

Department of Corporate and Community Services

Deputy Chief Executive: Caroline Innes BSc (Hons)

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Date: 16 August 2019

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TO: Councillors T Buchanan (Chair); C Bamforth; D Devlin; A Lafferty; C Merrick; and P O'Kane.

CABINET

A meeting of the Cabinet will be held in the Council Chamber, East Renfrewshire Council Headquarters, Eastwood Park, Giffnock on **Thursday, 29 August 2019 at 10.00am**.

The agenda of business is as shown below.

Caroline Innes

C INNES

DEPUTY CHIEF EXECUTIVE

AGENDA

1. **Report apologies for absence.**
2. **Declarations of Interest.**
3. **East Renfrewshire Culture and Leisure – End-Year Performance Report 2018-19 –Report by Director of Education (copy attached, pages 3 - 22).**
4. **General Fund Capital Programme 2019/20 – Report by Chief Financial Officer (copy attached, pages 23 - 46).**
5. **Housing Capital Programme 2019/20 – Report by Chief Financial Officer (copy attached, pages 47 - 54).**
6. **Estimated Revenue Budget Out-turn 2019/20 - Report by Chief Financial Officer (copy attached, pages 55 - 92).**
7. **Proposed Licence to Occupy Office Accommodation, 14 Lowndes Street, Barrhead - Report by Director of Environment (copy attached, pages 93 - 98).**
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- 8. Roads Resurfacing Works Programme 2019/20 - Report by Director of Environment (copy attached, pages 99 - 106).**

EAST RENFREWSHIRE COUNCILCABINET29 AUGUST 2019Report by Director of EducationEAST RENFREWSHIRE CULTURE AND LEISURE END-YEAR REPORT 2018-2019**PURPOSE OF REPORT**

1. The purpose of this report is to inform the Cabinet of the end year performance of East Renfrewshire Culture and Leisure (ERCL) for 2018-19. The report is based on performance indicators and activities in the Outcome Delivery Plan (ODP) and ERCL business plan. Detailed performance results prepared by the Trust's Chief Executive are attached in Appendix A.

RECOMMENDATION

2. The Cabinet is asked to comment on and approve this report as a summary of the ERCL end-year performance for 2018–19.

BACKGROUND

3. Progress against the performance indicators and activities in the ODP is reviewed on a 6-monthly basis through departmental reports that are considered by the Chief Executive, Directors and Heads of Service as part of a regular set of performance review meetings. In addition, the departments and individual services review performance through team meetings and planning sessions.

4. On 2 July 2015, ERCL was established with the responsibility for the delivery of outcomes and improvements in arts, libraries, sports and community facilities.

5. Monitoring of quality and standards of service, financial, equality and complaints information for ERCL is reported to, and monitored, by the Community Planning Partnership (CPP) and Council. This includes:

- a. ERCL's annual Business Plan – which is presented to Council for approval. The Business Plan demonstrates how ERCL will support the Council in delivering Best Value.
- b. ERCL provides Council with its quarterly report, which updates on its contribution to relevant outcomes in the Community Plan, Fairer East Ren Plan and Council's ODP.
- c. ERCL's performance against ODP targets is monitored by the CPP and Council on a 6 monthly basis. ERCL's Chief Executive is a member of CPP's Performance and Accountability Review (PAR).

REPORT

6. This report (see Appendix A) sets out a high level summary of the performance of ERCL in 2018–19 for arts, sports, libraries and community facilities. The balanced scorecard is organised under four organisers; performance, customer/process, people and financials with commentary provided for each. The report also includes detailed performance information relating to the ODP. This report has been prepared by the Trust's Chief Executive, based on their performance monitoring and was presented to and discussed at the last meeting of the ERCL Board on 4 June 2019.

7. Last year's report to Cabinet on the performance of the services delivered by ERCL commented on the ongoing improvements that had been seen, particularly in terms of attendance levels in sports and libraries. 2018-19 has seen a continuation of the overall strong performance levels despite a challenging background with the refurbishment of Barrhead Foundry and competition from other operators.

8. Achievements in 2018-19 included:

- Virtual visits to libraries were up by 76% to 632,409;
- Community Facilities increased attendances by 2% on 2017-18 levels;
- Whilst theatres professional programmes attendances were down 2% from 2017-18, there was an increase in events and performances with sales 10% above target;
- The latest data published by **sportscotland** shows that Active Schools sessions in East Renfrewshire are at their highest ever levels. More than 8,000 children and young people take part every year, with more than 90% of those participating reporting that they felt more motivated and healthier afterwards. A reflection of this success is the fact that in March **sportscotland** wrote to the Council confirming that East Renfrewshire would be one of the few authorities in Scotland to receive funding for a further four years.
- A reduction in the number of complaints by 20% from the previous year.
- Introduction of upgraded theatre equipment at Eastwood Park which supports streaming of the National Theatre Live Programme.
- Introduction of Direct Debit payment for Swimming Lessons.
- Development of a referrals, sales and retention approach in commercial operations, underpinned with ongoing training, CPD and focus on improved customer care. This resulted in the highest number of gym memberships sold in a year.
- 15 volunteers were recruited and trained to support the MacMillan Cancer Information Support Service (CISS) and Move More programme at Clarkston Library.
- Customer satisfaction rates with Community Facilities remained very high, with ratings for cleanliness, building condition, frontline staff performance and overall service all at 97% satisfaction or above.
- Despite decreased footfall, children's & young peoples' book issues grew 2.7% continuing a trend started in 2015-16.

- New catering operations and offering at The Foundry and Eastwood Leisure Centre.
 - Referrals to Live Active exceeded NHS targets for a second year – up to 655 against a 560 referral target, with completion rates at key milestones the best in the health board area.
 - Vitality attendances 11% up to 15,513. Taken together with Live Active this represents increased performance in improving wellbeing and tackling social isolation amongst older adults.
9. Areas where further improvement work is required include:
- Leisure centre attendances finished the year 7% below 2017-18; with the Foundry Pool refurbishment accounting for almost half of the overall decrease;
 - Physical library visits were down 5% from 2017-18, primarily due to decreased footfall through Barrhead Foundry refurbishment;
 - Sustaining growth in gyms and fitness and recovering swimming lesson programmes following Foundry refurbishment;
 - Staff sickness and absence levels rose slightly on the previous year, largely due to long-term illnesses (8.3 FTE days per FTE member of staff – 0.8 above 2017-18); and,
 - Develop new marketing strategies to promote community sports programmes and mitigate the impact of GDPR.
10. The vision for ERCL “*is to be the highest-performing Leisure Trust in Scotland*”. Action is being taken to improve performance further, modernise service delivery:
- To increase attendances at indoor sports and leisure facilities we will:
 - develop a “Lead Teacher” approach for swimming lessons;
 - continue the roll-out of direct debit payment scheme for swimming lessons to improve efficiency and customer experience and secure customers.
 - To increase adult participation in physical activity we will:
 - Refresh of the gym and fitness studio in Barrhead Foundry and a further review of gym pricing in light of new competitors’ offerings;
 - Consider a new pricing structure for Gyms and Fitness products to increase competitiveness.
 - To increase the percentage of resident population engaging in cultural activities we will:
 - Continue the implementation of the development strategy for Eastwood Theatre.
 - To increase the number of Library visits per 1000 population we will:
 - Develop and implement a new Libraries and Information Services strategy for East Renfrewshire.

FINANCE & EFFICIENCY IMPLICATIONS

11. There are no specific financial implications arising from this report. During the year East Renfrewshire Culture and Leisure Trust income was in line with budget. Operating expenditure was favourable to budget by £214k, with staff costs below budget by £341k due to a large number of vacancies. As a result unaudited net income for 2018-19 of £291k was up £281k on the full year budget. The final financial position was improved from the forecast and allowed for a prudent level of reserves to be retained.

12. The Council commissioned an independent finance and business review of the Trust in 2017-18 and the subsequent joint Trust / Council action plan is continuing to be implemented and overseen by the Director of Education, the Council's Chief Finance Officer, the Trust's Board and its Chief Executive. ERCL will continue to self-evaluate its performance and take the necessary steps in partnership with the Council, to improve those areas identified for improvement in section 9 as part of its business planning process.

CONSULTATION

13. ERCL's Business Plan calls for the development of "*An understanding of our customers and audiences, and an offer that attracts and inspires them.*" In support of this, they have undertaken consultation in relation to the pricing and product review; an evaluation of the gymnastics programme, including the competition outcomes; the annual library survey; and following the implementation of the Gyms and Fitness online retention package ('TRP'), analysis of all customer comments and feedback received through the various communication channels including TRP.

PARTNERSHIP WORKING

14. This report relates to the contribution of ERCL to the delivery of the Community Planning Partnership's SOA. In making this contribution, ERCL work with many partners across the Council and externally, including national and third sector organisations.

CONCLUSION

15. This report summarises a high level overview of performance of ERCL at end-year 2018-19. Elected members should note that the information presented here shows an overall positive picture although there are areas where there is scope for further improvement.

16. The Director of Education is confident that the Trust will continue to make positive contributions to the CPP's Community Plan and will work to achieve the targets set out in the Council's ODP. In addition, the joint Trust / Council action plan will support the Trust in delivering improvements following the business and finance review, which, most importantly, will allow it to continue to improve the experiences and outcomes of its customers, building on its recent successes and improve profitability.

17. East Renfrewshire Culture and Leisure Trust is performing well, improving customer experiences, meeting its charitable objectives and is contributing to the health and wellbeing of the residents of East Renfrewshire. The Trust operated within budget for 2018-19 following additional budgeted support from the Council and has still continued to deliver £420k of net base savings on NDR and VAT since 2016-17. As such, the Trust is supporting the Council to improve outcomes and secure best value in delivery of services.

RECOMMENDATION

18. The Cabinet is asked to comment on and approve this report as a summary of East Renfrewshire Culture and Leisure end-year performance for 2018–19.

Mhairi Shaw
Director of Education
15 August 2019

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Local Government Access to Information Act 1985

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Appendix
A. ERCL - Year End Summary Report 2018/19

Background Papers
Audit and Scrutiny Committee Report – Response to National External Audit Report: Council's Use of Arm's Length Organisations

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Business Performance

For the year ended 31 March 2019

East Renfrewshire Culture & Leisure Board

4 June 2019

Prepared by: Karen Storie
Reviewed by: Anthony McReavy
Dated: 28 May 2019

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Balanced Scorecard

For the year ended 31 March 2019

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East Renfrewshire Culture & Leisure Limited

Balanced Scorecard Overview

East Renfrewshire Culture & Leisure Limited Balanced Scorecard - Key Performance Indicators For the year ended 31 March 2019

▲	Improvement from previous period
-	No movement from previous period
▼	Decline from previous period

PERFORMANCE	
Leisure Centre Attendances	-
Libraries - Total Attendances	-
Community Facilities - Total Bookings	-
Theatre - Professional Programme % Target	-
Swimming Lesson Participants	-
Gym Membership Numbers	-
Public Swimming	-
Community Sports Courses - % Capacity	-

CUSTOMER / PROCESS	
Customer Satisfaction	▼
SiB Action Plan Progress	-
Operational Projects	-
Unplanned Closures / Events	-
Audit Recommendations	-
PaTS Leisureshield KPI	-
Communications / Marketing Activity	▲
ERC SLA Services	-

PEOPLE	
FTEs	-
Recruitment - <i>vacancy lead time</i>	-
Recruitment - % of posts unfilled	-
Staff Absence	-
Disciplinarys	-
Training & Development	-
Leadership	-
Staff Engagement	<i>not avail</i>

FINANCIALS	
Net Income / (Expenditure)	-
Income	-
Expenses	-
Cost / Income Ratio	-
Average Swimming Income	-
Average Gym Membership	-
Unplanned events / closures - Financial Impact	-

East Renfrewshire Culture & Leisure Limited

Balanced Scorecard Overview

East Renfrewshire Culture & Leisure Limited
Balanced Scorecard - Metrics
For the year ended 31 March 2019

East Renfrewshire Culture & Leisure Limited
Balance dScorecard - Tolerances
For the year ended 31 March 2019

PERFORMANCE	Actual	Plan / PY	Variance	CUSTOMER / PROCESS	Actual	Plan / PY	Variance
Leisure Centre Attendances ~	# 661,581	709,409	(47,828)	Customer Satisfaction - Customer Complaints	# 32	27	-5
Libraries - Total Attendances ~	# 1,142,557	895,002	247,555	SiB Action Plan Progress	<95%	>95%	>100%
Community Facilities - Total Bookings ~	# 2,309	2,730	1,069	Operational Projects	<95%	>95%	>100%
Theatre - Professional Programme % Target	% 100%	100%	10%	Unplanned Closures / Events	<95%	>95%	>100%
Swimming Lesson Participants	# 2,330	2,330	(134)	Audit Recommendations	<95%	>95%	>100%
Gym Membership Numbers	# 10,468	11,684	(8,221)	Communications / Marketing Activity	<95%	>95%	>100%
Public Swimming (inc. free swims) ~	# 7,494	8,000	(6)	Leisure Centre Fire Safety Tests	<95%	>95%	>100%
Community Sports Bookable Courses - % Capacity	% 79%	80%	(6)	ERC SLA Services	<95%	>95%	>100%
Full Time Equivalent (FTEs)	# 201.1	216.7	15.6	Net Income / (Expenditure)	£k 291	10	281
Recruitment - vacancy lead time	Days 43	55	12	Income	£k 8,925	8,859	67
Recruitment - % of posts unfilled	% 26%	5%	21%	Expenses	£k 8,635	8,849	214
Staff Absence ~	# 8.3	7.5	(0.8)	Cost / Income Ratio	% 96.7%	99.9%	3.1%
Disciplinarys ~	Green	Green	n/a	Average Swimming Income	£ 13	5.10	0.03
Training & Development	Green	Green	n/a	Average Gym Membership	£ 7.03	26.63	0.40
Leadership	Green	Green	n/a	Unplanned events / closures - financial impact	£k 205	-	-
Staff Engagement	not avail	not avail	-				

Notes:
~ Plan is based on same period in Prior Year

East Renfrewshire Culture & Leisure Limited Balanced Scorecard Overview

Performance

Overall attendances

Attendances <i>(Figures are cumulative from 01-Apr-18)</i>		Q4 2018/19	Q4 2017/18	V
Leisure Centres <i>- Total attendances across all centres (inc. outdoors)</i>	#	661,581	709,409	-47,828
Libraries - Physical <i>- Total "in person" attendances across all libraries</i>	#	510,148	535,667	-25,519
Libraries - Virtual <i>- Total virtual visits where these replace an "in person" visit (both years revised to meet new national guidelines)</i>	#	632,409	359,335	273,074
Community Facilities - Schools Out-of-Hours <i>- Total user attendances in schools after 18:00</i>	#	679,071	628,490	50,581
Community Facilities - Halls & Pavilions <i>- Total attendances in halls, community centres & pavilions</i>	#	278,717	307,680	-28,963
Professional Theatre Programme Attendances <i>- Total tickets sold for professional productions</i>	#	15,915	14,048	1,867

Leisure centre attendances finished the year 7% below 2017/18. Recovery noted in Q4 as pool usage approached previous levels on completion of the Foundry refurbishment. The Foundry pool closure accounted for 48% of the overall decrease (-22k attendances). A further 29% (-14k attendances) of the decrease is attributable to overall lower gym attendances, broadly consistent with a decrease in gym membership.

Library physical visits were down 5% primarily due to decreased footfall through Barrhead Foundry during the pool closure. This accounts for 76% of the total decrease. New national guidelines for counting of virtual visits were agreed with the Improvement Service at the end of 2018/19. Figures for 2017/18 and 2018/19 have been recalculated retrospectively. 2018/19 virtual visits still increased substantially as a result of online

research skills workshops delivered by Libraries' Development Officers in ERC primary schools. This initiative saw usage of Britannica Online increase more than threefold. The increasing trend in e-issues and continued in Q4 (+8.7k issues / +47%). This rate of increase can be expected to level off in 2018/19 without continued investment in resources. Full year book issues to children and young people increased a further 3% continuing an unbroken trend started in 2015.

Through maximising hirer usage of schools out-of-hours Community Facilities increased attendances by 21.6k attendances (+2%).

Theatre professional programme attendances were down 2% on 2017/18 however sales were 10% above targets. 108 shows have been presented to date compared to 103 in the previous year. In total there 263 events and performances, including hirers' shows (up 6% from 248).

Community Sports Development's Q3 free taster activity offer resulted in 73 out of 120 prospective participants booking onto courses. Consequently the "percentage of programme capacity filled" increased to 74% against its 80% target – up from 68% at close of Q3. This has in part helped the programme recover from the inability to distribute activity brochures directly through the schools.

