



Meeting of East Renfrewshire Health and Social Care Partnership	Integration Joint Board
Held on	15 August 2018
Agenda Item	13
Title	Revenue Budget Monitoring Report 2018/19; position as at 22 June 2018
Summary	
To provide the Integration Joint Board with financial monitoring information in relation to the revenue budget, as part of the agreed financial governance arrangements.	
Presented by	Lesley Bairden, Head of Finance and Resources (Chief Financial Officer)
Action Required	
The Integration Joint Board is asked to: <ul style="list-style-type: none"> ▪ Note the projected outturn for the 2018/19 revenue budget ▪ Approve the budget virement as detailed at Appendix 7. 	
Implications checklist – check box if applicable and include detail in report	
<input checked="" type="checkbox"/> Financial	<input type="checkbox"/> Policy
<input checked="" type="checkbox"/> Risk	<input type="checkbox"/> Staffing
<input type="checkbox"/> Legal	<input type="checkbox"/> Property/Capital
<input type="checkbox"/> Equalities	<input type="checkbox"/> IT

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EAST RENFREWSHIRE INTEGRATION JOINT BOARD

15 August 2018

Report by Lesley Bairden, Chief Financial Officer

REVENUE BUDGET MONITORING REPORT

PURPOSE OF REPORT

1. To advise the Integration Joint Board of the projected outturn position of the 2018/19 revenue budget.

RECOMMENDATIONS

2. The Integration Joint Board is asked to:
 - Note the projected outturn for the 2018/19 revenue budget
 - Approve the budget virement as detailed at Appendix 7

BACKGROUND

3. This report forms part of the regular reporting cycle for ensuring that the HSCP financial governance arrangements are maintained.

REPORT

4. The consolidated budget for 2018/19, and projected outturn position is reported in detail at Appendix 1. This shows a projected over spend of £0.796 million against a full year budget of £113.523 million (0.7%). Of the projected overspend £0.639 million relates to planned use of reserves and £0.157 million is a projected operational overspend, which will be met from general reserves as required at the year end. Appendices 2 and 3 set out the operational position for each partner.
5. The projected overspend of £0.796 million is a net result of:
 - £0.454 million savings from Fit for the Future still to be achieved
 - £0.185 million prescribing worst case planned assumption
 - £0.157 million in year operational overspend
6. The consolidated budget, and associated direction to our partners is detailed at Appendix 5. This is reported to each IJB and reflects in year revisions to our funding.
7. The budget virements relating to the ERC ledgers for operational budgets are identified at Appendix 7. The NHS contribution adjustments are identified in Appendix 5 and do not require operational virement approval.
8. The Fit for the Future opening savings requirement has been shown at the full £0.954 million for continuity from the prior year closing position. The savings achieved to date will be reallocated through the ledgers for future reports and the IJB will see this target reduce accordingly.
9. The main projected variances are set out below, and are subject to revision as the year progresses.

10. **Children & Families £47k underspend** is a combination of staff turnover and supplies under budget offset by higher residential care and direct payment costs including an allowance for any increase in activity to 31 March 2019.
11. **Older Peoples Services £257k overspend** reflects the current projected cost of care packages. The projected overspend in care costs reflects two main pressures;
 - Nursing and residential care (£260k) arising from the full year effect of winter pressures experienced during January to March 2018
 - Likewise the winter period resulted in additional care at home packages for individuals assessed as requiring support to remain at home (£204k).
12. We have also had additional staffing and care package costs associated with care home closure and quality issues.
13. **Physical/Sensory Disability £71k underspend** primarily reflects staff vacancies.
14. **Learning Disability Community £147k underspend** primarily reflects staff vacancies.
15. **Mental Health £123k underspend** reflects current staff turnover and vacancies in nursing, occupational therapy and social care.
16. **Addictions/Substance Misuse £44k overspend** is a result of the current staff costs with no projected turnover.
17. **Prescribing £185k overspend** is currently reported, reflecting the 5% pressure scenario as detailed in the 4 April budget report. It is hoped that the continued focus on prescribing will bring down this pressure. At this stage it is prudent to assume the worst end of the spectrum and associated use of contingency as agreed.
18. **Management & Admin £244k overspend** reflects that savings within the NHSGGC ledger reports are to be reallocated. This will be in place for the next report to the IJB and should not adversely impact the overall bottom line position.
19. The currently projected operational overspend of £0.157 million will be met from our in year pressure reserve or drawn from general reserves if required. At this early stage in the year we will not reflect any application of reserves and will look to eliminate this overspend within our existing budgets.
20. The year to date position is detailed at Appendix 4 and reflects an underspend of £155k.
21. This report reflects the use of bridging finance reserves, in line with our previously agreed strategy to deliver the 2017/18 Fit for the Future savings during 2018/19; to manage prescribing and residential childcare activity fluctuation and to facilitate the redesign of the Learning Disability long stay beds. The full reserves position is shown at Appendix 6.

