

Council Tax Discount - Apprentice

Council Tax charge is based on two adults living in a property. If there are less than two adults in the property you may be eligible for a Council Tax discount. An adult resident who is an apprentice and meets the criteria below can be excluded when counting the number of adults in the property:

- You are undertaking a programme of training leading to a qualification recognised by the National Council for Vocational Qualifications or the Scottish Vocational Educational Council.
- You receive a salary or allowances substantially less than what you would receive if you had the above qualification and you are earning no more than £195 a week.

What evidence do I need to provide?

- Photocopies of your last two wage slips if paid monthly or the last five wage slips if paid weekly.
- Enclose a compliment slip or sheet of company headed paper from your employer.

Complete this form in full, sign the declaration and return with the required evidence to the address at the top of this form.

Section 1 - To be completed by liable person

A liable person is the person responsible for the bill.

Full name

Email

Telephone number

Property address

Section 2 - Apprentice

The person who is an apprentice

Full name

Date of birth

Email

Telephone number

Section 3 : To be completed by apprentice's employer

Certificate/Qualification

Course name

Course start date

Course end date

Gross weekly wage (£)

How much is the apprentice paid weekly?

Qualifying gross weekly wage (£)

How much will the apprentice earn when they qualify.

Employer's signature

Declaration

I declare the information on this form is true and complete and I authorise East Renfrewshire Council to verify the details. If there's a change in my circumstances, I will notify East Renfrewshire Council within 21 days. I accept failure to provide this information is an offence, which may result in a fine of £50 and £200 for each offence thereafter. I understand this information may be shared with other councils or organisations that handle public funds for the purposes of preventing and detecting fraud.

Signature of liable person