Gym Membership

Membership is at 2,541 at year end (up 2.6% on Quarter 3 but 21% below target). At this level memberships have almost returned to where they were in Q1, prior to the opening of Pure Gym at Silverburn (Q1 -2,519). Attrition rates increased slightly from 3.5% in Q3 to 3.7%.

East Renfrewshire Culture & Leisure Limited Balanced Scorecard Overview

Swimming Lesson Participants

Swimming lesson registration started 2018/19 below 2,000 – a 5 year low – linked mainly to the Foundry pool closure. Reopening of the pool, sales efforts by staff and marketing initiatives improved numbers from Q2 onward reaching 2,244 by close of Q4 – a 13% increase – but still below pre-closure levels and 6% below target

Macmillan Funding Allocation – Libraries & Sports

At close of the project's first quarter in operation 15 volunteers have been recruited for the Cancer Information and Support Services (CISS) and Move More strands. Volunteers completed Macmillan core training and can now advise and support local people affected by cancer.

The first CISS point is installed in Clarkston Library with the volunteer-led drop in service fully operational by mid-June.

Walk leaders from established health walks in ERC have completed 'Macmillan friendly' training making these services suitable for people affected by cancer. Gentle Movement classes are scheduled to start in Clarkston and Barrhead in July/August.

Holocaust Memorial

In January – February 2019 Eastwood Park Gallery supported Holocaust Memorial Day through an exhibition of work by Hannah Rose Thomas and Yazidi women from Northern Iraq who had escaped ISIS captivity. The exhibition featured printed images of Thomas' portraits of the women, alongside their self-portraits, photographs and testimonies. The project used art as a powerful tool for advocacy; bringing their stories into places of influence in the West.

World Book Day – 4th March

In partnership with ERC Education, Library & Information Services arranged for every Primary School pupil in Barrhead to visit The Foundry Library to collect their World Book Day books.

In conjunction with the show - 'James Campbell: The Hilariously Funny World Of...' – the Arts & Heritage Team ran a competition for 5-12 year olds to enter their best joke. 120 entrants took part with the winner receiving free tickets and a chance to perform their joke on stage. This also marked the first time Eastwood Park Theatre had been part of the Glasgow International Comedy Festival.

Customer / Process

Customer Comments

Total complaints through our customer comment system rose 18% to 32 compared to Quarter 4 2017/18. However over the full year complaints dropped 20% to 118. Facility issues were again prominent accounting for 47% of all complaints. The bulk of these focused on lack of parking at Clarkston Library and Eastwood Park (17% of all complaints). Customers also complained about furnishings & fittings being lacking or inadequate (10% of complaints), heating & air conditioning (7%) and plumbing issues (5%).

Customer Engagement

Swimming Development ran a successful "Lead Teacher" test of change was at Eastwood Park in January-March. It featured a staff person in a promoted post providing an interface between parents, teachers and programme management. Evaluation suggested a threefold increase in parent likelihood of recommending the programme with improvements also noted in the quality of communication. The post has been continued in Eastwood Park, with further evaluation in Q1 of 2019/20 prior to a possible rollout to other sites.

East Renfrewshire Culture & Leisure Limited Balanced Scorecard Overview

ERC-ERCL (SiB) Joint Action Plan

Work continues on the SiB Action Plan and the implementation of the recommendations. The main area with outstanding issues relates to Financial Services (especially the balance sheet), with the bulk of deliverable actions dependent on the wider ERC 'Core Systems' project. Capital Funding has now been secured for the Trust ICT Digital Programme and the Building General Enhancement (excl. Community Facilities). SLA reviews have taken place with ICT and PaTS, with discussions to take place to discuss the service provision and the best way for this to be delivered.

An updated SiB Action Plan is included as agenda item 10.

Operational Projects

Foundry – Final Redevelopment Work

Electronic security gates have been installed and are due to be configured and operational by the summer.

Final Phase works - sports hall upgrade and studio refurbishment - are on track, also for the summer to minimise further customer disruption and inconvenience.

Theatre Equipment Upgrade

Equipment at Eastwood Park Theatre was renewed and upgraded in February. In additions to providing a better experience for hirers and companies, the upgrade will support the upcoming NT Live programme, which will see performances by the National Theatre streamed live in the Theatre Auditorium. Positive comments have already been received from customers attending our ongoing film screenings.

Business Review & Development

Swimming Lesson Programme

Direct Debit payment was introduced at the end of March to improve efficiency and minimise attrition. 34% uptake has been achieved. Adoption of the National Scottish Swimming Programme was progressed with staff receiving training in working with participants with disabilities. The programme will be phased in over the course of 2019/20.

Gyms

2018/19 saw the business development programme, begun with Big Wave and now sustained internally, result in the highest number of gym memberships sold in a year. However, cancellations and lost members resulted in a net decrease (-260 members in EPL; -205 in BHF). There are a number of reasons for attrition rates, and it is difficult to apportion weighting to them.

There are 4 'internal' factors which we are looking to address over the next year (price and value, opening hours, condition of facilities) and also external ones such as parking, transport connectivity and competition. This last increased significantly with the opening of Pure Gym at Silverburn, accompanied as it was with pre-opening marketing, sales and promotions and consequent marketing and promotions from existing rivals.

It is interesting to note that whatever the actual relative importance of all of these variables on our attrition rates and membership numbers, the negative impact of Pure Gyms' opening on our membership (-13%), is exactly the same as it was in Renfrewshire upon the opening of the franchise in Paisley.

East Renfrewshire Culture & Leisure Limited

Balanced Scorecard Overview

Key priorities for Gym service improvement continue to be marketing & promotion, customer journey, a refresh of the fitness studio in Barrhead Foundry, and a further review of gym pricing in the light of new competitors' offerings.

The revised 12 week section of the customer journey has been in place for several months now. A review of Net Promoter Scores suggests an improving picture, with the NPS for Gyms rising 16 percentage points to 46 from 30 in 2017/18.

Pool Programme Restructure

Changes to pool programming across all of ERCL's leisure facilities, featuring improved access to public swimming and increased activities such as "Fun Sessions" to appeal to younger residents is now in place and will be evaluated throughout the year.

Café & Catering Provision

After a successful tendering exercise Greenhouse Community CIC was awarded the contract for provision at Barrhead Foundry and Eastwood Park Leisure, with the new facilities going live in January 2019.

Greenhouse Community CIC is a community interest company offering training and employment experience to individuals with learning difficulties, helping them to gain future long-term employment.

Lunchtime Theatre

In partnership with the new *Greenhouse Café Arts & Heritage* introduced a pilot series of 3 lunchtime theatre events. At 356, ticket sales were more than double initial projections. Plans are in place to continue the initiative.

Capital Programme – Building Enhancement Fund

Work is underway with the various ERC partners to plan and develop the building enhancement plans.

Unplanned Closures / Events

During the period, there were 2 closures, both at Eastwood Park Leisure involving pool contaminations.

Communications / Marketing Activity

Marketing campaigns were delivered in Q4 for gyms & fitness, community sports & arts courses, spring theatre programme and the 2019 Holiday programme. Campaigns included online advertising, e-marketing, PR, social media and print.

Campaigns are planned for the next period for gyms & fitness (June), swimming lessons (May), theatre programme (Apr - Jun), community sports & arts courses (June), family festival (May & June) and the 2019 holiday activities programme (April – June).

Marketing activity continued to be constrained by available resource however two Sales & Marketing Officers will be appointed in Q1 2019/20. The SLA with ERC in relation to Marketing ended on 31 March with the associated resource repurposed to deliver marketing and communications for 2019/20.

ERC SLA Services

Reviews of both ICT and PaTS services have now been completed. ICT SLA review was presented to the Board in February, with discussions to take place on the future service provision. Resource has been confirmed to support the delivery of the Digital CPA programme.

From April 2019, services in relation to Marketing & Communications and Corporate Health & Safety have been in-sourced, with the relevant funding transferred from ERC as part of the final budget adjustments.

East Renfrewshire Culture & Leisure Limited

Balanced Scorecard Overview

Actions have been agreed in relation to HR and Finance, with revised deliverables and/or monitoring frameworks, and progress against these will be monitored.

People

The current underspend of staff costs has slowed, but challenges still remain in recruitment, particularly within Venues and Community Facilities. Discussions have taken place with HR to consider how we can make the roles more attractive.

Cumulative staff absence levels at close of 2018/19 were 8.3 FTE days per FTE member of staff – 0.8 above 2017/18. The main factor was higher levels of absence across almost all services in Q2 due to long term illnesses (Q2 18/19 at 3.0 FTE days cf 1.1 in 17/18). Despite the slightly higher overall level, Q1 and Q3 2018/19 were either comparable to or lower than previous years, and at 1.4 FTE days Q4 was the lowest in 3 years.

Training and Development

53 members of the Swimming Development Team received “Inclusive Swimming” training in February delivered by the Scottish Swimming Partnership. Evaluation suggests a strong positive improvement in understanding the needs of disabled swimmers and how to better adapt teaching techniques to meet these.

Financials

The unaudited Net Income for the year ended 31 March 2019 of £291k was up £281k on the full year budget.

Earned income was in line with budget, including income from closure claims. A shortfall in sports income was offset by an uplift in Wetside/Dryside and Community & Arts income together with Grant income (which has an offsetting expense).

Service Fee Income up £64k due to additional income following the conclusion of the salary negotiations.

Operating Expenditure was favourable to budget by £214k, with the staff costs below budget by £341k, due to a large number of vacancies, being partly offset by an adverse variance in supplies and services due to securing additional resources (partly offsetting the staff cost variance) to review / support existing services together with upgrading / refreshing equipment which is at the end of its useful life.

Next 3 months – Potential Risks to Financials

In terms of the financials, the following are potential risks which are being considered and actively managed:

A key focus for the Trust is to maintain momentum around the sales and marketing activity, particularly for Swimming and Gyms and Fitness. Recruitment is underway to fill the current sales vacancy. A number of campaigns are planned during the year and it is vital that this resource is in place to support the business development activities.

Following on from the Foundry closure in 2018/19, the next phase of the works is in the process of being scheduled and will focus on the Gym & Fitness areas of the Foundry. We are working with PaTS to minimise disruption to the services, and hence minimise the risk to income during the period of the works.

East Renfrewshire Culture & Leisure Limited

Balanced Scorecard Overview

Recruitment of qualified coaches continues to be a challenge, although progress has been made. This has restricted classes in Community Sports, although a number of casual vacancies are in the process of being advertised to minimise the risk for 2019/20 income.





A review of the vat treatment for the Theatre has taken place, which has identified a potential vat liability in the region of £24-28k. Remediation work is underway. Following on from this, a full review of the Trust is in progress to ensure compliance across all services and also consider the most efficient way to manage the Trusts' ongoing vat liability.

The swimming programme is currently being re-developed to improve capacity, retention and length of participation – the launch of this is planned for after summer.

East Renfrewshire Culture & Leisure Trust-End Year Report 2018-19

Outcome Delivery Plan - Indicators

2.4 Residents are as healthy and active as possible

PI Description	2017/18	2018/19	2018/19	Status	Notes and benchmark
	Value	Value	Target		
Number of attendances for indoor sports and leisure facilities	9,711	9,372	10,800		9,372 represents 86.8% of target, with the main contributing factor being the refurbishment closure of Barrhead Foundry pool for part of 2018/19 and the subsequent recovery towards normal levels of activity. Numbers are improving, with Foundry public swimming since reopening now at 97% compared to the equivalent months in 2016/17.
12a) Number of Library visits per 1000 population	5,710	5,384	6,280		5,384 physical library visits / 1000 population represents 85.7% of target. A decrease of 25.5k visits to Barrhead Foundry library – linked to the decreased footfall during the pool refurbishment – accounts for the majority of the drop. Numbers showed improvement at close of 2018/19.
Percentage of adult resident population engaging in cultural activities	91%	87%	92%		Cultural participation down 5 percentage points to 87% from 2017/18. Above Scottish Household Survey results (2017 – 83% for ERC, 78% nationally).
Percentage of adult population participating in physical activity (including walking) for exercise	91	87	91.5		Physical Activity down 4 percentage points to 87% from 2017/18 results. Above the most recent Scottish Household Survey results (2017 – 85% for ERC, 81% nationally).

EAST RENFREWSHIRE COUNCILCABINET29 August 2019Report by the Chief Financial OfficerGENERAL FUND CAPITAL PROGRAMME**PURPOSE OF REPORT**

1. The purpose of this report is to monitor expenditure as at 30 June 2019 (Quarter 1) against the approved Capital Programme for 2019/20 and to recommend adjustments where necessary.

RECOMMENDATIONS

2. The Council is asked to:-
 - (a) note and approve the movements within the programme; and
 - (b) note the shortfall of £0.425m and that this will be managed and reported on a regular basis.

CURRENT POSITION

3.	Total anticipated expenditure (Appendix A)	£48.448m
	Total anticipated resources (Appendix B)	<u>£48.023m</u>
	Shortfall	<u>£ 0.425m</u>

INCOME MOVEMENTS

4. The main income movements are as follows: -
 - i. Borrowing

Planned borrowing in the current financial year has been increased by £3.100m due to a delay in anticipated capital receipts and developers contributions noted below. Borrowing has subsequently been reduced to reflect changes in the timing of expenditure across the programme detailed in this report, along with a managed shortfall, resulting in a net decrease in borrowing of £0.486m.

City Deal
City Deal grant has been increased from £1.200m to £1.338m to reflect revised estimates from the City Deal project team.

Scottish Environmental Protection Agency

Expenditure on the White Cart Tributaries Environmental Improvements project is fully funded by grant. As a result of the increase in current year expenditure noted in this report, grant funding has been increased by £0.076m.

Capital Receipts

The sale of Calderwood Lodge is progressing but is subject to planning with the window stretching into summer 2020, therefore the receipt is now expected to fall into 2020/21. Agreement has yet to be reached on the sale of Shanks Park with this unlikely to be concluded in the current financial year. As such, anticipated capital receipts in year has been reduced by £2.850m. While this has the effect of increased borrowing in 2019/20 it will be offset by a reduction in borrowing in 2020/21.

Developers Contributions

An element of developers' contributions relating to the Joint Faith PS project is dependent on the timing of the sale of Calderwood Lodge. Should the sale fall into 2020/21, the timing for receipt of a total of £0.250m contributions will also be affected. This has been reflected in this report.

EXPENDITURE MOVEMENTS

5. The total estimated expenditure has reduced by £2.947m below the level reported to Council on 26 June 2019. The main movements are as follows: -

Revised Project Timing

i. Property - Schools

Kirkhill Primary School Rewire – phases 1-4 are complete however access to continue the programme is now likely to fall into 2020/21 and as such, £0.106m of expenditure will fall into next year.

Schools Major Maintenance – The window renewal programme at Carolside, Woodfarm, and St Lukes (total cost £0.602m) is dependent on access during school holiday periods. These are non-standard windows and have taken longer to order. They were originally to be installed over the summer holidays (2019). However, they will now be installed over the October holiday this year and the Easter holiday next year. As such a total of £0.171m will fall into 2020/21 to align with this timescale

ii. Property – Other

Eastwood Park Campus Improvements – this is now unlikely to progress in the current year and expenditure has been reduced from £0.213m to zero for 2019/20. This budget will be required in 2020/21.

Office Accommodation – A total of £0.250m is anticipated in the current year as part of the ongoing review of accommodation strategy. The remainder of this budget (£1.859m) will fall into 2020/21.

Capital Investment in Energy Efficiency Measures (NDEE Initiative) – some projects in progress with a number of others proposed however this is likely to spend £0.160m less than the approved budget in year with the remainder falling into 2020/21.

iii. Open Spaces

Land & Property Acquisitions – there are no planned acquisitions in 2019/20 however the approved budget of £0.255m will be required in future years.

White Cart Tributaries Environmental Improvements – work can be brought forward on this project with an increase in anticipated spend in the current year of £0.076m. This will be matched by a reduction in 2020/21.

Cowan Park – Facility improvements at the gatehouse and bowling club will take place this year however a total of £0.100m requires to be carried forward to 2020/21.

iv. Roads, City Deal

Levern Valley Accessibility Project, Aurs Road/Levern Valley Link – some design work on the Levern Valley Link element will now take place in the current year and as such an increase in 2019/20 budget of £0.050m is required with 2020/21 subsequently reduced by that amount.

Roads (General) – a number of timing variances across the programme, along with rescheduling of work at A77 Fenwick Road to 2020/21 has allowed work at B767 Eaglesham Road to be brought forward to 2019/20. There is no change to the total 2019/20 outturn on these projects.

