



<b>Meeting of East Renfrewshire Health and Social Care Partnership</b>	Integration Joint Board
<b>Held on</b>	27 November 2019
<b>Agenda Item</b>	5
<b>Title</b>	Rolling Action Log
<b>Summary</b>	
The attached rolling action log details all open actions, and those which have been completed since the last meeting on 25 September 2019.	
<b>Presented by</b>	Julie Murray, Chief Officer
<b>Action Required</b>	
Integration Joint Board members are asked to note progress.	

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## ACTION LOG: Integration Joint Board (IJB)

27 November 2019

Action No	Date	Item No	Item Name	Action	Responsible Officer	Status	Due	Progress Update /Outcome
266	25/09/2019	6	Care at Home Improvement Update	Continue to submit progress reports to each meeting until further notice.	CO	CLOSED	27/11/2019	Included on IJB agenda 27.11.2019
265	25/09/2019	6	Care at Home Improvement Update	Arrange to issue a copy of the Care Inspectorate report to members of the IJB as soon as it is published and submit a copy to the next meeting of the Board.	CO	CLOSED	27/11/2019	Circulated to members 12/11
264	25/09/2019	7	Annual Report and Accounts 2018/19	The Chair, Chief Officer and Chief Financial Officer should now accept and sign the annual report and accounts on behalf of the Integration Joint Board.	CO	CLOSED	25/09/2019	
263	25/09/2019	8	Chief Social Work Officer's Annual Report	Submit a copy of the report to the Council	CSWO	CLOSED	30/10/2019	Presented to Council 30.10.2019
262	25/09/2019	8	Chief Social Work Officer's Annual Report	Submit a report to a future meeting on how the use of data in Children's Services has led to service improvements.	CSWO	OPEN	18/03/2020	Paper added to forward planner for March IJB
261	25/09/2019	9	Clinical & Care Governance Annual Report	Collate and circulate information in relation to the reduction in the number of GP appointments required as a result of the introduction of new working practices and initiatives such as the Tier 2 pilot.	HAHSCL/CSWO	OPEN	24/06/2020	Information not yet available
260	25/09/2019	10	Charging for Services	The Board endorsed the proposed charges subject to minor amendments around free palliative care provision and disregarding ILF payments and agreed that the report subject to those amendments be remitted to the East Renfrewshire Council Cabinet. Appropriate arrangements should now be made.	HAHSCL	CLOSED	21/11/2019	Charging policy amended
259	25/09/2019	11	Reappointment of IJB Members	Update all relevant records etc and advise the members of the committee of their reappointment.	DSM	CLOSED	27/11/2019	
251	26/06/2019	5	Rolling Action Log.	Submit update reports on Action Nos 59 (Participation & Engagement)	HAHSCL	OPEN	27/11/2019	Deferred to January 2020
251	26/06/2019	5	Rolling Action Log.	Submit update reports on Action Nos 208 (Improvement Plan) to the September meeting	HAHSCL	OPEN	27/11/2019	The improvement plan will be presented to IJB in January 2020. An paper on the Joint Strategic Inspection is included on Nov IJB agenda
244	26/06/2019	10	Financial Framework for the 5-Year Adult Mental Health Services Strategy in GGC	Submit a progress report in due course.	CFO	OPEN	20/03/2020	Added to forward planer - Timing of progress report will be dependt on system wide programme and agreement of all six HSCPs within Greater Glasgow and Clyde
242	26/06/2019	11	Individual Budget Update	Submit a progress report to a future meeting.	CFO	OPEN	30/01/2020	Added to forward planner - schduled for Jan 2020
239	26/06/2019	13	Primary Care Improvement Plan – Year 2 Report	Bring forward a progress report in November 2019.	Localities Improvement Manager	OPEN	30/01/2020	Update deferred to January to allow inclusion of update on community treatment rooms which are due to go live in January
238	26/06/2019	14	Planned housing developments in East Renfrewshire: Measuring Impact on GP Practice populations	Make arrangements for a seminar to be held to consider the wider implications for health and social care of increasing housing development, prior to submitting an options paper to the Board in Autumn 2019.	Localities Improvement Manager	OPEN	31/12/2019	Agreed to postpone until December
237	26/06/2019	15	Sexual Health Services Transformational Change	Submit the report to a future meeting.	CO	OPEN	27/11/2019	Included on IJB agenda 27.11.2019
232	01/05/2019	8	East Renfrewshire's Corporate Parenting Plan 2016-18 – Year 2 Progress Report	The Board also recognised the value of engaging with young people and recommended that this method be used as an exemplar for engagement by other services. Submit a report on engagement strategies to a future meeting.	CSWO	OPEN	27/11/2019	This will be included in Participation and Engagement paper which will be presented to IJB in January 2020

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225	01/05/2019	11	Talking Points	Submit a report to a future meeting monitoring the use of the funding provided to the Carers Centre and also on the training and support being provided by Voluntary Action East Renfrewshire	HAHSL	OPEN	30/01/2019	Added to forward planner - scheduled for January 2020
221	20/03/2019	6	East Renfrewshire's Family Wellbeing Service	Bring update reports to future meetings, including a report on the proposed evaluation framework for the project	CSWO	OPEN	27/11/2019	Included on IJB agenda 27.11.2019
212	20/03/2019	12	Review of Progress with integration of Health & Social Care	The Board also agreed to formalise the commitments in relation to support for carers and carers reps as set out in para 6(iii) of the table and the necessary arrangements	CFO	OPEN	27/11/2019	The Terms of Reference for Your Voice has been updated to include details of expenses and support available. HSCP Replacement Care form developed (Aug 19) awaiting approval and will be shared at Your Voice in Sep
207	30/01/2019	10	IJB Records Management Plan	Make arrangements for a copy of the Records Management Plan and Memorandum of Understanding to be sent to the Keeper of the Records of Scotland for agreement and implementation thereafter.	BSM	CLOSED	27/11/2019	The Keeper of Records Scotland has accepted the RMP (Oct'19) and will publish their assessment report on the National Records of Scotland website
170	27.06.2018	11	Regional Planning	Note this item was deferred to the August meeting of the IJB	HAHSL	OPEN	30/01/2020	Awaiting updated regional report from the regional planning partnership and will share when available.
131	29.11.2017	14	Appointment of Standards Officer	Make a presentation on Code of Conduct to a future seminar	DSM	OPEN	31/10/2019	Seminar date being rescheduled