

E-Learning

To access E-Learning:

Please click [here](#)

Or type this website address into your browser:

<https://tracking.brightwave.co.uk/LnT/EastRenfrewshire/Login.aspx>

Log onto the E-Learning Site. To do this, you will be asked for your employee number and password for this site. Your employee number is your payroll number (this is a 7 digit number starting with 6). You will find this on your payslip. If you do not know your employee number you can ask your line manager for this or you can contact HR Direct on 0141 577 3400.

If you have never used the e-learning system before, your password will be your surname in BLOCK capitals. You will then be asked to reset your password to something else more secure and to select a security question and answer. If you have forgotten your password, in the first instance please use the forgotten password facility to reset your password. If that does not work email CECorporateTraining@eastrenfrewshire.gov.uk (noting your employee number). Password resets for those without access to e-mail or an e-mail address, please call 0141 577 6133.

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If you have not already done so, you should complete the following that are essential for employees as part of the induction programme and are listed under the following headings:

- Induction and Customer Care Category

“All New Employee Induction Programme”.

- Corporate Policies and Initiatives

“Fire Module” and “Manual Handling”

E-Learning Contacts:

Email: CECorporateTraining@eastrenfrewshire.gov.uk

Tel: 0141 577 6133.