Roads Additional Capital Works – An allocation of £3.000m per annum was approved for improvement works across the council area. An ambitious programme of works is underway however this is currently anticipated to be around £0.200m below budget with the remainder falling into 2020/21. This will remain under review with further projects considered where capacity allows.

Expenditure reductions resulting from revised project timing are not cost savings but simply a transfer of expenditure to future financial years.

Expenditure Variances and Transfers

v. Property – Schools

Crookfur Primary School and Nursery

This project is complete with final retention payment made however some small fees remain outstanding. This is currently £0.006m over budget however this will be covered by a transfer from the Retentions – all services line once the final figure is confirmed.

Early Learning and Childcare Expansion

Following review of tender returns and value engineering, the overall cost to complete the expansion programme has increased by £0.250m.

New Non-Denominational PS (Maidenhill Primary)

Review of costings and progress for this project has identified savings in this project. It is proposed to transfer £0.250m of savings identified to cover the increase in cost of the Early Learning and Childcare Expansion project.

Schools Major Maintenance – Window renewal projects at Hazeldene Family Centre and St Josephs PS will be completed for lower than anticipated. It is proposed to fund a small increase in the cost of rear stair improvements at Mearns Castle HS

from this and transfer the remainder (£0.013m) to Provisional Sums to support other works as required.

vi. Property – Other

Auchenback Family Centre & Community Hub – this is now complete with final payments made, resulting in a £0.004m underspend.

Boiler Replacement and Roof Improvements – An increase in costs of £0.040m can be funded by a transfer from Provisional Sums.

Legionella Remedial Improvements – some further work required in this project and a transfer of £0.006m from Provisional Sums is proposed to cover this.

vii. Council Wide ICT

Agile Working Solutions (HSCP) – This is complete with a saving of £0.011m.

COMMENT

6. The projected shortfall of £0.425m represents 0.88% of the resources available and is within manageable limits.

PARTNERSHIP WORKING

7. This report has been prepared following consultation with appropriate staff from various departments within the Council including Property and Technical Services and Information Technology.

RECOMMENDATIONS

8. The Council is asked to:-
- (a) note and approve the movements within the programme; and
 - (b) note the shortfall of £0.425m, and that this will be managed and reported on a regular basis.

Further information is available from Mark Waugh, Principal Accountant – Capital, telephone 0141 577 3123.

Margaret McCrossan
Head of Accountancy Services (Chief Financial Officer)
MMcC/PP
15 August, 2019

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

	ANNUAL COSTS £'000		
	CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR
Property - Schools	22,488	22,217	2,274
Property - Culture & Leisure	1,647	1,647	88
Property - Other	9,621	7,385	312
Open Spaces	3,424	3,145	147
Roads	5,675	5,525	620
Corporate Wide - ICT	6,093	6,082	484
Fleet	2,447	2,447	167
TOTAL	51,395	48,448	4,092

	TOTAL COST £'000		
	SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
	37,960	101,117	101,123
	3,017	31,314	31,314
	14,346	39,025	39,021
	699	4,726	4,726
	1,635	40,550	41,365
	5,340	14,366	14,355
	0	2,447	2,447
	62,997	233,545	234,351

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Property - Schools

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT
				CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	
	Schools Major Maintenance		Y	1,077	906	4	N/A
3568	Crookfur PS & Nursery Condition Improvements		Y	114	120	120	Complete - retention payments outstanding
3562	Joint Faith Campus (New Denominational PS for Mearns Area & Relocation of Calderwood Lodge PS)	12.02.15	Y	209	209	0	Complete - retention payments outstanding
3588	New Non-Denominational PS For Newton Mearns (2 Stream + 60:60 Nursery)	29.09.16	Y	5,627	5,627	1,890	On site, progressing on target.
	St Cadoc'S Ps Remodelling To Provide Pre-Five Provision For 3 & 4 Years Olds	02.03.18		524	524	189	On site, work in progress
3589	Early Learning & Childcare - Expansion to 1,140 Hours, Phase 1	09.02.17	Y	381	381	71	Ongoing
3605	Early Learning & Childcare - Expansion to 1,140 Hours, Phase 2	02.03.18		13,706	13,706	0	Ongoing
	Early Years - Crookfur/Fairweather/Overlee Masterplanning	02.03.18		60	60	0	Ongoing
3526	Security (CCTV) Expansion	09.02.12		71	71	0	Ongoing
3587	Kirkhill PS - Rewire	09.03.16	Y	126	20	0	Phases 1 to 4 complete, remainder will fall into 2020/21
3596	Education Provision In Neilston (Campus Development Study)	09.02.17	Y	14	14	0	Work in progress
	St Ninian's HS Additional Temp Accomodation	28.02.19		29	29	0	Work to be programmed
new code to follow	Learning & Leisure in Neilston	28.02.19		200	200	0	Work to be programmed

TOTAL COST £'000		
SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
0	1,077	1,077
8,763	8,877	8,883
16,462	16,671	16,671
9,396	15,300	15,050
166	690	690
2,179	2,560	2,560
348	22,092	22,342
0	60	60
129	200	200
365	491	491
151	165	165
1	2,200	2,200
0	30,384	30,384

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Property - Schools

ANNUAL COSTS £'000								TOTAL COST £'000		
COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	COMMENT	SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
3618	St Mark's Car Park	28.02.19		350	350	0	At design stage	0	350	350
				22,488	22,217	2,274		37,960	101,117	101,123

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Property - Culture & Leisure

ANNUAL COSTS £'000							
COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	COMMENT
5211 & 5284	Barrhead Foundry Refurbishment (including Pool & Filtration System)	09.02.17	Y	38	38	0	Complete - retention payments outstanding
	Barrhead Foundry Final Phase Works	02.03.18		516	516	71	Work in progress
5288	Eastwood Park Leisure - Entrance	02.03.18		66	66	17	Work in progress
5131	Education - Theatre Equipment	09.02.17		54	54	0	Work to be programmed
5280	Equipment - Gym and Theatre	28.06.17	Y	277	277	0	Work programmed
5296	Lock & Leave Library Completion	02.03.18	Y	17	17	0	Work in progress
	Eastwood Park Leisure - Refurbishment	28.02.19		100	100	0	At design stage - consultancy costs only this financial year
	ERCLT General Building Improvement Fund	28.02.19		150	150	0	Work to be programmed
	Eastwood HS Sports Centre Changing Rooms/Disabled Facilities	28.02.19		429	429	0	At design stage
				1647	1,647	88	

TOTAL COST £'000		
SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
2,822	2,860	2,860
134	650	650
34	100	100
0	54	54
0	277	277
27	44	44
0	26,000	26,000
0	900	900
0	429	429
3,017	31,314	31,314

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Property - Other

ANNUAL COSTS £'000								TOTAL COST £'000		
COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	COMMENT	SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
	1. HSCP									
3551	Auchenback Family Centre & Community Hub (Joint With Education)	07.02.13	Y	4	0	0	Project Complete	5,265	5,269	5,265
	2. City Deal									
6662	Barrhead South Access - New Railway Station	09.03.16		100	100	20	Design stage completed, construction to begin in 2020/21	110	10,354	10,354
6701	Barrhead South Access - Balgraystone Road	09.03.16		1,544	1,544	108	At design stage, site start mid 2019	466	2,210	2,210
6663/4	Country Park Visitor Centre & Infrastructure	09.03.16		90	90	16	At design stage, progress made on technical and legal fronts	187	4,836	4,836
6660/5	Greenlaw Business Incubator And Innovation Centre & Employment Support Linked To Barrhead Foundry	09.03.16	Y	374	374	32	Work complete - payments outstanding	5,348	5,722	5,722
	3. ENVIRONMENT - OTHER PROJECTS									
6685	Thornliebank Depot Mechanical Extraction	09.03.16	Y	39	39	0	Complete - payments outstanding	102	141	141
	Cowan Park Changing Facilities	09.02.17		289	289	3	Feasibility assessment ongoing	11	300	300

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Property - Other

								ANNUAL COSTS £'000		
COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	COMMENT	TOTAL COST £'000		
								<i>SPENT PRIOR TO 31.03.19</i>	<i>PREVIOUS TOTAL COST</i>	<i>REVISED TOTAL COST</i>
	Cathcart Cemetery Welfare Facilities	02.03.18	Y	48	48	0	Work in progress	42	90	90
6511	Greenhags Access Road	02.03.18	Y	23	23	0	Retention payment outstanding	477	500	500
	Crookfur Pavilion Changing Upgrade	28.02.19		650	650	0	Work to be programmed	0	805	805
	Overlee Pavilion Changing	28.02.19		905	905	0	Work to be programmed	0	905	905
	Bonnyton House	28.02.19		434	434	0	Due to commence January 2020	0	434	434
	4. COUNCIL WIDE PROPERTY									
	Retentions - All Services	09.02.17		68	68	0		0	68	68
1646	Vacant (Surplus) Property/ Demolition	12.02.15	Y	134	134	1	Ongoing	142	276	276
1647	Capelrig House Remedial Works	09.03.16		50	50	0	Work in progress	0	50	50
1650	Eastwood Park Campus Improvements	09.02.17	Y	213	0	0	Will fall into 2020/21	309	522	522
2004	Office Accommodation	02.03.18		2,109	250	0	Further work to be programmed	91	2,200	2,200
1652	Capital Investment In Energy Efficiency Measures (NDEE Initiative)	09.02.17	Y	733	573	0	Work in progress	1,021	1,754	1,754

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Property - Other

ANNUAL COSTS £'000							
COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	COMMENT
	Property Maintenance			1,814	1,814	132	N/A
				9,621	7,385	312	

TOTAL COST £'000		
SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
775	2,589	2,589
14,346	39,025	39,021

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Open Spaces

ANNUAL COSTS £'000								TOTAL COST £'000		
COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	COMMENT	SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
	1. Regeneration									
6648 & 6698	Public Realm/Town Centre Resilience	09.03.16	Y	79	79	2	Work in progress	171	250	250
	Giffnock Town Centre Improvements	02.03.18		10	10	0	Work to be programmed	0	10	10
6678	Other Public Realm	09.03.16		17	17	0	At design stage	3	20	20
	Clarkston Town Centre Action And Traffic Management Improvements	09.02.17		192	192	131	Work in progress	25	217	217
6592	Thornliebank Town Centre Action Plan	09.02.17		117	117	1	At design stage	3	120	120
6649	Land And Property Acquisitions	12.02.15		255	0	0	Work to be programmed	144	399	399
6655	Country Park - Tourism Infrastructure And Economic Activity Projects	13.02.14		184	184	0	At design stage	51	235	235
6694	White Cart Tributaries Environmental Improvements			614	690	10	At design stage - funded by SEPA grant	47	1,264	1,264
	2. Environment - Other Projects									
6532	Environment Task Force	02.03.18		40	40	0	At design stage	0	40	40
6530	Town Centre Action	09.03.16		78	78	0	At design stage	0	78	78
5295	Parks, Cemeteries & Pitch Improvements	02.03.18	Y	300	300	3	Work in progress	0	300	300
	Cowan Park	02.03.18		316	216	0	Work to be programmed	0	316	316

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Open Spaces

ANNUAL COSTS £'000							
COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	COMMENT
6681	Woodfarm - Grass Pitches	12.02.15		2	2	0	Complete - payments outstanding
6693	Mearns Historic Kirkyard Protective Works	09.02.17	Y	3	3	0	Complete - payments outstanding
	Regeneration Projects - Provisional Sums	28.02.19		201	201	0	Work to be programmed
	Town Centre Regeneration			981	981	0	SG Grant funded. Projects to be identified
	3. Education - Other Projects						
3586	St Ninian's HS - Rugby Pitch	09.03.16	Y	35	35	0	final element of work to be completed
				3,424	3,145	147	

TOTAL COST £'000		
SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
57	59	59
81	84	84
0	201	201
0	981	981
117	152	152
699	4,726	4,726

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Roads

								ANNUAL COSTS £'000		
COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	CURRENT YEAR APPROVED AT 26.06.19			COMMENT	TOTAL COST £'000		
				CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
	1. City Deal									
6659	Levern Valley Accessibility Project - Aurs Road Realignment	09.03.16		1,000	1,000	256	Design and investigation work progressing. On site Oct 2019 however majority of work will fall into 20/21. Additional project cost funded by	907	10,185	10,185
	Levern Valley Accessibility Project - Levern Valley Link	09.03.16		0	50	6	Element of design work will now take place in the current year with construction beginning 2020/21	121	10,320	10,320
	2. ERC Roads									
6692	Lighting - Core Cable & Equipment Replacement	02.03.18	Y	160	160	6	Work in progress	0	160	160
6671	Bridges Refurbishment & Pointing Work	02.03.18	Y	53	53	24	Work in progress	0	53	53
6173	Principal Inspection Group 1-6	02.03.18	Y	21	21	0	Work in progress	0	21	21
6180	Traffic Calming Studies	02.03.18	Y	25	25	4	Work in progress	0	25	25
6175	Road Safety Measures/Equipment at Schools	02.03.18	Y	20	20	1	Work in progress	0	20	20
6251	Safe Routes to School	02.03.18	Y	20	20	8	Work in progress	0	20	20
6246	A77 Ayr Road Reconstruction	02.03.18		125	125	0	Work in progress	216	345	345
6268	B769 Stewarton Rd (Rural) Reconstruction	02.03.18	Y	100	172	2	Work in progress	161	770	770
6267	B769 Thornliebank/Spiersbridge Reconstruction	02.03.18	Y	166	120	0	Work in progress	158	324	324

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Roads

ANNUAL COSTS £'000							
COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	COMMENT
6152	Cycling, Walking & Safer Streets	02.03.18		155	155	12	Work in progress
	Roads Retention Works			23	23	4	Retention payments for 2017/18 works
6254	Roads Online Costing System	13.02.14	Y	120	120	0	Work to be programmed
	C2 Kingston Road Reconstruction	28.02.19		125	125	0	Work in progress
	B755 Gleniffer Road	28.02.19		100	95	19	Work in progress
	B776 ROWBANK ROAD	28.02.19		110	96	95	Work in progress
	C2 NEILSTON ROAD	28.02.19		100	68	64	Work in progress
	C3 UPLAWMOOR RD / MAIN ST, NEILSTON	28.02.19		100	90	83	Work in progress
	A77 Fenwick Road Reconstruction	28.02.19		75	0	0	Rescheduled for 20/21
	B767 Eaglesham Road Reconstruction	28.02.19		0	110	0	Brought forward to 19/20
	Provisional Sums - Roads	28.02.19		77	77	0	Work to be programmed
	Roads Capital Works			3,000	2,800	36	Work in progress
				5,675	5,525	620	

TOTAL COST £'000		
SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
0	155	155
0	23	23
72	200	200
0	585	585
0	716	716
0	575	575
0	321	321
0	470	470
0	185	185
0	0	815
0	77	77
0	15,000	15,000
1,635	40,550	41,365

GENERAL FUND CAPITAL PROGRAMME

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2019/2020

Council Wide - ICT

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
				CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
4032	ICT Infrastructure Projects	02.03.18	Y	543	543	49	See Annex 3	0	543	543
4055	Corporate Information Security	11.02.10		73	73	0	Ongoing	607	750	750
4106	GDPR Requirements	02.03.18		110	110	1	Ongoing	22	250	250
3399	Education Network	02.03.18	Y	101	101	13	Work in progress	0	101	101
4080	School Servers Storage	12.02.15		100	100	0	Work to be programmed	145	350	350
4096	Document Repository Refresh	09.02.17	Y	12	12	0	Work programmed	38	50	50
4097	PCI DSS	09.02.17		120	120	0	Work to be programmed	15	135	135
4085*	Public Wifi Network	02.03.18		150	150	0	Pilot scheme in progress.	0	265	265
4071	Agile Working Solution (HSCP)	07.02.13	Y	11	0	0	Project complete	784	795	784
6666	Environment Agile/Mobile Programme	12.02.15	Y	3	3	1	Work in progress	215	218	218
4082	Wireless Local Area Network 2015	12.02.15	Y	100	100	0	Work in progress	890	1,050	1,050
4093	Agile (Rest Of Council)	09.03.16	Y	4	4	0	Ongoing	256	260	260
4079	Software Asset Management	13.02.14	Y	17	17	0	Work programmed	48	65	65
4085	Enterprise Public Access Wifi (Incl BYOD)	09.03.16	Y	4	4	0	Phase 2 in progress	96	100	100
4090	CCTV Infrastructure Refresh	09.03.16	Y	426	426	279	Work in progress	99	525	525

