

Participation requests application form

Details of Community Participation Body

Name of Community Body:

First name:

Last name:

Address:

Phone number:

Email:

Website (if available):

Please ensure that you include a copy of your written constitution or governance documentation with your application.

1. Please select what type of community participation body you are by marking an 'X' next to the appropriate option below.

- a) A community controlled body.....
- b) A community council.....
- c) A body designated by the Scottish Ministers as a community participation body.....
- d) A group without a written constitution.....

2. To make a participation request the Community Empowerment (Scotland) Act 2015 provides that certain bodies can do so. The community participation body should provide the necessary information (under paragraph 2.7 of East Renfrewshire Council's Framework for Participation Requests) to the public service authority to show that they are a valid body who can make a participation request.

Please include the name in the space below of any other public service authority which the community participation body requests should participate in the outcome improvement process.

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3. Insert the name(s) in the space below of any other public service authority which the community participation body requests should participate in the outcome improvement process:

4. Insert the name(s) in the space below of any other public service authority which the community participation body requests should participate in the outcome improvement process:

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5. Specify an outcome in the space below that results from, or is contributed to by virtue of, the provision of a service provided to the public by or on behalf of the authority:

6. Set out the reasons in the space below why the community body believes it should participate in the outcome improvement process:

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7. Provide details of any knowledge, expertise and experience the community body has in relation to the outcome specified under point 3 in the space below.

8. Any other information in support of the participation request can be included in this section or attached separately should the community body wish to do so.

It may be helpful for the community participation body to outline if they have previously been in contact with the public service authority regarding the outcome.

The community participation body may also want to provide information on any additional support they may require to be able to participate in an outcome improvement process.

Please include any other additional information in support of you application in the space below:

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Need help with this form?

This document can be explained to you in other languages and can be provided in alternative formats such as large print and Braille.

For more information phone Customer First on 0141 577 3001 or email:
customerservices@eastrenfrewshire.gov.uk