

# **East Renfrewshire Council**

## **Audit and Scrutiny Committee**

### **Completed Work Plan**

**April 2023 – March 2024**

Detailed information on Agendas, Reports & Minutes is available on the Council Website through the following link:-

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## **Audit and Scrutiny Committee**

### **Completed 2023/24 Work Plan**

<b>Planned Report Date</b>	<b>Report Subject</b>	<b>Report by</b>	<b>Date Considered by Audit &amp; Scrutiny Committee</b>
11 May 2023	Chair's Report	Chair	11/5/23
	Clarification Received on Queries Raised at Previous Meetings	Clerk to Committee	<i>Not Required</i>
	Consultancy Expenditure and Related Log	Clerk to Committee in Liaison with Chief Procurement Officer	11/5/23
	National External Audit Report - Resourcing the Benefit Service	Clerk to Committee in Liaison with Director of Business Operations and Partnerships	11/5/23
	Internal Audit Plan 2022/23 – Implementation Progress – January to March 2023	Chief Auditor	11/5/23
	Audit and Scrutiny Committee 2022/23 and 2023/24 Work Plans	Clerk to Committee	11/5/23
22 June 2023	Chair's Report	Chair	22/6/23
	Clarification Received on Queries Raised at Previous Meeting on Consultancy Costs	Clerk to Committee	22/6/23 <i>(See 10 August meeting also)</i>
	2022/23 Unaudited Annual Accounts	Head of Accountancy (Chief Financial Officer)	22/6/23
	Code of Corporate Governance	Director of Business Operations and Partnerships	22/6/23

Planned Report Date	Report Subject	Report by	Date Considered by Audit & Scrutiny Committee
22 June 2023 (Continued)	Council Tax Collection	Director of Business Operations and Partnerships	22/6/23
	National External Audit Report - Local Government in Scotland - Financial Bulletin 2021-22	Clerk to Committee in Liaison with Head of Accountancy (Chief Financial Officer)	22/6/23
	Change of Date of Meeting	Clerk to Committee	22/6/23
10 August 2023	Chair's Report	Chair	10/8/23
	Clarification Received on Further Queries Raised at Previous Meetings on Consultancy Costs	Clerk to Committee	10/8/23 (See 22 June meeting also)
	Annual Treasury Management Report 2022/23	Head of Accountancy (Chief Financial Officer)	10/8/23
	Internal Audit Report – Review of External Wall Insulation and Roofing Contract and Related Management Response	Clerk to Committee in Liaison with Director of Environment	10/8/23
	Managing Absence – 2022/23 Annual Report	Director of Business Operations and Partnerships	18/1/24
	Internal Audit Plan 2023/24 - Implementation Progress - April to June 2023	Chief Auditor	10/8/23
	Public Sector Internal Audit Standards (PSIAS) Assessment	Chief Auditor	18/1/24

Planned Report Date	Report Subject	Report by	Date Considered by Audit & Scrutiny Committee
26 September 2023	Chair's Report	Chair	26/9/23
	Clarification Received on Queries Raised at Previous Meetings on Internal Audit Report on Council Tax System - Recovery and Enforcement	Clerk to Committee	26/9/23
	2022/23 Annual Accounts for Council's Charitable Trusts and Related External Audit Reports	Head of Accountancy (Chief Financial Officer) and External Auditor	26/9/23
	2022/23 Annual Accounts and Draft Annual Audit Report for East Renfrewshire Council	Head of Accountancy (Chief Financial Officer) and External Auditor	26/9/23
	Local External Audit Report - Best Value Thematic Report - Leadership of the Development of New Local Strategic Priorities	External Auditor	26/9/23
	Interim Treasury Management Report 2023/24 – Quarter 1	Head of Accountancy (Chief Financial Officer)	26/9/23
	National Fraud Initiative - Update	Director of Business Operations and Partnerships	26/9/23
	National External Audit Report - Local Government Overview - Local Government in Scotland 2023	Clerk to Committee in Liaison with Director of Business Operations and Partnerships	<i>In consultation with members of Committee, not considered necessary given other reports submitted to Committee or full Council</i>

