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| Meeting of East Renfrewshire Health and Social Care Partnership | Integration Joint Board | | | | | | |
| Held on | 24 June 2020 | | | | | | |
| Agenda Item | 12 | | | | | | |
| Title | CALENDAR OF MEETINGS 2021 | | | | | | |
| Summary: Proposed meetings dates for the Board for 2021. | | | | | | | |
| Presented by | Eamonn Daly, Democratic Services Manager, East Renfrewshire Council | | | | | | |
| Action required: That the Integration Joint Board approves the proposed meeting dates for 2021 | | | | | | | |
| Implications checklist – check box if applicable and include detail in report | | | | | | | |
| Financial | <input type="checkbox"/> | HR | <input type="checkbox"/> | Legal | <input type="checkbox"/> | Equalities | Sustainability |
| Policy | <input type="checkbox"/> | ICT | <input type="checkbox"/> | | <input type="checkbox"/> | | |

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EAST RENFREWSHIRE INTEGRATION JOINT BOARD

24 June 2020

Report by Chief Officer

CALENDAR OF MEETINGS 2021

PURPOSE OF REPORT

1. To seek approval of proposed meetings dates for the Board for 2021.

RECOMMENDATION

2. That the Integration Joint Board approves the proposed meeting dates.

REPORT

3. At the meeting of the IJB in June 2019 meeting dates for 2020 were approved. In order to assist Board members in programming their diaries the proposed meeting dates for 2021 are now submitted for consideration.

4. It is proposed that meetings of the IJB be held on the following dates.

Wednesday 27 January
Wednesday 17 March
Wednesday 12 May
Wednesday 23 June (draft accounts)
Wednesday 11 August
Wednesday 22 September (including annual accounts)
Wednesday 24 November

5. Following consultation with members of the Board, it is proposed that all meetings take place in the Eastwood Health and Care Centre, Clarkston. However, this will be qualified by circumstances at the time. It may be that the Board is still meeting remotely, or, depending on whatever social distancing guidelines are in effect at the time, it may be necessary to move to an alternative venue.

6. It should be noted that with regards to the meetings of 17 March, 23 June, 23 September and 24 November, subject to approval by the Performance and Audit Committee, arrangements will be made for the committee to meet prior to the meetings of the Board. In particular the meetings of the committee on 23 June and 22 September will meet to consider the draft and final annual accounts, prior to making a recommendation to the subsequent meetings of the Board.

7. To facilitate this, it is proposed to maintain the current arrangement that the meetings of the IJB being held on the above dates start at **10.30 am**. For the remaining dates on which there is no Performance and Audit Committee (27 January, 12 May, and 11 August), the start time will remain at 10.00 am.

FINANCE AND EFFICIENCY

8. There are no financial implications arising from this report.

CONSULTATION AND PARTNERSHIP WORKING

9. The dates suggested have been drawn up taking into account the meetings calendar for East Renfrewshire Council. A copy of the calendar once approved will also be sent to the Clerk to the Glasgow IJB to try and minimise meeting clashes.

IMPLICATIONS OF THE REPORT

10. There are no implications in respect of staffing, property, legal IT, equalities or sustainability arising from this report.

CONCLUSIONS

11. Confirmed meeting dates will help Board members to more efficiently manage their diaries and ensure that they are able to maximize attendance at Board meetings.

RECOMMENDATION

12. That the Integration Joint Board approves the proposed meeting dates.

REPORT AUTHOR AND PERSON TO CONTACT

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BACKGROUND PAPERS - NONE