



Meeting of East Renfrewshire Health and Social Care Partnership	Integration Joint Board
Held on	25 September 2019
Agenda Item	5
Title	Rolling Action Log
Summary	
The attached rolling action log details all open actions, and those which have been completed since the last meeting on 14 August 2019.	
Presented by	Julie Murray, Chief Officer
Action Required	
Integration Joint Board members are asked to note progress.	

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Action No	Date	Item No	Item Name	Action	Responsible Officer	Status	Due	Progress Update /Outcome
258	14/08/2019	5	Rolling Action Log	Add proposed action completion dates to the report for the next meeting of the IJB.	CO	CLOSED	25/09/2019	scheduled dates for updates added to rolling action log
257	14/08/2019	6	Minute of Meeting of Performance & Audit Committee of 26 June 2019	Amend the Minute to include reference to the CI reps who attended the meeting	DSM	CLOSED	25/09/2019	
256	14/08/2019	8	Care at Home Improvement Update	Continue to submit progress reports to each meeting until further notice.	HAHSL	CLOSED	25/09/2019	Paper included on Sep IJB agenda
255	14/08/2019	9	Home and Mobile Health Monitoring	Work with primary care and acute colleagues to explore options for the continued expansion and long-term sustainability of this approach.	HAHSL	CLOSED	25/09/2019	
254	14/08/2019	9	Home and Mobile Health Monitoring	Feed back to the evaluation team on the need for the more information to be contained about the number of participants using the system which saw a drop in blood pressure	CO	CLOSED	25/09/2019	
253	14/08/2019	11	Revenue Budget Monitoring Report	The Board noted the report and approved the virement as set out at appendix 7. Make the appropriate budget adjustments.	CFO	CLOSED	25/09/2019	
251	26/06/2019	5	Rolling Action Log.	Submit update reports on Action Nos 59 and 208 to the September meeting	HAHSL	OPEN	27/11/2019	Update included in Sep Matters Arising paper with fuller updates scheduled for November IJB
249	26/06/2019	7	Unaudited Annual report and accounts	Submit the audited accounts to the Performance & Audit Committee and the IJB in September	CFO	CLOSED	25/09/2019	Included on Sep IJB and PAC agendas
248	26/06/2019	8	Annual Performance Report 2018/19	Submit it to the Scottish Government by 31 July.	SPPPO	CLOSED	31/07/2019	Report published online
247	26/06/2019	8	Annual Performance Report 2018/19	Work with the Comms Team to consider a range of media to engage with the public, illustrate performance and publish the report on the website and through social media.	SPPPO	CLOSED	31/07/2019	Senior Policy, Planning & Performance Officer liaising with comms team re promotion on social media
244	26/06/2019	10	Financial Framework for the 5-Year Adult Mental Health Services Strategy in GGC	Submit a progress report in due course.	CFO	OPEN	20/03/2020	Added to forward planer - Timing of progress report will be dependant on system wide programme and agreement of all six HSCPs within Greater Glasgow and Clyde
242	26/06/2019	11	Individual Budget Update	Submit a progress report to a future meeting.	CFO	OPEN	30/01/2020	Added to forward planner - scheduled for Jan 2020
239	26/06/2019	13	Primary Care Improvement Plan – Year 2 Report	Bring forward a progress report in November 2019.	Localities Improvement Manager	OPEN	27/11/2019	Added to Nov agenda
238	26/06/2019	14	Planned housing developments in East Renfrewshire: Measuring Impact on GP Practice populations	Make arrangements for a seminar to be held to consider the wider implications for health and social care of increasing housing development, prior to submitting an options paper to the Board in Autumn 2019.	Localities Improvement Manager	OPEN	31/10/2019	Provisional date had to be rescheduled. Date for October being progressed
237	26/06/2019	15	Sexual Health Services Transformational Change	Submit the report to a future meeting.	CO	OPEN	27/11/2019	Added to Nov agenda
232	01/05/2019	8	East Renfrewshire's Corporate Parenting Plan 2016-18 – Year 2 Progress Report	The Board also recognised the value of engaging with young people and recommended that this method be used as an exemplar for engagement by other services. Submit a report on engagement strategies to a future meeting.	CSWO	OPEN	27/11/2019	Added to forward planner - scheduled for November 2019
225	01/05/2019	11	Talking Points	Submit a report to a future meeting monitoring the use of the funding provided to the Carers Centre and also on the training and support being provided by Voluntary Action East Renfrewshire	HAHSL	OPEN	30/01/2019	Added to forward planner - scheduled for January 2020
221	20/03/2019	6	East Renfrewshire's Family Wellbeing Service	Bring update reports to future meetings, including a report on the proposed evaluation framework for the project	CSWO	OPEN	27/11/2019	Update report scheduled for November IJB

213	20/03/2019	12	Review of Progress with integration of Health & Social Care	Take appropriate steps to deliver on the targets and continue with involvement in the wider programme	HAHSL	CLOSED	18/08/2019	Report presented at IJB 14.08.2019
212	20/03/2019	12	Review of Progress with integration of Health & Social Care	The Board also agreed to formalise the commitments in relation to support for carers and carers reps as set out in para 6(iii) of the table and the necessary arrangements	CFO	OPEN	27/11/2019	The Terms of Reference for Your Voice has been updated to include details of expenses and support available. HSCP Replacement Care form developed (Aug 19) awaiting approval and will be shared at Your Voice in Sep
208	30/01/2019	9	Audit Scotland Report: Health and Social Care Integration – Update on Progress	Following the issue of the MSG report consider the amalgamation of the action plan that will be prepared in response to the MSG recommendations and the actions in the current plan in relation to the Audit Scotland recommendations.	HAHSL	OPEN	27/11/2019	Recommendations from the Audit Scotland Report and the proposed actions agreed through the self evaluation have been amalgamated into one action plan. Progress will be reported to a future IJB (SEE ALSO 251)
207	30/01/2019	10	IJB Records Management Plan	Make arrangements for a copy of the Records Management Plan and Memorandum of Understanding to be sent to the Keeper of the Records of Scotland for agreement and implementation thereafter.	BSM	OPEN	27/11/2019	The RMP has been sent to the Keeper of Records Scotland. Signed MOU received from NHGGC Chief Executive 14.08.2019.
170	27.06.2018	11	Regional Planning	Note this item was deferred to the August meeting of the IJB	HAHSL	OPEN	30/01/2020	Awaiting updated regional report from the regional planning partnership and will share when available.
131	29.11.2017	14	Appointment of Standards Officer	Make a presentation on Code of Conduct to a future seminar	DSM	OPEN	31/10/2019	Seminar date being rescheduled
59	17.08.2016	10	Participation & Engagement Strategy	Make the necessary arrangements for the implementation of the strategy and the publication of information on the web.	HSS	OPEN	27/11/2019	SUPERSEDED BY ACTION 251 - Paper will be presented to IJB Nov '19 To be updated in light of new strategic planning approach - we are currently drafting a participation & engagement statement for strategic plan and commissioning plan