900		430,900	300,905	300,999	(94)	(11,900)
	Accountancy & Directorate	1,504,900		1,504,900	1,127,712	1,115,455	12,257	21,100
	Legal Services	472,900		472,900	330,345	358,903	(28,558)	20,600
	Purchasing & Procurement	365,300		365,300	311,972	252,925	59,047	0
	Internal Audit	260,000		260,000	181,854	145,581	36,273	46,300
Chief Executives Office - Support	TOTAL	3,034,000	0	3,034,000	2,252,788	2,173,863	78,925	76,100

Budgetary Control Statement
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Period End: 31 December 2019

Period 09 / 2020

Department	Subjective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Corp & Comm - Community Resources	Employee Costs	4,861,800		4,861,800	3,396,249	3,334,141	62,108	(7,200)
	Property Costs	78,800		78,800	59,884	44,014	15,870	(7,200)
	Transport Costs	64,900		64,900	48,475	33,028	15,447	12,400
	Supplies & Services	1,391,300	(55,300)	1,336,000	670,682	689,742	(19,060)	(30,900)
	Third Party Payments	306,500		306,500	209,625	211,112	(1,487)	(25,700)
	Transfer Payments	20,054,300		20,054,300	12,415,325	10,348,543	2,066,782	2,968,700
	Support Services	3,446,200	55,300	3,501,500	0	2,325	(2,325)	0
	Depcn And Impairment Losses	109,600		109,600	0	0	0	0
Total Expenditure		30,313,400		30,313,400	16,800,240	14,662,905	2,137,335	2,910,100
	Income	(17,339,700)		(17,339,700)	(11,647,059)	(10,077,506)	(1,569,553)	(2,778,400)
Corp & Comm - Community Resources	TOTAL	12,973,700	0	12,973,700	5,153,181	4,585,399	567,782	131,700

Summary of Operational Adjustments:

CCS Directorate reallocation

0

Department	Objective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Corp & Comm - Community Resources	Community Learning & Dev	1,041,100		1,041,100	606,383	625,218	(18,835)	10,800
	Partnerships and Equalities	490,000		490,000	211,858	221,355	(9,497)	16,800
	Community Safety	1,455,200		1,455,200	901,321	821,551	79,770	0
	Registrars	246,200		246,200	47,804	17,346	30,458	32,800
	Grants	172,200		172,200	144,300	144,257	43	0
	Auchenback Resource Centre	30,700		30,700	23,022	22,663	359	0
	Strategic Insight & Comm.Mgmt.	199,200		199,200	134,511	63,775	70,736	(1,300)
	Members Expenses	493,600		493,600	354,203	350,027	4,176	1,700
	MART	1,048,800		1,048,800	558,224	549,078	9,146	(6,400)
	Directorate	98,200		98,200	197,571	199,656	(2,085)	(700)
	Business Support Team	288,900		288,900	183,317	177,992	5,325	(12,600)
	Housing Benefits	606,000		606,000	836,222	543,763	292,459	27,700
	Revenues - Benefits	877,200		877,200	535,858	449,155	86,703	(15,100)
	Council Tax/Ndr	4,316,000		4,316,000	339,234	318,327	20,907	82,900
	Cost Of Elections	123,200		123,200	14,053	15,471	(1,418)	(2,200)
	Corporate & Democratic Core	1,487,200		1,487,200	65,300	65,765	(465)	(2,700)
Corp & Comm - Community Resources	TOTAL	12,973,700	0	12,973,700	5,153,181	4,585,399	567,782	131,700

Budgetary Control Statement
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Period End: 31 December 2019

Period 09 / 2020

Department	Subjective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Corp & Comm - Support	Employee Costs	8,629,300		8,629,300	6,013,562	6,108,161	(94,599)	(116,100)
	Property Costs	3,500		3,500	2,875	1,145	1,730	(400)
	Transport Costs	25,900		25,900	19,341	14,765	4,576	6,500
	Supplies & Services	3,493,000	55,300	3,548,300	3,279,678	3,568,441	(288,763)	(115,100)
	Third Party Payments	19,400		19,400	19,000	17,516	1,484	1,900
	Support Services	0		0	0	0	0	0
	Depcn And Impairment Losses	2,186,200		2,186,200	0	0	0	0
Total Expenditure		14,357,300	55,300	14,412,600	9,334,456	9,710,028	(375,572)	(223,200)
	Income	(2,566,100)	0	(2,566,100)	(445,728)	(536,267)	90,539	265,200
Corp & Comm - Support	TOTAL	11,791,200	55,300	11,846,500	8,888,728	9,173,761	(285,033)	42,000

Summary of Operational Adjustments:

CCS Directorate reallocation 55,300

Department	Objective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Corp & Comm - Support	Revenues - General	740,300	(7,700)	732,600	481,073	484,073	(3,000)	(10,800)
	Digital services	6,547,900	4,000	6,551,900	4,227,670	4,569,698	(342,028)	(48,000)
	Policy	228,700	8,800	237,500	144,106	134,039	10,067	(700)
	Communications	435,800	(6,000)	429,800	343,954	338,281	5,673	19,800
	Printing	186,600	(1,200)	185,400	133,953	111,585	22,368	17,400
	Human Resources & Payroll	1,664,200	20,300	1,684,500	1,391,070	1,433,810	(42,740)	20,200
	Democratic Services	405,600	(7,200)	398,400	277,611	282,786	(5,175)	(4,200)
	Customer Services	1,017,800	(200)	1,017,600	790,658	788,268	2,390	5,200
	Core Corporate	0	0	0	612,843	634,271	(21,428)	0
	Data And Information	238,700	34,400	273,100	131,673	74,021	57,652	28,100
	Project Management Office	325,600	10,100	335,700	354,117	322,929	31,188	15,000
Corp & Comm - Support	TOTAL	11,791,200	55,300	11,846,500	8,888,728	9,173,761	(285,033)	42,000

Summary of Operational Adjustments:

CCS Directorate reallocation 55,300

Budgetary Control Statement
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Period End: 31 December 2019

Period 09 / 2020

Department	Subjective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Other Expenditure & Income	Expenditure	2,278,000		2,278,000	771,753	1,183,758	(412,005)	180,100
	Support Services	64,500		64,500	0	0	0	0
Total Expenditure		2,342,500		2,342,500	771,753	1,183,758	(412,005)	180,100
	Income	0	0	0	0	(23,216)	23,216	22,900
Other Expenditure & Income	TOTAL	2,342,500	0	2,342,500	771,753	1,160,542	(388,789)	203,000

Department	Objective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Other Expenditure & Income	Other Expenditure & Income	2,342,500		2,342,500	771,753	1,183,758	(412,005)	180,100
	Income	0	0	0	0	(23,216)	23,216	22,900
Other Expenditure & Income	TOTAL	2,342,500	0	2,342,500	771,753	1,160,542	(388,789)	203,000

Budgetary Control Statement
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Period End: 31 December 2019

Period 09 / 2020

Department	Subjective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Joint Boards	Contributions	2,291,000		2,291,000	1,808,500	1,814,732	(6,232)	43,000
	Support Services	8,500		8,500	0	0	0	0
Total Expenditure		2,299,500		2,299,500	1,808,500	1,814,732	(6,232)	43,000
Joint Boards	TOTAL	2,299,500	0	2,299,500	1,808,500	1,814,732	(6,232)	43,000

Department	Objective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Joint Boards	SPTE (incl Concess Fares)	1,766,000		1,766,000	1,324,500	1,299,802	24,698	32,900
	Renfrewshire Valuation J/Brd	525,000		525,000	484,000	514,930	(30,930)	10,100
	Support Services	8,500	0	8,500	0	0	0	0
Joint Boards	TOTAL	2,299,500	0	2,299,500	1,808,500	1,814,732	(6,232)	43,000

Budgetary Control Statement
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Period End: 31 December 2019

Period 09 / 2020

Department	Subjective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Contingency - Welfare	Supplies & Services	83,900	0	83,900	0	0	0	83,900
Total Expenditure		83,900		83,900	0	0	0	83,900
Contingency - Welfare	TOTAL	83,900	0	83,900	0	0	0	83,900

Department	Objective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Contingency - Welfare	Supplies & Services	83,900		83,900	0	0	0	83,900
Contingency - Welfare	TOTAL	83,900	0	83,900	0	0	0	83,900

Budgetary Control Statement
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Period 09 / 2020

Department	Subjective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Health & Social Care Partnership	Employee Costs	20,678,200	1,372,700	22,050,900	15,220,419	14,781,296	439,123	363,000
	Property Costs	975,700		975,700	561,887	550,487	11,400	104,000
	Transport Costs	224,000		224,000	141,253	157,747	(16,494)	(42,000)
	Supplies & Services	2,381,800	(350,000)	2,031,800	728,558	1,264,933	(536,375)	(186,000)
	Third Party Payments	38,147,600	(323,700)	37,823,900	25,489,552	25,300,017	189,535	(1,261,000)
	Transfer Payments	39,600		39,600	29,736	24,429	5,307	0
	Support Services	2,331,100		2,331,100	0	8,795	(8,795)	(4,000)
	Depcn And Impairment Losses	888,800		888,800	0	0	0	0
Total Expenditure		65,666,800	699,000	66,365,800	42,171,405	42,087,704	83,701	(1,026,000)
	Income	(9,409,800)	(699,000)	(10,108,800)	(7,187,982)	(7,287,028)	99,046	346,000
Core funding from	Integration Joint Board	(55,929,200)	0	(55,929,200)	(35,404,170)	(35,242,457)	(161,713)	680,000
Health & Social Care Partnership	TOTAL	327,800	0	327,800	(420,747)	(441,781)	21,034	0

Budgetary Control Statement
Period 09 / 2020 31 December 2019

Period End: 31 December 2019

Period 09 / 2020

Department	Objective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Health & Social Care Partnership	Public Protect.-Child. & Families	8,767,100	(1,500)	8,765,600	5,550,918	5,093,091	457,827	526,000
	Adult Health - Intensive Services	8,213,500	615,700	8,829,200	5,468,873	6,554,410	(1,085,537)	(479,000)
	Adult Health-Localities Services							
	Older People	15,486,300	511,100	15,997,400	11,536,608	10,535,044	1,001,564	(303,000)
	Physical Disability	4,554,800	363,900	4,918,700	3,232,264	3,451,273	(219,009)	(278,000)
	Learning Disability	10,235,100	(677,000)	9,558,100	5,821,941	5,829,033	(7,092)	(316,000)
	Recovery Services-Mental Health	1,928,700	(175,700)	1,753,000	1,149,753	1,043,582	106,171	42,000
	Criminal Justice	0		0	(46,563)	(130,790)	84,227	0
	Finance & Resources	7,071,500	(636,500)	6,435,000	2,269,628	2,425,032	(155,404)	128,000
		56,257,000	0	56,257,000	34,983,422	34,800,675	182,747	(680,000)
	Core Funding from Integration Joint Board	(55,929,200)	0	(55,929,200)	(35,404,169)	(35,242,456)	(161,713)	680,000
Health & Social Care Partnership	TOTAL	327,800	0	327,800	(420,747)	(441,781)	21,034	0

Budgetary Control Statement
Period 09 / 2020 31 December 2019

Period End: 31 December 2019

Period 09 / 2020

Department	Subjective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Actual to Date	Variance (Over)/Under	Forecast
Housing Revenue Account	Employee Costs	4,370,700		4,370,700	3,060,816	2,838,859	221,957	270,800
	Property Costs	1,484,000		1,484,000	852,070	526,892	325,178	24,100
	Transport Costs	147,600		147,600	110,697	84,978	25,719	0
	Supplies & Services	2,518,200		2,518,200	1,570,693	1,837,967	(267,274)	(510,100)
	Third Party Payments	0		0	0	0	0	0
	Transfer Payments	330,600		330,600	41,028	29,202	11,826	0
	Support Services	977,400		977,400	0	0	0	0
	Depcn And Impairment Losses	4,588,700		4,588,700	0	0	0	118,700
Total Expenditure		14,417,200		14,417,200	5,635,304	5,317,898	317,406	(96,500)
	Income	(14,417,200)	0	(14,417,200)	(10,166,150)	(9,620,003)	(546,147)	(10,700)
Housing Revenue Account	TOTAL	0	0	0	(4,530,846)	(4,302,105)	(228,741)	(107,200)

Department	Objective Name	Approved Budget Per 07	Operational Adjustments	Revised Estimate Per 09	Budget Estimate to Date - Per 09	Budget Estimate to Date - Per 09	Variance (Over)/Under	Forecast
Housing Revenue Account	Construction	2,919,300		2,919,300	1,793,334	2,079,961	(286,627)	(41,500)
	Hra - Client	(2,919,300)		(2,919,300)	(6,324,180)	(6,382,066)	57,886	(65,700)
Housing Revenue Account	TOTAL	0	0	0	(4,530,846)	(4,302,105)	(228,741)	(107,200)

EAST RENFREWSHIRE COUNCILCABINET12 March 2020Report by the Chief Financial OfficerGENERAL FUND CAPITAL PROGRAMME**PURPOSE OF REPORT**

1. The purpose of this report is to monitor expenditure as at 31 December 2019 (Quarter 3) against the approved Capital Programme for 2019/20 and to recommend adjustments where necessary.