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Council Wide - ICT

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
				CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
4089	Licensing And Consultancy Services - Information As An Asset	09.03.16	Y	35	35	8	Work in progress	105	140	140
4098	Modern Smart Forms	09.02.17	Y	52	52	20	Work in progress	98	200	200
4099	Enterprise Mobile Development Management	09.02.17	Y	24	24	15	Work in progress	76	100	100
4100	My Account Middleware & Vendor APIs	09.02.17		153	153	0	Work in progress	7	210	210
4101	Internet/Intranet Presence	09.02.17	Y	27	27	0	Work in progress	23	50	50
4091	Electronic Document Records Management (Rest Of Council)	09.03.16	Y	60	60	0	Consultant work complete, Remaining works in progress	229	353	353
4084	Myaccount Signing In To On-Line Services	12.02.15	Y	56	56	0	Work programmed	150	285	285
4103	The Digital Workplace	09.02.17		147	147	1	Work programmed	228	600	600
4102	HSCP - Responder Service Modernisation & Safety Net Technology	09.02.17		100	100	5	Work to be programmed	0	180	180
4095	Financial Systems	09.02.17	Y	71	71	0	This project linked with Core Corporate, work to be programmed	129	200	200
4107	Major ICT Contract Renewals	02.03.18	Y	300	300	15	Ongoing	146	1,338	1,338
4027	Core Corporate Finance, Payroll & HR	02.03.18		1,975	1,975	77	Ongoing	775	3,500	3,500
3355	Education - Computer Equipment	02.03.18	Y	370	370	0	Ongoing	0	370	370
5129	ERCLT People's Network	02.03.18	Y	29	29	0	Ongoing	0	29	29

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Council Wide - ICT

				ANNUAL COSTS £'000			
COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	COMMENT
5283	Culture & Sport Self-Service Kiosk Hardware Refresh	09.03.16	Y	56	56	0	Work in progress
N/A	IT General Provision	28.02.19		540	540	0	Work to be programmed
4083	Income Management E-Store	28.02.19		100	100	0	Work programmed
4072	HR and Payroll System Deveopment	28.02.19		50	50	0	Work to be programmed
new code to follow	Corporate & Community Debt Recovery System (5 year replacement programme)	28.02.19		39	39	0	Work to be programmed
new code to follow	ERCLT Digital Platform	28.02.19		135	135	0	Work to be programmed
				6,093	6,082	484	

TOTAL COST £'000		
SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
54	110	110
0	540	540
105	205	205
0	50	50
0	39	39
0	410	410
5,340	14,366	14,355

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EAST RENFREWSHIRE COUNCIL

Appendix A

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Fleet

ANNUAL COSTS £'000							
COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	COMMENT
7026	HSCP - Vehicles	02.03.18		288	288	0	Ongoing
3449	Education - Vehicles	02.03.18		364	364	0	Ongoing
5261	Environment - Vehicles	02.03.18	Y	1,610	1,610	167	Ongoing
	Additional Cleansing/Recycling Vehicles	28.02.19		185	185	0	Ongoing
				2,447	2,447	167	

TOTAL COST £'000		
SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
0	288	288
0	364	364
0	1,610	1,610
0	185	185
0	2,447	2,447

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Annex 1 - Schools Major Maintenance Analysis

COST CODE	PROJECT NAME	APPROVAL DATE	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
			CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
3591	Hazeldene Family Centre - Window Renewal	09.02.17	10	3	1	Retention and Fees only to come	0	10	3
	Braidbar PS - Roof Improvements	02.03.18	50	50	0	Complete - payments outstanding.	0	50	50
3576	Carolside PS - Window Renewal	02.03.18	94	23	0	Completion now anticipated Easter 2020	0	94	94
3592	Mearns Castle HS - Window Renewal	09.02.17	54	54	0	Due to complete autumn 2019	0	54	54
3599	Mearns Castle HS - Rear Stair Improvements	02.03.18	2	3	0	Retention and Fees only to come	0	2	3
3598	St Joseph's PS - Window Renewal	02.03.18	11	4	0	Retention and Fees only to come	0	11	4
	St Joseph's PS - Structural Improvements		4	4	0	Retention and Fees only to come	0	4	4
3600	St Joseph's PS - Fabric Improvements	02.03.18	3	3	0	Retention and Fees only to come	0	3	3
3331	St Luke'S HS - Roof Improvements (Gym Hall)	02.03.18	10	10	0	Retention and Fees only to come	0	10	10
3578	Woodfarm HS - Window Renewal	09.03.16	98	23	0	Completion now anticipated Easter 2020	0	98	98
	Provisional Sums	09.03.16	84	97	0	Work to be programmed	0	84	97
	St Cadocs Windows	28.02.19	35	35	0	Work to be programmed	0	35	35
	St Luke's Windows Entrance Area	28.02.19	50	25	0	Completion now anticipated Easter 2020	0	50	50
	St Johns Windows and Gym	28.02.19	45	45	0	Due to complete autumn 2019	0	45	45
	St Cadocs water system upgrade	28.02.19	47	47	3	Due to complete autumn 2019	0	47	47

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Annex 1 - Schools Major Maintenance Analysis

COST CODE	PROJECT NAME	APPROVAL DATE	ANNUAL COSTS £'000			COMMENT
			CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR	
	St Josephs Primary windows and entrance door	28.02.19	80	80	0	Due to complete autumn 2019
	Giffnock Primary windows (original block and ext	28.02.19	125	125	0	Work programmed for October 2019
	School Toilet Improvements	28.02.19	275	275	0	Work programmed for October 2019
			1,077	906	4	

TOTAL COST £'000		
SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
0	80	80
0	125	125
0	275	275
0	1,077	1,077

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

Annex 2 - Property Maintenance Analysis

COST CODE	PROJECT NAME	APPROVAL DATE	LEG COMM	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
				CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
1015	Disability Discrimination Act	02.03.18	Y	136	136	4	Ongoing	0	136	136
1266	HardWire Testing	02.03.18		90	90	0	Ongoing	0	90	90
1258	COSHH Upgrade	02.03.18	Y	103	103	28	Ongoing	0	103	103
1109	Asset Management	02.03.18	Y	302	302	89	Ongoing	0	302	302
1246	Eastwood HQ Lighting Improvements	09.03.16		33	33	0	Ongoing	15	48	48
1300	CEEF/Salix Energy Efficiency	02.03.18	Y	217	217	0	New schedule of works to be programmed	0	217	217
1228	Fire Risk Assessment Adaptations	02.03.18	Y	176	176	0	Work in progress	0	176	176
1260	Structural Surveys & Improvements	02.03.18	Y	86	86	0	Ongoing	0	86	86
1609	Thornliebank Depot Roof Improvements	13.02.14	Y	9	9	8	Complete	760	769	769
5268	Community Facilities Improvements	22.11.07	Y	130	130	0	Ongoing	0	130	130
1160	Boiler Replacement	02.03.18	Y	90	126	1	transfer of funds from provisional sums	0	90	126
1222 & 1660	Roof Improvements	02.03.18	Y	188	192	0	Ongoing	0	188	192
	Legionella Remedial Improvements			0	6	2	Ongoing	0	0	6
	Provisional Sum	02.03.18		254	208	0	Funds transferred to cover boiler, roof and legionella works	0	254	208
	Corporate Total			1,814	1,814	132		775	2,589	2,589

GENERAL FUND CAPITAL PROGRAMME 2019/20

PROGRESS REPORT

RESOURCES

	£'000	£'000
Borrowing		28,649
Grants		
Capital Grant	7,929	
City Deal	1,338	
Early Learning and Childcare - 1140 Hours Expansion	4,600	
Cycling, Walking & Safer Streets	155	
Scottish Environmental Protection Agency	690	
Town Centre Fund	981	
Renewable Energy Fund	0	15,693
Developers Contributions		1,394
Salix/Central Energy Efficiency Fund		217
Sustrans		270
CFCR		0
Capital Reserve		1,200
Capital Receipts		600
		48,023

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EAST RENFREWSHIRE COUNCILCABINET29 August 2019Report by the Chief Financial Officer and Director of EnvironmentHOUSING CAPITAL PROGRAMME**PURPOSE OF REPORT**

1. The purpose of this report is to monitor expenditure as at 30 June 2019 (Quarter 1) against the approved Capital Programme for 2019/20 and to recommend adjustments where necessary.

RECOMMENDATIONS

2. The Cabinet is asked to:-
 - (a) note and approve the current movements within the programme; and
 - (b) note that income and expenditure on the programme will be managed and reported on a regular basis.

CURRENT POSITION

3.	Total anticipated expenditure (Appendix A)	£ 9.696m
	Total anticipated resources (Appendix B)	£ <u>9.696m</u>
	Shortfall	£ <u>0m</u>

EXPENDITURE

4. The total estimated expenditure has been increased by £0.300m due to the revised estimate for IT systems noted below however it has subsequently been decreased by £1.164m due to re-phasing of expenditure on new build projects.

Building Works Programme – Existing Stock

- i. Works are progressing well across the main budget lines with a total of £0.678m expenditure to date (30/06/19).
- ii. Aids & Adaptations – This is demand led and an increased number of referrals is anticipated to create some pressure on the approved budget. This will continue to be monitored closely.

Purchase of Property (CPO/MTR)

- iii. This allocation is used to support Compulsory Purchase Orders and Mortgage to Rent purchases. At this stage no suitable properties have been identified however this is under constant review.

IT Systems

- iv. This is currently at the tender stage and returns are being reviewed, however early indications are the cost is likely to be up to £0.300m higher than budgeted. This additional cost will be met from an increase in borrowing in year.

Capital New Build – Phase 1 & 2

- v. This is a major construction project across a number of sites. Construction at Fenwick Drive and Robertson Street is complete with some residual works and retention payments to follow. Work at Blackbyres Road is progressing and is expected to complete later in the year.

The site start at Balgraystone Road is now anticipated in May 2020 and will continue into summer 2021. As such, expenditure in 2019/20 is restricted to ground investigation and fees and has been reduced by £1.164m.

Phase 2 works will include a number of sites at Maidenhill with the main works not expected to commence until 2021. However some advance spend on the Barrhead Road site is expected late in 2019/20.

INCOME

- 5. Resources to support the Housing Capital Programme have been increased to reflect the additional borrowing required to progress the new IT system. This can be supported by the HRA Business Plan, with borrowing having previously being reduced by £0.300m in 2018/19 through application of revenue surpluses on the Housing Revenue Account.

Due to the revised timing of expenditure on the project at Balgraystone Road, the level of New Build Housing Grant available in year is restricted to the level of spend and as such has been reduced by £1.050m. Borrowing in year has subsequently been reduced by £0.114m, reflecting the total decrease in expenditure of £1.164m. These resources will be available to support the re-phased expenditure in 2020/21.

RECOMMENDATIONS

- 6. The Council is asked to:-
 - (a) note and approve the current movements within the programme; and
 - (b) note that income and expenditure on the programme will be managed and reported on a regular basis.

Further information is available from Mark Waugh, Principal Accountant – Capital, telephone 0141 577 3123.

Margaret McCrossan

Head of Accountancy Services (Chief Financial Officer)
MMcC/PP
15 August, 2019

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EAST RENFREWSHIRE COUNCIL

Appendix A

HOUSING CAPITAL PROGRAMME

PROGRESS REPORT

2019/2020

COST CODE	PROJECT NAME	LEG COMM	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
			CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTFURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
9487	Rewiring (including smoke/carbon monoxide detectors)	Y	642	642	12	Work in progress	0	642	642
9530	External Structural Works	Y	2,896	2,896	525	Work in progress	0	2,896	2,896
9486	Estate Works	Y	216	216	0	Work in progress	0	216	216
9483	Energy Efficiency (Including Cavity Wall Insulation)	Y	409	409	31	Work in progress	0	409	409
9488	Aids and Adaptations	Y	153	153	8	Ongoing - will be monitored closely due to increased demand from HSCP referrals.	0	153	153
9227	Renewal of Heating Systems	Y	1,202	1,202	68	Work in progress	0	1,202	1,202
9447	Internal Element Renewals (including kitchens, bathrooms and doors) 2018/19	Y	1,180	1,180	0	Work in progress	0	1,180	1,180
9480	Communal Door Entry Systems		42	42	0	Work in progress	0	42	42
9489	Sheltered Housing	Y	542	542	34	Work in progress	0	542	542
9496	Purchase of Property (CPO/Mortgage to Rent Acquisition)		75	75	0	Budget required to support CPO / MTR requirements however no suitable properties identified at this stage.	0	75	75
	IT Systems		250	550	0	At tender stage.	0	250	550
	Capital New Build Phase 1	Y	2,843	1,679	784	Work in progress	4,991	12,921	12,921
	Capital New Build Phase 2		100	100	0	Work to be programmed	0	17,371	17,371
	Retentions		10	10	0		0	10	10

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EAST RENFREWSHIRE COUNCIL
HOUSING CAPITAL PROGRAMME

Appendix A

PROGRESS REPORT

2019/2020

COST CODE	PROJECT NAME	LEG COMM	ANNUAL COSTS £'000			COMMENT	TOTAL COST £'000		
			CURRENT YEAR APPROVED AT 26.06.19	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL EXPENDITURE IN YEAR		SPENT PRIOR TO 31.03.19	PREVIOUS TOTAL COST	REVISED TOTAL COST
		-	10,560	9,696	1,462				
						4,991	37,909	38,209	

HOUSING CAPITAL PROGRAMME 2019/20

PROGRESS REPORT

RESOURCES

	19/20 Revised £'000
Borrowing	8,511
Commuted Sums - New Build Phase 1	220
Grant - New Build Phase 1	150
Grant - New Build Phase 2	100
Recharges to Owner Occupiers (including HEEPS grant)	715
Total	<u>9,696</u>

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EAST RENFREWSHIRE COUNCILCABINET29 August 2019Report by Head of Accountancy (Chief Financial Officer)ESTIMATED REVENUE BUDGET OUT-TURN 2019/20**PURPOSE**

1. To advise Cabinet of the estimated projected revenue out-turn for 2019/20. The report provides details of expected year end variances for each department at period 3 and is based on the financial position as at 30 June 2019.

RECOMMENDATION

2. It is recommended that:
 - members approve service virements and operational adjustments as set out in the notes to the tables on pages 14 to 31 and note the reported probable out-turn position;
 - all departments continue to closely monitor their probable outturn position.

BUDGET MONITORING STATEMENTS

3. The attached budget monitoring statements provide information in respect of:-
 - Detailed variance analysis between budgeted and out-turn expenditure
 - Service virement and operational budget adjustments

BACKGROUND

- 4 This report shows the out-turn position as at period 3 against the Council's approved revenue budget for 2019/20, as adjusted to comply with accounting requirements and subsequent Cabinet operational decisions.

The revenue budget for 2019/20 approved by the Council on 28 February 2019 has been adjusted for monitoring purposes as follows:-

	£'000
Budgeted net expenditure per 28 February 2019 report to Council	242,290
Capital Financing - Loans Charge Adjustment (Note 1)	(10,545)
Service Operational Capital Charge Adjustment (Note 2)	15,150
Accountancy adjustments for Ring Fenced and other Grants	(5,366)
Restated net expenditure	<u>241,529</u>
Additional Grant Funding	617
Total Net Expenditure to be Monitored	<u>242,146</u>

Note 1. The net expenditure agreed on 28 February 2019 includes the Council's budgeted capital financing costs (Loans Charges). These comprise of principal repayments, cost of interest payments and other expenses, associated with the purchase of capital related expenditure and are managed within the Loans Fund. These costs are removed from the approved budget as they are not allocated out to individual services and therefore are not deemed to form part of a service's operational revenue budget. The main reason for this approach is that the Loans Charges do not reflect current operating costs as they comprise of loan repayments over long periods of time resulting from past decisions on funding terms of prior purchases of capital expenditure and do not reflect the true current operational cost of using these capital assets. In order to provide a comprehensive and current measure of a service's operating costs, a capital charge is included within the service's operating revenue budget. This is in the main a depreciation charge based on a true annual usage cost of all capital assets used within the service and is calculated via current asset cost valuations and the useful remaining life of the asset. Capital charges were introduced when Capital Accounting was adopted by LASAAC and the Accounting Code of Practice in the preparation of Local Authority Financial Accounts. The use of capital charges is also to provide a more accurate total cost of an operation or service that can then be measured and compared with other service providers, both external and internal.

Note 2. This is the adjustment required to include the appropriate capital charges in the Council's service budgets instead of the capital financing costs removed as described above.

The report reflects the required accountancy treatment of the IJB in that the Council makes a contribution to the IJB and the IJB then makes a contribution to the HSCP equal to the costs of the activities that the IJB has directed the HSCP to undertake. The HSCP will in operation terms have a net expenditure of zero. However an accounting entry of £888,800 has been added to reflect capital charging policies. This sum does not require to be funded.

BUDGET PERFORMANCE

5. As at 30 June 2019, the estimated year end position shows a net favourable variance on net expenditure of £1,343k based on current information. For General Fund services the projected underspend is £1,343k.

