



Meeting of East Renfrewshire Health and Social Care Partnership	Integration Joint Board
Held on	1 May 2019
Agenda Item	5
Title	Rolling Action Log
<p>Summary</p> <p>The attached rolling action log details all open actions, and those which have been completed since the last meeting on 20 March 2019.</p>	
Presented by	Julie Murray, Chief Officer
<p>Action Required</p> <p>Integration Joint Board members are asked to note progress.</p>	

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Action No	Date	Item No	Item Name	Action	Responsible Officer	Status	Progress Update /Outcome
221	20/03/2019	6	East Renfrewshire's Family Wellbeing Service	Bring update reports to future meetings, including a report on the proposed evaluation framework for the project	CSWO	OPEN	Firsr board meeting 11.04.2019. update to be given by Robertson Trust on evaluation framework.
220	20/03/2019	7	Budget 2019/20	Make the necessary arrangements to proceed on the basis as agreed.	CFO	OPEN	Will be closed on final confirmation of NHS GGC budget following Health Board meeting on 16 April
219	20/03/2019	8	Care at Home Improvement Activity	Make the appropriate arrangements re additional investment as outlined in the report	CFO	CLOSED	
218	20/03/2019	8	Care at Home Improvement Activity	Add an item related to the issues associated with the service to the Strategic Risk Register.	HAHSCL	CLOSED	Added to SRR
217	20/03/2019	8	Care at Home Improvement Activity	Submit a progress update report to the next meeting of the Board	HAHSCL	CLOSED	Paper included on 01.05.2019 agenda
216	20/03/2019	9	Medium Term Financial Plan	Make any changes to the plan to reflect the agreed budget, and make any further changes if required in due course, and submit an annual report, with possible additional reports, to future meetings of the Board.	CFO	CLOSED	
215	20/03/2019	10	Clinical and Care Governance Proposals	Take the required steps for the new arrangements to be introduced.	CO/CD	OPEN	
214	20/03/2019	10	Clinical and Care Governance Proposals	Make arrangements for the required amendments/alterations to be made to the website and other relevant records etc.	DSM	OPEN	
213	20/03/2019	12	Review of Progress with integration of Health & Social Care	Take appropriate steps to deliver on the targets and continue with involvement in the wider programme	HAHSCL	OPEN	An update will be provided to the IJB in six months by the HSCP Unscheduled Care Programme
212	20/03/2019	12	Review of Progress with integration of Health & Social Care	The Board also agreed to formalise the commitments in relation to support for carers and carers reps as set out in para 6(iii) of the table and the necessary arrangements	CFO	OPEN	Updated Terms of Reference for Your Voice will include details of expenses available and process
209	30/01/2019	7	Care at Home Update	Submit a more detailed agreed to a future meeting with further details of the impact on quality of care; service vacancy information; an analysis and update of the position in relation to delayed discharge; and further details of the consultation and joint working in relation to the rollout of reablement.	HAHSCL	CLOSED	Paper presented to IJB 20.03.2019
208	30/01/2019	9	Audit Scotland Report: Health and Social Care Integration – Update on Progress	Following the issue of the MSG report consider the amalgamation of the action plan that will be prepared in response to the MSG recommendations and the actions in the current plan in relation to the Audit Scotland recommendations.	HAHSCL	OPEN	Paper on MSG on agenda. Futher work and self evaluation with partners required to populate action plan.
207	30/01/2019	10	IJB Records Management Plan	Make arrangements for a copy of the Records Management Plan and Memorandum of Understanding to be sent to the Keeper of the Records of Scotland for agreement and implementation thereafter.	BSM	OPEN	The RMP has been sent to the Keeper of Records Scotland. The MOU is awaiting sign off by NHGGC Chief Exective.
203	28.11.2018	5	Rolling Action Log	Submit an update report on progress with Talking Points to the IJB in 6 months.	HAHSCL	CLOSED	Paper included on 01.05.2019 agenda

202	28.11.2018	8	Charging for Services	The Board endorsed the proposed charges as set out and the proposal that delegated powers be granted to the Chief Officer/Chief Financial Officer to set the percentage deduction, on condition that this would be within the 5-10% range - Advise the Cabinet accordingly.	CFO	OPEN	Cabinet agreed up to 10% charging parameter on 29.11.2018. The implementation of new charges will be considered as part of the roll out of the individual budget model. All other charges were implemented in April 2019.
198	28.11.2018	11	Chief Social Work Officer's Annual Report	Consider the possibility of an event/seminar for the IJB to meet Care Experienced Young People	CSWO	OPEN	IJB members invited to CAREDAY afternoon tea 15.02.2019. Proposal for young people to attend August meeting
194	26.09.2018	8	Talking Points (Community Led Support)	The full scale implementation of Talking Points as set out in the report as part of the wider Adult Health and Social Care Localities initial contact redesign was approved and arrangements should now be made for its implementation	HAHSL	CLOSED	Talking Points relaunch planned with partners for May 2019. SEE ALSO 203
172	27.06.2018	10	Individual budgets – SDS update	The Board approved the approach to the calculation and implementation of individual budgets for adults and to a consultation exercise with key stakeholders, and the necessary arrangements should now be made to take this forward	CFO	OPEN	2 consultation events took place in February to demonstrate new approach including charging contribution. A follow up session was held with Carers at Thornliebank Resource Centre
171	27.06.2018	10	Individual budgets – SDS update	Ensure that EIAs are carried out as part of the process	CFO	OPEN	Full EQIAs will be undertaken alongside the consultation event.
170	27.06.2018	11	Regional Planning	Note this item was deferred to the August meeting of the IJB	HAHSL	OPEN	Awaiting updated regional report from the regional planning partnership and will share when available.
131	29.11.2017	14	Appointment of Standards Officer	Make a presentation on Code of Conduct to a future seminar	DSM	OPEN	Seminar programme being planned
59	17.08.2016	10	Participation & Engagement Strategy	Make the necessary arrangements for the implementation of the strategy and the publication of information on the web.	HSS	OPEN	To be updated in light of new strategic planning approach - we are currently drafting a participation & engagement statement for strategic plan and commissioning plan

Abbreviations

BSM	Business Support Manager
CD	Clinical Director
CO	Chief Officer
CFO	Chief Finance Officer
CSWO	Chief Social Work Officer
DSM	Democratic Service Manager
HAHSL	Head of Adult Health and Social Care Localities

CCGC	Clinical and Care Governance Committee
IJB	Integration Joint Board
PAC	Performance and Audit Committee