RECOMMENDATIONS

2. The Cabinet is asked to:-
 - note and approve the movements within the programme; and
 - note the shortfall of £0.425m and that income and expenditure on the programme will be managed and reported within the final accounts for the year.

BACKGROUND

3. The General Fund Capital Programme for 2019-2027 was approved by Council on 28 February 2019. A revised 10 year programme was presented to Council on 27 February 2020.

CURRENT POSITION

4. Total anticipated expenditure (Appendix A)	£43.822m
Total anticipated resources (Appendix B)	<u>£43.397m</u>
Shortfall	<u>£ 0.425m</u>

INCOME MOVEMENTS

5. The main income movements are as follows: -
 - Borrowing
Planned borrowing in the current financial year has been reduced by a net total of £1.646m due to timing variances and other adjustments noted below.
 - General Capital Grant
Updated allocations for 2019/20, included in the Local Government Finance Settlement 2020/21, increased general capital grant funding by a total of £0.028m.

- **City Deal Grant**
Revised allocations from Glasgow City Deal PMO show an increase in grant available for 2019/20 of £0.292m.
- **Developers Contributions**
The timing of receipt of developers contributions has been revised with contributions for 2019/20 anticipated to be £0.800m lower than previously reported. These contributions are dependent on physical progress of developments and this will be subject to ongoing review.
- **Sustrans funding – City Deal**
An increase in the funding available from Sustrans to support the City Deal Levern Valley projects of £0.202m is matched by an increase in project cost.
- **Capital Receipts**
Timing of receipts from the sale of surplus land & property is dependent on completion of design and planning consent. Delays of this nature has resulted in £0.499m receipts now anticipated in 2020/21.

EXPENDITURE MOVEMENTS

6. The total estimated expenditure has reduced by £2.423m below the level reported to Council on 28 November 2019. The main movements are as follows: -

Revised Project Timing

- **Property - Schools**

Security (CCTV) Refresh – Some work has still to be completed on a number of sites from this line and due to ongoing work and discussions on the new CCTV contract this work is now likely to take place in 2020/21. The remaining budget of £0.059m will require to be carried forward.

Learning & Leisure in Neilston – Following a re-profiling exercise this project is now anticipated to start in 2020/21 with the main construction taking place in 2021-2022. Outturn for 2019/20 has been reduced to zero with £0.200m carried forward.

St Mark's Car Park – This has been reduced to zero the current year with the full £0.350m carried forward. The demolition work will be covered from Vacant (Surplus) Property/Demolition line and is expected to start in March 2020. Construction work will commence in early 2020/21.
- **Property – Culture & Leisure**

Equipment – Gym & Theatre – The majority of this allocation will be committed by 31 March however an element totalling £0.045m will now fall into 2020/21.

ERCLT General Building Improvement Fund – due to lead in time to commence library work a total of £0.050m will now take place in 2020/21.

- Property – Other

Barrhead South Access – New Railway Station / Balgraystone Rd. (City Deal) – Outturn for 2019/20 has increased by £0.047m with design and initial works ongoing. However, Balgraystone Road is proving to be a complicated and difficult project and a separate report on this matter has been included elsewhere on the agenda.

Country Park Visitor Centre & Infrastructure (City Deal) – this project remains at design stage and as such outturn for the year will be limited to fees and has been reduced by £0.029m.

Cowan Park Changing Facilities – This project has been delayed until 2020/21 to allow further scoping work to take place. Expenditure for 2019/20 has been reduced by £0.286m.

Office Accommodation – Project has been re-profiled following appointment of corporate landlord manager to allow re-assessment of needs. A total of £0.100m requires to be carried forward to 2020/21.

- Open Spaces

Clarkston Town Centre Action – work is ongoing and a total of £0.024m will now fall into 2020/21.

- ICT

GDRP Requirements – Ongoing assessment of needs likely to results in expenditure of £0.071m falling into 2020/21

School Servers Storage – the majority of this work is still to be programmed therefore £0.080m of spend will now take place in 2020/21.

Public Wifi Network – A pilot scheme has taken place however results are still under review and therefore further expenditure of £0.130m now likely to fall into 2020/21.

The Digital Workplace – Work is ongoing however a total of £0.097m will now take place in 2020/21.

Major ICT Contract Renewals – There is an increase in current year spend of £0.390m as a result of renewal of digital defence and health and safety systems. This is matched by a reduction in 2020/21 allocation.

Core Corporate Finance, Payroll & HR – Due to revised project timing, a total of £0.380m expenditure will now take place in 2020/21.

Culture & Sport Self-Service Kiosk Hardware Refresh – the tender is currently being finalised but unlikely to be able to procure hardware until 2020/21 therefore the total of £0.056k requires to be carried forward.

ERCLT Digital Platform – while required staff are now appointed it is unlikely this will progress significantly before the end of March and therefore the full 2019/20 allocation of £0.135m requires to be carried forward.

- Fleet

Due to production delays with certain manufacturers, orders for vehicles totalling £0.653m will now be delivered in early 2020/21.

Expenditure reductions resulting from revised project timing are not cost savings but simply a transfer of expenditure to future financial years.

Expenditure Variances and Transfers

- Property – Schools

St Ninian's HS Additional Temp Accommodation – An increase in the overall cost of this project by £0.292m is funded in full by developers' contributions. This does not affect 2019/20 outturn.

- Roads

Levern Valley Accessibility (City Deal) – An increase in projects costs of £0.202m is fully funded by additional Sustrans grant.

COMMENT

7. The projected shortfall of £0.425m represents 0.97% of the resources available and is within manageable limits.

PARTNERSHIP WORKING

8. This report has been prepared following consultation with appropriate staff from various departments within the Council including Property and Technical Services and Information Technology.

RECOMMENDATIONS

9. The Cabinet is asked to:-
 - note and approve the movements within the programme; and
 - note the shortfall of £0.425m and that income and expenditure on the programme will be managed and reported within the final accounts for the year.

Further information is available from Mark Waugh, Principal Accountant – Capital, telephone 0141 577 3123.

Margaret McCrossan
Head of Accountancy Services (Chief Financial Officer)
MMcC/MW
27 February, 2020

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

	ANNUAL COSTS £'000		
	CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR
Property - Schools	22,389	21,780	11,501
Property - Culture & Leisure	1,221	1,126	466
Property - Other	7,012	6,644	3,228
Open Spaces	1,640	1,616	594
Roads	5,729	5,729	2,759
Corporate Wide - ICT	5,807	5,133	2,102
Fleet	2,447	1,794	1,279
TOTAL	46,245	43,822	21,927

	TOTAL COST £'000		
	SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
	37,960	101,145	101,437
	3,017	31,297	31,297
	14,346	39,021	39,021
	699	4,726	4,726
	1,970	41,365	41,567
	5,440	14,555	14,555
	0	2,447	2,447
	63,432	234,556	235,050

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Property - Schools

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
				CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
	Schools Major Maintenance		Y	1,077	1,077	721	N/A	0	1,077	1,077
	Crookfur PS & Nursery Condition Improvements		Y	120	120	120	Complete	8,763	8,883	8,883
	Joint Faith Campus (New Denominational PS for Mearns Area & Relocation of Calderwood Lodge PS)	12.02.15	Y	209	209	0	Complete - retention payments outstanding	16,462	16,671	16,671
	New Non-Denominational PS For Newton Mearns (2 Stream + 60:60 Nursery)	29.09.16	Y	5,627	5,627	4,363	Ongoing	9,396	15,050	15,050
	St Cadoc'S Ps Remodelling To Provide Pre-Five Provision For 3 & 4 Years Olds	02.03.18		574	574	573	Ongoing	166	762	762
	Early Learning & Childcare - Expansion to 1,140 Hours, Phase 1	09.02.17	Y	381	381	373	Ongoing	2,179	2,560	2,560
	Early Learning & Childcare - Expansion to 1,140 Hours, Phase 2	02.03.18		13,706	13,706	5,332	Ongoing	348	22,342	22,342
	Early Years - Crookfur/Fairweather/Overlee Masterplanning	02.03.18		0	0	0	Fairweather work to be programmed	0	10	10
	Security (CCTV) Expansion	09.02.12		71	12	12	Ongoing	129	200	200
	Kirkhill PS - Rewire	09.03.16	Y	10	10	1	Phases 1 to 4 complete, remainder will fall into 2020/21	365	491	491
	Education Provision In Neilston (Campus Development Study)	09.02.17	Y	14	14	0	Work in progress	151	165	165
	St Ninian's HS Additional Temp Accomodation	28.02.19		50	50	4	Work in progress	1	2,200	2,492
	Learning & Leisure in Neilston	28.02.19		200	0	0	Work to be programmed	0	30,384	30,384

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Property - Schools

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
				CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
	St Mark's Car Park	28.02.19		350	0	2	Work in progress	0	350	350
				22,389	21,780	11,501		37,960	101,145	101,437

GENERAL FUND CAPITAL PROGRAMME

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Property - Culture & Leisure

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT
				CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	
	Barrhead Foundry Refurbishment (including Pool & Filtration System)	09.02.17	Y	38	38	2	Complete - retention payments outstanding
	Barrhead Foundry Final Phase Works	02.03.18		516	516	402	Work in progress
	Eastwood Park Leisure - Entrance	02.03.18		66	66	17	Work in progress
	Education - Theatre Equipment	09.02.17		54	54	0	Work programmed
	Equipment - Gym and Theatre	28.06.17	Y	277	232	42	Work programmed
	Lock & Leave Library Completion	02.03.18	Y	0	0	0	Complete
	Eastwood Park Leisure - Refurbishment	28.02.19		100	100	2	At design stage - consultancy costs only this financial year
	ERCLT General Building Improvement Fund	28.02.19		150	100	0	Work programmed
	Eastwood HS Sports Centre Changing Rooms/Disabled Facilities	28.02.19		20	20	0	At design stage
				1221	1,126	466	

TOTAL COST £'000		
SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
2,822	2,860	2,860
134	650	650
34	100	100
0	54	54
0	277	277
27	27	27
0	26,000	26,000
0	900	900
0	429	429
3,017	31,297	31,297

GENERAL FUND CAPITAL PROGRAMME

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Property - Other

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
				CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
	1. HSCP									
	Auchenback Family Centre & Community Hub (Joint With Education)	07.02.13	Y	0	0	0	Project Complete	5,265	5,265	5,265
	2. City Deal									
	Barrhead South Access - New Railway Station	09.03.16		100	50	45	Design stage completed, construction to begin in 2020/21	110	10,354	10,354
	Barrhead South Access - Balgraystone Road	09.03.16		1,544	1,641	1,641	Work in Progress	466	2,210	2,210
	Country Park Visitor Centre & Infrastructure	09.03.16		90	61	61	At design stage, progress made on technical and legal fronts	187	4,836	4,836
	Greenlaw Business Incubator And Innovation Centre & Employment Support Linked To Barrhead Foundry	09.03.16	Y	374	374	99	Work complete - payments outstanding	5,348	5,722	5,722
	3. ENVIRONMENT - OTHER PROJECTS									
	Thornliebank Depot Mechanical Extraction	09.03.16	Y	39	39	7	Complete - payments outstanding	102	141	141
	Cowan Park Changing Facilities	09.02.17		289	3	3	Feasibility assessment ongoing	11	300	300