22. The Fit for the Future progress to date is summarised:

	2018/19		2019/20		2020/21	
	£'000	FTE	£'000	FTE	£'000	FTE
Recurring Savings Achieved						
Staff	117	1	61	1	61	1
Non Staff review of all budget lines	118		118		118	
Modelled Savings to Date	265	12	529	12	529	12
Potential Saving to Date	500	13	708	13	708	13
Savings Target as at 1 April 2018	954		954		954	
Current Balance	454		246		246	

23. Per the table above, the maximum reserves requirement to meet the balance of the saving is currently projected at £0.454 million in 2018/19, reducing to £0.246 million full year effect thereafter with work ongoing to deliver the balance through a revised staffing structure and continued review of all budget lines. The bridging finance will meet the funding required until recurring savings are fully achieved.
24. In addition to the savings bridging requirement above, the reserve will also fund the £0.156 million non-recurring costs to date from release, protection and redeployment.
25. We have specific funding for Carers Act implementation, primary care transformation, mental health action 15 etc. and as the plans for these are agreed we will then report financial performance in each area within the revenue monitoring reporting.

FINANCE AND EFFICIENCY

26. Savings and efficiencies included in the ERC contribution of £0.412 million have been applied in full to the 2018/19 budget as have the NHSGGC savings of £0.612 million.

CONSULTATION AND PARTNERSHIP WORKING

27. The Chief Financial Officer has consulted with our partners.
28. This revenue budget reflects the consolidation of funding from both East Renfrewshire Council and NHS Greater Glasgow and Clyde. The HSCP operates under the Financial Regulations as approved by the Performance and Audit Committee on 18 December 2015.

IMPLICATIONS OF THE PROPOSALS

Risk

29. As previously reported there remain a number of risks which could impact on the current and future budget position; including:
- Achieving all existing savings on a recurring basis
 - Continued redesign of sleepovers
 - Achieving turnover targets
 - Prescribing remaining within budget and contingency
 - Winter pressures
 - Out of Area costs within Learning Disability Specialist Services
 - Future savings challenges

30. In addition there remains the potential for a transfer of one patient from Forensic Services to the hosted Specialist Learning Disability Service which could result in a significant cost pressure. Discussions are ongoing.

Staffing

31. Fit for the future will address future staffing issues.

Equalities

32. None at present. All equalities issues will be addressed through future budget decisions.

Directions

33. The directions to our partners are detailed at Appendix 5.

34. The report reflects a projected breakeven position after the potential application of £0.796 million from reserves for the year to 31 March 2019.

Policy

35. None

Legal

36. None

Property/capital

37. None

CONCLUSIONS

38. Appendix 1 reports a projected in year overspend of £0.796 million for the year to 31 March 2019 being funded from reserves in line with our agreed change programme, whilst recognising the requirement to achieve our savings target on a recurring basis during 2018/19.

RECOMMENDATIONS

39. The Integration Joint Board is asked to:
- Note the projected outturn position of the 2018/19 revenue budget
 - Approve the budget virement as detailed at Appendix 7

REPORT AUTHOR

Lesley Bairden, Head of Finance and Resources (Chief Financial Officer)

lesley.bairden@eastrenfrewshire.gov.uk

0141 451 0749

Ian Arnott, Finance Business Partner

ian.arnott@eastrenfrewshire.gov.uk

July 2018

HSCP Chief Officer: Julie Murray

BACKGROUND PAPERS

IJB 29.06.2018 – Item 15 Budget Update 2018/19

<http://www.eastrenfrewshire.gov.uk/CHttpHandler.ashx?id=22620&p=0>

IJB 04.04.2018 – Item 12: Revenue Budget Monitoring Report

<http://www.eastrenfrewshire.gov.uk/CHttpHandler.ashx?id=22103&p=0>

IJB 14.2.2018 – Item13: Revenue Budget Monitoring Report

<http://www.eastrenfrewshire.gov.uk/CHttpHandler.ashx?id=21805&p=0>

IJB 29.11.2017 – Item 13: Revenue Budget Monitoring Report

<http://www.eastrenfrewshire.gov.uk/CHttpHandler.ashx?id=21470&p=0>

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Consolidated Monitoring Report

