



Meeting of East Renfrewshire Health and Social Care Partnership	Integration Joint Board
Held on	20 March 2019
Agenda Item	5
Title	Rolling Action Log
<p>Summary</p> <p>The attached rolling action log details all open actions, and those which have been completed since the last meeting on 30 January 2019.</p>	
Presented by	Julie Murray, Chief Officer
<p>Action Required</p> <p>Integration Joint Board members are asked to note progress.</p>	

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Action No	Date	Item No	Item Name	Action	Responsible Officer	Status	Progress Update /Outcome
211	30/01/2019	4	Matters Arising	Circulate information to IJB members on progress in moving patients out of Mearnskirk Hospital	HAHSCL	CLOSED	Update shared with IJB Members
210	30/01/2019	5	Rolling Action Log.	Arrange to remove those actions now closed off prior to submission of the report to the next meeting.	CO	CLOSED	Actions updated
209	30/01/2019	7	Care at Home Update	Submit a more detailed agreed to a future meeting with further details of the impact on quality of care; service vacancy information; an analysis and update of the position in relation to delayed discharge; and further details of the consultation and joint working in relation to the rollout of reablement.	HAHSCL	OPEN	
208	30/01/2019	9	Audit Scotland Report: Health and Social Care Integration – Update on Progress	Following the issue of the MSG report consider the amalgamation of the action plan that will be prepared in response to the MSG recommendations and the actions in the current plan in relation to the Audit Scotland recommendations.	HAHSCL	OPEN	Paper on MSG on agenda. Further work and self evaluation with partners required to populate action plan.
207	30/01/2019	10	IJB Records Management Plan	Make arrangements for a copy of the Records Management Plan and Memorandum of Understanding to be sent to the Keeper of the Records of Scotland for agreement and implementation thereafter.	BSM	OPEN	The RMP has been sent to the Keeper of Records Scotland. The MOU is awaiting sign off by NHGGC Chief Executive.
206	30/01/2019	11	GDPR Regulation	The Privacy Notice as outlined in appendix 1 and the appointment of the ERC Data Protection Officer as the Data Protection Officer for the IJB were approved and the appropriate arrangements should now be made.	BSM	CLOSED	Privacy notice on website
205	30/01/2019	12	Revenue Budget Monitoring Report 2018/19; position as at 30 November 2018.	Make the necessary arrangements to complete the virements	CFO	CLOSED	
204	28.11.2018	3	Minute of meeting of IJB 26 September 2018.	Raise the issue of prospective timelines on sharing arrangements for hosted services at a future meeting of the Chief Financial Officers group for NHSGGC	CFO	CLOSED	Discussed at CFO Group 17.01.2019. Lesley provided update at IJB 30.01.2019
203	28.11.2018	5	Rolling Action Log	Submit an update report on progress with Talking Points to the IJB in 6 months.	HAHSCL	OPEN	Will be included on May IJB agenda
202	28.11.2018	8	Charging for Services	The Board endorsed the proposed charges as set out and the proposal that delegated powers be granted to the Chief Officer/Chief Financial Officer to set the percentage deduction, on condition that this would be within the 5-10% range - Advise the Cabinet accordingly.	CFO	OPEN	Cabinet agreed up to 10% charging parameter on 29.11.2018. The implementation of new charges will commence with the implementation of the individual budget model and April 2019 for all other charges.
198	28.11.2018	11	Chief Social Work Officer's Annual Report	Consider the possibility of an event/seminar for the IJB to meet Care Experienced Young People	CSWO	OPEN	IJB members invited to CAREDAY afternoon tea 15.02.2019
194	26.09.2018	8	Talking Points (Community Led Support)	The full scale implementation of Talking Points as set out in the report as part of the wider Adult Health and Social Care Localities initial contact redesign was approved and arrangements should now be made for its implementation	HAHSCL	OPEN	Talking Points relaunch planned with partners for May 2019.
172	27.06.2018	10	Individual budgets – SDS update	The Board approved the approach to the calculation and implementation of individual budgets for adults and to a consultation exercise with key stakeholders, and the necessary arrangements should now be made to take this forward	CFO	OPEN	2 consultation events took place in February to demonstrate new approach including charging contribution

171	27.06.2018	10	Individual budgets – SDS update	Ensure that EIAs are carried out as part of the process	CFO	OPEN	Full EQIAs will be undertaken alongside the consultation event.
170	27.06.2018	11	Regional Planning	Note this item was deferred to the August meeting of the IJB	HAHSCL	OPEN	Awaiting updated regional report from the regional planning partnership and will share when available.
131	29.11.2017	14	Appointment of Standards Officer	Make a presentation on Code of Conduct to a future seminar	DSM	OPEN	Seminar programme being planned
59	17.08.2016	10	Participation & Engagement Strategy	Make the necessary arrangements for the implementation of the strategy and the publication of information on the web.	HSS	OPEN	To be updated in light of new strategic planning approach - we are currently drafting a participation & engagement statement for strategic plan and commissioning plan

Abbreviations

BSM	Business Support Manager
CD	Clinical Director
CO	Chief Officer
CFO	Chief Finance Officer
CSWO	Chief Social Work Officer
DSM	Democratic Service Manager
HAHSCL	Head of Adult Health and Social Care Localities

CCGC	Clinical and Care Governance Committee
IJB	Integration Joint Board
PAC	Performance and Audit Committee