

EAST RENFREWSHIRE COUNCIL
AUDIT AND SCRUTINY COMMITTEE

28 September 2017

Report by Head of Accountancy (Chief Financial Officer)

2016/17 ANNUAL ACCOUNTS FOR THE COUNCIL'S CHARITABLE TRUSTS AND
EXTERNAL AUDIT (ISA 260) REPORT

PURPOSE OF REPORT

1. The audited 2016/17 Annual Accounts for the seven charitable trusts that the Council acts as trustee for, have been amalgamated into one document and a copy is now submitted for consideration by the Audit and Scrutiny Committee. In addition, the External Auditor has prepared a report in respect of the Trusts, which is in compliance with the International Standard on Auditing (ISA) 260, and this will be issued under separate cover for consideration.

RECOMMENDATION

2. The Committee is invited to: -
- Consider the report by External Audit;
 - Note and comment on the content of the 2016/17 amalgamated Annual Accounts for the seven charitable trusts that the Council acts as trustee for; and
 - Remit the report to the Council for consideration.

REPORT

3. The external audit of the 2016/17 Annual Accounts for the seven charitable trusts that the Council acts as trustee for has now been completed and the Council has been awarded an audit certificate for the amalgamated accounts, which has no qualifications. A copy of the Accounts is attached as Appendix 1.

ANNUAL AUDIT REPORTS

4. A copy of the Annual Audit Report, which provides an overview of the main issues arising from the 2016/17 Audit of the Trust Accounts has been prepared and will be issued under separate cover. The Committee is invited to consider the document. The External Auditors will be attending the Audit and Scrutiny Committee meeting to speak to and discuss the report.

RECOMMENDATION

5. The Committee is invited to: -
- Consider the report by External Audit ;
 - Note and comment on the content of the 2016/17 amalgamated Annual Accounts for the seven charitable trusts that the Council acts as trustee for; and

- Remit the report to the Council for consideration.

REPORT AUTHOR

Head of Accountancy - Margaret McCrossan
Chief Accountant - Barbara Clark Tel 0141 577 3068
E-mail. Barbara.Clark@EastRenfrewshire.gov.uk

BACKGROUND PAPERS

This report refers to the 2016/17 amalgamated Annual Accounts for the seven charitable trusts that the Council acts as trustee for (Lieutenant Duff Memorial Institute, Newton Mearns Benevolent Association, Janet Hamilton Memorial Fund, John Pattison Memorial Fund, Hugh & Janet Martin Memorial Fund, Netherlee School 1937 Endowment , Endowment for Talented Children and Young People) and the External Auditor's 2016/17 ISA 260 report in respect of the trusts.

KEY WORDS

Annual Accounts, external audit

Margaret McCrossan
Chief Financial Officer
c/o East Renfrewshire Council
Accountancy Section
Rouken Glen Road
Glasgow
G46 6UG

28 September 2017

Registered Charities ISA 260 Report to those charged with governance

1. In accordance with the Charities Accounts (Scotland) Regulations 2006 an audit is required for all registered charities where the local authority is the sole trustee irrespective of the size of the charity. This is due to the interaction of Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The auditor of East Renfrewshire Council, Audit Scotland, has been appointed as the auditor of the relevant trusts for the year ended 31 March 2017.
2. International Standard on Auditing (UK and Ireland) 260 (ISA 260) requires auditors to report specific matters arising from the audit of the financial statements to those charged with governance of a body in sufficient time to enable appropriate action. The Audit and Scrutiny Committee of East Renfrewshire Council is identified as those charged with governance. The trustees of the charities are officers of the Council in an ex-officio capacity.
3. This report sets out, for the Audit and Scrutiny Committee's consideration, the matters arising from the audit of the financial statements for 2016/17 that require to be reported under ISA 260. We are drawing to your attention those matters we think are worthy of note, so that you can consider them before the financial statements are approved and certified. An audit of the financial statements is not designed to identify all matters that may be relevant to those charged with governance. It is the auditor's responsibility to form and express an opinion on the financial statements prepared by management; however this does not relieve management of their responsibilities in this respect. This report has been prepared for the use of East Renfrewshire Council and trustees of the registered charities and no responsibility to any third party is accepted.

Status of the Audit

4. Our work on the financial statements is now complete. The issues arising from the audit were discussed with officers during the course of the audit.
5. We received the unaudited financial statements on 30 June 2017 in accordance with the agreed timetable. The working papers and information provided in support of the financial statements were of a good standard. Finance staff provided good support to the audit team through the course of the audit.