Projected Outturn Position to 31st March 2019

Objective Analysis	Draft Outturn			
	Full Year Budget £	Draft Outturn Spend £	Variance (Over) / Under £	Variance (Over) / Under %
Children & Families	10,288,000	10,241,000	47,000	0.46%
Older Peoples Services	27,921,000	28,178,000	(257,000)	(0.92%)
Physical / Sensory Disability	4,708,000	4,637,000	71,000	1.51%
Learning Disability - Community	12,505,000	12,358,000	147,000	1.18%
Learning Disability - Inpatients	7,691,000	7,691,000	-	0.00%
Mental Health	4,192,000	4,069,000	123,000	2.93%
Addictions / Substance Misuse	1,449,000	1,493,000	(44,000)	(3.04%)
Family Health Services	20,501,000	20,501,000	-	-
Prescribing	15,570,000	15,755,000	(185,000)	(1.19%)
Criminal Justice	35,000	35,000	-	-
Planning & Health Improvement	303,000	303,000	-	-
Management & Admin	9,313,600	9,557,600	(244,000)	(2.62%)
Fit for the Future Programme	(953,600)	(500,000)	(453,600)	
Net Expenditure	113,523,000	114,318,600	(795,600)	(0.70%)
Contribution to / (from) Reserve	-	(795,600)	795,600	
Net Expenditure	113,523,000	113,523,000	-	

Notes:

- 1 NHS & ERC figures quoted as at June 2018
- 2 Resource Transfer and the Social Care Fund has been re allocated across client groups at the consolidated level.
- 3 The final contribution to / from reserves will be confirmed as part of the 2018/19 year end closure process
- 4 The balance of Fit for the Future savings will be met from reserves as required as the savings are phased in during 2018/19.
- 5 Contribution From Reserves is made up of the following transfers ;

	£
Budget Savings - Fit For the Future Bridging	953,600
Less - in year savings contribution	<u>500,000</u>
Net transfer from the Budget Phasing Reserve	<u>453,600</u>
 2018/19 operational overspend	 <u>157,000</u>
Transfer from Budget Phasing Reserve	<u>610,600</u>
Transfer from Prescribing Reserve	185,000
 Net Contribution From Reserves	 <u>795,600</u>
 Analysed by Partner ;	
NHS	289,000
Council	<u>506,600</u>
Net Contribution From Reserves	<u>795,600</u>

Council Monitoring Report

Projected Outturn Position to 31st March 2019

Subjective Analysis	Draft Outturn			
	Full Year Budget £	Draft Outturn Spend £	Variance (Over) / Under £	Variance (Over) / Under %
Employee Costs	21,099,000	20,318,000	781,000	3.70%
Property Costs	1,059,000	1,040,000	19,000	1.79%
Supplies & Services	2,260,000	2,204,000	56,000	2.48%
Transport Costs	221,000	222,000	(1,000)	(0.45%)
Third Party Payments	37,177,600	38,188,600	(1,011,000)	(2.72%)
Support Services	2,196,000	2,196,000	-	(0.00%)
Income	(15,675,000)	(15,674,000)	(1,000)	(0.01%)
Fit For the Future Programme	(731,600)	(406,000)	(325,600)	
Net Expenditure	47,606,000	48,088,600	(482,600)	(1.01%)
Contribution to / (from) Reserve	-	(482,600)	482,600	
Net Expenditure	47,606,000	47,606,000	-	

