

Clarkston Community Council November Meeting Minutes

Date: Wednesday 6th November 2019

Time: 7pm to 8.40pm

Venue: Clarkston Community Halls

Attendees: Rebecca Nicholson, Gillian Cox, Greg Chalmers, Neal Ross, Elena Rose Job, Brian Dillon, Pamela Graham, Ian Bell, Christopher Kelly, Maryam Imran, Vincent McCulloch (Community Council Liaison Officer East Renfrewshire Council), Cllr Annette Ireland, PC Andy Wilson

Apologies: Linda Allan, Tracy Dickson, Crawford Nicholson, Cllr Alan Lafferty, Cllr Stewart Miller

1. Apologies received
2. Police Scotland Report for Clarkston
3. Minutes from Inaugural Meeting on 9th October 2019
4. Aims and objectives for Clarkston Community Council
5. ERC Local Development Plan
6. Scottish Water meeting and update
7. Planning Applications
8. Proposed new members for Clarkston Community Council
9. Treasurers Report
10. Date and time of next meeting
11. AOCB

Meeting Minutes

1. Apologies received and attendance recorded.
2. Police Scotland Report with PC Andy Wilson – Please see attached Police Scotland Report for October 2019.
 - Homes broken into Vardar Avenue, electrical goods, including laptop were taken. It is no longer common for goods to be taken during house robberies in the East Renfrewshire area. Most house break ins are usually for taking car keys. Neighbours did see people in the back gardens and blinds being pulled down which Chair had also heard from the incident. Police Scotland have spoken to witnesses and too statements.
 - Antisocial behavior – viewed by CCTV operative and reported. Managed to retrieve good quality footage and will be following up in coming weeks.
 - Drumby Crescent incident was a random attack.
 - Mansfield Crescent car incident – a car was broken in to and hand brake released to allow car to roll and cause damage. This has been classed as escalation of vandalism and the police still looking for more information as there was no CCTV footage.
 - No violent or drug related crime.
 - Q/A - CCC member asked if any increase in robberies in period before Christmas and the response was no. Q/A – Cllr asked about the recent car

drive in raid on Scotmid, response was this will be included in next report. Q/A – Chair asked if there is anything CCC can do to support the work of local police and the response was to keep police informed of anything in the local area.

- One current issue in Clarkston has been organised beggars coming to Clarkston and sitting outside businesses on Busby Road. They are seen to be dropped off in expensive cars and Police advise they have been found to have significant amounts of money in wallets and receipts for high priced goods. This is a professional begging scheme and needs to be nipped in the bud so that they leave the area, it should be reported via 101.

3. CCC 09/10/2019 Meeting Minutes. Chair thanked secretary for minutes timely completion and layout. Asked for any further comment and feedback with no response. Summary feedback on actions – email has been setup as clarkstoncommunitygroup@gmail.com; treasurer has setup bank account, Scottish Water meeting was attended. Minutes were approved.

4. Aims and objectives

- Communication from CCC and Engagement with local community –Chair advised she is keen that we engage with all areas of the local Community to establish the areas that they wish the CC to focus on. General agreement and discussion on how to achieve this both on and offline.
- Discussed development of a questionnaire to aid this, needs work to ensure it provides us with all the information in a way that is easy to collate. RN and PG will work on this.
- A Very Merry Clarkston Xmas event is on the 16th November 2019 by the Clarkston BID. General CCC Flyers could also be developed to create awareness and be given out at the event. Chair will ask Andy Dunlop at Clarkston Bid about CCC attending and distributing flyers at the event and possible numbers. For printing VM suggests Command printing business in Clydebank, it was suggested we try and use a local Clarkston printer. Chair will look into designing flyer and printing quotes. The flyer will contain general information about CCC, who we are and how to contact us.
- Also look at suggestions for local issues on short term basis like the Litter picking and long term like ideas for the old health centre. Would be helpful to look at status of the old health centre and other Clarkston buildings of interest. AI will assist with potential viewing of old health centre for BD.
- The secretary has conducted a previous mapping exercise in Clarkston and can share with CCC to see what information was gathered and a strategy to engage Clarkston community. General agreement that it's critical to have a community engagement strategy that engages people in different ways like face to face questionnaires, online surveys, focus groups and adding to existing community events with local stakeholders. Also working existing community groups and a realistic timeline.
- Also require to develop own contacts with Council. For example, current town centre project with the parklets which is has a 18 month operation period. How can CCC follow up on what is happening with the parklets? VM and AI can support us to make contact or signpost us to the appropriate contact if known and when needed.
- Role of community groups in Clarkston, can we ask them to work with us and consult with the community on our behalf. Explore if local community groups can promote CCC.