Matters to be reported to those charged with governance

6. We are required to report to those charged with governance all unadjusted misstatements which we have identified during the course of our audit, other than those of a trivial nature and request that these misstatements be corrected. We have no unadjusted misstatements to bring to your attention.
7. As part of the completion of our audit we seek written assurances on aspects of the financial statements and judgements and estimates made. A draft letter of representation under ISA580 is attached at Appendix B. This should be signed and returned by the Chief Financial Officer with the signed financial statements prior to the independent auditor's opinion being certified.

Conduct and scope of the audit

8. We are required to audit the financial statements of seven charitable trusts where the sole trustees are officers of East Renfrewshire Council, in an ex-officio capacity:
 - Endowment for Talented Children and Young People
 - Netherlee School 1937 Endowment
 - Hugh and Janet Martin Memorial Fund
 - John Pattison Memorial Fund
 - Janet Hamilton Memorial Fund
 - Newton Mearns Benevolent Association
 - Lieutenant Duff Memorial Institute
9. For 2016/17, in accordance with the connected charities provisions under The Charities Accounts (Scotland) Regulations 2006, East Renfrewshire Council have prepared a single set of accounts covering all seven charitable trusts and which show the financial results of each trust on an individual basis.
10. Information on the integrity and objectivity of the appointed auditor and audit staff, and the nature and scope of the audit, were outlined in the Annual Audit Plan of East Renfrewshire Council presented to the Audit and Scrutiny Committee on 2 March 2017, and follow the requirements of the Code of Audit Practice prepared by Audit Scotland in May 2011.
11. As part of the requirement to provide full and fair disclosure of matters relating to our independence we can confirm that we have not undertaken non-audit related services. The 2016/17 agreed fee for the audit was disclosed in the Annual Audit Plan and as we did not carry out any additional work outwith the planned audit activity this fee remains unchanged.

Fraud

12. In our Annual Audit Plan we highlighted the responsibility audited bodies have for establishing arrangements to prevent and detect fraud and other irregularities. In presenting this report to the trustees we seek confirmation from those charged with governance of any instances thereof that have arisen that should be brought to our attention. A specific confirmation from management in relation to fraud has been included in the draft letter of representation ([Appendix B](#)).

Audit opinion & representations

13. Subject to the satisfactory conclusion of any outstanding matters and receipt of a revised set of financial statements for final review, we anticipate being able to issue an unqualified auditor

report on 29 September 2017 (the proposed report is attached at Appendix A). There are no anticipated modifications to the audit report.

14. We are required to report to those charged with governance all unadjusted misstatements which we have identified during the course of our audit, other than those of a trivial nature.
15. A number of presentational adjustments were identified within the financial statements during the course of our audit. These were discussed with finance officers who agreed to amend the unaudited financial statements.
16. The Council did not recharge any administrative or audit costs to the trusts in 2016/17. This policy is disclosed in the Notes to the Accounts.
17. As part of the completion of our audit we seek written assurances from the Head of Accountancy as Chief Financial Officer on aspects of the financial statements and judgements and estimates made. A draft letter of representation under ISA 580 is attached at [Appendix B](#). This should be signed and returned by the Head of Accountancy/Chief Financial Officer with the signed financial statements prior to the independent auditor's opinions being certified.

Accounting and internal control systems

18. No material weaknesses in the accounting and internal control systems were identified during the audit which could adversely affect the ability to record, process, summarise and report financial and other relevant data so as to result in a material misstatement in the financial statements.

Significant findings from the audit

19. In our view, the following issue requires to be brought to your attention regarding the appropriateness of accounting policies or accounting estimates and judgements, the timing of transactions, the existence of material unusual transactions or the potential effect on the financial statements of any uncertainties.
 - **Governance of funding** - The Netherlee School 1937 Endowment awards grants to former pupils which is in line with the objectives of the charity which is to advance the education of the pupils and former pupils of the School by the provision of financial and other charitable assistance and support. During 2016/17, the trust made total awards of £23k to 5 former pupils. These grants are paid directly to the pupils in their name and there is currently no requirement for grant recipients to confirm the subsequent use of the grant monies. The trustees should consider arrangements for ensuring the proper use of funding in order to ensure grant awards are used for intended purposes and that they comply with the objectives of the charity.

