



<b>Meeting of East Renfrewshire Health and Social Care Partnership</b>	Integration Joint Board
<b>Held on</b>	12 August 2020
<b>Agenda Item</b>	5
<b>Title</b>	Rolling Action Log
<p><b>Summary</b></p> <p>The attached rolling action log details all open actions, and those which have been completed since the last meeting on 24 June 2020.</p> <p>Two historic actions have also been closed:</p> <p><u>170 – Regional Planning</u> Should Regional Planning become a live topic, an update will be presented to the IJB as appropriate.</p> <p><u>131 – Code of Conduct Seminar</u> IJB members receive regular updates from the Standards Commission. Should any IJB members have any issues they wish to clarify in relation to the Code of Conduct or Declarations of Interest, the Democratic Services Manager would be happy to discuss this with them on an individual basis.</p>	
<b>Presented by</b>	Julie Murray, Chief Officer
<p><b>Action Required</b></p> <p>Integration Joint Board members are asked to note progress.</p>	

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## ACTION LOG: Integration Joint Board (IJB)

August 2020

Action No	Date	Item No	Item Name	Action	Responsible Officer	Status	Due / Closed	Progress Update /Outcome
290	24-Jun-20	6	Clinical and Care Governance Update	Submit the Clinical and Care Governance Annual Report to the August IJB meeting	CN	OPEN	23.09.20	Deferred - scheduled for September IJB
289	24-Jun-20	8	Unaudited Annual Report and Accounts 2019/20	Establish the reserves and submit the audited accounts to the Performance & Audit Committee and the IJB in September	CFO	OPEN	23.09.20	Scheduled for September PAC
288	24-Jun-20	10	Postponed Publication of 2019/20 Annual Performance Report	Submit the report to the September meeting of the IJB to enable publication of the report by 30 September	CFO	OPEN	23.09.20	Scheduled for September IJB
287	24-Jun-20	11	Draft Unscheduled Care Strategic Commissioning Plan	The Board approved the draft plan and noted further work underway to finalise the plan, including the planned engagement process. Make arrangements to finalise the plan as outlined and submit a final version to a future meeting.	HAHSL	OPEN	25/11/2020	Provisionally scheduled for November IJB
286	24-Jun-20	12	Calendar of Meetings 2021	The meeting dates were approved. Make the necessary arrangements to book the meeting rooms, and update the web as appropriate.	DSM	OPEN	12.08.20	Dates agreed. However some changes may be required due to clashes with Glasgow IJB
285	18-Mar-20	6	Budget 20/21	Make the necessary arrangements to proceed on the basis as agreed - the Board:- (a) Accepted the budget contribution of £51.313 million from East Renfrewshire Council; (b) Approved the £0.606 million for Community Justice expenditure funded by grant via East Renfrewshire Council; (c) Approved the delegated budget for aids and adaptations of £0.550 million (d) Accepted the indicative budget contribution of £72.135 million from NHS Greater Glasgow and Clyde; (e) Accepted the indicative set aside budget contribution of £31.674 million from NHS Greater Glasgow and Clyde; and (e) Agreed that Directions are issued to East Renfrewshire Council and NHSGGC confirming the acceptance of the budget, caveated for amendment following the outcome of the UK budget announcement.	CFO	OPEN	24.06.20	
284	18-Mar-20	12	Delegated Authority for Chief Officer	It was agreed that delegated authority be granted to the Chief Officer for the foreseeable future to take all operational decisions that would normally require Board approval, subject to consultation with the Chair and Vice-Chair	CO	CLOSED	18/03/2020	Noted
282	29-Jan-20	4	Minute of meeting of IJB of 27 November 2019.	Provide information to a future meeting on levels of CAMHS access compared to other IJBs.	CO	OPEN	24/06/2020	Deferred paper scheduled for June to November due to Covid-19
279	29-Jan-20	5	Rolling Action Log	In the paper to be submitted to a future meeting in respect of Individual Budget Update (242) take account of the technical developments being introduced such as new technical substitutes for sleepovers, which will impact on individual budgets.	HAHSL	OPEN	25/11/2020	March IJB paper on Implementation of Budget Calculator and SDS available online . Overnight Support was scheduled for April but has been deferred to November due to Covid-19
274	29/01/2020	12	Care at Home Improvement and Redesign Programme – Update	Submit a paper to a future meeting on delayed discharges – numbers; reasons for delay; strategies used for keeping people out of hospital; primary/secondary diagnoses etc	HAHSL	CLOSED	25/11/2020	This is included in the UCC updates
271	27/11/2019	9	Care at Home Improvement and Redesign Programme	Continue to submit progress reports to each meeting until further notice.	CO	OPEN	ONGOING	Presentation scheduled for August IJB meeting
263	25/09/2019	8	Chief Social Work Officer's Annual Report	Submit a report to a future meeting on how the use of data in Children's Services has led to service improvements.	CSWO	OPEN	29/04/2020	Deferred to due to Covid-19.
262	25/09/2019	9	Clinical & Care Governance Annual Report	Collate and circulate information in relation to the reduction in the number of GP appointments required as a result of the introduction of new working practices and initiatives such as the Tier 2 pilot.	CSWO	CLOSED	24/06/2020	Family Wellbeing Service - Children 1st Annual Report on August IJB Agenda

244	26/06/2019	10	Financial Framework for the 5-Year Adult Mental Health Services Strategy in GGC	Submit a progress report in due course.	CFO	OPEN	TBC	Added to forward planer - Timing of progress report will be depend on system wide programme and agreement of all six HSCPs within Greater Glasgow and Clyde
242	26/06/2019	11	Individual Budget Update	Submit a progress report to a future meeting.	CFO	CLOSED	18.03.20	<a href="#">Implementation of Individual Budget Calendar and SDS on March IJB agenda - paper available online</a>
232	01/05/2019	8	East Renfrewshire's Corporate Parenting Plan 2016-18 – Year 2 Progress Report	The Board also recognised the value of engaging with young people and recommended that this method be used as an exemplar for engagement by other services. Submit a report on engagement strategies to a future meeting.	HAHSL/CSWO	OPEN	25/11/2020	This will be included in Participation and Engagement strategy - A presentation was delivered to IJB in Jan 2020. The follow up paper scheduled for April 2020 has been deferred to November
170	27/06/2018	11	Regional Planning	Note this item was deferred to the August meeting of the IJB	HAHSL	CLOSED 29.07.2020	TBC	Awaiting updated regional report from the regional planning partnership and will share when available.
131	29/11/2017	14	Appointment of Standards Officer	Make a presentation on Code of Conduct to a future seminar	DSM	CLOSED 29.07.2020	13/05/2020	Should any members of the board have any issues they wish to clarify they can contact DSM to discuss on a 1:1 basis

Abbreviations

CCGC	Clinical and Care Governance Committee	BSM	Business Support Manager	DSM	Democratic Service Manager
IJB	Integration Joint Board	CD	Clinical Director	GCO	Governance and Compliance Officer
PAC	Performance and Audit Committee	CO	Chief Officer	HAHSL	Head of Adult Health and Social Care Localities
		CFO	Chief Finance Officer	SPPPO	Senior Policy, Planning & Performance Officer
		CN	Chief Nurse		
		CSWO	Chief Social Work Officer		