






Interactive Payslips

From 13 August 2025 interactive payslips will be available through Employee Self Service for Local Government employees and from 28 August 2025 for Teachers.

Interactive payslips are an enhancement to the online payslips employees already have access to.

What is an interactive payslip?

When you log into ESS and view your payslip you will see pay elements that have an  icon next to them. Clicking on this will provide further explanation on how that particular element has been calculated. An example is shown below:

Payments				Deductions			This Period	
Payment	U/T	Rate	Cash	Deduction	Rate	Cash	Description	Value
Allowance Fixed (15%)	24	2,3895	57.35	Tax 		68.02	Taxable Payments TP	1,318.72
Basic Pay 	84	100	1,338.12	NI - A 		34.28	Pensionable Pay TP	1,395.47
				LGPS 	5.5	76.75	Employer's NI TP - A	151.57
							Year-to-date	
							Description	Value
							Tax Paid YTD	678.52
							NI Paid YTD - A	306.44
							Taxable Pay YTD	8,285.88
							Niable Pay YTD	8,665.54

Is this available for all elements?

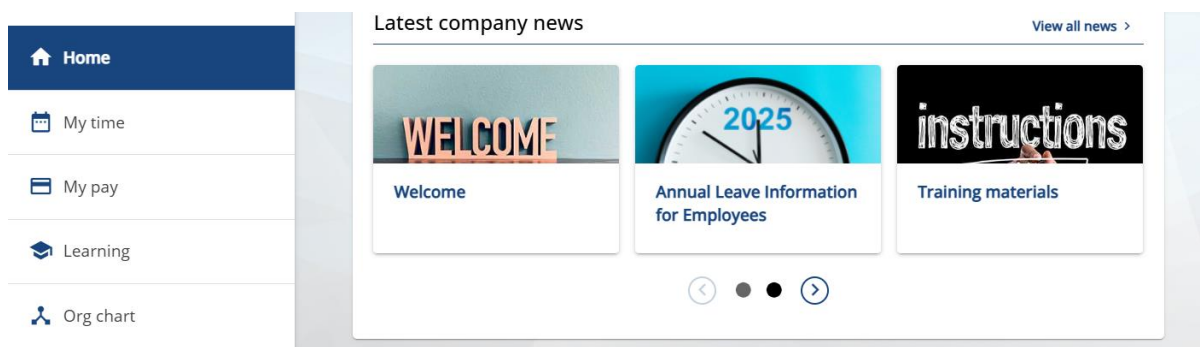
Due the number of pay elements the interactive function is being rolled out in phases. The first phase will include the following:

- Basic Pay (Local Government)
- LGPS Contributions (Employee)
- Absence (Local Government)
- Allowances Fixed & Variable (15% & Nightshift)
- Additional Basic Hours
- Additional Basic Hours (Non Pensionable)
- Casual Holiday Pay (Non Pensionable)
- Holiday Pay Automatic (Non Pensionable)
- Contractual Overtime
- Overtime at Plain Time
- Overtime at Time and a Half
- Enhancements
- Holiday Pay in Lieu
- Home to Work Mileage
- Public Holidays (Single & Double Time)
- Basic Pay (Teachers)
- Absence (Teachers)
- STPS Contributions (Employee)
- Strike Deductions
- Tax Deductions
- National Insurance Deductions

How do I access interactive payslips?

The interactive payslip is only available through Employee Self Service. To access:

- Log into Employee Self Service
- Click on **“My Pay”** on the left hand side of the homepage



- Then select the relevant payslip by clicking on the pay date link

13 Aug 2025	↓
16 Jul 2025	↓
18 Jun 2025	↓

Important: If you click the download arrow then you won't be able to view the interactive text as this feature is only available by viewing your payslip within Employee Self Service.

Pay Award

The recently agreed pay award (Local Government employees) will generate back pay in the September pay (10 September). For all the elements listed above that have back pay calculated there will be interactive text available providing a breakdown of how the figure was calculated.

An example of how a back dated pay slip will show in September is shown below:

Payments				Deductions			This Period	
Payment	U/T	Rate	Cash	Deduction	Rate	Cash	Description	Value
Allowance Variable (15%) (Back Pay)			5.13	Tax		140.23	Taxable Payments TP	1,679.53
Holiday Pay (Back Pay)			0.43	NI - A		34.28	Pensionable Pay TP	1,703.02
Holiday Pay (NP) (Back Pay)			4.91	NI - A (Back Pay)		30.22	Employer's NI TP - A	208.22
Overtime @ 1.0 (Back Pay)			59.17	LGPS	5.5	76.75		
Public Holiday Double Time (Back Pay)			6.10	LGPS (Back Pay)		16.92		
Allowance Fixed (15%)	24	2.3895	57.35					
Allowance Fixed (15%) (Back Pay)	24	2.3895	12.27					
Allowance Fixed (15%) (Abs. payment) (Back Pay)			0.16					
Basic Pay	84	100	1,338.12					
Basic Pay (Back Pay)	84	100	285.90					
Basic Pay (Abs. payment) (Back Pay)			3.66					
							Year-to-date	
							Description	Value
							Tax Paid YTD	818.75
							NI Paid YTD - A	370.94
							Taxable Pay YTD	9,965.41
							Niable Pay YTD	10,438.74

What about elements not listed?

Going forward we will look to release further interactive functionality for all pay elements so please keep checking your payslips to see any new additions.

I don't have access to Employee Self Service?

Employee Self Service is available to all employees within the council. If you do not have your account set up yet then please contact HR Systems – hrrsystems@eastrenfrewshire.gov.uk who will assist you in gaining access.

Please note if you have an ERC email address then this will be used for username. Where an employee does not have an ERC email they will need to provide a personal email address instead. Employee Self Service also uses multi factor authentication which must be set up when registering for the service.

Further information on employee self-service and registration can be found [here](#).