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Property - Other

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
				CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
	Cathcart Cemetery Welfare Facilities	02.03.18	Y	48	48	48	Complete	42	90	90
	Greenhags Access Road	02.03.18	Y	23	23	0	Retention payment outstanding	477	500	500
	Crookfur Pavilion Changing Upgrade	28.02.19		650	650	206	Work in progress	0	805	805
	Overlee Pavilion Changing	28.02.19		905	905	164	Work in progress	0	905	905
	Bonnyton House	28.02.19		434	434	1	Work in progress	0	434	434
	4. COUNCIL WIDE PROPERTY									
	Retentions - All Services	09.02.17		68	68	56		0	68	68
	Vacant (Surplus) Property/ Demolition	12.02.15	Y	134	134	32	Ongoing	142	276	276
	Capelrig House Remedial Works	09.03.16		50	50	0	Work in progress	0	50	50
	Eastwood Park Campus Improvements	09.02.17	Y	0	0	0	Will fall into 2020/21	309	522	522
	Office Accommodation	02.03.18		250	150	0	Further work to be programmed	91	2,200	2,200
	Capital Investment In Energy Efficiency Measures (NDEE Initiative)	09.02.17	Y	450	450	91	Work in progress	1,021	1,754	1,754

GENERAL FUND CAPITAL PROGRAMME

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2019/2020

Property - Other

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT
				CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	
	Property Maintenance			1,564	1,564	775	N/A
				7,012	6,644	3,228	

TOTAL COST £'000		
SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
775	2,589	2,589
14,346	39,021	39,021

GENERAL FUND CAPITAL PROGRAMME

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Open Spaces

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
				CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
	1. Regeneration									
	Public Realm/Town Centre Resilience	09.03.16	Y	69	69	62	Work in progress	171	250	250
	Giffnock Town Centre Improvements	02.03.18		10	10	0	Work to be programmed	0	10	10
	Other Public Realm	09.03.16		17	17	0	Work to be programmed	3	20	20
	Clarkston Town Centre Action And Traffic Management Improvements	09.02.17		192	168	157	Work in progress	25	217	217
	Thornliebank Town Centre Action Plan	09.02.17		117	117	117	Complete	3	120	120
	Land And Property Acquisitions	12.02.15		0	0	0	No acquisitions planned	144	399	399
	Country Park - Tourism Infrastructure And Economic Activity Projects	13.02.14		0	0	0	At design stage	51	235	235
	White Cart Tributaries Environmental Improvements			150	150	56	At design stage - funded by SEPA grant	47	1,264	1,264
	2. Environment - Other Projects									
	Environment Task Force	02.03.18		40	40	0	At design stage	0	40	40
	Town Centre Action	09.03.16		78	78	78	Complete	0	78	78
	Parks, Cemeteries & Pitch Improvements	02.03.18	Y	300	300	96	Work in progress	0	300	300
	Cowan Park	02.03.18		216	216	3	Work in progress	0	316	316

GENERAL FUND CAPITAL PROGRAMME

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2019/2020

Open Spaces

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT
				CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	
	Woodfarm - Grass Pitches	12.02.15		2	2	0	Complete - payments outstanding
	Mearns Historic Kirkyard Protective Works	09.02.17	Y	3	3	0	Complete - payments outstanding
	Regeneration Projects - Provisional Sums	28.02.19		101	101	0	Work in progress
	Town Centre Regeneration			310	310	0	SG Grant funded. Work in progress
	3. Education - Other Projects						
	St Ninian's HS - Rugby Pitch	09.03.16	Y	35	35	24	final element of work to be completed
				1,640	1,616	594	

TOTAL COST £'000		
SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
57	59	59
81	84	84
0	201	201
0	981	981
117	152	152
699	4,726	4,726

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Roads

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
				CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
	1. City Deal									
	Levern Valley Accessibility Project - Aurs Road Realignment	09.03.16		1,000	1,000	835	Work in progress	907	10,185	10,347
	Levern Valley Accessibility Project - Levern Valley Link	09.03.16		50	50	0	Design work ongoing	121	10,320	10,360
	2. ERC Roads									
	Lighting - Core Cable & Equipment Replacement	02.03.18	Y	160	160	125	Work in progress	0	160	160
	Bridges Refurbishment & Pointing Work	02.03.18	Y	55	55	44	Work in progress	0	55	55
	Principal Inspection Group 1-6	02.03.18	Y	35	35	0	Work in progress	0	35	35
	Traffic Calming Studies	02.03.18	Y	25	25	6	Work in progress	0	25	25
	Road Safety Measures/Equipment at Schools	02.03.18	Y	20	20	7	Work in progress	0	20	20
	Safe Routes to School	02.03.18	Y	23	23	15	Work in progress	0	23	23
	A77 Ayr Road Reconstruction	02.03.18		125	125	10	Work in progress	216	345	345
	B769 Stewarton Rd (Rural) Reconstruction	02.03.18	Y	178	178	2	Work in progress	161	770	770
	B769 Thornliebank/Spiersbridge Reconstruction	02.03.18	Y	114	114	108	Work in progress	158	324	324
	Cycling, Walking & Safer Streets	02.03.18		155	155	28	Work in progress	0	155	155

GENERAL FUND CAPITAL PROGRAMME

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Roads

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT
				CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	
	Roads Retention Works			23	23	8	Retention payments for 2018/19 works
	Roads Online Costing System	13.02.14	Y	120	120	0	Work to be programmed
	C2 Kingston Road Reconstruction	28.02.19		125	125	84	Work in progress
	B755 Gleniffer Road	28.02.19		106	106	105	Work in progress
	B776 ROWBANK ROAD	28.02.19		96	96	95	Work in progress
	C2 NEILSTON ROAD	28.02.19		66	66	64	Work in progress
	C3 UPLAWMOOR RD / MAIN ST, NEILSTON	28.02.19		85	85	84	Work in progress
	A77 Fenwick Road Reconstruction	28.02.19		0	0	0	Rescheduled for 20/21
	B767 Eaglesham Road Reconstruction	28.02.19		110	110	108	Work in progress
	Provisional Sums - Roads	28.02.19		58	58	0	Work to be programmed
	Roads Capital Works			3,000	3,000	1,031	Work in progress
				5,729	5,729	2,759	

TOTAL COST £'000		
SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
0	23	23
72	200	200
0	585	585
0	716	716
0	575	575
0	321	321
0	470	470
0	185	185
335	815	815
0	58	58
0	15,000	15,000
1,970	41,365	41,567

GENERAL FUND CAPITAL PROGRAMME

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2019/2020

Council Wide - ICT

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
				CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
	ICT Infrastructure Projects	02.03.18	Y	543	543	224	N/A	0	543	543
	Corporate Information Security	11.02.10		73	68	6	Ongoing	607	750	750
	GDPR Requirements	02.03.18		110	39	1	Ongoing	22	250	250
	Education Network	02.03.18	Y	101	101	44	Work in progress	0	101	101
	School Servers Storage	12.02.15		100	20	3	Work in progress	145	350	350
	Document Repository Refresh	09.02.17	Y	12	5	0	Work programmed	38	50	50
	PCI DSS	09.02.17		50	10	0	Work to be programmed	15	135	135
	Public Wifi Network	02.03.18		150	20	0	Pilot scheme under review	0	265	265
	Agile Working Solution (HSCP)	07.02.13	Y	0	0	0	Project complete	784	784	784
	Environment Agile/Mobile Programme	12.02.15	Y	3	3	1	Work in progress	215	218	218
	Wireless Local Area Network 2015	12.02.15	Y	60	43	20	Work in progress	890	1,050	1,050
	Agile (Rest Of Council)	09.03.16	Y	4	4	0	Ongoing	256	260	260
	Software Asset Management	13.02.14	Y	17	17	0	Work programmed	48	65	65
	Enterprise Public Access Wifi (Incl BYOD)	09.03.16	Y	4	1	1	Phase 2 in progress	96	100	100
	Corporate GIS			20	20	12	Work in progress	100	200	200

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Council Wide - ICT

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
				CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
	CCTV Infrastructure Refresh	09.03.16	Y	426	426	396	Work in progress	99	525	525
	Licensing And Consultancy Services - Information As An Asset	09.03.16	Y	35	34	32	Work in progress	105	140	139
	Modern Smart Forms	09.02.17	Y	52	52	39	Work in progress	98	200	200
	Enterprise Mobile Development Management	09.02.17	Y	24	25	25	Complete	76	100	101
	My Account Middleware & Vendor APIs	09.02.17		153	153	44	Work in progress	7	210	210
	Internet/Intranet Presence	09.02.17	Y	27	27	12	Work in progress	23	50	50
	Electronic Document Records Management (Rest Of Council)	09.03.16	Y	0	0	0	Consultant work complete, Remaining works will take place in 20/21	229	353	353
	Myaccount Signing In To On-Line Services	12.02.15	Y	56	34	0	Work programmed	150	285	285
	The Digital Workplace	09.02.17		147	50	10	Work programmed	228	600	600
	HSCP - Responder Service Modernisation & Safety Net Technology	09.02.17		30	30	0	Work to be programmed	0	180	180
	Financial Systems	09.02.17	Y	0	0	0	This project linked with Core Corporate, work to be programmed	129	200	200
	Major ICT Contract Renewals	02.03.18	Y	300	690	162	Ongoing	146	1,338	1,338
	Core Corporate Finance, Payroll & HR	02.03.18		2,130	1,750	596	Ongoing	775	3,500	3,500

GENERAL FUND CAPITAL PROGRAMME

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2019/2020

Council Wide - ICT

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
				CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
	Education - Computer Equipment	02.03.18	Y	370	370	244	Ongoing	0	370	370
	ERCLT People's Network	02.03.18	Y	29	19	9	Ongoing	0	29	29
	Culture & Sport Self-Service Kiosk Hardware Refresh	09.03.16	Y	56	0	0	Work in progress	54	110	110
	IT General Provision	28.02.19		540	540	220	Work in progress	0	540	540
	Income Management E-Store	28.02.19		50	39	0	Work programmed	105	205	205
	HR and Payroll System Deveopment	28.02.19		0	0	0	Work to be programmed	0	50	50
	Corporate & Community Debt Recovery System (5 year replacement programme)	28.02.19		0	0	0	Work to be programmed	0	39	39
	ERCLT Digital Platform	28.02.19		135	0	0	Work programmed	0	410	410
				5,807	5,133	2,102		5,440	14,555	14,555

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Fleet

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT
				CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	
	HSCP - Vehicles	02.03.18		288	49	0	Ongoing
	Education - Vehicles	02.03.18		364	0	0	Ongoing
	Environment - Vehicles	02.03.18	Y	1,610	1,560	1,094	Ongoing
	Additional Cleansing/Recycling Vehicles	28.02.19		185	185	185	Complete
				2,447	1,794	1,279	

TOTAL COST £'000		
SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
0	288	288
0	364	364
0	1,610	1,610
0	185	185
0	2,447	2,447

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Annex 1 - Schools Major Maintenance Analysis