Management Response: OUTSTANDING

Acknowledgements

20. We would like to express our thanks to the staff of East Renfrewshire Council for their help and assistance during the audit of this year's financial statements which has enabled us to provide an audit report within the agreed timetable.

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APPENDIX A: Proposed Independent Auditor's Reports

Independent auditor's report to the trustees of East Renfrewshire Council Trust Funds and the Accounts Commission for Scotland

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 120 of the Code of Audit Practice approved by the Accounts Commission, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

Report on the audit of the financial statements

Opinion on financial statements

I certify that I have audited the financial statements in the statement of accounts of East Renfrewshire Council Trust Funds for the year ended 31 March 2017 under Part VII of the Local Government (Scotland) Act 1973 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. The financial statements comprise the Statement of Receipts and Payments, Statement of Balances and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and a receipts and payments basis.

In my opinion the accompanying financial statements:

- properly present the receipts and payments of the charities for the year ended 31 March 2017 and their statement of balances at that date; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulations 9(1),(2) and (3) of The Charities Accounts (Scotland) Regulations 2006.

Basis of opinion

I conducted my audit in accordance with applicable law and International Standards on Auditing in the UK and Ireland (ISAs (UK&I)). My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the charities in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK including the Financial Reporting Council's Ethical Standards for Auditors, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of the trustees for the financial statements

The trustees are responsible for the preparation of financial statements which properly present the receipts and payments of the charities and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the financial statements

My responsibility is to audit and express an opinion on the financial statements in accordance with applicable legal requirements and ISAs (UK&I) as required by the Code of Audit Practice approved by the Accounts Commission. Those standards require me to comply with the Financial Reporting Council's Ethical Standards for Auditors. An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the circumstances of the charities and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements.

My objectives are to achieve reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK&I) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Other information in the statement of accounts

The trustees are responsible for the other information in the statement of accounts. The other information comprises the information other than the financial statements and my auditor's report thereon. My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon except on matters prescribed by the Accounts Commission or required by applicable law to the extent explicitly stated later in this report.

In connection with my audit of the financial statements in accordance with ISAs (UK&I), my responsibility is to read all the financial and non-financial information in the statement of accounts to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by me in the course of performing the audit. If I become aware of any apparent material misstatements or inconsistencies I consider the implications for my report.

Report on other requirements

Opinion on other prescribed matter

I am required by the Accounts Commission to express an opinion on the following matter. In my opinion, based on the work undertaken in the course of the audit the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements and that report has been prepared in accordance with The Charities Accounts (Scotland) Regulations 2006.

Matters on which I am required to report by exception

I am required by The Charity Accounts (Scotland) Regulations 2006 to report to you if, in my opinion:

- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- I have not received all the information and explanations I require for my audit.

I have nothing to report in respect of these matters.

Elaine Barrowman
Senior Audit Manager
Audit Scotland
4th Floor
8 Nelson Mandela Place
Glasgow
G2 1BT

29 September 2017

Elaine Barrowman is eligible to act as an auditor in terms of Part VII of the Local Government (Scotland) Act 1973.

APPENDIX B: Letter of Representation (ISA 580)

Elaine Barrowman, Senior Audit Manager
Audit Scotland
4th Floor
8 Nelson Mandela Place
Glasgow
G2 1BT

Dear Elaine

28 September 2017

East Renfrewshire Council Trust Funds Annual Accounts 2016/17

1. This representation letter is provided in connection with your audit of the financial statements of East Renfrewshire Council Trust Funds, for the year ended 31 March 2017 for the purpose of expressing an opinion as to whether the financial statements give a true and fair view of the financial position of East Renfrewshire Council Trust Funds, as at 31 March 2017 and its receipts and payments for the year then ended.
2. I confirm to the best of my knowledge and belief, and having made appropriate enquiries of the trustees of the registered charitable trusts where the sole trustees are officers of East Renfrewshire Council, in an ex-officio capacity, the following representations given to you in connection with your audit of the East Renfrewshire Council Trust Funds for the year ended 31 March 2017.

General

3. I acknowledge my responsibility and that of East Renfrewshire Council (as the administering authority) for the financial statements. All the accounting records requested have been made available to you for the purposes of your audit. All material agreements and transactions undertaken by the East Renfrewshire Council Trust Funds have been properly reflected in the financial statements. All other records and information have been made available to you, including minutes of all management and other meetings.
4. The information given in the Trustees' Annual Report to the financial statements presents a balanced picture of the East Renfrewshire Council Trust Funds and is consistent with the financial statements.
5. I am not aware of any uncorrected misstatements.

