

EAST RENFREWSHIRE COUNCIL

28 February 2019

Report by Deputy Chief Executive

CHIEF EXECUTIVE – APPOINTMENT AS NON-EXECUTIVE BOARD MEMBER OF
SCOTTISH CHARITY

PURPOSE OF REPORT

1. The purpose of this report is to seek Council approval to allow the Chief Executive to be a member of the Board of the Scottish Catholic International Aid Fund (SCIAF).

RECOMMENDATIONS

2. It is recommended that Council consents to the Chief Executive accepting an appointment as a member of the Board of the Scottish Catholic International Aid Fund.

BACKGROUND

3. The Chief Executive's schedule of terms and conditions employment contract contains an exclusive employment paragraph which states "You will be expected to devote whole time service to the work of the authority and shall not engage in any other business or take up any additional paid employment without the express consent of the authority".

4. In September 2014, the Council gave consent to the Chief Executive accepting an appointment as a member of the Board of the Scottish Funding Council. The appointment was a three year term and ended in 2017. Due to the unexpectedly heavy workload involved the Chief Executive decided not to put herself forward for another term. The workload was in part caused by a review of the role of the Enterprise Agencies and the amount of travelling required to undertake board duties.

5. The position was remunerated but the Chief Executive made arrangements for the funding to be paid directly to East Renfrewshire Council.

6. Recently the Chief Executive was contacted as part of the search process for a new non-executive board for a Scottish charity. After undergoing a formal interview process the Chief Executive has been informed that she is likely to be asked to join the Board subject to satisfactory references.

REPORT

7. SCIAF is a leading Scottish international aid and development charity, working with people in some of the poorest countries in the world to provide emergency aid and practical long term support to those affected by hunger, poverty, war and natural disasters. Support is provided irrespective of faith and offers support to where the need is the greatest.

8. The role is unpaid and would involve a time commitment of 4 Board meetings a year and some related Board activity, with the meetings held in Glasgow. This time commitment will be met by personal time and Time Off in Lieu (TOIL) as some meetings of SCIAF may occur during normal work hours.

9. This appointment has not yet been made public as East Renfrewshire Council approval is required and a formal letter of appointment needs to be issued. Therefore Elected Members are asked to treat this report as confidential until this process is complete and an announcement of the appointment is made.

CONSULTATION

10. The Chief Officer Legal and Procurement has been consulted and has confirmed that the role would not be in conflict with the politically restricted role of Chief Executive or as Returning Officer.

FINANCIAL IMPLICATIONS

11. There are no costs to the Council.

RECOMMENDATIONS

12. It is recommended that Council consents to the Chief Executive accepting an appointment as a member of the Board of the Scottish Catholic International Aid Fund.

Deputy Chief Executive
February 2019

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