COST CODE	PROJECT NAME	APPROVAL DATE	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
			CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
	Hazeldene Family Centre - Window Renewal	09.02.17	3	3	1	Retention and Fees only to come	0	3	3
	Braidbar PS - Roof Improvements	02.03.18	50	50	40	Complete - payments outstanding.	0	50	50
	Carolside PS - Window Renewal	02.03.18	94	94	63	Work in progress	0	94	94
	Mearns Castle HS - Window Renewal	09.02.17	54	54	28	Complete - payments outstanding.	0	54	54
	Mearns Castle HS - Rear Stair Improvements	02.03.18	3	3	0	Retention and Fees only to come	0	3	3
	St Joseph's PS - Window Renewal	02.03.18	4	4	0	Retention and Fees only to come	0	4	4
	St Joseph's PS - Structural Improvements		4	4	0	Retention and Fees only to come	0	4	4
	St Joseph's PS - Fabric Improvements	02.03.18	3	3	2	Retention and Fees only to come	0	3	3
	St Luke'S HS - Roof Improvements (Gym Hall)	02.03.18	10	10	8	Retention and Fees only to come	0	10	10
	Woodfarm HS - Window Renewal	09.03.16	98	98	61	Work in progress	0	98	98
	Provisional Sums	09.03.16	97	97	0	Work to be programmed	0	97	97
	St Cadocs Windows	28.02.19	35	35	35	Complete	0	35	35
	St Luke's Windows Entrance Area	28.02.19	50	50	34	Work in progress	0	50	50
	St Johns Windows and Gym	28.02.19	45	45	44	Complete	0	45	45
	St Cadocs water system upgrade	28.02.19	47	47	47	Complete	0	47	47

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Annex 1 - Schools Major Maintenance Analysis

COST CODE	PROJECT NAME	APPROVAL DATE	ANNUAL COSTS £'000			COMMENT
			CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	
	St Josephs Primary windows and entrance door	28.02.19	80	80	41	Work in progress
	Giffnock Primary windows (original block and ext	28.02.19	125	125	63	Work in progress
	School Toilet Improvements	28.02.19	275	275	253	Work in progress
			1,077	1,077	721	

TOTAL COST £'000		
SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
0	80	80
0	125	125
0	275	275
0	1,077	1,077

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Annex 2 - Property Maintenance Analysis

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
				CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
	Disability Discrimination Act	02.03.18	Y	136	136	42	Ongoing	0	136	136
	HardWire Testing	02.03.18		90	90	20	Ongoing	0	90	90
	COSHH Upgrade	02.03.18	Y	103	103	66	Ongoing	0	103	103
	Asset Management	02.03.18	Y	302	302	222	Ongoing	0	302	302
	Eastwood HQ Lighting Improvements	09.03.16		0	0	0	Will now fall into 20/21	15	48	48
	CEEF/Salix Energy Efficiency	02.03.18	Y	0	0	0	New schedule of works programmed	0	217	217
	Fire Risk Assessment Adaptations	02.03.18	Y	176	176	112	Work in progress	0	176	176
	Structural Surveys & Improvements	02.03.18	Y	86	86	9	Ongoing	0	86	86
	Thornliebank Depot Roof Improvements	13.02.14	Y	9	9	8	Complete	760	769	769
	Community Facilities Improvements	22.11.07	Y	130	130	1	Ongoing	0	130	130
	Boiler Replacement	02.03.18	Y	126	126	104	Ongoing	0	126	126
	Roof Improvements	02.03.18	Y	192	192	162	Ongoing	0	192	192
	Legionella Remedial Improvements			65	65	28	Ongoing	0	65	65
	Provisional Sum	02.03.18		149	149	0	Work to be programmed	0	149	149
	Corporate Total			1,564	1,564	775		775	2,589	2,589

GENERAL FUND CAPITAL PROGRAMME 2019/20

PROGRESS REPORT

RESOURCES

	£'000	£'000
Borrowing		26,228
Grants		
Capital Grant	7,957	
City Deal	1,630	
Early Learning and Childcare - 1140 Hours Expansion	4,600	
Cycling, Walking & Safer Streets	155	
Scottish Environmental Protection Agency	150	
Town Centre Fund	310	
Renewable Energy Fund	0	14,802
Developers Contributions		594
Salix/Central Energy Efficiency Fund		0
Sustrans		472
CFCR		0
Capital Reserve		1,200
Capital Receipts		101
		43,397

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EAST RENFREWSHIRE COUNCILCABINET12 March 2020Report by the Chief Financial Officer and Director of EnvironmentHOUSING CAPITAL PROGRAMME**PURPOSE OF REPORT**

1. The purpose of this report is to monitor expenditure as at 31 December 2019 (Quarter 3) against the approved Capital Programme for 2019/20 and to recommend adjustments where necessary.

RECOMMENDATIONS

2. The Cabinet is asked to:-
 - (a) note and approve the current movements within the programme;
 - (b) note the shortfall of £0.088m and that income and expenditure on the programme will be managed and reported within the final accounts for the year; and
 - (c) note that a further report will be submitted to the Cabinet in due course with regard to increased costs in relation to Phase 1 and Phase 2 of the Council house building programme.

BACKGROUND

3. This report is presented in relation to the following:
 - The Housing Capital Programme for 2019-2024 was approved by Council on 28 February 2019.
 - An update of the Strategic Housing Investment Programme (SHIP) was approved by Cabinet on 24 October 2019.
 - A revised Housing Capital Programme for 2020-2025, reflecting changes to the programme detailed in the SHIP, particularly in relation to new build projects, was presented to Council on 27 February 2020.

CURRENT POSITION

- | | | |
|----|--|-----------------|
| 4. | Total anticipated expenditure (Appendix A) | £ 9.496m |
| | Total anticipated resources (Appendix B) | £ <u>9.408m</u> |
| | Shortfall | £ <u>0.088m</u> |

EXPENDITURE

5. The total estimated expenditure for 2019/20 has increased by £0.019m due to the following changes in respect of timing of expenditure and other adjustments.

Building Works Programme – Existing Stock

Works are progressing across the main budget lines with a total of £3.238m expenditure to date (31/12/19). Expenditure of £0.332m has been deferred into next year. This comprises the following adjustments:

- Renewal of Heating Systems - £0.051m has been deferred to 2020/21 following a decision to assess renewable heating options at two sheltered housing complexes.
- Rewiring – A further reduction in planned expenditure of £0.118m is necessary due to delays in procurement as a result of ongoing discussions to ensure that tender returns for heat and smoke alarms meet the required specifications.
- Energy Efficiency – Expenditure of £0.123m has been deferred to 2020/21 in anticipation of potential increases in the level of Energy Company Obligation (ECO) grant funding available.
- Internal Element Renewal – As a result of access issues for a number of properties, expenditure has been reduced by £0.090m for 2019/20. At this stage the level of 2020/21 budget is assumed to be sufficient to cover the revised schedule of work and as a result it is not planned to carry this forward.
- Communal Door Entry Systems - Close doors and door entry systems are part of Scottish Housing Quality Standard (SHQS). We continue to have closes that do not have both of these elements. Expenditure of £0.040m has been deferred to 2020/21 whilst consultation continues with owners in these closes, from whom agreement is required prior to proceeding.

Rental off the Shelf

Additional grant has been obtained from the Scottish Government allowing the purchase of additional properties as part of this scheme. Expenditure has been increased by £0.131m and this is fully funded by additional grant.

Capital New Build – Phase 1

This is a major construction project across a number of sites. Construction at Fenwick Drive, Robertson Street and Blackbyres Road is now complete. The site start at Balgraystone Road is anticipated in May 2020 and will continue into summer 2021.

Outturn for phase 1 for 2019/20 has increased from budget by £0.245m mainly due to timing variations in respect of retention payments for Fenwick Drive, final payments for Blackbyres Road, and initial costs at Balgraystone Road such as site investigations and planning fees.

Overall costs for the full duration of Phase 1 are currently forecast to increase above budget by £1.826m due to a number of factors:

- The initial budget set indicated an average cost per unit at £0.126m. However, costs cannot be determined until after tender processes are complete and are impacted by market forces. The final costs for Fenwick Drive, Robertson Street and Blackbyres Road are around £0.150m per unit which is greater than the £0.126m per unit originally budgeted. All three sites had variances & abnormal associated costs such as:
 - (a) Fenwick Drive – abnormal costs of approximately £0.025m per unit associated with retaining walls, and relocation of key utility services. In addition there were £0.018m of variations for relocation of a bus stop and additional costs for a retaining wall. The standard grant contribution from Scottish Government is £0.059m per unit. However, the Scottish Government recognised the additional abnormal costs associated with Fenwick Drive and awarded grant of £0.072m per unit for the site.
 - (b) Robertson Street – abnormal costs of approximately £0.003m per unit to relocate utility services and variations of £0.035m to the total cost to upgrade a property to be wheelchair accessible.
 - (c) Blackbyres Court – abnormal costs of £0.012m per unit to relocate key utility services, additional land preparation and drainage improvements. Some small variations to the same properties at an additional cost of £0.005m.
 - (d) In addition to the above, the overall tender price was higher than estimated, reflecting construction inflation across Scotland increasing more rapidly than envisaged.
- The final major site identified under Phase 1 of this programme is the development of council homes at Balgraystone, Barrhead in 2020/21 followed by the sale of the remaining part of the site to the private sector. The abnormal costs for this site are expected to be in the region of £1.000m. The site requires substantial investment in infrastructure and drainage systems to not only support the new council housing but also prepare the remainder of the site for sale. Costs have also increased by increasing the number of units being built. However, more units allows more grant funding to be awarded by the Scottish Government thereby reducing the overall impact of the abnormal costs on the Housing Revenue Account. As with Fenwick Drive, a request will be made to the Scottish Government for a higher per unit grant funding.

Given the increases in cost per unit, additional site costs and increase in units at Balgraystone Road detailed above, the overall estimated cost of Phase 1 has increased by £1.826m. However, all costs for each development are scrutinised and challenged by an appointed employers agent to ensure costs are competitive and value for money delivered.

Appropriate provision has been made within the Housing Capital Programme for 2020/21 and this has been factored in to the Council's treasury management plans for 2020/21 and beyond. A further report will be submitted to the Cabinet with regard to this in due course.

Capital New Build – Phase 2

Phase 2 works include sites at Commercial Road, Barrhead; Barrhead Road, Newton Mearns; and a number of sites at Maidenhill. The main works will commence in 2020/21 however some early site work and planning fees will result in £0.075m expenditure in 2019/20. This will be fully matched by grant funding.

The overall cost of phase 2 is now estimated at around £22.401m which is an increase of £5.030m. This reflects revised estimates of anticipated costs across the above sites as a result of final costs from phase 1. This increase is partially offset by an increase in grant. The Housing Services 30 year Business Plan has been independently reviewed to ensure the programme is affordable.

Appropriate estimated provision for Phase 2 has been included within the Housing Capital Programme for 2020/21 and future years and also reflected in the Council's treasury management plans. As with Phase 1 a further report will be submitted to the Cabinet with regard to this in due course.

INCOME

6. Resources to support the Housing Capital Programme have been adjusted to reflect the changes noted above.
 - Rental Off The Shelf (ROTS) - £0.631m is anticipated to support the purchase of these properties and has been included in the programme for 2019/20. This is an increase of £0.131m on the amount previously expected.
 - Scottish Government New Build Grant – Further revisions of site investigation and planning fee expenditure for Balgraystone Road and the early phase 2 works has resulted in an increase of £0.110m in new build grant anticipated.
 - Home Energy Efficiency Programme – grant anticipated at £0.234m is now included in resources for 2019/20.
 - Borrowing – Changes noted above in respect of project timing movements and the inclusion of HEEPs funding has resulted in a net reduction in borrowing of £0.456m for 2019/20.

COMMENT

7. The projected shortfall of £0.088m represents 0.9% of the resources available and is within manageable limits.

PARTNERSHIP WORKING

8. This report has been prepared following consultation with appropriate staff from Housing Services.

RECOMMENDATIONS

9. The Cabinet is asked to:-
- (a) note and approve the current movements within the programme;
 - (b) note the shortfall of £0.088m and that income and expenditure on the programme will be managed and reported within the final accounts for the year; and
 - (c) note that a further report will be submitted to the Cabinet in due course with regard to increased costs in relation to Phase 1 and Phase 2 of the Council house building programme.

Further information is available from Mark Waugh, Principal Accountant – Capital, telephone 0141 577 3123.