- There needs to be a mapping of all stakeholders and the work they do to engage local people. For example, the work of Voluntary Action East Renfrewshire who have facilitated many conversation cafes and drop ins. Need to develop a stakeholder list which includes child care provision, schools, churches, public services.
 - Social media communication, look to give information on CCC work rather than source views and opinions on main pages or groups. Vice Chair has set up private Facebook group and will look into use of group or page. Moderation will also be a skill required for managing social media as well as developing group rules. Secretary suggests looking at a Facebook page as the group name will be the main identity of the communication as opposed to a Facebook group where we would have to use our personal profiles to communicate. Vice Chair will look into all options and choose appropriate Facebook method to communicate for CCC.
 - Craigton Community Council is a good model of practice for CCC to research.
 - Clarkston car park has some repair work being carried out which has been confirmed by the Clarkston Bid manager Andy Dunlop. AI confirmed the work is to help make the car park watertight.
 - VM suggested funding for community council noticeboards as another way to communicate. Treasurer informed how previous CCC had a notice board at the side of a business on Busby Road until public bins were placed in front of it. The bins have been removed but the space was part of a private business, VM suggests to use public buildings and spaces to display the notice boards. CCC member GC will query ideas and costs of community notice boards such as revolving noticeboards. Grants are also available for purchase noticeboards.
 - CCC member suggested it was also important for CCC to have own framework and priorities. Is the role of CCC to lead and follow public opinion. Perhaps CCC should develop own strategic statement and need to have a purpose. Possible to have 4-5 headline issues and vision from CCC members priorities.
 - Young people engagement – It has been suggested to contact local Pupil Councils at schools and also make contact with the East Renfrewshire Youth Forum which also hosts the local Member of the Youth Parliament (MYP).
 - Previous consultations, research or community engagement work with Clarkston. VM and AI suggested the previous Place Standards survey for Clarkston. Would be useful to map all previous work done that involves consulting Clarkston.
 - Can ERC promote CCC on Facebook and social media? VM confirms it would cost ERC to do this.
 - ER community magazine could be another route to promote CCC. Secretary has existing contact and will pass on to Chair who will write a piece for the magazine.
 - Important to understand that CCC can consult but we may not receive 100% participation of all local people in the Clarkston community, for example a school fundraising association consulted parents online and only received a small proportion of the parent's responses. The result reflected this participation but was still valid as the association did ask all parents to participate. VM also stated not everyone fully engaged with the Place Standard Survey but the results were still valid to inform decisions.
5. ERC Local Development Plan – AI updated the meeting on the LDP 2 plans with the focus being on existing housing, nothing new proposed for the Clarkston area and

more of a focus on green space in this plan. There has not been much change from the previous plan. The secretary also explained about how the plan is developed regularly every 4 years to support future developments, sustainable and economic growth and regeneration. The secretary scanned the documents and made the following the notes which mention Clarkston in the LDP 2:

- Development of Overlee Pavilion and Family Centre at Overlee Park – p82 of LDP2
- Nursery Extension at Carolside Primary School – p83 of LDP2
- Housing site at Drumby Crescent Playing fields. It was confirmed the land has been purchased by developers but future plans for the site have not been formerly been developed. P101, schedule 15 of LDP2.
- Town centre proposal and development of a strategy and action plan for Clarkston - p117 of LDP 2
- ERC will continue to support the BID work for Clarkston Town – p118 pf LDP2

It was noted the deadline for making responses to the LDP 2 is 13th December 2019 if CCC would like to make a representation. It was noted there is asset budget of around £ 937,000 for town centres in ERC. Chairperson will make contact with Andy Caroll to find out more Clarkston Town Centre development. Cllr Ireland will send the CCC information about ERC leadership structure so we are aware of the current structure.