Planned Report Date	Report Subject	Report by	Date Considered by Audit & Scrutiny Committee
26 September 2023 <i>(Continued)</i>	Managing the Risk of Fraud and Corruption - East Renfrewshire Council Fraud Response Statement 2022/23 (Including Audit Scotland Fraud and Irregularity Report 2022/23)	Chief Executive	26/9/23
	Review of the Council's Risk Appetite in Relation to Reputational Risk	Chief Executive	26/9/23
	Strategic Risk Register and Risk Management Progress – Biannual Report	Chief Executive	26/9/23
	Internal Audit Annual Report 2022/23	Chief Auditor	26/9/23
23 November 2023	Chair's Report	Chair	23/11/23
	Clarification Received on Queries Raised at Previous Meetings on Expenditure of Unspent COVID Grants; and Reduction in Income in Relation to Health and Social Care Partnership	Clerk to Committee	23/11/23
	Interim Treasury Management Report 2023/24 – Quarter 2	Head of Accountancy (Chief Financial Officer)	23/11/23
	Summary of Early Retirement/ Redundancy Costs to 31 March 2023	Director of Business Operations and Partnerships	18/1/24
	National External Audit Report - City Region and Growth Deals – Progress on 2020 Audit Report	Clerk to Committee in Liaison with Director of Environment	23/11/23
	National External Audit Report - Early Learning and Childcare - Follow Up – Progress Delivering 1140 Hours Expansion	Clerk to Committee in Liaison with Director of Education	23/11/23

<b>Planned Report Date</b>	<b>Report Subject</b>	<b>Report by</b>	<b>Date Considered by Audit &amp; Scrutiny Committee</b>
23 November 2023 ( <i>Continued</i> )	Internal Audit Plan 2023/24 – Implementation Progress – July to September 2023	Chief Auditor	23/11/23
18 January 2024	Chair's Report	Chair	18/1/24
	Clarification Received on Queries Raised at Previous Meetings	Clerk to Committee	<i>Not Required</i>
	Interim Treasury Management Report 2023/24 – Quarter 3	Head of Accountancy (Chief Financial Officer)	18/1/24
	National External Audit Report – Adult Mental Health Services	Clerk to Committee in Liaison with Chief Officer, Health and Social Care Partnership	18/1/24
22 February 2024	Chair's Report	Chair	22/2/24
	Clarification Received on Queries Raised at Previous Meetings	Clerk to Committee	<i>Not Required</i>
	Treasury Management Strategy 2024/25	Head of Accountancy (Chief Financial Officer)	22/2/24
	Internal Audit Plan 2023/24 – Implementation Progress - October to December 2023	Chief Auditor	22/2/24
28 March 2024	Chair's Report	Chair	28/3/24
	Clarification Received on Queries Raised at Previous Meetings	Clerk to Committee	<i>Not Required</i>
	Interim Treasury Management Report 2023/24 – Quarter 4	Head of Accountancy (Chief Financial Officer)	28/3/24

<b>Planned Report Date</b>	<b>Report Subject</b>	<b>Report by</b>	<b>Date Considered by Audit &amp; Scrutiny Committee</b>
28 March 2024 (Continued)	Strategic Risk Register and Risk Management Progress – Biannual Report	Chief Executive	28/3/24
	East Renfrewshire Council – Provisional External Annual Audit Plan 2023/24	External Auditor	28/3/24
	National External Audit Report - Local Government in Scotland - Financial Bulletin 2022-23	Clerk to Committee in Liaison with Head of Accountancy (Chief Financial Officer)	9/5/24 (See 2024/25 Work Plan)
	Internal Audit Strategic Plan 2024/25 – 2028/29	Chief Auditor	28/3/24