Margaret McCrossan
Head of Accountancy Services (Chief Financial Officer)
MMcC/MW
27 February, 2020

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EAST RENFREWSHIRE COUNCIL

Appendix A

HOUSING CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

COST CODE	PROJECT NAME	LEG COMM	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
			CURRENT YEAR APPROVED AT 28.11.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
835000002	Renewal of Heating Systems	Y	1,202	1,151	348	Work in progress	0	1,202	1,202
832000001	Rewiring (including smoke/carbon monoxide detectors)	Y	396	278	139	Work in progress	0	642	642
831000002	External Structural Works	Y	2,594	2,594	2,168	Work in progress	0	2,896	2,896
835000008	Estate Works	Y	150	150	87	Work in progress	0	216	216
835000006	Energy Efficiency (Including Cavity Wall Insulation)	Y	409	286	62	Work in progress	0	409	409
835000009	Aids and Adaptations	Y	260	260	166	Work in progress	0	260	260
831500001	Internal Element Renewals (including kitchens, bathrooms and doors) 2018/19	Y	1,073	983	257	Work in progress	0	1,073	983
835000005	Communal Door Entry Systems	Y	42	2	1	Work in progress	0	42	42
835000012	Sheltered Housing	Y	34	34	9	Work in progress	0	542	542
N/A	Purchase of Property (CPO/Mortgage to Rent/Rental Off The Shelf)		1,435	1,566	0	Purchase of 14 ROTS properties, supported by grant & additional borrowing.	0	1,435	1,566
N/A	IT Systems		162	162	0	At tender stage.	0	253	253
various	Capital New Build Phase 1	Y	1,710	1,955	1,829	Work in progress, first 3 sites complete	0	12,921	14,747
various	Capital New Build Phase 2		0	75	0	Work to be programmed	0	17,371	22,401
N/A	Retentions		10	0	0		0	10	0
		-	9,477	9,496	5,068		0	39,272	46,159

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HOUSING CAPITAL PROGRAMME 2019/20

PROGRESS REPORT

RESOURCES

19/20 Revised
£'000

Borrowing				7,838
Commuted Sums - New Build Phase 1				220
Grant - New Build Phase 1				110
Grant - New Build Phase 2				75
Recharges to Owner Occupiers (including HEEPS grant)				534
Housing Grant - ROTS				631
Total				9,408

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EAST RENFREWSHIRE COUNCILCABINET12 March 2020Report by Head of AccountancyTRADING UNDER BEST VALUE**PURPOSE OF REPORT**

1. The purpose of this report is to reconsider the classification of Council activities in terms of trading operations as defined by the Local Government in Scotland Act 2003 and as modified in June 2013 by the Local Authority (Scotland) Accounts Advisory Committee (LASAAC).

RECOMMENDATION

2. The Cabinet is requested to approve that there are no trading services operated by the Council that should be classified as "significant".

BACKGROUND

3. Following a report to the Cabinet on 14 March 2019 it was approved that the Council do not classify any of its trading operations as significant.

4. This decision was reached after taking account of the CIPFA/LASAAC guidance, which defined a trading operation as having to meet **both** the following criteria: -

- the service is provided in a 'competitive environment' - i.e. the user has discretion to use alternative providers.
- the service is provided on a basis other than straightforward recharge of cost - i.e. users take the service on the basis of quoted lump sums, fixed periodical charges or rates, or a combination of these.

5. Subsequent guidance has now been provided by LASAAC advising that trading operations may only apply to external trading and to those services which are not statutory.

6. It is appropriate that the Council reviews services with a view to considering Significant Trading Operations on an annual basis. This report reviews activities for the year ending 31 March 2020.

MATTERS TO BE REVIEWED*Competitive Environment*

7. A competitive environment exists simply where there is a mature marketplace with a choice of alternative suppliers.

8. A competitive environment also exists where the user is a member of the public who has a choice of alternative providers for e.g. a local business which can choose who will collect its commercial waste.

9. **Conclusion - some services are operating in a competitive environment.**

Recharge at Cost

10. Within Environmental Services there are several activities that include a profit element within their service recharges e.g. Special Uplifts

11. **Conclusion - some services do not operate on a recharge of cost basis.**

Basis of Charges

12. The Council adopts a number of different methods of charging for services but not all of these are within the scope of trading operations.

- Charges for commercial and industrial properties are not related to cost as they are levied on a rental basis.
- Some charges have no direct relationship to full cost recovery as they are specified by Scottish Government e.g. Development Management

13. **Conclusion - charging for services does not necessarily mean the service is trading.**

Test of Significance

14. In addition to the fundamental tests of competitive environment and recharge at cost, the guidance emphasises the importance of applying a test of significance. This test is important as it determines which trading operations require to maintain a statutory trading account, distinct from other non-statutory trading accounts which can be kept for internal purposes. The criteria for considering the test of significance should be set corporately and applied consistently across different trading operations although they should not be regarded as fixed and final as they will have to adapt to the changing circumstances of the Council. Suggested criteria in the guidance are:

- Financial criteria
 - Turnover of the trading operation should exceed 1% of the Council's gross operating expenditure.
 - Risk of financial loss to the authority being exposed in carrying out the operation
- Non Financial Criteria
 - Whether the trading account is important in demonstrating service improvement and the achievement of targets
 - Whether the authority is exposed to risk of service or reputational loss in carrying out the operation

- Whether the service areas are likely to be of interest to key stakeholders and their needs.

15. The classification of whether a trading operation is regarded as significant will depend on whether the answers to these questions are mainly yes or no.

16. Conclusion – there may be some services’ trading operations that are significant.

CONCLUSION

17. Taking the above conclusions into account a detailed review of services is attached at Appendix A. In addition a summary of trading operations and the criteria used to determine if they are significant is shown at Appendix B.

18. The outcome of the review is that there are no trading operations classified as significant for statutory purposes, this is consistent with last year’s findings.

RECOMMENDATION

19. The Cabinet is requested to approve that there are no trading services operated by the Council that should be classified as “significant”.

REPORT AUTHOR

Head of Accountancy	- Margaret McCrossan
Chief Accountant	- Barbara Clark Tel: 0141 577 3068 Email: Barbara.Clark@EastRenfrewshire.gov.uk
Leader of the Council:	- Tony Buchanan Tel : 07890 592671 (Mobile) Email: Tony.Buchanan@EastRenfrewshire.gov.uk
Report Date:	24 January 2020

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NOTES	ACTIVITY	COMPETITIVE ENVIRONMENT YES/NO	RECHARGE AT MORE THAN COST YES/NO	APPLY TEST OF SIGNIFICANCE YES/NO	REASONS
EDUCATION	Early Learning & Childcare	Yes	No	No	External & Statutory
	Primary	Yes	No	No	External & Statutory
	Secondary	Yes	No	No	External & Statutory
	Psychological	Yes	No	No	External & Statutory
	Music Tuition	Yes	No	No	External, Non Statutory and recharged other than at cost
	Special Needs	Yes	No	No	External & Statutory
	Wrap Around Care	Yes	No	No	External, Non Statutory and recharged other than at cost
	Janitors	No	No	No	Internal
	School Crossing Patrols	No	No	No	Internal
	School Transport	Yes	No	No	External & Statutory (mainly)
	School Meals	Yes	No	No	External, Statutory & Non Statutory and recharged other than at cost
	Easter School	Yes	No	No	External, Non Statutory and recharged at cost
Although there are external providers in the sphere of Education none of the above services could realistically be described as trading					
	Cleaning	Yes	No	No	Internal (mainly)
	Catering	Yes	No	No	Internal (mainly)

TRADING OPERATIONS CRITERIA TEST

NOTES	ACTIVITY	COMPETITIVE ENVIRONMENT YES/NO	RECHARGE AT MORE THAN COST YES/NO	APPLY TEST OF SIGNIFICANCE YES/NO	REASONS
ENVIRONMENT	Roads Consultancy	Yes	Can Be Yes	Yes	External, Non Statutory and recharged other than at cost
	Property Enquiries	Yes	Can be Yes	Yes	External, Non Statutory and recharged other than at cost
	Development Management	No	No	No	External & Statutory
	Building Standards	No	No	No	External & Statutory
	Development Planning	No	No	No	External & Statutory
	Roads Maintenance	Yes	No	No	Internal
	Burials	No	No	No	External & Statutory
	Commercial Waste	Yes	Yes	Yes	External, Non Statutory and recharged other than at cost
	Special Uplifts	Yes	Yes	Yes	External, Non Statutory and recharged other than at cost
	Refuse Collection	Yes	No	No	External & Statutory
	Street Cleaning	Yes	No	No	External & Statutory
	Grounds Maintenance	Yes	No	No	Internal
	Vehicle Maintenance	Yes	Yes	No	Internal
	Vehicle Management	Yes	Yes	No	Internal
	MOT Testing	Yes	No	No	External, Non Statutory and recharged other than at cost
	TAXI Inspections	No	No	No	External & Statutory
	Pest Control	Yes	Can be Yes	Yes	External, Non Statutory and recharged other than at cost
	Pitches Lets	Part	No	No	External, Non Statutory and recharged other than at cost

TRADING OPERATIONS CRITERIA TEST

ENVIRONMENT (continued)	Environmental Health	No	No	No	External & Statutory
	Refuse Disposal	Yes	Minimal (Small Traders)	No	External & Statutory
	Technical	Yes	No	No	Internal
	Health and Safety	No	No	No	Internal
	Industrial Units	Yes	Yes	Yes	External, Non Statutory and recharged other than at cost
	Council Officers	No	No	No	Internal

NOTES	ACTIVITY	COMPETITIVE ENVIRONMENT YES/NO	RECHARGE AT MORE THAN COST YES/NO	APPLY TEST OF SIGNIFICANCE YES/NO	REASONS
CORPORATE & COMMUNITY	Civil Contingencies	No	No	No	External & Statutory
	Policy	No	No	No	Internal
	Communications	Yes	No	No	Internal
	Human Resources	Yes	No	No	Internal
	ICT	Yes	No	No	Internal
	Revenues	Yes	No	No	Internal
	Printing	Yes	No	No	Internal
	Administration	No	No	No	Internal
	Registrar	No	No	No	External & Statutory
	Community Planning	No	No	No	Internal
	Customer Services	No	No	No	Internal
	Equal Opportunities	No	No	No	Internal

TRADING OPERATIONS CRITERIA TEST

CORPORATE & COMMUNITY (continued)	Community Learning and Development	No	No	No	Internal
	Community Safety (including Decriminalised Parking)	No	No	No	Internal
	Auchenback Resources Centre	No	No	No	Internal

NOTES	ACTIVITY	COMPETITIVE ENVIRONMENT YES/NO	RECHARGE AT MORE THAN COST YES/NO	APPLY TEST OF SIGNIFICANCE YES/NO	REASONS
CEO	Accountancy	Yes	No	No	Internal
	Licensing	No	No	No	External & Statutory
	Legal	Yes	No	No	Internal
	Internal Audit	Yes	No	No	Internal

HSCP	Care at Home	Yes	No	No	External, Non Statutory and recharged other than at cost
	Meals	Yes	No	No	External, Non Statutory and recharged other than at cost
	Lunch Clubs	No	No	No	External, Non Statutory and recharged other than at cost
	Community Alarms	No	No	No	External, Non Statutory and recharged other than at cost
	Residential Care	Yes	No	No	External, Non Statutory and recharged other than at cost
	Respite Charges	Yes	No	No	External, Non Statutory and recharged other than at cost

HOUSING	Housing Management	Yes	No	No	External & Statutory
	Commercial Properties	Yes	Yes	Yes	External, Non Statutory and recharged other than at cost

TRADING OPERATIONS CRITERIA TEST

HOUSING (continued)	Maintenance Services	Yes	No	No	<i>Internal</i>
	Factoring Services	No	No	No	<i>External, Non Statutory and recharged at cost</i>
	Repairs charged to homeowners	Yes	No	No	<i>External, Non Statutory and recharged at cost</i>

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ACTIVITY	FINANCIAL TURNOVER	RISK OF EXPOSURE TO FINANCIAL LOSS	RISK OF REPUTATIONAL LOSS	INTEREST TO KEY STAKEHOLDERS	IMPORTANCE OF DEMONSTRATING SERVICE IMPROVEMENT	OUTCOME
Roads Consultancy	<i>No</i>	<i>Low</i>	<i>Low</i>	<i>Low</i>	<i>Low</i>	<i>Not Significant</i>
Property Enquiries	<i>No</i>	<i>Low</i>	<i>Low</i>	<i>Low</i>	<i>Low</i>	<i>Not Significant</i>
Pest Control	<i>No</i>	<i>Low</i>	<i>Low</i>	<i>Low</i>	<i>Low</i>	<i>Not Significant</i>
Commercial Waste	<i>No</i>	<i>Low</i>	<i>Low</i>	<i>Low</i>	<i>Low</i>	<i>Not Significant</i>
Special Uplifts	<i>No</i>	<i>Low</i>	<i>Low</i>	<i>Low</i>	<i>Low</i>	<i>Not Significant</i>
Industrial Units	<i>No</i>	<i>Low</i>	<i>Low</i>	<i>Low</i>	<i>Low</i>	<i>Not Significant</i>
Commercial Properties	<i>No</i>	<i>Low</i>	<i>Low</i>	<i>Low</i>	<i>Low</i>	<i>Not Significant</i>

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EAST RENFREWSHIRE COUNCILCABINET12 March 2020Report by Director of EnvironmentINCREASE CHARGES FOR FACTORING SERVICE**PURPOSE OF REPORT**

1. To seek Cabinet approval for an increase in the annual factor fee charged to factored customers in return for factoring services.

