

EAST RENFREWSHIRE COUNCILLICENSING COMMITTEE13 NOVEMBER 2018Report by Chief Officer (Legal & Procurement)CIVIC GOVERNMENT (SCOTLAND) ACT 1982DISPOSAL OF APPLICATIONS - REPRESENTATIONS**PURPOSE OF REPORT**

1. For the committee to consider delegation to officers to dispose of applications which receive a representation.

**RECOMMENDATION**

2. It is recommended that the Licensing Committee delegates to the Chief Officer (Legal & Procurement) and the Principal Solicitor, the power to dispose of any applications for licences in terms of the Civic Government (Scotland) Act 1982 where a representation is received by the Council and for them to carry out the necessary administrative procedures required.

**FINANCIAL IMPLICATIONS**

3. There are no direct financial implications for the Council. In terms of the 1982 Act, the application fee for licences should cover the cost of the Council's administration. Delegation would avoid the need to convene a meeting of the committee and provide a more efficient method of disposal of these applications for which a saving would be achieved.

**BACKGROUND**

4. In terms of Civic Government (Scotland) Act 1982 ("the Act") Schedule 1, paragraphs 2 and 3, the Council may allow a hearing or may dispose of an application which has received a representation by notification in writing.

**RECOMMENDATION**

5. It is recommended that the Licensing Committee delegates to the Chief Officer (Legal & Procurement) and the Principal Solicitor, the power to dispose of any applications for licences in terms of the Civic Government (Scotland) Act 1982 where a representation is received by the Council and for them to carry out the necessary administrative procedures required.

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**KEY WORDS**

Civic Government (Scotland) Act 1982, Representation, delegation