



Meeting of East Renfrewshire Health and Social Care Partnership	Integration Joint Board
Held on	14 February 2018
Agenda Item	5
Title	Rolling Action Log
Summary	
The attached rolling action log details all open actions, and those which have been completed since the last meeting on 29 November 2017.	
Presented by	Julie Murray, Chief Officer
Action Required	
Integration Joint Board members are asked to note progress.	
Implications checklist – check box if applicable and include detail in report	
<input type="checkbox"/> Finance/Efficiency	<input type="checkbox"/> Policy
<input type="checkbox"/> Risk	<input type="checkbox"/> Staffing
<input type="checkbox"/> Legal	<input type="checkbox"/> Property/Capital
<input type="checkbox"/> Equalities	<input type="checkbox"/> IT

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No	Date	Item No	Item Name	Action	Responsible Officer	Status	Progress Update /Outcome
143	29.11.2017	4	Matters Arising	Make a presentation on unscheduled care plans and the link to the Renfrewshire Development Programme at a future seminar.	CO	OPEN	
142	29.11.2017	7	East Renfrewshire Corporate Parenting Plan 2016-18: Year 1 Report	Invite corporate Parents to move forward with the implementation of the Plan in the next year.	CO / Children's Services Planning Manager	CLOSED	Corporate Parent Champions have meetings arranged with the 6 Theme Leads for the year ahead.
141	29.11.2017	7	East Renfrewshire Corporate Parenting Plan 2016-18: Year 1 Report	Address the areas of challenge, seeking support from Champions where necessary.	CO / Children's Services Planning Manager	CLOSED	Corporate Parent Champions have meetings arranged with the 6 Theme Leads for the year ahead.
140	29.11.2017	7	East Renfrewshire Corporate Parenting Plan 2016-18: Year 1	Consider the possibility of permanency and associated issues being considered at a future seminar.	CSWO	OPEN	
139	29.11.2017	9	Bonnyton House Update	The Board agreed option three which will enable the HSCP to create an integrated centre of excellence for older people in East Renfrewshire to meet a wide range of needs. Make the necessary arrangements to take the project forward.	HHCC	CLOSED	First meeting of Bonnyton Project Group on 02.02.2018 to agree next steps.
138	29.11.2017	9	Bonnyton House Update	Submit a further paper in due course when more detail is available on the funding package agreed for the closure of Mearnskirk.	HHCC / CFO	OPEN	
137	29.11.2017	10	Community Planning Update	Involvement in the delivery of the next phase of the process - developing the delivery plans and associated outcome measures and targets to underpin Fairer East Ren and each of the locality plans was endorsed by the Board and the appropriate steps should now be taken in this regard.	HSS	CLOSED	HSCP participating in process - Update in Matters Arising paper (14.02.2018)
136	29.11.2017	11	Moving Forward Together: NHSGGC Health and Social Care	Make arrangements for relevant officers to participate in work to develop the Strategy	CO	CLOSED	Relevant officers identified - Update in Matters Arising paper (14.02.2018)
135	29.11.2017	11	Moving Forward Together: NHSGGC Health and Social Care Transformational Strategy Programme	It was delegated to the Chief Officer to identify appropriate persons to represent the board on the Stakeholder Reference Group and the appropriate arrangements should be made	CO	CLOSED	Anne Marie Kennedy will represent the IJB - Update in Matters Arising paper (14.02.2018)
134	29.11.2017	12	Budget Update 2017/18 and Financial Planning 2018/19 to 2020/21	Circulate a copy of the HSCP response on the extension of free personal care to under 65's as requested by IJB member	CFO	CLOSED	Copy sent to Anne Marie Monaghan.
133	29.11.2017	13	Revenue Budget Monitoring Report	Submit a report on prescribing costs to the next Chief Financial Officers' meeting.	CFO	CLOSED	Discussed at meeting CFO meeting 23.01.2018
132	29.11.2017	14	Appointment of Standards Officer	Notify Scottish Government that Eamonn Daly has been nominated for the position of Standards Officer for the IJB.	CO	CLOSED	Notification sent and letter of approval received from Standards Commission
131	29.11.2017	14	Appointment of Standards Officer	Make a presentation on Code of Conduct to a future seminar	DSM	OPEN	
130	29.11.2017	15	Fit for the Future	The Board agreed that the paper seeking approval for the changes in the Heads of Service remits be submitted to Council and the necessary NHS approvals obtained and the necessary arrangements should be made.	CO	CLOSED	Council and NHS have approved the re-designation of Heads of Service roles - Update in February Matters Arising
129	29.11.2017	15	Fit for the Future	Submit a further report to the February meeting of the IJB.	CO	OPEN	Update in Matters Arising paper (14.02.2018)

125	27.09.2017	6	Mearnskirk Hospital Update	Submit further follow-up reports to the IJB as further information becomes available.	HHCC	CLOSED	Superseded by Action 138
114	16.08.2017	7	Development of Learning Disability Day Opportunities	Submit a report to a future meeting on the impact of the introduction of Self Directed Support.	CO / CFO	OPEN	
110	16.08.2017	10	East Renfrewshire Family Wellbeing Services	The Board approved the introduction and delivery of the Family wellbeing Service as a pilot project for 12 months and the necessary arrangements should now be made.	CSWO	OPEN	IJB will receive progress report in April/May 2018
98	28.06.2017	10	Strategic Plan and Implementation Plan	Bring a report to a future meeting on the Rehabilitation and Enablement Service Review.	HHCC	CLOSED	Superseded by action 129
90	29.03.2017	12	Proposed Review; GP Out Of Hours	The Board noted the report and supported the proposed approach to conducting the review.	HSS	OPEN	Glasgow City leading
70	05.10.2016	7	Early Years Strategy	Take up with NHSGGC the issue of smoking cessation programmes not being directed locally and report back to a future meeting.	HSS	OPEN	NHSGGC considering proposals to integrate smoking cessation services
69	05.10.2016	7	Early Years Strategy	In future reports on the Early Years Strategy if possible provide a further breakdown of the figures in relation to P1 developmental milestones across the different parts of the authority.	CO	OPEN	Report will go to Council in March 2018 and then IJB in April
59	17.08.2016	10	Participation & Engagement Strategy	Make the necessary arrangements for the implementation of the strategy and the publication of information on the web.	HSS	OPEN	To be updated in light of new strategic planning approach.
48	01.06.2016	12	General Medical Services Contract 2016/17	Submit further information to future meetings on the development of quality clusters.	CD	CLOSED	Paper presented to IJB 14.02.2018
27	17.02.2016	9	Complaints Bi-Annual Report	Examine the possibility of making a summary version of the report available online for staff.	HSS	OPEN	Will include link to complaints report in next Chief Officers Brief
26	17.02.2016	9	Complaints Bi-Annual Report	Investigate the possibility of signing up to the Patient Opinions website.	CD	OPEN	Initial meeting exploring signup have taken place and an options paper will be presented to DMT

Abbreviations

CD Clinical Director
 CO Chief Officer
 CFO Chief Finance Officer
 CSWO Chief Social Work Officer
 DSM Democratic Service Manager
 HHCC Head of Health and Community Care

CCGC Clinical and Care Governance Committee
 IJB Integration Joint Board
 PAC Performance and Audit Committee