RECOMMENDATIONS

2. It is recommended that the Cabinet approve an increase in the factor fee to £99 plus VAT per annum from April 2020.

BACKGROUND

3. The Property Factors (Scotland) Act 2011 came into force in October 2012. East Renfrewshire Council have to comply with the three main elements of the Act. They are:

- Compulsory register of property factors
- Code of Conduct
- First Tier Tribunal (formerly Homeowners Housing Panel)

4. Since the introduction of the Right to Buy (RTB), some Council properties were sold with factoring agreements. This placed an obligation on East Renfrewshire Council as a property factor and the Council to comply with the Act.

5. In order to meet these duties, it is essential that adequate staffing resources are in place. Historically owners paid a small service charge for repair works which did not cover the costs to deliver the service. The remaining costs were met by the Housing Revenue Account.

6. In February 2015, the Cabinet recognised the need to introduce a factoring service and a requirement for the introduction of:

- a) An annual fee for factored owners of £90 plus VAT
- b) A call out fee for non-factored owners who requested a service of £30 plus VAT

7. The number of factored customers changes with the addition and removal of properties from time to time. On average, there are at least 750 factoring customers each year.

REPORT

8. As a property factor East Renfrewshire Council provides essential services to homeowners in mixed tenure flatted accommodation. In order to ensure the service is provided and that the Council complies with the Code of Conduct, key roles must be resourced to:

- Address repair requests from tenants and owners
- Pre-inspect any required works
- Prepare estimates and seek costs from contractors
- Contact owners regarding required works and associated costs
- Post inspect works undertaken

9. In addition, the factoring service also undertakes work that is not re-charged to owners for example exploratory and investigative works for drainage issues or boundary walls. These investigations are often expensive yet only the cost of any final agreed repair costs are passed onto owners.

10. Since the factoring service was introduced in 2015 the fee has remained unchanged even though staff costs and inflation have risen. The factor fee has remained at £90 plus VAT from April 2015.

11. The current fee can generate an income of approximately £70,000 excluding VAT each year, whilst gross staffing costs for the factoring service are approximately £83,000 in 2019-20. A contribution from the General Fund of £13,000 has been required to cover the staffing costs of the service. For 2020-21, the staffing costs are budgeted at £85,500 and with an increased fee of £99 plus VAT an income of around £78,000 will be received. Therefore a contribution of £7,500 will still be required from the General Fund to maintain the service.

FINANCE AND EFFICIENCY

12. Increasing the factoring fee to £99 plus VAT per annum will generate extra income which will contribute to the rise in staffing costs associated with running the factoring service.

13. There is no plan to increase the £30 call out fee charged to non-factored customers.

CONSULTATION

14. A total of 784 factored customers were consulted during January 2020 on the increase in factor fees and were asked to choose from the following three options:

Option A: a phased increase over the next three years	2020-21: £97.50 2021-22: £99.00 2022-23: £100.50
Option B: a fixed increase over the next three years	2020-21: £99 2021-22: £99 2022-23: £99
Option C: a fixed increase over the next three years which includes a contribution for cyclical maintenance	2020-21: £124 2021-22: £124 2022-23: £124

15. A total of 147 responses were received with the majority of customers (84 in total) choosing Option B (i.e. a fixed increase over the next three years of £99 plus VAT).

PARTNERSHIP WORKING

16. There are no partnerships with external organisations. Housing Services is however working in partnership with internal services such as Customer First, Revenue Services, Legal Services and Creditors to deliver the factoring service.

IMPLICATIONS OF THE PROPOSALS

17. There are no specific legal implications of the proposal for East Renfrewshire Council. East Renfrewshire Council has the authority to charge a factor fee within the terms of the title deeds of customers' properties or scheme decisions made within the terms of the Tenement (Scotland) Act 2004.

18. There are no equality implications of the proposal. All processes are in line with the Property Factors (Scotland) Act 2011.

19. There are no implications of the proposal in terms of staffing, property, IT, State Aid or sustainability.

CONCLUSIONS

20. Increasing the factor fee to £99 plus VAT per annum for the next three years will generate extra income to ensure East Renfrewshire Council can continue to provide an efficient and customer focused service and meet the Code of Conduct as set out in the Property Factors (Scotland) Act 2011.

RECOMMENDATIONS

21. It is recommended that the Cabinet approve an increase in the factor fee to £99 plus VAT per annum from April 2020.

Director of Environment

Further details can be obtained from Kayleigh Wilson, Factoring Officer on 0141 577 8428

Convenor contact details:

Councillor Danny Devlin
(Convenor of Housing & Maintenance Services)

Home: 0141 580 0288
Office: 0141 577 3107/8

February 2020

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EAST RENFREWSHIRE COUNCILCABINET12 March 2020Report by Director of EnvironmentLAND TO THE FRONT AND REAR OF NEILSTON SHOPS**PURPOSE OF REPORT**

1. The purpose of this report is to seek approval for the acquisition of; (a) a portion of the privately-owned car park at the rear of the shops in the centre of Neilston in order to provide a 14-space public car park; and (b) the frontage of the shops in order to provide a public space for community events and to support future town centre regeneration master planning through improving the overall quality of civic space in the centre of Neilston village.

RECOMMENDATIONS

2. It is recommended that the Cabinet:
- (a) approves the transfer of ownership of the land to the front of the Neilston shops to East Renfrewshire Council (as shown in Appendix 1) at nil acquisition cost;
 - (b) approves the transfer of ownership of the private car park (excluding the loading bay for the shops) to the rear of the Neilston shops to East Renfrewshire Council at nil acquisition cost; and
 - (c) delegates to the Director of Environment, in consultation with the Chief Officer - Legal and Procurement to finalise negotiations and conclude the acquisition.

BACKGROUND

3. The area of ground from the St Thomas' school fence at the rear of the parking area to the public footway in front of the shops (see hatched area in Appendix 1) at Main Street was leased in 1981 by Renfrew District Council to six shopkeepers (no's 48, 50, 52, 54, 56 & 58) on a 99 year ground lease basis. The ground at that time was undeveloped. The shopkeepers then constructed the shops on the land.

4. The shopkeepers also constructed the car park at the rear of the shops for use by customers. The whole area of the rear car park, the shops and an area to the front of the shops has been the sole responsibility of the shopkeepers from 1981.

5. As time progressed it became apparent that the arrangement posed challenges for both parties.

- The rent received from the shopkeepers was minimal and the administration of the leases was an additional burden on the Council.
- There were continuous disputes and challenges over rent reviews.
- It was difficult to agree an appropriate arrangement for the maintenance of the private car park at the rear.
- The private car park was increasingly being used as a public car park and not confined to those visiting the shops.

6. As a solution to these problems in 2013 the Cabinet agreed to dispose of the Council's entire lease interest in the land including the land on which the shops are situated, the car park to the rear and the open space to the front of the shops.

7. The sale was negotiated in January 2016 and the agreement was that the shopkeepers would buy the land on which their shops are located, the car park to the rear and the open space to the front of the shops at a cost of £50,000. The sale was subsequently agreed.

8. It was hoped that the process outlined above and agreed by the Cabinet would resolve the issue of maintenance and upkeep it has failed to do so. The car park to the rear and the civic square area to the front have not been well maintained. Currently, the shopkeepers feel that they are required to maintain a car park that is used as a public car park for the whole village and a frontage that is similarly used by the wider public. In addition, the frontage is commonly used by local groups as a community resource for displays and weekend activities including markets.

9. Numerous positive discussions have taken place between the Council and the shopkeepers to try and resolve these problems.

10. Whilst the shopkeepers could restrict access to the car park this would be to the detriment of the wider village. Given its village centre location the car park is regularly used by visitors to the village, church users and patrons of the shops and other village facilities. It has therefore been concluded that the best resolution would be to avoid at all costs restricted access to the car park. Similarly, it would be detrimental if the shopkeepers tried to restrict use of the area to the front of the shops.

11. The area to the rear of the shops can accommodate approximately 20 cars. The surface of the car park is in an extremely poor state of repair.

12. The area to the front of the shops, which forms a civic square with benches and trees, is beginning to deteriorate visually. The area is visually prominent. The continuation of the status quo would be to the detriment of the visual amenity of the wider village. Moreover, as noted above the frontage is an area that is used by local groups and as such is not an asset used solely for the benefit of the shopkeepers.

13. The Cabinet is reminded that that a new integrated campus for both Neilston and St Thomas's primary schools and the Madras Family Centre on the site of the existing Neilston Primary School is planned and options for leisure provision under discussion. The Council has made provision within its General Fund Capital programme of an indicative sum of £30.384 million for a Learning and Leisure initiative within Neilston. Regeneration proposals for the village centre are currently being developed. These matters are explained in more detail in a separate report on this Cabinet agenda.

REPORT

14. The Directors of Education and Environment are currently progressing the agreed school campus and library element.

15. A master plan for regeneration proposals is currently being developed and will be the subject of community consultation.

16. Bearing in mind all of the above issues it is proposed that there would be considerable advantages in the Council taking into ownership both the car park to the rear of the shops and the area to the front of the shops.

17. The ownership of shops and the land upon which they are situated would remain with the shop owners. The shops numbered 48 to 58 are shown in Appendix 1.

18. The Council would then have direct control over key strategic areas in the village centre. This would clearly facilitate the wider regeneration/masterplanning of the village in the future including the provision of high quality civic space and public parking in Neilston village centre. Importantly, this area could form a strategic access point into the St Thomas's school site when it is vacated.

19. If the Cabinet approved the proposal it is proposed to upgrade the car park to the rear of the shops as a matter of urgency given its condition. In due course consideration will be given to improvements to the area in front of the shops.

20. The upgrading of the car park would comprise resurfacing, the creation of a footway link to the existing footway on Broadlie Court, the renewal of the existing streetlighting and provision of road markings at an estimated cost of approximately £40k. The upgrading would also include the loading bay for the shops which would remain in the shopkeeper's ownership. The shopkeepers would pay 25% of the costs of upgrade to cover the loading bay. The cost to the Council would therefore be around £30,000.

21. The new car park and frontage would be managed and maintained by the Environment Department.

FINANCE AND EFFICIENCY

22. The cost of acquiring the land is nil. The cost to improve the car park to a suitable and adoptable standard has been estimated at £40,000. The cost for the council will be £30K taking into account of the shopkeepers' contribution of £10,000. In addition, there would be ongoing maintenance costs. The cost of acquisition will be met through the provision already contained within the General Fund Capital Programme. Ongoing revenue maintenance costs will be met within existing resources by the Environment Department.