Notable variances are as follows:-

i) Education

The current year end forecast indicates an underspend of £99k, due mainly to underspends within utilities and staffing and are in part offset by redundancy costs associated with contractual changes and the delivery of approved savings. Funding settlements with regard to Teachers Pay and Employer Pension Contributions are not fully reflected in this Per 03 report as confirmation of agreed resource distribution had not been received.

ii) Corporate & Community – Community Resources

The projected underspend of £126k is primarily due to payroll savings arising from delays in filling vacant posts coupled with reduced expenditure within Council Tax Reduction and supplies & services.

iii) **Other Expenditure**

The underspend of £892k mainly reflects the contingent nature of the Council's change programme and the sufficiency to meet operational events and demands that may arise during the year but have not as yet materialised or been confirmed. This will be subject to change during the year, depending largely on the level of severance costs associated with service reviews.

iv) **Integration Joint Board (IJB) Contribution/ Health & Social Care Partnership (HSCP)**

The contribution to the IJB has increased due to additional resources received with regard to Free personal Care and Changes to the Carers Act extensions. The ongoing review of current care package commitments and an increase in the cost of current care packages, indicates an overspend of £485k by the year end which will be met from the IJB reserves. The HSCP budget is operated by the Council on behalf of the IJB, and has been subject to a major review of services and management restructure and approval of a budget virement is being sought at the IJB of 14 August 2019.

VARIANCE ANALYSIS

6. The table below provides a comparison of each department's estimated projected revenue out-turn variance.

Department	Forecast Outturn as at P3 £'000
Education	99
Contribution (to) IJB	0
Environment (Incl. O/Housing)	0
Environment – Support	40
Corporate & Community – Comm. Res	126
Corporate & Community - Support	40
Chief Executive's Office	12
Chief Executive's Office - Support	14
Other Expenditure & Income	892
Joint Boards	36
Corporate Contingency	84
HSCP	0
Housing Revenue Account	0
Total £ Variance	1,343
Total Budgeted Expenditure	242,146
% Variance	0.6%

CONCLUSIONS

- 7. The Council’s projected revenue out-turn position is reported as an operational underspend of £1,343k. The report has highlighted a number of operational variances within services that require management action to ensure that expenditure will be in line with budget at the end of the financial year. At this time it is expected that management action will lead to all overspends being recovered, that all underspends are consolidated wherever possible and that spending up to budget levels does not take place.

RECOMMENDATIONS

- 8. It is recommended that:
 - members approve service virements and operational adjustments as set out in the notes to the tables on pages 14 to 31 and note the reported probable out-turn position;
 - all departments continue to closely monitor their probable outturn position.

REPORT AUTHOR

Head of Accountancy -	Margaret McCrossan	
Principal Accountant -	Robert Spencer	Tel. 0141 577 3114 robert.spencer@eastrenfrewshire.gov.uk
Leader of the Council -	Tony Buchanan	Tel. 07890 592671(Mobile) Tony.buchanan@eastrenfrewshire.gov.uk
Report date		7th August 2019

BACKGROUND PAPERS

The report refers to the attached budgetary monitoring statements.

**BUDGET MONITORING REPORTS
PERIOD 03
As at 30 June 2019**

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EDUCATION

PROBABLE OUTTURN FORECAST AS AT 30 June 2019 - £ 99,200 UNDERSPEND

Pre Five Education (£69,300 overspend)

An overspend is projected in relation to expenditure on redundancy costs associated with contractual changes to former casual Wraparound staff (£39k). Expenditure on janitorial staffing is also forecast to overspend within Pre Five (£42k) but this is offset by underspends in janitorial costs within other sectors of the department. These overspends are partially offset by a projected over-recovery on sale of meals income based on the year to date position (£12k).

Primary Education (£8,300 overspend)

An overspend is projected in relation to expenditure on redundancy costs associated with the delivery of approved savings (£33k) and the school meals service (£31k). This is partially offset by underspends projected in relation to janitorial costs (£34k) and water metered charges (£21k).

Secondary Education (£91,000 underspend)

An underspend is projected in relation to water metered charges (£63k) and the school meals service (£66k). This underspend is partially offset by a projected overspend on redundancy costs associated with the delivery of approved savings (£4k) and janitorial costs (£34k).

Schools Other (£1,600 overspend)

An overspend is projected in relation to ParentPay transaction costs due to the increasing number of online payments made (£13k). This is partially offset by an underspend projected in relation to expenditure on the provision of free milk in early years centres (£10k).

Special Education (£31,700 overspend)

An overspend is projected in relation to redundancies associated with the delivery of approved savings (£4k), janitorial staffing (£2k) and the school meals service (£51k). These overspends are partially offset by a projected underspend in relation to water metered charges (£25k).

Psychological Services (£14,600 underspend)

An underspend is projected in relation to the early realisation of future savings (£15k).

Transport (£24,600 overspend)

An overspend is projected in relation to the anticipated contract costs for transport for the new Maidenhill Primary school (£13k) and also on vehicle hires (£12k).

Administration Services (£106,100 underspend)

An underspend is projected in relation to janitorial costs (£44k) which offsets janitorial overspends in other sectors of the department. An underspend is also projected in relation to staffing costs (£55k).

Facilities Management (£23,000 underspend)

An underspend is projected in relation to the early realisation of future savings (£23k).

Summary: Period 3 figures have been prepared on a probable outturn basis and therefore reflect anticipated full year costs. The forecast based on the information currently available prior to the start of the new academic year indicates an underspend of £99,200 which represents less than 0.1% of the Education department budget. This must be considered in light of Devolved School Management arrangements.

Overall the main favourable variances at Period 3 can be summarised as underspends in relation to water metered charges (£109k), the early realisation of future savings (£38k) and an underspend in staff costs (£55k). This position is partially offset by redundancy costs associated with the delivery of approved savings and contractual changes for former Wraparound staff (£80k) and an anticipated overspend in school transport costs (£25k).

CONTRIBUTION TO INTEGRATION JOINT BOARD**PROBABLE OUTTURN FORECAST AS AT 30 June 2019 – Nil Variance.****Contribution to Integration Joint Board (IJB) (Nil variance)**

The projected outturn position reflects agreed additional funding within the contribution to the Integration Joint Board.

Summary:

The projected outturn position, is that the contribution to IJB is in line with agreed funding.

ENVIRONMENT – NON SUPPORT

PROBABLE OUTTURN FORECAST AS AT 30 June 2019 - BREAK-EVEN POSITION

Directorate / Energy Management (£58,700 Underspend)

The projected underspend primarily reflects current staff vacancies (£59k).

Planning and Building Control (£67,500 Overspend)

Payroll costs are projected to overspend (£60k). Expenditure on Consultants is expected to overspend (£40k) as specialist advice is needed. This is offset by a projected over-recovery in planning fee and building warrant income (£30k).

Economic Development (£20,000 Overspend)

As no building operator has been appointed at Greenlaw Business Centre yet, Property Costs are expected to overspend (£20k). An overspend in relation to the Barrhead Foundry Business Zone (£20k) is projected. These are partially offset by a projected underspend in relation to the Family Firm budget (£20k).

Roads (£135,000 Overspend)

Agency staff costs are projected to overspend (£80k). An overspend in costs associated with the removal and disposal of coal tar is projected (£70k). These are partially offset by a projected over-recovery in Inspection Charges associated with new housing developments (£20k).

Parks (£13,900 Underspend)

Projected overspend in relation to the inspection and maintenance of dangerous headstones at Cathcart Cemetery (£50k) following a change in regulations. Property rental income is expected over-recover (£65k).

Cleansing (£80,400 Underspend)

Payroll costs are projected to underspend (£60k) due to staff vacancies. Income from the sale of bins in relation to new properties is likely to over-recover (£20k).

Waste Management (£47,200 Overspend)

Payroll costs are projected to underspend (£35k) due to staff vacancies. An overspend at Barrhead's Civic Amenity Site (£40k) is projected following an increase in disposal costs. Necessary improvements to the Greenhags Site prior to the new Clyde Valley Waste Disposal contract beginning are resulting in an overspend (£40k).

Protective Services (£79,900 Underspend)

Payroll costs are projected to underspend (£60k) due to staff vacancies. An underspend is also projected in relation to Scientific Services (£15k).

Other Housing (£36,800 Underspend)

The Contribution to Housing Revenue Account will be lower than budget (£50k), partially offset by a small overspend in payroll costs (£12k).

Summary: The above figures have been prepared on a Probable Outturn basis and therefore represent full year variances. It is expected that Environment's final outturn for 2019/20 will be in line with budget. There is early pressure within the Roads service in relation to both payroll costs (£80k) and the costs associated with the treatment of hazardous coal tar (£70k). Within Planning, there is a need for specialist Consultant advice to be brought in (£40k), whilst Parks need to incur unbudgeted spend (£50k) in relation to unsafe headstones at Cathcart Cemetery following a change in Health & Safety regulations. Prior to the commencement of the Clyde Valley Waste contract later this year, necessary improvements need to be made at the Greenhags Waste Station (£40k). Despite these pressures, there are a number of compensating under-spends across the department to allow projected spend to come in on budget, mainly in the payroll costs and income over-recoveries noted above.

ENVIRONMENT – PROPERTY AND TECHNICAL SERVICES

PROBABLE OUTTURN FORECAST AS AT 30 June 2019 - £40,000 UNDERSPEND

Property & Technical Services (£1,300 Overspend)

A projected under-spend in Postage costs (£30k) is expected to be offset by an overspend in Payroll costs (£31k).

Property & Technical - Strategy (£41,300 Underspend)

The projected underspend primarily reflects current staff vacancies (£40k).

Summary:

The above figures have been prepared on a Probable Outturn basis and therefore represent full year variances. The underspend of £40,000 is largely due to a combination of underspends within payroll costs and Postages.

PROBABLE OUTTURN FORECAST AS AT 30 June 2019 - £ 125,800 Underspend

Community Learning & Development , Partnerships and Equalities (£2,100 Overspend)

There are no significant variances to report at this time

Community Safety (£7,400 Underspend)

The underspend is mainly due to variances against property lines.

Money Advice & Registrars (£57,800 Underspend)

The underspend is largely due to payroll as a result of staff turnover and vacant hours.

Directorate, Strategic Insight & Communities Management (£0)

There are no variances to report at this time.

Members Expenses, Grants, Elections and Corporate & Democratic Core (£400 Overspend)

There are no significant variances to report at this time.

Housing Benefits & Revenues Benefits and Business Support Team (£1,800 Underspend)

There are no significant variances to report at this time.

Council Tax/Non Domestic Rates (£61,300 Underspend)

The variance is mainly due to an underspend on Council Tax Reduction.

Summary:

Period 3 figures have been prepared on a probable outturn basis and therefore reflect full year costs. The underspend of £125,800 is largely due to a combination of underspends across payroll budgets due to vacancies and an underspend on the Council Tax reduction budget due to lower benefit applications.

CORPORATE & COMMUN68 – SUPPORT SERVICES

PROBABLE OUTTURN FORECAST AS AT 30 June 2019 - £ 40,400 Underspend

Revenues General (£15,300 Overspend)

The overspend is mainly due to temporary/agency staff within the Creditors team.

Policy, Data & Information, (£21,000 Underspend)

This underspend is largely due to slippage on filling vacancies.

Project Management Office (£10,300 Underspend)

This underspend is due to slippage on filling vacancies.

Digital Services (£1,300 Underspend)

There are no significant variances to report at this time.

Customer First (£21,500 Overspend)

There is an overspend on staffing as a result of temporary staff brought in to deliver the Digital Customer Project.

Communications & Printing (£31,900 Underspend)

The underspend is mainly due to staff turnover within the Communications team.

Human Resources & Payroll (£21,600 Underspend)

This underspend is largely due to slippage on staffing and lower spending on supplies budgets within Payroll.

Democratic Services – Support (£8,900 Overspend)

The variance relates to additional staffing costs incurred in the run up to the European Parliamentary Elections.

Summary:

Period 3 figures have been prepared on a probable outturn basis and therefore reflect full year costs. The underspend of £40,400 is largely due to slippage on staffing budgets.

CHIEF EXECUTIVES – NON SUPPORT

PROBABLE OUTTURN FORECAST AS AT 30 June 2019 - £12,300 UNDERSPEND

The projected underspend of £12,300 is comprised of several variances:

In Civic Licensing Taxi Licence Income is higher than budgeted (£6k) due to the increased uptake of taxi licences for popular one, two or three year licences. The Council has been notified of the Audit Fee for 2019/20 and it is expected to outturn under budget (£5.8k). Licencing Board Miscellaneous Supplies and Services budget is projected to outturn under spent (£0.5k) based upon last year's outturn and current levels of expenditure and income to date.

Summary:

Period 3 figures have been prepared on a probable outturn basis and therefore reflect projected full year costs. The projected underspend at Period 3 of £12,300 is due to higher than budgeted Taxi Licence income in Civic Licensing, a lower than budgeted Audit Fee and an underspend in the Licensing Board's Miscellaneous Supplies and Services budget.

CHIEF EXECUTIVE'S OFFICE – SUPPORT

PROBABLE OUTTURN FORECAST AS AT 30 June 2019 - £13,300 UNDERSPEND

The projected underspend of £13,300 is comprised of a number of variances:

Payroll costs are projected to underspend due to staff vacancies in Procurement (£34.3k) and Internal Audit (£2k). In addition Supplies and Services in Accountancy are projected to underspend (£9k) based upon last year's outturn and current levels of expenditure to date. Chief Executive's Office Income is projected to outturn above budget due to income (£25k) carried forward from 2018/19 (see below) and recharges to the Improvement Service (£6k). Accountancy Income is projected to outturn above budget due to additional recharges to the Loans fund (£12k) and recharges to other Departments for staff union time (£7k). Procurement Income is projected to outturn above budget due to income carried forward from 2018/19 (£9k) and income (£5k) from the Modernisation Fund (see below).

Largely offsetting these favourable variances are projected payroll overspends in Legal Services (£21k) due to no staff turnover. Accountancy payroll costs are projected to overspend (£29k) due largely to agency staff costs incurred as cover for long term absence. In the Chief Executive's Office payroll is projected to overspend due to no staff turnover (£16k) and other payroll costs (£25k) that will be met by income brought forward from 2018/19 (see above). Supplies & Services in Procurement are projected to overspend (£5k) as the result of the costs of a service review which are met from the Modernisation Fund (see above).

Summary:

Period 3 figures have been prepared on a probable outturn basis and therefore reflect projected full year costs. The projected underspend at Period 3 of £13,300 is due to staff vacancies in Procurement and Internal Audit and savings in Accountancy in Supplies and Services. There is also additional Income in Chief Executive's Office, Accountancy and Procurement. Largely offsetting these favourable variances are overspends in Legal Services and Chief Executive's Office due to no staff turnover. Accountancy payroll costs are projected to overspend due to agency staff costs and in Procurement Supplies and Services are projected to overspend due to the cost of a service review.

OTHER EXPENDITURE & INCOME

PROBABLE OUTTURN FORECAST AS AT 30 June 2019 - £892,000 UNDERSPEND

Restructuring Costs (£412,500 Underspend)

Underspends within service restructure commitment costs (change programme), Single Status final payments and redeployment costs.

Unallocated Overheads (£229,000 Underspend)

Underspends within Pension costs reflecting known commitments at this time including non recurring elements arising from service redesign.

Other Services (£250,500 Underspend)

Lower than anticipated expenditure arising from contingent operations / costs that have not as yet materialised or been confirmed.

Summary:

Month 3 figures are prepared on a probable outturn basis and reflect initial projected full year costs. The reported position of a £892,000 underspend will continue to be monitored and adjusted as required in conjunction with implementation of Council's service redesigns and arising contingent events / operations and it is anticipated that this position could change significantly before the year end. expected to reduce before the year end.

PROBABLE OUTTURN FORECAST AS AT 30 June 2019 - Nil Variance

Children & Families (£172,000 underspend)

The projected underspend relates to staff costs (£45k) largely due to turnover and third party purchased care (£125k). The projected outturn contains an allowance for an increase in placement activity throughout the remainder of the financial year.

Older Peoples Service (£429,000 overspend)

The projected overspend for the year includes additional costs for care at home (£340k) in order to meet current care commitments, and costs of Bonnyton House (£95k) mainly relating to staffing including overtime and agency costs to maintain statutory staffing ratios.

Physical & Sensory Disability (£281,000 overspend)

The projected overspend primarily reflects additional costs associated with further increases in complex high value care packages in order to continue to meet individual clients assessed care needs.

Learning Disability (£111,000 overspend)

The projected overspend mainly reflects an increase in the costs of committed care packages arising reflecting the assessed care needs of individual clients.