6. Scottish Water Meeting Update – Secretary gave meeting overview of Scottish Water works with Cllr Ireland. Please see attached Scottish Water Meeting Note and Scottish Water Information leaflet for information on discussion. It was suggested due to knowledge and experience of the works, Greg Chalmers can work on feedback to SW for community payback for Overlee Park in Clarkston. The information flyer is too large to be attached via email but can be accessed online via the following link :

<https://docs.google.com/viewerng/viewer?url=www.scottishwater.co.uk/-/media/ScottishWater/Document-Hub/In-Your-Area/Investments/Scotwood-East-Kilbride/Scotwood---Posters-1-8- 23-Oct-2019- 401705 Final-version.pdf>

7. ERC Planning applications – ERC have emailed weekly planning applications which the Chair and Secretary check. So far, the applications are only focusing on developments on residential properties in Clarkston. There has been no commercial or service proposals. It was asked if CCC members would like to receive every weekly list of planning application or would be happy for Chair and secretary to scan through and share when something of interest for the Clarkston community. CCC members agreed they only wish to receive information when there is a proposed development of interest at a community level.
8. Proposed New Members for Clarkston Community Council – Ongoing action as VM has contacted the new members who queries and passed on to the CCC email. Nomination forms have been sent out for completion and requested to be sent back in. No response so far - will email again. If new members send in the forms then CCC will have to propose and second the members at a CCC meeting.
9. Treasurers Report – Bank account has been setup at the Bank of Scotland. A Treasurers account has been setup and ERC has transferred £1697.48 in the account. The treasurer is the main signatory and still looking for more signatories on the account. It was suggested it would be the office bearers but would be easier if it was members who already bank with Bank of Scotland. Therefore, Vice Chair, Greg Chalmers and Julie Flaherty will be added as signatories. VM states 2-3 signatories

are required as per the ERC Scheme of establishment of community councils and the account needs to be a society account. Treasurer explained the treasurers account has been advised as the suitable account for this purpose. Treasurer requests if secretary can email 3 members contact emails for communication to be added as signatories.

10. Date and time of next meeting – It was suggested to hold a December meeting to ensure progression continues and requested if we could rotate between Tuesdays and Wednesdays for meetings. Tuesday 3rd December at 7pm will be the next CCC meeting.

11. AOCB

- East Renfrewshire Transport Study was received out and read out covering email about the study and shared the accompanying studies for Clarkston and East Renfrewshire with consultation questions.
- VM suggested CCC organise petty cash for refreshment, printing, postage costs.
- Secretary informs CCC members that a lot of information is being sent since setup of email. Therefore, requests if members would like each email sent as sent in or as weekly digest of all information sent in. Members agree they still prefer individual emails forwarded as sent in.

Actions

- Chair will draft general CCC information flyer and look for print before A Very Merry Clarkson Christmas event on 16th November by Clarkston BID.**
- Chair will contact Andy Dunlop at Clarkston BID regarding I Love Christmas event.**
- Secretary to send draft minutes to members.**
- Vice-Chair to setup social media for CCC on Facebook, will explore if group or page is suitable for CCC.**
- Gillian Cox to research notice board/information boards ideas and costings for CCC.**
- Chair and Pamela Graham to work on CCC questionnaire to engage community.**
- Secretary will send previous community engagement information for Clarkston community discussions to Chair.**
- Cllr Ireland will send CCC information about current management in ERC.**
- Chair will contact ERC Andy () regarding any further work for Clarkston Town centre.**
- Secretary to pass on Community Magazine contact information to Chair who will write a piece about CCC and submit to magazine.**
- Greg Chalmers will liaise with Scottish Water on future feedback.**
- Secretary to send Treasurer emails for members to be added as bank account signatories.**
- Treasurer will liaise with 3 x CCC members to be added as signatories on bank account.**
- Forward East Renfrewshire Transport Study email to all members.**
- Secretary and VM to book Clarkston Halls for December meeting.**

Meeting Finished.

Next Meeting – Tuesday 3rd December at 7pm at Clarkston Community Hall

Meeting Minute Author

Name: Maryam Imran

Date Completed: 08/11/2019