

EAST RENFREWSHIRE COUNCIL10 September 2025Report by Director of Business Operations and PartnershipsSCHEME OF ADMINISTRATION: PLANNING APPLICATIONS COMMITTEE
AND LOCAL REVIEW BODY**PURPOSE OF REPORT**

1. The purpose of this report is to seek a) the appointment of an Elected Member to serve on both the Planning Applications Committee and Local Review Body; and b) the appointment of a Chair of the Planning Applications Committee and Local Review Body.

RECOMMENDATION

2. It is recommended that Council:
- a) appoint an additional Elected Member to serve on both the Planning Applications Committees and Local Review Body to ensure the membership remains at seven Elected Members, in line with the Council's Scheme of Administration;
 - b) appoint a Chair of the Planning Applications Committee and the Local Review Body; and
 - c) appoint a Vice-Chair of the Planning Applications Committee and Local Review Body, if required.

BACKGROUND

3. At the statutory meeting of East Renfrewshire Council on 25 May 2022, the Council, in accordance with the Scheme of Administration, appointed seven Elected Members, Provost Montague and Councillors Cunningham, Edlin, Ireland, Lunday, McLean and Morrison, to serve on both the Planning Applications Committee and the Local Review Body.

4. At that meeting, the Council also agreed to appoint Councillor Betty Cunningham OBE as Chair of both the Planning Applications Committee and the Local Review Body and Councillor Jim McLean as Vice Chair of those Committees.

REPORT

5. The Planning Applications Committee exercises the powers and duties of the Council as planning authority in terms of The Town & Country Planning (Scotland) Act 1997 as amended relating to the determination of applications for planning consent, listed building consent and advertisement consent, and all other legislation relative to development control matters.

6. The Local Review Body, rather than the Planning Applications Committee, reviews cases where a person appointed to determine applications for planning permission for a

development within the category of “local development” as defined in The Town and Country Planning (Hierarchy of Developments) (Scotland) Regulations 2009, or any application for consent, agreement or approval required by a condition imposed on a grant of planning permission for a development within that category: (a) refuses an application for planning permission or for consent, agreement or approval; (b) grants it subject to conditions; or (c) has not determined it within such a period as may be prescribed by regulations or a development order and the applicant has asked that the planning authority review the case.

7. The Council is invited to appoint an Elected Member to serve on these Committees to maintain the membership at seven Elected Members as set out in the Scheme of Administration.

8. Following the passing of the late Councillor Cunningham, the Council is also invited to appoint a Chair of both the Planning Applications Committee and the Local Review Body.

9. In the event that the Council agrees to appoint the current Vice-Chair as Chair, the Council will also be required to appoint a new Vice-Chair for both Committees.

FINANCIAL IMPLICATIONS

10. In terms of the Council’s Scheme for Members’ Remuneration and Expenses 2025/26, both the Chair and the Vice-Chair of the Planning Applications Committee and Planning Local Review Body are designated as Senior Councillors, with an annual remuneration currently set at £37,548.

CONSULTATION AND PARTNERSHIP WORKING

11. Consultation has taken place with the Chief Legal Officer (Monitoring Officer) on the production of this report.

RECOMMENDATION

12. It is recommended that Council:

- a) appoint an additional Elected Member to serve on both the Planning Applications Committees and Local Review Body to ensure the membership remains at seven Elected Members, in line with the Council’s Scheme of Administration;
- b) appoint a Chair of the Planning Applications Committee and the Local Review Body; and
- c) appoint a Vice-Chair of the Planning Applications Committee and Local Review Body, if required.

LOUISE PRINGLE
DIRECTOR OF BUSINESS OPERATIONS AND PARTNERSHIPS

Local Government (Access to Information) Act 1985

Background Papers:

- [East Renfrewshire Council Scheme of Administration](#)
- [Minute of East Renfrewshire Council Meeting – 25 May 2022 \(Statutory Meeting\)](#)
- [Town and Country Planning \(Scotland\) Act 1997](#)
- [The Town and Country Planning \(Schemes of Delegation and Local Review Procedure\) \(Scotland\) Regulations 2013](#)
- [Scheme for Members' Remuneration and Expenses 2025/26](#)

Convener: Provost Mary Montague

Report Author: Barry Tudhope, Democratic Services Manager

Tel: 0141 577 3023

E-mail: barry.tudhope@eastrenfrewshire.gov.uk

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