Addictions & Substance Misuse (£100,000 underspend)

The projected underspend reflects both staff vacancies and the current cost of care package commitments.

Support Service & Management (£46,000 underspend)

The projected underspend is primarily within property costs arising from a rates revaluation (£48k).

Strategic Services (£18,000 underspend)

The projected underspend primarily reflects current staff vacancies.

Contribution from IJB (£485,000 over recovery)

Additional contribution from IJB reserves to meet projected operational overspend.

Summary:

The projected outturn position, highlights an over spend of £485,000, which will be met from IJB reserves as required subject to the final outturn at the end of the financial year. The need to draw on reserves will be determined by the operational spend and the part year impact of achieving savings required from care package reviews.

HOUSING REVENUE ACCOUNT

PROBABLE OUTTURN FORECAST AS AT 30 June 2019 - BREAK-EVEN POSITION

Housing Revenue Account £0 Underspend

A projected underspend in payroll costs (£30k) is offset by projected overspends (£30k) in void rent losses (based on current trends and 2018/19 data)

Housing Maintenance Team £0 Underspend

A projected underspend in payroll costs (£274k) is partially offset by corresponding overspends in agency staff (£174k). An overspend in subcontractor payments is projected (£100k).

Summary:

The above figures have been prepared on a Probable Outturn basis and therefore represent full year variances. It is expected that the Housing Revenue Account will be in line with budget at the year end. Workload pressures caused by vacancies have required agency staff to be employed in both the HRA and Housing Maintenance Team. This will be reviewed during the course of the year and mitigating actions will be undertaken by management.

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Budgetary Control Statement
Period 03 / 2020 30 Jun 2019

Period End: 30 June 2019

Period 03 / 2020

Department	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Education	139,067,000	5,793,700	144,860,700	31,631,200	32,316,300	(685,100)	99,200
Contribution to Integration Joint Board	49,350,200	489,000	49,839,200	10,685,900	10,734,900	(49,000)	0
Environment	26,686,500	3,678,600	30,365,100	6,121,200	3,912,800	2,208,400	0
Environment - Support	0	0	0	787,200	901,000	(113,800)	40,000
Chief Executives Office	15,000	2,500	17,500	28,400	18,900	9,500	12,300
Chief Executives Office - Support	0	0	0	751,700	693,400	58,300	13,300
Corp & Comm - Community Resources	12,411,000	225,700	12,636,700	1,770,000	1,578,600	191,400	125,800
Corp & Comm - Support	0	0	0	3,942,300	3,928,200	14,100	40,400
Other Expenditure & Income	1,756,500	0	1,756,500	257,300	184,800	72,500	892,000
Joint Boards	2,258,500	0	2,258,500	441,500	433,300	8,200	35,900
Contingency - Welfare	200,000	(116,100)	83,900	0	0	0	83,900
Health & Social Care Partnership	0	327,800	327,800	(140,200)	(117,200)	(23,000)	0
Housing Revenue Account	0	0	0	(1,625,000)	(1,317,800)	(307,200)	0
TOTAL	231,744,700	10,401,200	242,145,900	54,651,500	53,267,200	1,384,300	1,342,800

Summary of Operational Adjustments.

Capital Charges	15,149,800
Ring Fenced Grants - Education & HSCP	(5,366,000)
Additional resources - Education	128,400
Additional resources - HSCP	489,000
	<u>10,401,200</u>

Budgetary Control Statement
Period 03 / 2020 30 Jun 2019

Period End: 30 June 2019

Period 03 / 2020

Subjective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Employee Costs	141,327,300	689,300	142,016,600	36,659,300	36,690,900	(31,600)	539,000
Property Costs	16,290,500	124,400	16,414,900	6,749,300	5,751,600	997,700	(100,600)
Transport Costs	5,487,900	2,400	5,490,300	1,392,500	1,040,100	352,400	(119,200)
Supplies & Services	52,871,000	614,000	53,485,000	12,503,300	10,409,500	2,093,800	(1,356,500)
Contributions	2,250,000	0	2,250,000	441,500	433,300	8,200	35,900
Third Party Payments	46,294,000	602,500	46,896,500	8,319,100	8,797,500	(478,400)	(745,100)
Transfer Payments	21,729,600	0	21,729,600	4,303,700	4,207,900	95,800	253,200
Support Services	14,736,700	42,000	14,778,700	18,900	1,900	17,000	0
Other Expenditure	1,692,000	0	1,692,000	257,300	204,900	52,400	871,900
Depcn And Impairment Losses	4,588,700	15,149,800	19,738,500	0	0	0	0
Financing Costs	0	0	0	0	0	0	
TOTAL EXPENDITURE	307,267,700	17,224,400	324,492,100	70,644,900	67,537,600	3,107,300	(621,400)
Income	(75,523,000)	(6,823,200)	(82,346,200)	(15,993,400)	(14,270,200)	(1,723,200)	1,964,200
TOTAL	231,744,700	10,401,200	242,145,900	54,651,500	53,267,400	1,384,100	1,342,800

Budgetary Control Statement
Period 03 / 2020 30 Jun 2019

Period End: 30 June 2019

Period 03 / 2020

Department	Subjective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Education	Employee Costs	97,458,700	504,200	97,962,900	22,874,200	23,488,000	(613,800)	93,200
	Property Costs	11,278,100	124,400	11,402,500	5,114,300	4,368,700	745,600	54,700
	Transport Costs	1,827,500	2,400	1,829,900	477,300	344,200	133,100	(16,100)
	Supplies & Services	29,736,600	1,261,300	30,997,900	5,542,600	5,133,000	409,600	68,600
	Third Party Payments	7,582,300	(2,600)	7,579,700	2,325,600	2,306,700	18,900	100
	Transfer Payments	848,900	0	848,900	163,700	265,500	(101,800)	(375,000)
	Support Services	5,150,600	0	5,150,600	0	0	0	0
	Depcn And Impairment Losses	0	10,470,300	10,470,300	0	0	0	0
Total Expenditure		153,882,700	12,360,000	166,242,700	36,497,700	35,906,100	591,600	(174,500)
	Income	(14,815,700)	(6,566,300)	(21,382,000)	(4,866,600)	(3,589,700)	(1,276,900)	273,700
Education	TOTAL	139,067,000	5,793,700	144,860,700	31,631,100	32,316,400	(685,300)	99,200

Summary of Operational Adjustments:

Capital Charges	Depcn And Impairment Losses	10,470,300
Specific Grant - Gaelic	Income	(14,000)
Specific Grant - Pupil Equity Fund	Income	(1,386,000)
Specific Grant - ELC Expansion	Income	(3,405,000)
Additional resources - 1 + 2 Languages	Supplies & Services	71,400
Additional resources - Access to free sanitary products in schools	Property Costs	57,000
Devolved School Management	There have been operational adjustments between subjective headings in this reporting period in accordance with approved DSM scheme.	0

5,793,700

Budgetary Control Statement
 Period 03 / 2020 - 30 Jun 2019

Period End: 30 June 2019

Period 03 / 2020

Department	Objective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Education	Pre Five Education	12,695,800	(3,466,000)	9,229,800	1,452,800	1,180,800	272,000	(69,300)
	Primary Education	44,238,400	1,789,600	46,028,000	10,929,700	11,213,000	(283,300)	(8,300)
	Secondary Education	55,420,800	4,078,400	59,499,200	14,697,600	14,777,500	(79,900)	91,000
	Schools Other	3,326,900	75,400	3,402,300	681,900	681,400	500	(1,600)
	Special Education	6,680,500	138,100	6,818,600	1,434,300	1,265,700	168,600	(31,700)
	Psychological Service	869,900	0	869,900	216,000	195,900	20,100	14,600
	Transport (excl Spec Educ)	976,900	(14,000)	962,900	261,600	247,200	14,400	(24,600)
	Bursaries / Emes	0	0	0	0	59,300	(59,300)	0
	Provision for Clothing	227,700	0	227,700	8,500	5,100	3,400	0
	Administration & Support	7,339,500	2,138,900	9,478,400	901,400	983,500	(82,100)	106,100
	School Crossing Patrollers	0	0	0	(8,100)	(33,600)	25,500	0
	Catering	0	0	0	(398,700)	(168,200)	(230,500)	29,500
	Cleaning	0	0	0	(58,700)	546,000	(604,700)	(6,500)
	Culture & Leisure Services	7,290,600	1,053,200	8,343,800	1,512,800	1,362,800	150,000	0
Education	TOTAL	139,067,000	5,793,700	144,860,700	31,631,100	32,316,400	(685,300)	99,200

Summary of Operational Adjustments:

Capital Charges	Pre Five	142,800
Capital Charges	Primary	2,653,300
Capital Charges	Secondary	4,392,700
Capital Charges	Special	260,400
Capital Charges	Administration & Support	1,967,900
Capital Charges	Culture & Leisure Services	1,053,200
Specific Grant - Gaelic	Transport	(14,000)
Specific Grant - Pupil Equity Fund	Primary	(892,400)
Specific Grant - Pupil Equity Fund	Secondary	(377,000)
Specific Grant - Pupil Equity Fund	Special	(116,600)
Specific Grant - ELC Expansion	Pre Five	(3,405,000)
Additional resources - 1 + 2 Languages	Schools Other	71,400
Additional resources - Access to free sanitary products in schools	Schools Other	57,000
Devolved School Management	There have been operational adjustments between objective headings in this reporting period in accordance with approved DSM scheme.	0
		<u>5,793,700</u>

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Budgetary Control Statement
Period 03 / 2020 30 Jun 2019

Period End: 30 June 2019

Period 03 / 2020

Department	Subjective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Contribution to Integration Joint Board	Third Party Payments	49,350,200	489,000	49,839,200	10,685,900	10,734,900	(49,000)	
Contribution to Integration Joint Board	TOTAL	49,350,200	489,000	49,839,200	10,685,900	10,734,900	(49,000)	

Summary of Operational Adjustments.

Additional resources - Free Personal Care	481,000
Additional resources - Changes to Carers Act extensions	8,000
	<u>489,000</u>

Department	Objective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Contribution to Integration Joint Board	Core Funding	49,350,200	489,000	49,839,200	10,685,900	10,734,900	(49,000)	
Contribution to Integration Joint Board	TOTAL	49,350,200	489,000	49,839,200	10,685,900	10,734,900	(49,000)	

Summary of Operational Adjustments.

Additional resources - Free Personal Care	481,000
Additional resources - Changes to Carers Act extensions	8,000
	<u>489,000</u>

Budgetary Control Statement
Period 03 / 2020 30 Jun 2019

Period End: 30 June 2019

Period 03 / 2020

Department	Subjective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Environment	Employee Costs	14,050,400	0	14,050,400	3,400,800	3,298,300	102,500	(24,400)
	Property Costs	2,481,900	0	2,481,900	665,100	581,300	83,800	(153,600)
	Transport Costs	3,220,900	0	3,220,900	805,200	637,700	167,500	(49,800)
	Supplies & Services	16,190,500	(446,200)	15,744,300	3,820,800	2,059,100	1,761,700	(1,244,700)
	Third Party Payments	823,100	0	823,100	68,600	131,500	(62,900)	(3,400)
	Transfer Payments	807,800	0	807,800	177,700	160,300	17,400	(113,300)
	Support Services	2,848,400	0	2,848,400	18,700	0	18,700	0
	Depcn And Impairment Losses	0	3,678,600	3,678,600	0	0	0	0
Total Expenditure		40,423,000	3,232,400	43,655,400	8,956,900	6,868,200	2,088,700	(1,589,200)
	Income	(13,736,500)	446,200	(13,290,300)	(2,835,500)	(2,955,400)	119,900	1,589,200
Environment	TOTAL	26,686,500	3,678,600	30,365,100	6,121,400	3,912,800	2,208,600	0

Summary of operational adjustments:

Capital Charges	3,678,600
Realignment of offsetting income/expenditure regarding internal capital charges recharges	0
	<u>3,678,600</u>

Department	Objective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Environment	Directorate & Supp Environment	1,578,200	57,900	1,636,100	214,000	156,900	57,100	74,900
	Environment Accommodation	0	0	0	314,800	283,300	31,500	0
	Planning & Development	887,300	21,000	908,300	166,100	73,700	92,400	(67,500)
	Economic Development Summary	1,074,300	94,400	1,168,700	130,300	227,700	(97,400)	(20,000)
	Roads - Council	10,097,000	2,459,800	12,556,800	2,560,800	2,042,000	518,800	(135,000)
	Roads Contracting Unit	0	0	0	3,600	(56,300)	59,900	0
	Parks	1,281,300	306,300	1,587,600	241,900	(418,800)	660,700	13,900
	Cleansing & Recycling	3,432,900	640,300	4,073,200	647,000	361,300	285,700	80,400
	Waste Management	3,677,900	1,900	3,679,800	855,000	659,600	195,400	(47,200)
	Protective Services	1,162,000	10,200	1,172,200	225,800	140,100	85,700	79,900
	Transport	0	0	0	(52,600)	256,200	(308,800)	0
	Neighbourhood Services Mgmt	595,300	0	595,300	157,100	158,500	(1,400)	0
	Env Strat/ Op Management	250,000	0	250,000	60,100	84,800	(24,700)	(16,200)
	Non Operational Properties	319,200	10,500	329,700	81,900	26,300	55,600	0
	Other Housing	1,935,300	35,400	1,970,700	414,300	(305,900)	720,200	36,800
	Roads	0	0	0	0	121,300	(121,300)	0
	Strategy - Bi Team	395,800	40,900	436,700	101,100	102,200	(1,100)	0
Environment	TOTAL	26,686,500	3,678,600	30,365,100	6,121,200	3,912,900	2,208,300	0

Summary of operational adjustments:

Capital Charges	<u>3,678,600</u>
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Budgetary Control Statement
Period 03 / 2020 30 Jun 2019

Period End: 30 June 2019

Period 03 / 2020

Department	Subjective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Environment - Support	Employee Costs	1,893,900	0	1,893,900	455,700	426,500	29,200	40,000
	Property Costs	1,015,400	0	1,015,400	482,700	394,400	88,300	0
	Transport Costs	14,700	0	14,700	3,700	1,500	2,200	0
	Supplies & Services	338,800	0	338,800	53,900	60,400	(6,500)	(15,000)
	Support Services	1,100	0	1,100	300	0	300	0
	Depcn And Impairment Losses	0	99,100	99,100	0	0	0	0
Total Expenditure		3,263,900	99,100	3,363,000	996,300	882,800	113,500	25,000
	Income	(1,030,000)	0	(1,030,000)	(209,000)	18,200	(227,200)	15,000
Environment - Support	TOTAL	2,233,900	99,100	2,333,000	787,300	901,000	(113,700)	40,000

Summary of operational adjustments:
Capital Charges

 99,100

Department	Objective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Environment - Support	Prop & Tech - Operations	799,800	0	799,800	219,900	215,200	4,700	(1,300)
	Accommodation	1,081,200	99,100	1,180,300	485,200	397,900	87,300	0
	Property & Technical	352,900	0	352,900	82,100	287,800	(205,700)	41,300
Environment - Support	TOTAL	2,233,900	99,100	2,333,000	787,200	900,900	(113,700)	40,000

Summary of operational adjustments:
Capital Charges

 99,100

Budgetary Control Statement
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Department	Subjective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Chief Executives Office	Employee Costs	22,600	0	22,600	5,400	5,500	(100)	(1,100)
	Transport Costs	3,000	0	3,000	800	0	800	0
	Supplies & Services	359,600	0	359,600	81,500	84,300	(2,800)	2,500
	Support Services	47,000	0	47,000	0	0	0	0
	Depcn And Impairment Losses	0	2,500	2,500	0	0	0	0
Total Expenditure		432,200	2,500	434,700	87,700	89,800	(2,100)	1,400
	Income	(417,200)	0	(417,200)	(59,300)	(70,800)	11,500	10,900
Chief Executives Office	TOTAL	15,000	2,500	17,500	28,400	19,000	9,400	12,300

Summary of Operational Adjustments

Capital Charges - Civic Licensing

2,5002,500

Department	Objective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Chief Executives Office	Accountancy & Directorate	53,000	0	53,000	77,700	76,100	1,600	5,800
	Licensing	(13,700)	2,500	(11,200)	(29,800)	(35,600)	5,800	6,000
	Licensing Board	(24,300)	0	(24,300)	(19,500)	(21,500)	2,000	500
Chief Executives Office	TOTAL	15,000	2,500	17,500	28,400	19,000	9,400	12,300

