

Council Tax Exemption – In Detention

A property can be exempt from Council Tax if a member of the household is detained in prison, hospital or another place by order of a court. If the reason they are detained relates to unpaid fines they will not qualify for this exemption.

What evidence do I need to provide?

- Enclose a compliment slip or sheet of headed paper from prison or hospital authorities.

Complete this form in full, sign the declaration and return with the required evidence to the address at the top of this form.

Section 1 - To be completed by liable person

A liable person is the person responsible for the bill.

Full name

Email address

Telephone number

Property address

Exemption start date

Exemption end date

Section 2 - To be completed by prison/ hospital authorities

The above person is to be/was detained for an offence other than non-payment of a fine
from **until**

enter date

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enter date

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Signature of authorised person

To be signed by authorised person from prison/hospital

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Declaration

I declare the information on this form is true and complete and I authorise East Renfrewshire Council to verify the details. If there is a change in my circumstances and exempt status no longer applies, I will notify East Renfrewshire Council within 21 days. I accept failure to provide this information is an offence, which may result in a fine of £50 and £200 for each subsequent offence. I understand this information may be shared with other councils or organisations that handle public funds for the purposes of preventing and detecting fraud.

Signature of liable person

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