Regularity of Financial Transactions

6. The financial transactions of East Renfrewshire Council Trust Funds are in accordance with the relevant legislation and regulations governing its activities

Financial Reporting Framework

7. The financial statements comply with the requirements of the Charities and Trustee Investment (Scotland) Act 2005, and regulations 9(1), (2) and (3) of the Charities Accounts (Scotland) Regulations 2006.

8. Disclosure has been made in the financial statements of all matters necessary for them to show a true and fair view of the transactions and state of affairs of the East Renfrewshire Council Trust Funds for the year ended 31 March 2017.

Accounting Policies & Estimates

9. The significant assumptions used in making accounting estimates are reasonable and properly reflected in the financial statements. There are no changes in estimation techniques which should be disclosed due to their having a material impact on the accounting disclosures.

Going Concern

10. The Trustees have assessed East Renfrewshire Council Trust Fund's ability to carry on as a going concern, and have disclosed in the financial statements, any material uncertainties that have arisen as a result.

Related Party Transactions

11. There are no transactions with related parties that require to be disclosed in the financial statements. I have made available to you all the relevant information, and I am not aware of any other matters that require disclosure in order to comply with the requirements of IAS24.

Events Subsequent to the Balance Sheet Date

12. There have been no material events since the date of the Statement of Balances which necessitate revision of the figures in the financial statements or notes thereto including contingent assets and liabilities.
13. Since the date of the Statement of Balances no events or transactions have occurred which, though properly excluded from the financial statements, are of such importance that they should be brought to your notice.

Corporate Governance

14. I confirm that there are no issues or deficiencies in internal control that require to be disclosed.

Fraud

15. I have considered the risk that the financial statements may be materially misstated as a result of fraud. I have disclosed to the auditor any allegations of fraud or suspected fraud affecting the financial statements. There have been no irregularities involving management or employees who have a significant role in internal control or that could have a material effect on the financial statements.

Assets

16. The cash fund and investments shown in the statement of balances at 31 March 2017 were owned by the registered charities. Assets are free from any lien, encumbrance or charge except as disclosed in the financial statements. There are no plans or intentions that are likely to affect the carrying value of classification of the assets within the financial statements.

Yours sincerely

Margaret McCrossan
Head of Accountancy (Chief Financial Officer)

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**East Renfrewshire Council Trust Funds
Trustees' Annual Report and Financial Statements
For Year Ended 31 March 2017**

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East Renfrewshire Council

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Trustees' Annual Report for the Year Ended 31 March 2017

1. INTRODUCTION

The Trustees present the annual report together with the financial statements and the Auditor's Report for the year ended 31 March 2017.

ADMINISTRATION INFORMATION

Charity Number	Charity Name	Charity Number	Charity Name
SC005976	Lieutenant Duff Memorial Institute	SC019475	Janet Hamilton Memorial Fund
SC016641	Newton Mearns Benevolent Association	SC037293	Netherlee School 1937 Endowment
SC019473	Hugh & Janet Martin Memorial Fund	SC037925	Endowment for Talented Children & Young People
SC019474	John Pattison Memorial Fund		

Contact Address East Renfrewshire Council
Accountancy Section
Rouken Glen Road
Glasgow
G46 6UG

<u>Charity Name</u>	<u>Charity Trustees</u>	<u>Previous Trustees</u>
Lieutenant Duff Memorial Institute	Margaret McCrossan	
Newton Mearns Benevolent Association	Margaret McCrossan	
Hugh & Janet Martin Memorial Fund	Margaret McCrossan	
John Pattison Memorial Fund	Margaret McCrossan	
Janet Hamilton Memorial Fund	Margaret McCrossan	
Netherlee School 1937 Endowment	Margaret McCrossan, Joanne Scott, Julie Roberts and Lynn Sweeney.	Kirst McNeil
Endowment for Talented Children & Young People	Margaret McCrossan, Mhairi Shaw and Fiona Morrison	

Auditor

Elaine Barrowman
Senior Audit Manager
Audit Scotland
4th Floor
The Athenaeum Building
8 Nelson Mandela Place
Glasgow
G2 1BT

Trust Deeds

Copies of Trust Deeds are available for Lieutenant Duff Memorial, Netherlee School and Endowment for Talented Young People and can be obtained from:

East Renfrewshire Council
Rouken Glen Road
Glasgow
G46 6UG

Deeds for other charitable trusts are unavailable.