Summary of Operational Adjustments

Capital Charges - Civic Licensing

2,5002,500

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Department	Subjective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Chief Executives Office - Support	Employee Costs	3,054,900	0	3,054,900	735,200	720,000	15,200	(33,400)
	Property Costs	0	0	0	0	100	(100)	(100)
	Supplies & Services	133,000	0	133,000	34,600	24,700	9,900	(20,600)
	Third Party Payments	72,000	0	72,000	0	0	0	0
	Transfer Payments	0	0	0	0	0	0	0
	Support Services	0	0	0	0	0	0	0
Total Expenditure		3,259,900		3,259,900	769,800	744,800	25,000	(54,100)
	Income	(225,900)	0	(225,900)	(18,100)	(51,300)	33,200	67,400
Chief Executives Office - Support	TOTAL	3,034,000	0	3,034,000	751,700	693,500	58,200	13,300

Department	Objective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Chief Executives Office - Support	Chief Executives Section	430,900	0	430,900	103,600	86,500	17,100	(9,900)
	Accountancy & Directorate	1,504,900	0	1,504,900	390,900	389,200	1,700	700
	Legal Services	472,900	0	472,900	112,900	104,800	8,100	(23,600)
	Purchasing & Procurement	365,300	0	365,300	82,100	62,500	19,600	44,200
	Internal Audit	260,000	0	260,000	62,200	50,400	11,800	1,900
								0
Chief Executives Office - Support	TOTAL	3,034,000	0	3,034,000	751,700	693,400	58,300	13,300

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Department	Subjective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Corp & Comm - Community Resources	Employee Costs	4,746,700	185,100	4,931,800	1,186,700	1,131,100	55,600	135,700
	Property Costs	78,700	0	78,700	22,200	20,600	1,600	(30,300)
	Transport Costs	64,900	0	64,900	18,400	12,300	6,100	7,100
	Supplies & Services	1,476,400	(85,000)	1,391,400	208,200	208,700	(500)	(168,900)
	Third Party Payments	165,400	141,100	306,500	84,800	52,000	32,800	1,600
	Transfer Payments	19,742,300	0	19,742,300	3,948,700	3,773,600	175,100	741,500
	Support Services	3,309,200	42,000	3,351,200	0	0	0	
	Depcn And Impairment Losses	0	109,600	109,600	0	0	0	
Total Expenditure		29,583,600	392,800	29,976,400	5,469,000	5,198,300	270,700	686,700
	Income	(17,172,600)	(167,100)	(17,339,700)	(3,699,100)	(3,619,800)	(79,300)	(560,900)
Corp & Comm - Community Resources	TOTAL	12,411,000	225,700	12,636,700	1,769,900	1,578,500	191,400	125,800

Transfer of Welfare Funding per Cabinet report June 2018	60,000	Employee Costs
Removing offsetting income/expenditure for rechargeable posts no longer required - MART	(31,700)	Employee Costs
Removing offsetting income/expenditure for rechargeable posts no longer required - Benefits	(24,200)	Employee Costs
Creation of offsetting income/expenditure for rechargeable posts - Safety	88,000	Employee Costs
Creation of offsetting income/expenditure for rechargeable posts - Comm Planning	135,000	Employee Costs
1 FTE Transferred to Data team in Support	(42,000)	Employee Costs
Transfer of Welfare Funding per Cabinet report June 2018	5,000	Supplies & Services
Reallocation of Participatory Budgeting Expenditure budget	(90,000)	Supplies & Services
Transfer of Welfare Funding per Cabinet report June 2018	51,100	Third Party Payments
Reallocation of Participatory Budgeting Expenditure budget	90,000	Third Party Payments
1 FTE Transferred to Data team in Support	42,000	Support Services
Capital Charges	109,600	Depn & Impairment Losses
Creation of offsetting income/expenditure for rechargeable posts - Comm Planning	(135,000)	Income
Removing offsetting income/expenditure for Welfare funded posts	55,900	Income
Creation of offsetting income/expenditure for rechargeable posts - Safety	(88,000)	Income
	<u>225,700</u>	

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Department	Objective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Corp & Comm - Community Resources	Community Learning & Dev	1,027,000	14,100	1,041,100	194,900	201,400	(6,500)	(26,300)
	Partnerships and Equalities	485,900	4,100	490,000	(16,800)	(42,700)	25,900	24,200
	Community Safety	1,435,400	19,800	1,455,200	309,600	267,400	42,200	7,400
	Registrars	242,000	4,200	246,200	15,500	100	15,400	26,800
	Grants	172,200	0	172,200	136,900	136,900	0	0
	Auchenback Resource Centre	30,700	0	30,700	7,700	10,600	(2,900)	0
c	Strategic Insight & Comm Mgmt	198,400	800	199,200	57,900	21,100	36,800	0
	Members Expenses	478,600	15,000	493,600	117,900	115,700	2,200	0
	MART	944,700	104,100	1,048,800	231,000	215,400	15,600	31,000
	Directorate	95,700	2,500	98,200	68,100	68,700	(600)	0
	Business Support Team	282,200	6,700	288,900	62,900	49,900	13,000	25,700
	Housing Benefits	264,000	5,000	269,000	275,400	264,600	10,800	19,300
	Revenues - Benefits	839,400	37,800	877,200	186,100	155,000	31,100	(43,200)
	Council Tax/Ndr	4,304,400	11,600	4,316,000	116,400	108,400	8,000	61,300
	Cost Of Elections	123,200	0	123,200	6,600	6,100	500	0
	Corporate & Democratic Core	1,487,200	0	1,487,200	0	0	0	(400)
Corp & Comm - Community Resources	TOTAL	12,411,000	225,700	12,636,700	1,770,100	1,578,600	191,500	125,800

Capital Charges	14,100	CLD
Capital Charges	4,100	Community Planning
Capital Charges	19,800	Community Safety
Capital Charges	4,200	Registrars
Capital Charges	800	Community Resource Management
Capital Charges	15,000	Members Expenses
Capital Charges	2,500	Directorate
Capital Charges	6,700	Business Support Team
Capital Charges	5,000	Housing Benefits
Capital Charges	11,600	Council Tax
Capital Charges	10,000	Benefits
Capital Charges	15,800	MART
Transfer of Welfare Funding per Cabinet report June 2018	27,800	Benefits
Transfer of Welfare Funding per Cabinet report June 2018	88,300	MART
	<u>225,700</u>	

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Department	Subjective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Corp & Comm - Support	Employee Costs	8,062,500	519,800	8,582,300	2,034,900	2,085,800	(50,900)	70,400
	Property Costs	3,500	0	3,500	600	300	300	700
	Transport Costs	25,900	0	25,900	6,400	1,600	4,800	5,600
	Supplies & Services	3,445,000	0	3,445,000	2,050,500	2,005,600	44,900	(44,700)
	Third Party Payments	19,400	0	19,400	400	2,500	(2,100)	1,600
	Support Services	0	0	0	0	0	0	0
	Depcn And Impairment Losses	0	2,186,200	2,186,200	0	0	0	0
Total Expenditure		11,556,300	2,706,000	14,262,300	4,092,800	4,095,800	(3,000)	33,600
	Income	(2,088,300)	(477,800)	(2,566,100)	(150,600)	(167,700)	17,100	6,800
Corp & Comm - Support	TOTAL	9,468,000	2,228,200	11,696,200	3,942,200	3,928,100	14,100	40,400

1 FTE Transferred to Data team from Community Resources	42,000	Employee Costs
Creation of offsetting income/expenditure budget for rechargeable posts - HR	267,400	Employee Costs
Creation of offsetting income/expenditure budget for rechargeable posts - PMO	210,400	Employee Costs
Capital Charges	2,186,200	Depn and Impairment
Creation of offsetting income/expenditure budget for rechargeable posts - HR	(267,400)	Income
Creation of offsetting income/expenditure budget for rechargeable posts - PMO	(210,400)	Income
	<u>2,228,200</u>	

Department	Objective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Corp & Comm - Support	Revenues - General	732,500	7,800	740,300	163,900	159,900	4,000	(15,300)
	Digital services	4,377,100	2,178,400	6,555,500	2,384,200	2,382,500	1,700	1,300
	Policy	228,700	0	228,700	45,400	47,000	(1,600)	(7,800)
	Communications	435,800	0	435,800	120,900	121,500	(600)	22,200
	Printing	186,600	0	186,600	44,800	43,300	1,500	9,700
	Human Resources & Payroll	1,664,200	0	1,664,200	469,000	464,600	4,400	21,600
	Democratic Services	405,600	0	405,600	95,300	110,800	(15,500)	(8,900)
	Customer Services	1,017,800	0	1,017,800	280,400	280,600	(200)	(21,500)
	Core Corporate	0	0	0	210,600	215,500	(4,900)	0
	Data And Information	119,100	42,000	161,100	38,300	10,200	28,100	28,800
	Project Management Office	300,600	0	300,600	89,600	92,300	(2,700)	10,300
Corp & Comm - Support	TOTAL	9,468,000	2,228,200	11,696,200	3,942,400	3,928,200	14,200	40,400

Capital Charges	7,800	Revenues - General
Capital Charges	2,178,400	ICT
1 FTE Transferred to Data team from Community Resources	42,000	Data
	<u>2,228,200</u>	

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Department	Subjective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Other Expenditure & Income	Expenditure	1,692,000	0	1,692,000	257,300	204,900	52,400	871,900
	Support Services	64,500	0	64,500	0	0	0	0
Total Expenditure		1,756,500		1,756,500	257,300	204,900	52,400	871,900
	Income	0	0	0	0	(20,100)	20,100	20,100
Other Expenditure & Income	TOTAL	1,756,500	0	1,756,500	257,300	184,800	72,500	892,000

Department	Objective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Other Expenditure & Income	Other Expenditure & Income	1,756,500	0	1,756,500	257,300	204,900	52,400	871,900
	Income	0	0	0	0	(20,100)	20,100	20,100
Other Expenditure & Income	TOTAL	1,756,500	0	1,756,500	257,300	184,800	72,500	892,000

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Department	Subjective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Joint Boards	Contributions	2,250,000	0	2,250,000	441,500	433,300	8,200	35,900
	Support Services	8,500	0	8,500	0	0	0	0
Total Expenditure		2,258,500		2,258,500	441,500	433,300	8,200	35,900
Joint Boards	TOTAL	2,258,500	0	2,258,500	441,500	433,300	8,200	35,900

Department	Objective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Joint Boards	SPTE (incl Concess Fares)	1,766,000	0	1,766,000	441,500	433,300	8,200	32,900
	Renfrewshire Valuation J/Brd	484,000	0	484,000	0	0	0	3,000
	Support Services	8,500	0	8,500	0	0	0	0
Joint Boards	TOTAL	2,258,500	0	2,258,500	441,500	433,300	8,200	35,900

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Department	Subjective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Contingency - Welfare	Supplies & Services	200,000	(116,100)	83,900	0	0	0	83,900
Total Expenditure		200,000	(116,100)	83,900	0	0	0	83,900
Contingency - Welfare	TOTAL	200,000	(116,100)	83,900	0	0	0	83,900

Operational Adjustments

Transfer to CCS : MART(CAB) Cabinet June 18	(40,000)
Transfer to CCS : MART(HERO) Cabinet Nov 18	(11,100)
Transfer to CCS : MART Cabinet June 18	(37,200)
Transfer to CCS : Benefits Cabinet June 18	(27,800)
	<u>(116,100)</u>

Department	Objective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Contingency - Welfare	Supplies & Services	200,000	(116,100)	83,900	0	0	0	83,900
Contingency - Welfare	TOTAL	200,000	(116,100)	83,900	0	0	0	83,900

Operational Adjustments

Transfer to CCS : MART(CAB) Cabinet June 18	(40,000)
Transfer to CCS : MART(HERO) Cabinet Nov 18	(11,100)
Transfer to CCS : MART Cabinet June 18	(37,200)
Transfer to CCS : Benefits Cabinet June 18	(27,800)
	<u>(116,100)</u>

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Department	Subjective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Health & Social Care Partnership	Employee Costs	20,678,200	0	20,678,200	4,913,200	4,580,600	332,600	76,000
	Property Costs	967,800	0	967,800	233,800	187,300	46,500	28,000
	Transport Costs	224,000	0	224,000	43,800	24,800	19,000	(66,000)
	Supplies & Services	2,389,700	0	2,389,700	190,000	161,200	28,800	115,000
	Third Party Payments	37,723,200	464,000	38,187,200	5,839,800	6,304,700	(464,900)	(745,000)
	Support Services	2,331,100	0	2,331,100	0	1,900	(1,900)	-
	Depcn And Impairment Losses	0	888,800	888,800	0	0	0	-
	Financing Costs	0	0	0	0	0	0	-
Total Expenditure		64,314,000	1,352,800	65,666,800	11,220,500	11,260,500	(40,000)	(592,000)
	Income	(8,873,800)	(536,000)	(9,409,800)	(644,600)	(642,900)	(1,700)	107,000
	Core funding from Integration Joint Board	(55,440,200)	(489,000)	(55,929,200)	(10,716,200)	(10,734,900)	18,700	485,000
Health & Social Care Partnership	TOTAL	0	327,800	327,800	(140,200)	(117,200)	(23,000)	-

Summary of operational adjustments

Capital Charges	888,800
Additional resources - Free Personal Care	481,000
Additional resources - Changes to Carers Act extensions	8,000
Specific Grant - Criminal Justice	(561,000)
Offset additional core funding from IJB	(489,000)
	<u>327,800</u>

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Department	Objective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Health & Social Care Partnership	Service Strategy	910,500	0	910,500	290,100	237,800	52,300	18,000
	Children & Families	8,661,700	105,400	8,767,100	1,621,500	1,510,400	111,100	172,000
	Older People	23,635,400	64,500	23,699,800	4,564,400	4,319,600	244,800	(429,000)
	Physical Disability	4,554,800	0	4,554,800	808,300	1,147,700	(339,400)	(281,000)
	Learning Disability	9,649,100	586,100	10,235,100	1,920,400	2,253,800	(333,400)	(111,000)
	Mental Health	1,637,000	0	1,637,000	472,300	414,700	57,600	-
	Addictions	291,700	0	291,700	194,500	136,100	58,400	100,000
	Criminal Justice	561,000	(561,000)	(100)	(26,600)	(11,300)	(15,300)	-
	Support Service & Management	5,539,100	621,800	6,161,000	731,000	609,000	122,000	46,000
		55,440,200	816,800	56,257,000	10,576,000	10,617,700	(41,700)	(485,000)
	Core Funding from Integration Joint Board	(55,440,200)	(489,000)	(55,929,200)	(10,716,200)	(10,734,900)	18,700	485,000
Health & Social Care Partnership	TOTAL	0	327,800	327,800	(140,200)	(117,200)	(23,000)	-

Summary of operational adjustments

Capital Charges	888,800
Additional resources - Free Personal Care	481,000
Additional resources - Changes to Carers Act extensions	8,000
Specific Grant - Criminal Justice	(561,000)
Offset additional core funding from IJB	(489,000)
	<u>327,800</u>

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Department	Subjective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Housing Revenue Account	Employee Costs	4,370,700	0	4,370,700	1,053,100	955,100	98,000	182,600
	Property Costs	1,484,000	0	1,484,000	230,600	198,900	31,700	0
	Transport Costs	147,600	0	147,600	36,900	18,000	18,900	0
	Supplies & Services	2,518,200	0	2,518,200	521,100	672,500	(151,400)	(132,600)
	Third Party Payments	0	0	0	0	0	0	0
	Transfer Payments	330,600	0	330,600	13,700	8,500	5,200	0
	Support Services	977,400	0	977,400	0	0	0	0
	Depcn And Impairment Losses	4,588,700	0	4,588,700	0	0	0	0
Total Expenditure		14,417,200		14,417,200	1,855,400	1,853,000	2,400	50,000
	Income	(14,417,200)	0	(14,417,200)	(3,480,400)	(3,170,700)	(309,700)	(50,000)
Housing Revenue Account	TOTAL	0	0	0	(1,625,000)	(1,317,700)	(307,300)	0

Department	Objective Name	Approved Budget Per 01	Operational Adjustments	Revised Estimate Per 03	Budget Estimate to Date - Per 03	Actual to Date	Variance (Over)/Under	Forecast
Housing Revenue Account	Construction	2,919,300	0	2,919,300	614,300	1,010,100	(395,800)	0
	Homelessness	0	0	0	0	(200)	200	0
	Hra - Client	(2,919,300)	0	(2,919,300)	(2,239,400)	(2,327,700)	88,300	0
Housing Revenue Account	TOTAL	0	0	0	(1,625,100)	(1,317,800)	(307,300)	0

EAST RENFREWSHIRE COUNCILCABINET29 August 2019Report by Director of EnvironmentPROPOSED LICENCE TO OCCUPY OFFICE ACCOMMODATION 14 LOWNDES STREET, BARRHEAD**PURPOSE OF REPORT**

1. The purpose of the report is to seek approval of the terms and conditions for a proposed licence to occupy office accommodation at 14 Lowndes Street, Barrhead to East Renfrewshire Foodbank.

