

MINUTE
of
CABINET

Minute of Meeting held at 10.00am in the Council Offices, Main Street, Barrhead, on 5 December 2019.

Present:

Councillor Paul O’Kane (Depute Leader)	Councillor Danny Devlin
Councillor Caroline Bamforth	Councillor Alan Lafferty

Councillor O’Kane, Depute Leader, in the Chair

Attending:

Lorraine McMillan, Chief Executive; Mhairi Shaw, Director of Education; Louise Pringle, Head of Communities, Revenues and Change; Sharon Dick, Head of HR & Corporate Services; Gerry Mahon, Chief Officer – Legal and Procurement; Lesley Bairden, Chief Finance Officer (HSCP); Jamie Reid, Strategic Insight and Communities Senior Manager; Debbie Hill, Procurement Manager Core Systems; Stephen Reid, Policy, Planning and Performance Manager; Kim Gear, Corporate Policy Officer; Charlie Leleux, Scrutiny and Evaluation Officer; and Paul O’Neil, Committee Services Officer.

Apologies:

Councillors Tony Buchanan (Leader) and Colm Merrick.

DECLARATIONS OF INTEREST

1124. There were no declarations of interest intimated.

AUDIT AND SCRUTINY COMMITTEE INVESTIGATION ON INCOME GENERATION AND COMMERCIALISATION

1125. Under reference to the Minute of the meeting of the Audit and Scrutiny Committee of 20 June 2019 (Page 868, Item 924), refers, when it was agreed amongst other things to carry out an investigation into income generation and commercialisation, the Cabinet considered a report by the Chief Executive, providing details of the Audit and Scrutiny Committee’s investigation into the matter.

Councillor Grant, Vice Chair of the Audit and Scrutiny Committee, highlighted that one of the key recommendations arising from the investigation was that a policy on income generation and commercialisation should be developed, supported by a cross-departmental team (with commercialisation skills and experience), to implement the key recommendations of the policy and an associated action plan.

Councillor O’Kane on behalf of the Cabinet thanked Councillors Miller and Grant as Chair and Vice Chair of the Audit and Scrutiny Committee and the other members of the committee for their work in the preparation of the report.

The Cabinet, having noting the recommendations arising from the Audit and Scrutiny Committee’s investigation on income generation and commercialisation, agreed to support the recommendations in principle and that a response to the committee’s report be submitted to the Cabinet in 6 months.

STRATEGIC MID-YEAR COUNCIL PERFORMANCE REPORT 2019/20

1126. The Cabinet considered a report by the Deputy Chief Executive, providing a summary of Council performance at mid-year 2019/20 based on performance indicators in the Outcome Delivery Plan (ODP) 2019/22. Details of the performance results, together with information on mid-year complaints appeared as appendices to the report.

Noting that the Council continued to achieve excellent performance results across many areas including educational attainment and household recycling, the report highlighted that the number of awards achieved by young people participating in school and community based targeted programmes reached an all-time high with 2038 awards achieved in the 2018-19 academic year with a steady year on year increase. In addition, household waste recycling rates were confirmed at 66.2% for 2018-19, ranking top in Scotland on this measure for the last 3 consecutive years.

The report concluded by stating that the information presented showed performance was broadly on track at mid-year point and the Council continued to work towards the aim of making people’s lives better by delivering highly valued services and achieving positive outcomes for its communities.

The Cabinet:-

- (a) approved the report as a summary of the Council’s performance at mid-year 2019/20; and
- (b) noted the mid-year complaints report that was appended to the report.

ANNUAL PROCUREMENT REPORT 2018/19 AND CORPORATE PROCUREMENT STRATEGY 2019/22

1127. The Cabinet considered a report by the Chief Officer – Legal and Procurement, seeking approval of the Annual Procurement Report 2018/19 and the new Corporate Procurement Strategy 2019/22. Copies of the documents were appended to the report.

The report explained that the Annual Procurement Report 2018/19 and the new Corporate Procurement Strategy 2019/22 provided an update of annual activities whilst ensuring the strategic direction of Corporate Procurement was set to meet the current and future needs of the Council. Publication of the Annual Report and Strategy would also ensure the Council’s compliance with duties under the Procurement Reform (Scotland) Act 2014.

The Cabinet approved the Annual Procurement Report 2018/19 and the Corporate Procurement Strategy 2019/22 as detailed in Appendices 1 and 2 to the report.

EXEMPTION FROM THE COUNCIL'S STANDING ORDERS RELATING TO CONTRACTS

1128. The Cabinet considered a report by the Deputy Chief Executive, seeking an exemption from tendering in accordance with the provisions of Contract Standing Order 15(iii) in relation to the award of a contract to Zellis UK Limited for the provision of a read-only archiving licence for the HR and Payroll system – Resourcelink.

The report explained that approval of the exemption and subsequent award of the contract of a read-only licence to Zellis UK Limited would ensure that the Council remained compliant with all data protection legislative requirements.

The Cabinet agreed in accordance with the provisions of Contract Standing Order 15(iii) to approve an exemption from tendering procedures to allow a contract to be negotiated with Zellis UK Limited, for the provision of a read-only archiving licence for the 7 year period 1 April 2020 until 31 March 2027, at a cost of £134,400.

CHAIR