Trustees' Annual Report for the Year Ended 31 March 2017

2. STRUCTURE AND GOVERNANCE

East Renfrewshire Council Trust Funds are registered with the Office of the Scottish Charity Regulator (OSCR).

The trustee of all of the charities is the Chief Financial Officer of East Renfrewshire Council. For the Netherlee School 1937 Endowment, the Head, Depute Head and Principal Teachers also assume the role. The Director of Education, Head of Education Services and Chief Financial Officer are trustees for Endowment for Talented Children and Young People.

The Chief Financial Officer is the designated officer within East Renfrewshire Council with responsibility for the proper administration of the charitable trust's financial affairs. The Chief Financial Officer is responsible for keeping proper accounting records that are up to date and which ensure that financial statements comply with the Charities Accounts (Scotland) Regulations 2006.

3. MANAGEMENT OF FUNDS AND INVESTMENT POLICY

The trustees rely on the expertise of East Renfrewshire Council to manage the investments to ensure the maximum return at the least risk to each charity. In this way, the income stream for the future benefit of each charity is protected.

The funds of each charity are deposited with East Renfrewshire Council (see note 5).

4. OBJECTIVES AND ACTIVITIES

The objectives of each trust are as follows:

Charity Name	Purpose
Lieutenant Duff Memorial Institute	Provision of a building to house the Busby School District library and fund repairs to the building as required.
Newton Mearns Benevolent Association	Provision of comforts for the needy of the parish of Mearns.
Hugh & Janet Martin Memorial Fund	Charitable and education purposes for residents of Barrhead.
John Pattison Memorial Fund	Assisting the deserving poor in Barrhead
Janet Hamilton Memorial Fund	Assisting the sick of Barrhead requiring nursing or hospital treatment.
Netherlee School 1937 Endowment	Advance the education of the pupils and former pupils of the school by the provision of financial assistance and support.
Endowment for Talented Children & Young People	For the benefit of exceptionally talented children and young people in the fields of the arts, culture and sport having attended an East Renfrewshire School.

5. PERFORMANCE

Income comes from investment returns and any donations. Donations totalling £27,207 were made. During the year to 31 March 2017, awards were disbursed as follows:

Charity Name	Awards Disbursed during the year to 31 March 2017
Lieutenant Duff Memorial Institute	No applications received and no disbursement of funds.
Newton Mearns Benevolent Association	Seven applications received. Payments totalling £1,023 were made
Hugh & Janet Martin Memorial Fund	Eight applications received. Payments totalling £1,503 were made.
John Pattison Memorial Fund	Five applications received. Payments totalling £1,107 were made.
Janet Hamilton Memorial Fund	Five Payments totalling £574 were made.
Netherlee School 1937 Endowment	Five Payments totalling £23,000 were made.
Endowment for Talented Children & Young People	No applications received and no disbursement of funds.

6. FINANCIAL REVIEW

Overview

In the year to 31 March 2017, Trust funds received income and held cash and bank balances as follows:

Charity Name	Income from Investments	Income from Donations	Cash and Bank Balances
Lieutenant Duff Memorial Institute	£66	£0	£11,888
Newton Mearns Benevolent Association	£40	£0	£6,269
Hugh & Janet Martin Memorial Fund	£110	£0	£18,330
John Pattison Memorial Fund	£65	£0	£10,600
Janet Hamilton Memorial Fund	£312	£0	£55,871
Netherlee School 1937 Endowment	£160	£20,000	£25,929
Endowment for Talented Children & Young People	£3	£0	£564

Reserves Policy

Reserves are held by East Renfrewshire Council on behalf of each Trust and revenue income, generated from capital that has not been disbursed at 31 March each year, is invested in East Renfrewshire Council's Loans Fund.

7. DECLARATION

This report was signed on behalf of the Trustees on 28th September 2017 by:

Margaret McCrossan
Head of Accountancy
(Chief Financial Officer)
East Renfrewshire Council

Independent Auditor's Report

Independent Auditor's Report (Cont'd)

Statement of Receipts and Payments for the Year Ended 31 March 2017

The Statement of Receipts and Payments, as required by the Charities Accounts (Scotland) Regulations 2006, provides an analysis of the incoming and outgoing cash and bank transactions for the year.