Objective Analysis	Draft Outturn			
	Full Year Budget £	Draft Outturn Spend £	Variance (Over) / Under £	Variance (Over) / Under %
Children & Families	8,483,000	8,463,000	20,000	0.24%
Older People	19,304,000	19,690,000	(386,000)	(2.00%)
Physical / Sensory Disability	4,281,000	4,210,000	71,000	1.66%
Learning Disability	7,666,000	7,519,000	147,000	1.92%
Mental Health	1,405,000	1,375,000	30,000	2.14%
Addictions / Substance Misuse	258,000	302,000	(44,000)	(17.05%)
Criminal Justice	35,000	35,000	-	0.00%
Service Strategy	1,608,600	1,577,600	31,000	1.93%
Support Service & Management	5,297,000	5,323,000	(26,000)	(0.49%)
Fit For the Future Programme	(731,600)	(382,000)	(349,600)	
Net Expenditure	47,606,000	48,112,600	(506,600)	(1.06%)
Contribution to / (from) Reserve	-	(506,600)	506,600	
Net Expenditure	47,606,000	47,606,000	-	

Notes

- Figures quoted as at 22 June 2018
- The projected underspend / (overspend) will be taken to/(from) reserves at year end.
- The balance of Fit for the Future savings will be met from reserves as required as the savings are phased in during 2018/19.
- Contribution From Reserves is made up of the following transfer;

	£
Budget Savings - Fit For the Future Bridging	731,600
Less - in year savings contribution	(382,000)
Contribution from Budget Phasing Reserve	<u>349,600</u>
2018/19 operational overspend	157,000
Total Contribution from reserves	<u>506,600</u>

NHS Monitoring Report

Projected Outturn Position to 31st March 2019

Subjective Analysis	Draft Outturn			
	Full Year Budget £	Draft Outturn Spend £	Variance (Over) / Under £	Variance (Over) / Under %
Employee Costs	16,956,000	16,653,000	303,000	1.79%
Non-pay Expenditure	42,576,000	43,168,000	(592,000)	(1.39%)
Resource Transfer/Social Care Fund	10,824,000	10,824,000	-	-
Income	(4,251,000)	(4,251,000)	-	-
Net Expenditure	66,105,000	66,394,000	(289,000)	(0.44%)

Contribution to / (from) Reserve	-	(289,000)	289,000	
Net Expenditure	66,105,000	66,105,000	-	

Objective Analysis	Draft Outturn			
	Full Year Budget £	Projected Outturn Spend £	Variance (Over) / Under £	Variance (Over) / Under %
Childrens Services	1,708,000	1,681,000	27,000	1.58%
Adult Community Services	3,090,000	2,961,000	129,000	4.17%
Learning Disability - Community	807,000	807,000	-	0.00%
4 Learning Disability - Inpatients	7,691,000	7,691,000	-	0.00%
Mental Health - Community	1,417,000	1,375,000	42,000	2.96%
Mental Health - Older Adults	624,000	573,000	51,000	8.17%
Family Health Services	20,501,000	20,501,000	-	-
Prescribing	15,570,000	15,755,000	(185,000)	(1.19%)
Addictions	696,000	696,000	-	(0.00%)
Planning & Health Improvement	303,000	303,000	-	0.00%
Integrated Care Fund	907,000	907,000	-	-
Management & Admin	2,189,000	2,438,000	(249,000)	(11.38%)
Resource Transfer/Social Care Fund	10,824,000	10,824,000	-	-
Fit For the Future Programme	(222,000)	(118,000)	(104,000)	-
Net Expenditure	66,105,000	66,394,000	(289,000)	(0.44%)

Contribution to / (from) Reserve	-	(289,000)	289,000	
Net Expenditure	66,105,000	66,105,000	-	

Notes

1 Figures quoted as at 30 June 2018

2 Resource Transfer and the Social Care Fund is re allocated across client groups at the consolidated level as detailed below;

	£
Service Strategy	108,000
Children & Families	98,000
Older People	5,017,000
Physical Disability	381,000
Addictions	594,000
Learning Disability	3,838,000
Mental Health	733,000
Support Service & Mgt	156,000
	<u>10,925,000</u>

3 The balance of Fit for the Future savings will be met from reserves as required as the savings are phased in during 2018/19.