RECOMMENDATIONS

2. The Cabinet is asked to approve the Environment Department's proposal to grant a licence to occupy the ground floor of 14 Lowndes Street to East Renfrewshire Foodbank and delegate to the Director of Environment, in consultation with the Chief Officer (Legal and Procurement), to finalise negotiations and conclude the licence to occupy.

BACKGROUND AND REPORT

3. East Renfrewshire Foodbank currently run their operation from the former St Andrews Parish Church. This property is due to be redeveloped and the Foodbank has to find an alternative location. The Foodbank has approached the Council seeking accommodation in Barrhead. Potential space has been identified within the offices at 14 Lowndes Street, Barrhead utilising the ground floor of the property.

4. East Renfrewshire Foodbank has been open for over five years under the umbrella organisation of the Trussell Trust.

5. The foodbank is ordinarily open to customers two days per week. However, the facility is operated by volunteers daily from 9 until 5 carrying out stock replenishing and preparation of care packages for customers.

6. Generally around 45 families per week are provided with assistance. Customers are not limited to Barrhead. They come from across the council area.

7. Volume of stock is currently around 8 tonnes. However, this can increase to around 12 tonnes during festive periods. Property Services has arranged for a structural engineer to assess the floor loadings and a suitable layout will be provided to ensure safe storage.

8. The proposed duration of the licence to occupy would be 3 years.

9. The property is currently underutilised. This proposal will allow the building to become fully occupied with Work East Ren moving into the upper floor. This will give a synergy of use and provide a one stop shop for clients. This one stop approach will positively contribute to mitigating the causes of social exclusion and poverty, including child poverty and will enhance those employability and support services currently being delivered in the area and in particular the new Poverty and Social Inclusion programme which is part financed by the European Social Fund and the Council.

10. Given the nature of the organisation it is proposed that the licence should be on a rent free basis.

11. The Foodbank would be responsible for rates (although exempt under charitable status) together with utilities costs and insurance (buildings and personal liability).

12. The Council would continue to cover the cost of maintenance of the property.

FINANCE AND EFFICIENCY

13. The Council will benefit from a reduction in rates payable of £5,000 per annum due to the Foodbank covering this cost with their charitable status.

CONSULTATION

14. Consultation has been undertaken with the Environment Department and Work EastRen.

PARTNERSHIP WORKING

15. Partnership working is expected with the colocation of the Work EastRen Team within the building.

IMPLICATIONS OF THE PROPOSALS

16. There are no implications of the proposals specifically in terms of staffing, property, legal, IT, equalities and sustainability.

CONCLUSIONS

17. The use of this property to provide a location for the East Renfrewshire Foodbank will provide much needed assistance for families in East Renfrewshire currently in food poverty, whilst repurposing an underused building and co-locating appropriate services.

RECOMMENDATIONS

18. The Cabinet is asked to approve the Environment Department's proposal to grant a licence to occupy the ground floor of 14 Lowndes Street to East Renfrewshire Foodbank and delegate to the Director of Environment, in consultation with the Chief Officer (Legal and Procurement), to finalise negotiations and conclude the licence to occupy.

Director of Environment

Further information can be obtained from Andrew Corry Head of Environment (Operational Services), 0141 577 3458 or Andrew.corry@eastrenfrewshire.gov.uk

Convener contact details

Councillor Tony Buchanan
(Leader of the Council)

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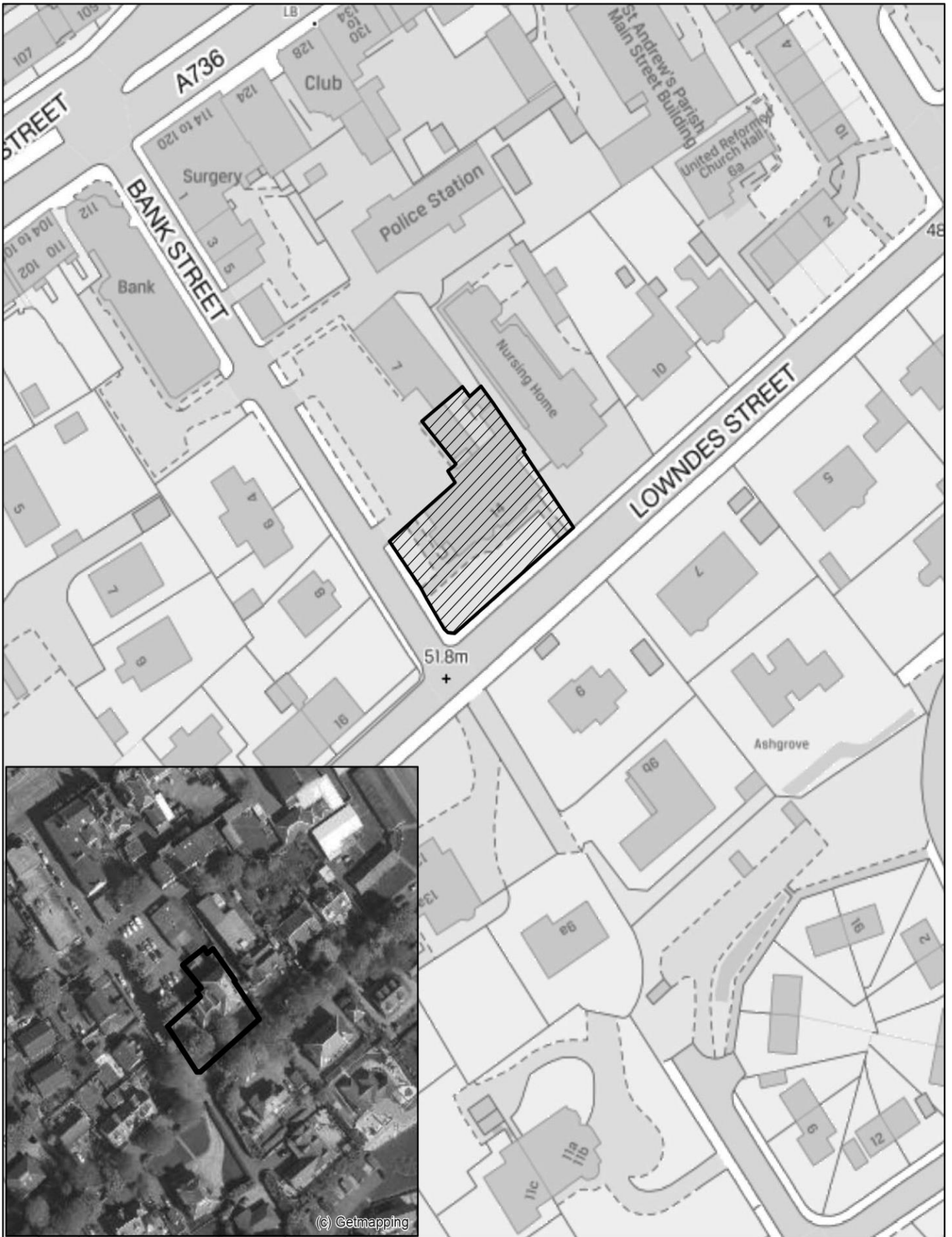
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EAST RENFREWSHIRE COUNCILCABINET29 August 2019Report by Director of EnvironmentROADS RESURFACING WORKS PROGRAMME 2019/20**PURPOSE OF REPORT**

1. The purpose of this report is to advise on the major additional Roads Works Programme in relation to Carriageway and Footway Resurfacing for 2019/20.

RECOMMENDATIONS

2. The Cabinet is asked to approve the roads resurfacing works programme as detailed in Appendix A.

BACKGROUND AND REPORT

3. Each year the Roads and Transportation Service provides information on the Roads Condition Indicator (RCI) figures for the previous year and proposes a list of carriageways and footpaths that require resurfacing.

Roads Condition Indicator

4. The condition of roads is assessed and reported nationally. The Road Condition Indicator (RCI) figures are based on annual surveys undertaken on A, B and C Class Roads and for the four year average for Unclassified Roads. The figures shown below are defined as *“the percentage of road network which should be considered for maintenance treatment”*.

5. The survey categorises the road condition into Red, Amber and Green bands. The RCI figure that is reported nationally includes both the red and amber categories. The following table is a summary of the RCI figures for East Renfrewshire Council.

Year of measurement	A Class % of roads that are red or amber	B Class % of roads that are red or amber	C Class % of roads that are red or amber	Unclassified % of roads that are red or amber	All	Overall position in Scotland
2010	30.7 (22)	41.6 (27)	38.9 (21)	57.0 (31)	50.1	30
2011	23.7 (8)	41.5 (24)	37.0 (17)	50.1 (29)	45.1	27
2012	18.2 (2)	28.2 (20)	34.5 (16)	51.6 (27)	43.3	26
2013	21.6 (8)	28.0 (11)	36.7 (16)	50.3 (27)	43.5	27
2014	23.9 (12)	32.9 (16)	36.2 (15)	42.5 (22)	39.1	20
2015	18.2(2)	31.0 (14)	31.7 (14)	44.7 (24)	39.2	23
2016	16.3 (1)	30.2 (15)	32.7 (16)	44.8 (25)	39.2	25
2017	17.0 (2)	31.6 (16)	34.5 (17)	41.3 (22)	37.4	22
2018	17.2 (1)	29.6 (14)	34.5 (17)	44.2 (26)	39.1	27
'18 Scottish Average	30.0	35.7	36.3	38.2	36.3	

*Position in Scotland in brackets

6. The RCI has improved in general since 2013. The overall percentage of roads that are amber or red had previously consistently been above 40%. Since 2013 the RCI has remained below 40%. This figure is still higher than the Scottish Local Authority average. However, this overall position needs to be considered in context.

7. East Renfrewshire Council is now ranked in first place for the condition of A Class roads which strategically and economically are the most important carriers of road traffic in the area.

8. The Council also performs better than the Scottish average for B and C Class roads.

9. However, the data for unclassified roads (which makes up around 80% of East Renfrewshire's network) indicates that 44.2% of this network should be considered for maintenance treatment.

10. Overall, East Renfrewshire Council's road network is considered to be at position 27 out of 32 authorities.

11. Given all of the above and in terms of overall position it is clear that the considerable achievements on the classified network are being overshadowed by the figures for the unclassified network.

Additional Capital Resources

12. Members will recall that the Council in February 2019 committed an additional £15m Capital investment for roads infrastructure over the next 5 years starting from and including 2019/20 (£3m per year).

13. It is recognised that whilst the Council's A and B class road network is in a relatively good condition C & unclassified class roads require significant works and in cognisance of this the proposals for the majority of the additional £3m allocation has been directed towards these types of road.

14. A proposed Roads Works Programme covering major carriageway and footway resurfacing is attached (Appendix A). These schemes are **over and above** those detailed capital schemes agreed by the Council at its meeting on 28 February 2019

15. As in previous years the prioritisation of the proposed resurfacing schemes within the Roads Works Programme has taken the following objective factors into consideration:

- The structural condition of the road or footway;
- The usage of the road or footway;
- Cost of maintenance for the previous three years;
- Number of complaints received regarding the road/footway; and
- geographical spread.

Delivering the Programme

16. The major priority has been to deliver road and footway resurfacing improvements on the ground with the additional capital resources as quickly as possible.

17. However, preparing to deliver this major programme has presented challenges for a number of reasons at least for 2019/20. These are detailed below.

18. Given the scale of the additional funding announced in February 2019 a new procurement framework contract required to be tendered and put in place to deliver the proposed projects.

19. Again, given the scale of the additional funding it took some time to analyse information and develop the proposed list.

20. As a consequence of coal tar found on a roadworks site in the East Renfrewshire area late last year the Council now requires to pre-test each site in advance to establish if any material being removed from site contains coal tar and then ensure that the correct disposal procedures are adhered to. Most of the sites on the proposed programme of works for financial year 2019/20 have been tested. However, some still require to be tested prior to any works commencing. Given the value of this work a new contract was required for this testing to be completed by an external contractor.

21. During the course of 2019/20 this new contract will be used to pre-test potential sites to allow the evaluation of potential coal tar costs and associated disposal procedures to help shape a draft programme of works for the financial year 2020/21.

22. Additional staff resources (technical) had to be put in place to design, procure, deliver and monitor the proposed programme. These are now in place.

23. The Roads and Transportation Service is currently subject to a major service redesign which is resource intensive.

24. Despite these issues considerable progress is being made in delivering the proposed programme. At this point in time it is anticipated that around £2.8 million of the proposed additional investment of £3 million will be spent in 2019/20. Any slippage will be carried forward into 2020/21.

FINANCE AND EFFICIENCY

25. A new procurement framework has been put in place to ensure the delivery of this work. Additionally, a new contract has been set up for coal tar testing across the identified improvement sites..

CONSULTATION AND PARTNERSHIP WORKING

26. Not applicable in this case.

IMPLICATIONS OF THE PROPOSALS

27. The proposed 2019/20 roads and footway resurfacing programme details the recommended expenditure for carriageway and footway resurfacing. There are no further implications in terms of property, legal, IT, equalities and sustainability.

CONCLUSIONS

27. The 2019/20 proposed roads works programme will utilise the additional resources of £3 million recently made available to improve the roads condition across the authority. It is recognised that whilst the Council's A and B class road network is in a relatively good condition the C Class & unclassified roads require significant works and, as a consequence, the majority of the additional £3m allocation has been directed towards these types of road. This expenditure will have a major impact on resident's perceptions of Council expenditure on roads major resurfacing projects for carriageways and footways (as opposed to mainly potholing/patching) in the past in residential estates.

RECOMMENDATIONS

28. The Cabinet is asked to approve the roads resurfacing works programme as detailed in Appendix A.

Director of Environment

Further information can be obtained from Andrew Cahill Director of Environment.

Convener contact details

Councillor Alan Lafferty (Convener for Environment)

Office: 0141 577 3107

August 2019

Appendix A

**East Renfrewshire Council
Roads and Transportation Services**

2019/2020

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**EAST RENFREWSHIRE COUNCIL ROADS & TRANSPORTATION SERVICES
CARRIAGEWAY & FOOTWAY SURFACING 2019/20**

<u>Carriageway Resurfacing</u>	<u>Ward</u>
B767 Glasgow Road, Eaglesham (Humbie Road to Eaglesham Cross)	5
Rouken Glen Road, Thornliebank (B769 Spiersbridge Rd to A727)	3
A77 Ayr Road Southbound, Newton Mearns (Mearns Cross)	5
B769 Stewarton Road, Newton Mearns (Rural part only)	2
Rural Roads Barrhead	1
- Shilford Road, (Rural part only)	
- Sergeantlaw Road, (Rural part only)	
- Ferenzeze Road, (Rural part only)	
- Muirhead Road, (Rural part only)	
Rural Roads Eastwood	5
- Holehouse Road, Eaglesham (Rural section only)	
Commercial Road, Barrhead	1
Glenwood Drive, Thornliebank	3
Greenwood Road, Clarkston (Mearns Road to Buccleuch Avenue)	4
Etive Drive, Clarkston	3
Merrycrest Avenue, Giffnock (Fenwick Road to Thornlea Drive)	3
Ormonde Avenue, Netherlee (Parklands Road to Ormonde Drive)	4
Harelaw Avenue, Neilston	2
Eglinton Drive, Eaglesham (Part Only)	5
C9 Barrhead Road, Newton Mearns (Waterside Avenue to Netherplace Road)	2
Capelrig Road, Newton Mearns (Part only) (Crookfur Road to Meadowhill)	2
Mearns Road, Newton Mearns	5

(Broompark Drive to Falkland Avenue)	5
Rowand Avenue, Giffnock	3
Briarlea Drive, Giffnock	3
Maryville Avenue, Giffnock (Park Rd – Maryville Gdns)	3
Aurs Dr / Kelvin Dr, Barrhead (Arthurlie St – Arthurlie Ave)	1
Castlehill Dr, Newton Mearns (Broomhill Avenue – Broomburn Dr)	5
Holehouse Brae, Neilston	2

Footway Resurfacing**Ward**

Glenwood Drive, Thornliebank	3
Nethervale Avenue, Netherlee (Clarkston Road to Monteith Dr)	4
Rowand Avenue, Giffnock	3
B769 Spiersbridge Road, Thornliebank (Rouken Glen Road to Spiersbridge Av.)	3
Balgray Rd, Newton Mearns (Part Only)	2
Craignethan Rd, Newton Mearns (Odd side)	5
Harelaw Ave, Neilston (Odd side)	2
Ormonde Avenue (Parklands Rd to Ormonde Dr)	4