CONSULTATION

23. Legal Services, Roads & Transportation and Property Services have been consulted.

PARTNERSHIP WORKING

24. Local groups have shown an interest in the public area to the front of the shops and are keen to see the space improved for the local community. This space is already very well used by the community for events and stalls. Improvements to this space would allow for higher quality public realm facilities in the area to the benefit of the local community.

IMPLICATIONS OF THE PROPOSALS

25. There are no staffing, IT, legal, equality or sustainability implications directly associated with this report. The financial implications are addressed within the report.

26. There are some property implications of this proposal whereby the Council would become the land owners for the area to front of the shops and the car park to the rear therefore making the Council responsible for on the ongoing maintenance of this ground. However, this can be managed within existing resources.

CONCLUSIONS

27. This has been a long-standing issue for both the Council, the shopkeepers and the local community in Neilston. The proposals in this report seek to address all of the issues that previous proposed solutions have failed to address. The proposals contained within this report will provide public car parking, help maintain the physical appearance of both the front and the rear of the shops and create improved civic space to be utilised by the local community.

RECOMMENDATIONS

28. It is recommended that the Cabinet:

- (a) approves the transfer of ownership of the land to the front of the Neilston shops to East Renfrewshire Council (as shown in Appendix 1) at nil acquisition cost;
- (b) approves the transfer of ownership of the private car park (excluding the loading bay for the shops) to the rear of the Neilston shops to East Renfrewshire Council at nil acquisition cost; and
- (c) delegates to the Director of Environment, in consultation with the Chief Officer - Legal and Procurement to finalise negotiations and conclude the acquisition.

Director of Environment

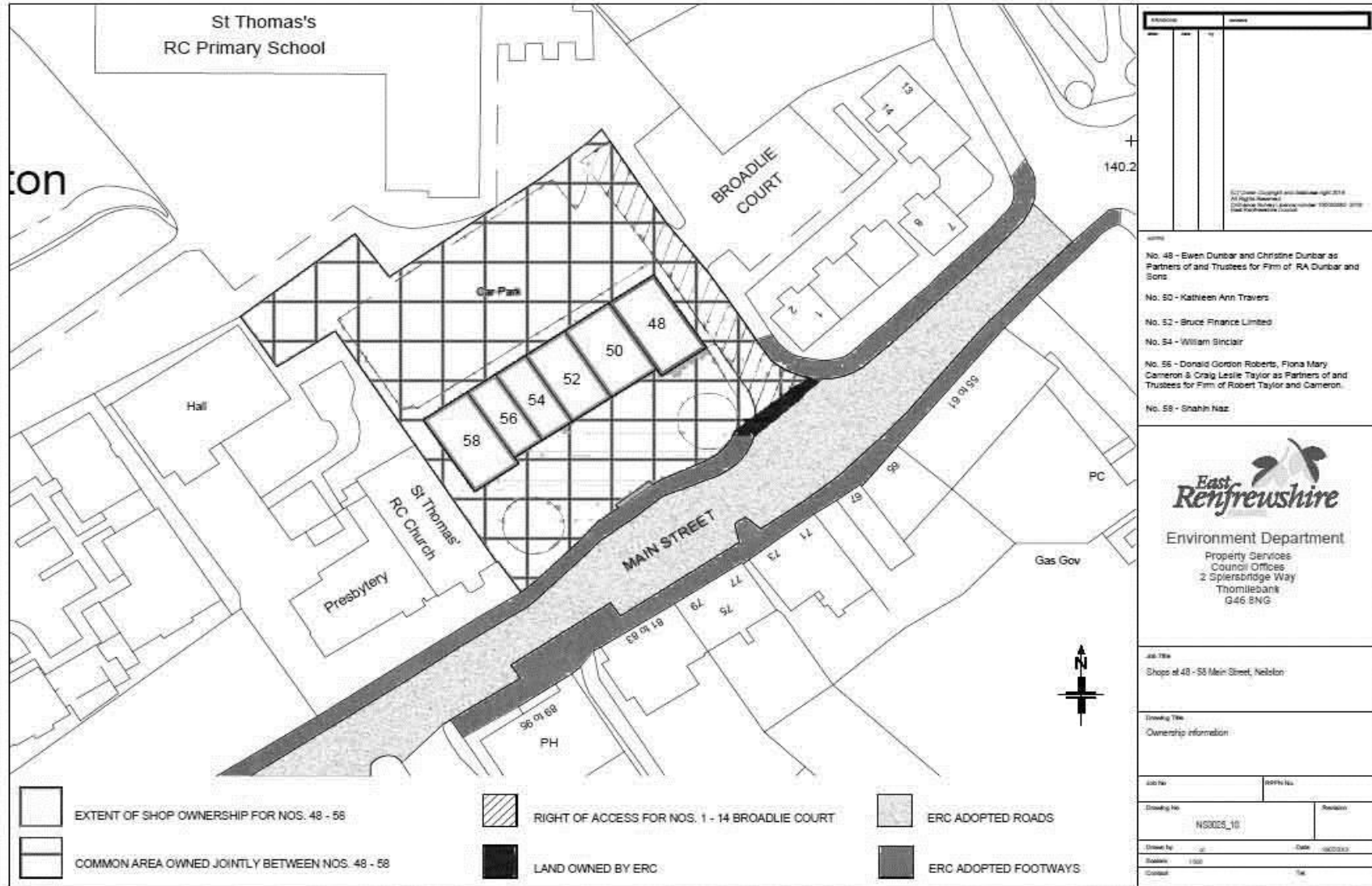
Further information can be obtained from Andrew Cahill Director of Environment or Phil Daws (Head of Strategic Services)

Convener contact details

Councillor Tony Buchanan
(Leader of the Council)

Office: 0141 577 3107
Mobile: 07976 360398

February 2020



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EAST RENFREWSHIRE COUNCILCABINET12 March 2020Report by Director of EnvironmentNEILSTON LEARNING AND LEISURE CAMPUS AND WIDER REGENERATION**PURPOSE OF REPORT**

1. To seek Cabinet approval for the proposals in relation to Learning in Neilston and to advise of the possibilities and opportunities for the wider regeneration of the Neilston area.

RECOMMENDATIONS

2. The Cabinet is asked to:
- (a) proceed to design stage for the learning campus subject to final agreement on funding from Scottish Futures Trust;
 - (b) note the timescales; and
 - (c) note that further work will be done to develop proposals for the leisure campus taking into consideration the opportunity to regenerate Neilston.

BACKGROUND AND REPORT

3. In October 2018 the Education Committee approved the education statutory consultation report on Learning in Neilston and subsequently indicative provision of £30.4m was made within the Council's General Fund Capital Programme to support its delivery.
4. This financial provision is a marker to take forward a Learning and Leisure campus approach in Neilston renewing both Neilston and St Thomas' primary schools and Madras Family Centre on a joint site in the locale of Neilston and Madras. This campus funding is to include library and leisure facilities that our partners in the East Renfrewshire Culture and Leisure Trust manage.
5. In September 2019 the plans took an important step forward with the welcome announcement that the Council will receive revenue funding for this project as part of the first phase of a £1billion Scottish Government investment programme. Discussions are currently being held with the Scottish Futures Trust with regard to the actual level of support.
6. Statutory education approval was given to the new build replacement Neilston and St Thomas' primary schools and Madras Family Centre as a campus in the locale of Neilston and Madras. The inclusion of a new library and swimming pool was also initially planned as part of this campus. Subsequent developments have emerged which make the new location of the swimming pool at the current St Thomas' Primary School site a better solution as part of wider regeneration of the village. The library will remain part of the learning campus.
7. It is therefore proposed that the Learning and Leisure campus will take a two stage two site approach. The first phase would include the building of a learning campus (in the immediate vicinity of the current Neilston Primary School) comprising the two schools, family centre and library. The second phase would include a new swimming pool as the foundation of a potential community hub on the current site of the St Thomas' Primary School.

8. The first phases are well developed with potential design development about to start on the learning campus. The learning campus will retain the unique identities of both schools, with each having its own Head Teacher and Parent Councils and will be designed in full consultation with pupils, parents, staff, the Catholic Church and other local stakeholders to ensure it best meet the needs of children, staff, parents and the community of Neilston now and in the future.

9. Analysis of socioeconomic inequalities resulted in the Council recognising Neilston as a locality planning area, as part of its duties under the Community Empowerment Act. This translates into a commitment to enhanced working with community groups/organisations to articulate local needs and aspirations, and to working together as equal partners in the design and delivery of improvements. Neilston locality planning process benefits from an existing steering group with community partners and has identified the following priority themes for regeneration which align well with our ambitions:

- Lifelong learning, skills and rights
- Enhancing pride in the built and natural environment
- Accessible leisure and wellbeing activities
- Reducing social isolation and disconnect between parts of the local community.

10. Neilston locality plan will be presented to the community planning partnership in spring therefore the emerging Learning and Leisure programme presents a timely and significant opportunity for the Council and Trust to respond to these priorities. The locality planning steering group is also an available conduit for wider and targeted community involvement, particularly around the library/communities spaces.

11. This design development will be an extensive exercise to provide a thorough understanding of the specific requirements for all the users of the facilities with groups of children and young people, staff, parents, partners and community users all involved in informing the design of the new facilities. It will comprise workshops to explore vision, values and ideas; charrettes to discuss and develop the concept for campus designs; and presentations and exhibitions to review the preferred design to deliver the best local solution.

12. It is expected that the detail of the design consultation process will be announced shortly. The working expectation is that the new schools and family centre will open for August 2022 school session. The second phase would be implemented following the demolition of St Thomas' primary school with design proposals worked up and agreed well beforehand.

13. Building upon the Learning and Leisure campus approach is an emerging vision for a wider Neilston Village Regeneration Masterplan supporting the ambition for regenerating and investing in the village.

14. Harnessing the local interest in the locality planning approach and tying in with the aspirations that have been articulated in the locality planning conversations will be an important feature of Learning and Leisure in Neilston. Extensive community learning and development work has been ongoing in the village and so a partnership approach will facilitate broad and effective community involvement as phases 1 and 2 progress.

15. The Council is keen to ensure that opportunities and benefits from the Learning and Leisure development are maximised creating an improved urban environment in Neilston for generations to come. The campus development can be the catalyst for localised public sector estate rationalisation within Neilston while offering the potential for the longer term strategic development of the village and its environment.

16. Neilston benefits from a number of high quality historic buildings spread throughout its centre which bring positive contributions to the townscape and which could provide the basis for a development strategy for the centre.

17. In summary the main strengths of the village are:

- Strong local community
- Strong history and heritage
- Council and residents committed to the long term sustainability of the village

18. A small number of weaknesses could be argued to be present:

- Poor public realm
- Existing retail offering could be improved
- Potential for an enhanced urban environment - ie building and air quality, traffic, pedestrian connections
- Lighting & Parking

19. As noted above it is proposed to develop a campus approach over two sites, with a Community Hub on the St.Thomas' PS site focused around a new swimming pool, and the Learning Hub on the Neilston PS site with the two schools, family centre and library. The linked campus approach offers connectivity between two active destinations improving the urban fabric and stimulating further opportunities within the village. Wellbeing would be at the core of the community hub.

20. The Community (and Wellbeing) Hub would be accessible from the village centre and located close to existing facilities and infrastructure leading to increased footfall to support local shops and businesses. It would create an environment that will support the vitality and viability of the village centre.

21. Strong links are envisaged between the Community (and Wellbeing) Hub and the new Learning Campus from a refreshed village centre that connects these two valuable community assets.

22. The proposal introduces well-connected and accessible infrastructure providing a reduced carbon footprint for the village by encouraging active travel and ease of movement. More accessible and fit for purpose facilities located in the village of Neilston to support a growing and ageing population, means less reliance on adjacent settlements for amenities. Having less reliance on the need to travel stimulates the modal shift to walking and cycling. Improved accessibility contributes to greater inclusion and access for more vulnerable residents.