4 Contribution From Reserves is made up of the following transfers ;

	£
Budget Savings - Fit For the Future Bridging	104,000
Less - in year savings contribution	-
Transfer from Budget Phasing Reserve	<u>104,000</u>

Transfer from Prescribing Reserve 185,000Total Contribution from Reserves 289,000

Year To Date Position as at 22 June 2018

Council Monitoring Report

Subjective Analysis	Year To Date			
	Budget £	Actual £	Variance (Over) / Under £	Variance (Over) / Under %
Employee Costs	3,448,000	2,923,000	525,000	15.23%
Property Costs	299,000	134,000	165,000	55.18%
Supplies & Services	364,000	124,000	240,000	65.93%
Transport Costs	51,000	53,000	(2,000)	(3.92%)
Third Party Payments	5,150,000	5,574,000	(424,000)	(8.23%)
Support Services	-	-	-	0.00%
Income	(1,692,000)	(1,343,000)	(349,000)	20.63%
Net Expenditure	7,620,000	7,465,000	155,000	2.03%

NHS Monitoring Report

Subjective Analysis	Year to Date			
	Budget £	Actual £	Variance (Over) / Under £	Variance (Over) / Under %
Employee Costs	4,114,000	3,975,000	139,000	3.38%
Non-pay Expenditure	10,540,000	10,679,000	(139,000)	(1.32%)
Resource Transfer	2,788,000	2,788,000	-	-
Income	(1,050,000)	(1,050,000)	-	-
Net Expenditure	16,392,000	16,392,000	-	(0.00%)
Total	24,012,000	23,857,000	155,000	0.65%

Notes

- 1 NHSGCC employee variances reflect vacant posts and non-pay reflects savings target
- 2 Budget profiling will be reviewed to eliminate any unnecessary variances, however it needs to be recognised that, given the nature of the spend, budget profiling is not exact.

	NHS £000	ERC £000	IJB £000	Total £000
Funding Sources to the IJB				
Original Revenue Budget Contributions	66,669	48,175		114,844
Subsequent Contribution Revisions				
NCHC Uplift	-	9	-	9
¹ 2018/19 AFC Pay Uplift	(215)	-	-	(215)
Legacy Savings	(212)	-	-	(212)
Realignment of Property Income to Facilities	333			
FHS / GMS Cross Charge and Other Budget Revisions	(1,183)			
School Nursing Redesign - CPT Duties	40	-	-	40
Health Visitors ongoing Redesign (and Fridges)	85	-	-	85
Primary Care Transition Fund	416	-	-	416
Mental Health Strategy	172	-	-	172
Criminal Justice Grant	-	(578)	-	(578)
Current Revenue Budgets	66,105	47,606	-	114,561
Funding Outwith Revenue Monitoring				
Housing Aids & Adaptations *		550		550
Set Aside notional Budget	14,561			14,561
Total IJB Resources	80,666	48,156	-	129,672
Directions to Partners				
Revenue Budget	66,105	47,606	-	113,711
Social Care Fund	(5,161)	4,711	450	-
Carer's Information	58	(58)	-	-
Integrated Care Fund	(673)	673	-	-
Delayed Discharge	(264)	264	-	-
	60,065	53,196	450	113,711
Housing Aids & Adaptations *		550		550
Set Aside notional Budget	14,561			14,561
	74,626	53,746	450	128,822

* includes capital spend

¹ 2018/19 AFC Pay Uplift - included within agreed contribution offer but not yet actioned within ledger

Earmarked Reserves	Reserve Carry Forward to 2018/19 £	2018/19 Projected spend £	Projected balance 31/3/19 £	comment
1. Specific Project Funding :				
(Integrating L&D Function) / FFF Reserve	70,000	70,000	-	Funding of post
Community Capacity Building	55,000	55,000	-	Funding of post
C&F Childrens 1st	68,906	66,547	2,359	Pyear 1 pilot funded
District Nursing	58,500	58,500	-	Funding of post
Speech & Language Therapy	8,500	8,500	-	Funding of post
Prescribing	250,000	185,000	65,000	Estimated 2018/19 pressure based on 5%
SGOVT - LD Funding	48,800	48,800	-	Reserve committed- pending recruitment of post
Primary Care Transition Fund	248,769	248,769	-	Reserve committed - full spend 18/19 planned
LD Furniture & Equipment	100,000	30,000	70,000	£30k committed 18/19
NHS 2017/18 Projects	52,500	32,500	20,000	Reserve committed, other than Syrian Refugees monies - being reviewed
Total Specific Projects	960,975	803,616	157,359	
2. Transitional Funding - Learning Disability Service Redesign :				
Learning Disability Specialist Services	700,600	-	700,600	
Total Transitional Funding	700,600	-	700,600	
3. Bridging Finance:				
Bonnyton Service Redesign	450,000	450,000	-	Assume fully spend in 2018/19
Budget Savings Reserve to support Fit For the Future Change Programme	1,464,963	610,600	854,363	Current projected balance required of £453k plus one off costs of £157k
In Year Pressures Reserve	500,000	-	500,000	£32k committed for 2 temporary posts - will be drawn down if required
C&F - Residential Accommodation	460,000	-	460,000	
Total Bridging Finance	2,874,963	1,060,600	1,814,363	
Total All Earmarked Reserves	4,536,538	1,864,216	2,672,322	
General Reserves				
East Renfrewshire Council	109,200		109,200	
NHSGCC	163,000		163,000	
Total General Reserves	272,200	-	272,200	
Grand Total All Reserves	4,808,738	1,864,216	2,944,522	

