

MINUTE
of
CABINET

Minute of Meeting held at 10.00am in the Council Chamber, Council Headquarters, Giffnock on 4 April 2019.

Present:

Councillor Tony Buchanan (Leader)
Councillor Caroline Bamforth
Councillor Danny Devlin

Councillor Alan Lafferty
Councillor Paul O'Kane

Councillor Buchanan, Leader, in the Chair

Attending:

Lorraine McMillan, Chief Executive; Caroline Innes, Deputy Chief Executive; Andy Cahill, Director of Environment; Margaret McCrossan, Head of Accountancy (Chief Financial Officer); Phil Daws, Head of Environment (Strategic Services); Robert Spencer, Principal Accountant (Revenue); and Paul O'Neil, Committee Services Officer.

Apology:

Councillor Colm Merrick.

REQUEST TO RECORD PROCEEDINGS

846. The Leader intimated that a request had been received for permission to audio record the meeting. Having given consideration to the request the Cabinet decided that permission be denied. It was further agreed that any subsequent request that was submitted would also be denied.

DECLARATIONS OF INTEREST

847. There were no declarations of interest intimated.

CABINET WORK PLAN PROGRESS 2018/19 AND CABINET WORK PLAN 2019/20

848. Under reference to the Minute of meeting of the Cabinet of 26 April 2018 (Page 370, Item 396 refers), when the Cabinet agreed amongst other things that progress against the Cabinet Work Plan be reviewed in April 2019 and updated on an annual basis thereafter, the Cabinet considered a report by the Chief Executive, providing an update on the progress made against the 2018/19 Cabinet Work Plan and submitting for consideration the draft Work Plan for 2019/20. Details of the progress made against the 2018/19 Plan together with a copy of the draft Plan for 2019/20 were appended to the report.

The report explained that the Plan set out a forward programme of strategy and policy work along with key routine areas of business covering budget and performance monitoring; detailed the progress made against the 2018/19 plan; and highlighted the items of business included in the draft Plan for 2019/20.

The report concluded by indicating that the Cabinet Work Plan was a forward planning exercise which would continue to ensure the strategic focus of the Council was maintained. Furthermore, it would also ensure cross-cutting strategy issues were identified and that the Cabinet made the most efficient and effective use of the time available to discuss and approve strategies, monitor performance and oversee the use of resources.

The Cabinet:-

- (a) noted the performance against the Cabinet Work Plan for 2018/19;
- (b) approved the content of the draft Cabinet Work Plan for 2019/20; and
- (c) agreed that progress against the Cabinet Work Plan be reviewed in April 2020 and updated annually thereafter.

ESTIMATED REVENUE BUDGET OUT-TURN 2018/19

849. The Cabinet considered a report by the Chief Financial Officer, detailing the projected Revenue Budget Out-turn for 2018/19 and providing details of the expected year-end variances together with summary cost information for each of the undernoted services as at 1 February 2019:-

- (i) Objective and Subjective summaries;
- (ii) Education Department;
- (iii) Contribution to Integration Joint Board;
- (iv) Environment Department;
- (v) Environment Department – Support;
- (vi) Chief Executive’s Office;
- (vii) Chief Executive’s Office - Support;
- (viii) Corporate and Community Services Department – Community Resources;
- (ix) Corporate and Community Services Department – Support;
- (x) Other Expenditure and Income;
- (xi) Joint Boards;
- (xii) Contingency – Welfare;
- (xiii) Health and Social Care Partnership; and
- (xiv) Housing Revenue Account.

Whilst noting that as at 1 February 2019, the estimated year-end position showed a net favourable variance on net expenditure of £2,343,000 based on current information, the report indicated that for General Fund services the projected underspend was £1,924,000. However, it was noted that the Council Tax collection position was slightly lower than budgeted with a reduction in income of £270,000 now anticipated, bringing the total forecast underspend on General Fund services to £1,654,000. Furthermore, the projected revenue out-turn variance reflected the increased pressures arising from the latest pay award.

The report concluded by highlighting a number of operational variances and reflected management action to consolidate and maximise underspends wherever possible in the current year in order to help address future budget provision.

The Cabinet, having noted the probable out-turn position, agreed to approve the service virements and operational adjustments as set out in the report.

HOUSING ASSET MANAGEMENT PLAN 2019/23

850. The Cabinet considered a report by the Director of Environment, providing details of the refresh of the Housing Asset Management Plan (HAMP) for 2019/23. A copy of the Plan was appended to the report.

The report explained that the HAMP related to the delivery of strategic outcome 3.3 of the Community Plan with particular regard to ensuring the provision of good quality affordable housing across the Council area and addressing housing need. The Plan was one of a suite of strategic documents that collectively defined, controlled and improved the management of all Council assets such as Fleet; Open Spaces; ICT; etc. Furthermore, the latest Plan covered Council housing and other assets including garages; lockups; and retail units held on the Housing Revenue Account (HRA).

Whilst noting that the Plan underpinned the aims of Housing Services to provide the best possible housing to meet the needs of current and prospective tenants, the report provided details of the key facts that arose from the analysis of the Plan. Furthermore, the HAMP established the strategic basis for how to most effectively efficiently invest in Council housing to provide warm, dry, affordable and popular housing on the basis of the condition of the housing stock and the need and demand for Council housing.

The Cabinet approved the updated Housing Asset Management Plan 2019/23.

CHAIR