FINANCE AND EFFICIENCY

23. Provision of £30.4m has been made within the Council's Capital Plan to support the delivery of the Learning and Leisure Campus. The further regeneration of Neilston is likely to be the subject of future reports to the Cabinet. The Council will receive revenue funding associated with the new school facilities once these are completed for this project as part of the first phase of a £1billion Scottish Government investment programme. This is still under discussion with the Scottish Futures Trust. Therefore it is not possible to state at this date whether the provision of £30.4M will be sufficient for the aspirations articulated in this report. However, it is likely that additional funding will be required depending upon the specification of the various projects.

CONSULTATION AND PARTNERSHIP WORKING

24. The Learning and Leisure Campus proposal with regard to the 2 schools and the family centre has been subject to wide statutory consultation with all stakeholders and interested parties in accordance with the Schools Consultation (Scotland) Act 2010 as amended and has received approval by the Council to proceed as and when sufficient financial resources become available.

25. As noted within this Cabinet report the design stage of the new Learning campus will soon be taken forward and this will involve extensive consultation as described.

26. Consultation on later phases of the developments in Neilston will be undertaken as and when appropriate with the first stage about the new swimming pool and community and wellbeing hub.

27. The Council's partners in East Renfrewshire Culture and Leisure Trust have and will continue to be engaged in developments.

IMPLICATIONS OF THE PROPOSALS

28. There are no equalities, IT or staffing implications associated with this report.

CONCLUSIONS

29. The proposals contained within this paper provide an excellent opportunity to improve learning provision within Neilston, to improve the leisure facilities and to contribute to a substantial regeneration of the Neilston Village centre. The proposals are ambitious and will have further funding implications but are realistic and will enhance the quality of life for the residents of the Neilston village.

RECOMMENDATIONS

30. The Council is asked to:

- (a) proceed to design stage for the learning campus subject to final agreement on funding from Scottish Futures Trust;
- (b) note the timescales; and
- (c) note that further work will be done to develop proposals for the leisure campus taking into consideration the opportunity to regenerate Neilston.

Director of Environment

Further details can be obtained from Phil Daws Head of Environment (Strategic Services) on 0141 577 3186.

February 2020

EAST RENFREWSHIRE COUNCILCABINET12 March 2020Report by Director of EnvironmentPROPOSED SALE OF LEASED GROUND AT
SPIERSBRIDGE WAY, THORNLIEBANK**PURPOSE OF REPORT**

1. The purpose of the report is to seek Cabinet approval for the proposed sale of two areas of Council owned ground leased to Spiersbridge Property Developments Limited.

RECOMMENDATION

2. The Cabinet is asked to approve the proposed sale of two leased areas of Council owned ground to its tenant Spiersbridge Property Developments Limited and delegate to the Director of Environment, in consultation with the Chief Officer – Legal and Procurement to finalise negotiations and conclude the sale.

BACKGROUND AND REPORT

3. The first area of ground leased by the Council to Spiersbridge Property Developments Limited (SPDL) extends to some 1.6 hectares or thereby for 125 years from 1 March 2004 until 28 February 2129. SPDL developed the Spiersbridge Business Park at Spiersbridge Way, Thornliebank on this plot at a rental of £30,500 per annum (Plot 1 on Appendix 1). The Spiersbridge Council property (rented by the Council from SPDL and occupied by the Environment Department) is located on this plot.

4. The second area of ground was leased to accommodate further possible development of the business park. This extends to 1.53 hectares or thereby and the lease runs for 124 years from 23 May 2005 until 28 February 2129 at a rental of £11,000 per annum (Plot 2 on Appendix 1).

5. In terms of these ground leases the tenant (SPDL) has the option to purchase after the 8th anniversary of the date of entry and on each anniversary date thereafter. This option to purchase is an inalienable right which cannot be denied.

6. In 2019 SPDL formally notified the Council, as ground lease landlord, of its intention to exercise its option to purchase. This requires the landlord's interest in the two ground leases to be valued subject to the terms set out within the leases and a value agreed. In the absence of agreement an arbiter is to be appointed to determine value.

7. SPDL appointed an agent to negotiate on its behalf and the Council appointed the District Valuer to value its landlord's interest and pursue negotiations in close liaison with the Council.

8. The District Valuer had deemed a figure of £665,000 to be at a level which would be capable of robust defence in the event of this matter going to arbitration.

Following complex negotiations and successive increased offers from SPDL an amount of £665,000 (Six Hundred and Sixty Five Thousand Pounds) for the sale has been provisionally agreed with them subject to Council approval.

CONSULTATION

9. There has been consultation within the Environment Department.

PARTNERSHIP WORKING

10. The proposed sale of the land has no partnership working implications associated with this report.

IMPLICATIONS OF THE PROPOSAL

11. This proposal will have no negative impact on staffing, legal, IT or equalities. There will however be an adverse financial impact on the Council with regard to rental loss as set out in paragraph 14.

CONCLUSIONS

12. The Council's sale of the leased ground under the terms of each ground lease will secure, in total, a capital receipt of £665,000 (Six Hundred and Sixty Five Thousand Pounds).

13. The proposed sale is subject to the following provisional terms and conditions:

- Spiersbridge Property Developments Limited being the purchaser.
- The ground being that described within the two ground leases covering the site of Spiersbridge Property Developments Limited's Spiersbridge Business Park Spiersbridge Way, Thornliebank.
- In accordance with the council's standard requirements, the purchaser agreeing to meet the council's reasonable legal, surveyor's and District Valuer's fees incurred in concluding the proposed sale.
- The date of sale, under the leases' option to purchase provisions, together with all other appropriate terms and conditions being a matter for negotiation between the respective parties' solicitors.

FINANCE AND EFFICIENCY

14. The sale of the Council's landlord's interest under the tenant's option to purchase will result in a capital receipt of £665,000 (Six Hundred and Sixty Five Thousand Pounds) being secured by the Council. However, this will result in the loss of annual rental of £30,500 for Plot 1 and £11,000 for Plot 2 to the Council (i.e. a total of £41,500).

RECOMMENDATION

15. The Cabinet is asked to approve the proposed sale of two leased areas of Council owned ground to its tenant Spiersbridge Property Developments Limited and delegate to the Director of Environment, in consultation with the Chief Officer – Legal and Procurement to finalise negotiations and conclude the sale.

Director of Environment

Further information can be obtained from Andrew Corry, Head of Environment (Operations) 0141 577 3458.

Convener contact details

Councillor Tony Buchanan
Leader of the Council

Office: 0141 577 3107
Mobile: 07976 360398

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Appendix 1



GMap5

Ground leases Spiersbridge Property Developments

Plot 1 is 1.6 hectares. Plot 2 is 1.53 hectares



MAP REFERENCE: NS5459SE

DATE: 24/01/2020

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EAST RENFREWSHIRE COUNCILCABINET12 March 2020Report by the Director of EnvironmentWRITE – OFF OF IRRECOVERABLE FORMER TENANT RENTS**PURPOSE OF REPORT**

1. The purpose of this report is to seek approval to write off former tenant rental debt that cannot be recovered through the debt collection process. There is already bad debt provision within the relevant revenue accounts to cover this eventuality.

RECOMMENDATIONS

2. It is recommended that the Cabinet:
- (a) Approves the write-off sum up to the value of £69,025.58 of former tenant irrecoverable rents whilst acknowledging these can be pursued and recovered in future should additional information and opportunities arise;
 - (b) Notes that £47,812.16 of this amount is written off against the Housing Revenue Account (HRA) and the remaining £21,213.42 is written off against the Non HRA as this was accrued by homeless households placed in temporary accommodation; and
 - (c) Note that the write-off of these historic unrecoverable debts will have no net impact on the Council's accounts as provision has been made for the debt, in full, in previous years.

BACKGROUND

3. On 26th January 2017, the Cabinet approved a new rent arrears policy. The new policy was developed by assessing and comparing other practices across Scottish Local Authorities. The new policy allows for debt to be written off under the following circumstances:

- Debts over 2 years considered for write off, where debt recovery processes have been exhausted (previously 5 years)
- Small balances under £75 written off (previously £20)
- Debtor is deceased and has left no estate
- Debtor is in care of nursing home and there is no likelihood of debt being settled

4. The policy allows for the “write off” process to be carried out twice a year instead of annually as was the case previously. The Cabinet previously approved the “write off” of £54,316.90 in October 2019.

5. The policy also ensures the Council can target recoverable arrears, use resources more effectively and write off irrecoverable debt in a more efficient manner.

6. The Council's Internal Audit Team have requested that rent accounts where tenants have been "sequestered" now be included in the irrecoverable report to ensure that all "written off" debt is approved by Cabinet.

REPORT

7. A breakdown of the proposed "write-off" amount is as follows:

Category	HRA	Non HRA	Total
Debtor deceased with no estate	3,967.93	0.00	3,967.93
Debt collection process Exhausted	22,181.39	12,936.29	35,117.68
Debtor in care of nursing home	0	0.00	0
Small balances under £75 where recovery costs exceed amount due	0.00	0.00	645.26
Sequestered	21,662.84	8,277.13	29,939.97
Total	47,812.16	21,213.42	69,025.58

8. A significant area of HRA "write off" occurs when the Council has exhausted the debt collection process. This consists mainly of rent arrears of former tenants. The Council has a thorough process to address arrears for current tenants and this performance has improved significantly in the previous two years. However the ability to recover this debt becomes more difficult once the tenancy has ended.

9. In addition to rigorously engaging with and pursuing former tenants who owe a debt to the Council following the end of their tenancy, procedures have been reviewed to promote a culture of prevention and early intervention.

10. This involves the provision of appropriate advice and support to tenants who are in the process of terminating their tenancy, making it clear what their anticipated final charges would be and encouraging early payment and settlement.

11. The Non HRA debt to be written off occurs when the Council has exhausted the debt collection process. This consists of rent arrears for households who have occupied homeless temporary accommodation.

12. Scottish housing legislation does not permit Local Authorities to refuse services to homeless households when they owe debt to the Council. However, any household that seeks housing via the general waiting list must sustain payment arrangements for any housing debt owed to the council before an offer of accommodation will be made.

FINANCE AND EFFICIENCY

13. In the current year around £11.5m of rent, net of benefits payments, is due to be received from tenants. The sum recommended for write off now represents around 0.65% of this total and can be met from existing bad debt provisions. Last year the Cabinet approved write offs totalling, £124, 379.78 for the full year.

CONSULTATION

14. The new policy was developed in consultation with the Environment Departments Accountancy Business Partner to ensure there were no detrimental effects on the HRA and non HRA accounts.

PARTNERSHIP WORKING

15. No partnership working was required in the development and preparation of this report.

IMPLICATIONS OF THE PROPOSALS

16. This report does not have any implications in terms of property, staffing, equalities, or sustainability.

CONCLUSIONS

17. The rent arrears policy and procedures are designed to ensure pro-active measures are taken to prevent current arrears from occurring and also to ensure that former arrears can be tackled.

18. The “write-off” process is designed to ensure that resources are targeted effectively to address the arrears that can be recovered. Once written off the debt can still be pursued if required.

RECOMMENDATIONS

19. It is recommended that the Cabinet:

- (a) Approves the write-off sum up to the value of £69,025.58 of former tenant irrecoverable rents whilst acknowledging these can be pursued and recovered in future should additional information and opportunities arise;
- (b) Notes that £47,812.16 of this amount is written off against the Housing Revenue Account (HRA) and the remaining £21,213.42 is written off against the Non HRA as this was accrued by homeless households placed in temporary accommodation; and

- (c) Note that the write-off of these historic unrecoverable dates will have no net impact on the Council's accounts as provision has been made for the date, in full, in previous years.

Director of Environment

Further details can be obtained from Phil Daws, Head of Environment (Strategic Services), 0141 577 3186.

Convener contact details

Councillor Danny Devlin
(Convener for Housing and Maintenance Services)

Home: 0141 580 0288
Office: 0141 577 3107/8

February 2020