Subjective Analysis	2018/19 Budget Virement					P3 2018/19 Budget £	Total Virement £
	2018/19 Budget £	(1) £	(2) £	(3) £			
Employee Costs	20,890,000	-	-	209,000		21,099,000	209,000
Property Costs	1,059,000	-	-	-		1,059,000	-
Supplies & Services	2,238,000	-	(42,000)	64,000		2,260,000	22,000
Transport Costs	221,000	-	-	-		221,000	-
Third Party Payments	37,125,600	9,000	42,000	-		37,176,600	51,000
Support Services	2,196,000	-	-	-		2,196,000	-
Income	(14,823,000)	-	-	(273,000)		(15,096,000)	(273,000)
Fit For the Future Programme	(731,600)	-	-	-		(731,600)	-
Net Expenditure	48,175,000	9,000	-	-		48,184,000	9,000

Objective Analysis	2018/19 Budget Virement					P3 2018/19 Budget £	Total Virement £
	2018/19 Budget £	(1) £	(2) £	(3) £			
Children & Families	8,483,000	-	-	-		8,483,000	-
Older People	19,295,000	9,000	-	-		19,304,000	9,000
Physical / Sensory Disability	4,281,000	-	-	-		4,281,000	-
Learning Disability	7,666,000	-	-	-		7,666,000	-
Mental Health	1,405,000	-	-	-		1,405,000	-
Addictions / Substance Misuse	258,000	-	-	-		258,000	-
Criminal Justice	613,000	-	-	-		613,000	-
Service Strategy	1,608,600	-	-	-		1,608,600	-
Support Service & Management	5,297,000	-	-	-		5,297,000	-
Contribution From Reserves	(731,600)	-	-	-		(731,600)	-
Net Expenditure	48,175,000	9,000	-	-		48,184,000	9,000

1 NCHC uplift - additional inflationary allocation from ERC

2 Delayed Discharge - transfer from Supplies & Services to Payments to Other Bodies, Older People

3 Technology Enabled Care Budget Allocation, Older People

2018/19 Savings Delivery			
Saving	Approved Saving 2018/1 Budget £	Projected Saving 2018/19 £	Comments
New savings agreed as part of 2018-21 budget - ERC			
Respite Care	50,000	50,000	Saving posted to ledger projected to be achieved in full
Mental Health	61,000	61,000	Saving posted to ledger projected to be achieved in full
Learning Disability	150,000	150,000	Saving posted to ledger projected to be achieved in full
Addictions	1,000	1,000	Saving posted to ledger projected to be achieved in full
Adoption	20,000	20,000	Saving posted to ledger projected to be achieved in full
Interim Funding	62,000	62,000	Budget increased in line with prior year achievement of income
Property Costs	50,000	50,000	Budget reduced in line with full year costs of new building
Property Income	18,000	18,000	Reflects agreed café rental income from both sites
Sub Total	412,000	412,000	
New savings to meet NHS Pressures			
Non Pay Inflation	152,000	152,000	No inflation increases allocated
Community Equipment	150,000	150,000	Pressure will be met from realignment of ICF funding
LD Redesign - Waterloo Close	125,000	125,000	Full year effect releases funding
Prescribing	185,000	185,000	Pressure will be managed through reserve as required
Sub Total	612,000	612,000	
Fit for the Future Programme			
To be Achieved as at 1 April 2018	953,600	500,000	Projected savings balance required reflects current progress to date both achieved (£235k) and modelled (£265k). Work in ongoing to meet the full saving on a recurring basis
Total HSCP Saving Challenge	1,977,600	1,524,000	