If applicable, this Statement would also show any cash movements in relation to fixed assets. There are no such transactions for the current period.

Period ended 31 March 2017

		<u>Lieutenant Duff</u>	<u>Newton Mearns Benevolent</u>	<u>Hugh & Janet Martin</u>	<u>John Pattison</u>	<u>Janet Hamilton</u>	<u>Netherlee School</u>	<u>Talented Children/ Young People</u>
	Note	Unrestricted	Unrestricted	Unrestricted	Unrestricted	Unrestricted	Unrestricted	Unrestricted
RECEIPTS								
Donations		-		-	-	-	20,000	
Income from Investments	3	66	40	110	65	312	160	3
Total Receipts		66	40	110	65	312	20,160	3
PAYMENTS								
Charitable Activities- Grants	4	-	1,023	1,503	1,107	574	23,000	0
Total Payments		-	1,023	1,503	1,107	574	23,000	0
Surplus/(Deficit) for the Year		66	(983)	(1,393)	(1,042)	(262)	(2,840)	3

Period ended 31 March 2016

		<u>Lieutenant Duff</u>	<u>Newton Mearns Benevolent</u>	<u>Hugh & Janet Martin</u>	<u>John Pattison</u>	<u>Janet Hamilton</u>	<u>Netherlee School</u>	<u>Talented Children/ Young People</u>
		Unrestricted	Unrestricted	Unrestricted	Unrestricted	Unrestricted	Unrestricted	Unrestricted
RECEIPTS								
Donations		-	-	-	-	-	5,000	
Income from Investments		69	1,568	115	68	328	174	3
Total Receipts		69	1,568	115	68	328	5,174	3
PAYMENTS								
Charitable Activities- Grants		-	0	0	0	127	6,000	0
Total Payments		-	0	0	0	127	6,000	0
Surplus/(Deficit) for the Year		69	1,568	115	68	201	(826)	3

Statement of Balances as at 31 March 2017

The Statement of Balances, as required by the Charities Accounts (Scotland) Regulations 2006, reconciles the cash and bank balances at the start and end of the financial year, with any surpluses shown in the Statement of Receipts and Payments.

The Statement of Balances also shows the final closing balances at the end of the year.

	<u>Lieutenant Duff</u>	<u>Newton Mearns Benevolent</u>	<u>Hugh & Janet Martin</u>	<u>John Pattison</u>	<u>Janet Hamilton</u>	<u>Netherlee School</u>	<u>Talented Children/ Young People</u>
Note	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds
Bank and Cash in Hand							
Opening Balance	11,822	7252	19,723	11,642	56,133	28,769	561
Surplus/(Deficit) for the year	66	(983)	(1,393)	(1,042)	(262)	(2840)	3
Closing Balance	11,888	6,269	18,330	10,600	55,871	25,929	564
Investments							
Market Value at 31 March 2017	6	-	-	-	-	-	-
Total Assets	-	-	-	-	-	-	-

The unaudited accounts were issued on 26th June 2017. The audited accounts were authorised for issue on 28 September 2017.

Margaret McCrossan
Head of Accountancy
(Chief Financial Officer)
East Renfrewshire Council

Notes to the Accounts

1. Basis of Accounting

The financial statements have been prepared in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are designed to give a true and fair view of the financial performance and position of each Trust for the financial year.

2. Taxation

East Renfrewshire Council Trusts are not liable to income or capital gains tax on its activities. Irrecoverable VAT is included in the expense to which it relates.

3. Trustee Remuneration, Expenses and Related Party Transactions

- a) No remuneration or expenses were paid to the trustees or any connected persons during the year 2016/17;
- b) The Trusts received interest totalling £756 from East Renfrewshire Council at 31 March 2017 and all transactions incoming and outgoing are made via the Council's bank accounts;
- c) The Council has not charged the charity any fees for legal, financial or administrative services provided during the year.

4. Grants

There were grants awarded totalling £27,207 during 2016/17.

5. Cash and Bank Balances

During the year the trust's balances were held by East Renfrewshire Council, which manages the administration of the funds on behalf of the Trustees. No costs were incurred by the trust for this administration. The Council also acts as the banker for the charity and, as detailed above, all transactions incoming and outgoing are made via the Council's accounts. The balances are repayable on demand. Interest is paid on balances.

6. Investments

No investments are held.

7. Audit Fee

The audit fee of £1,000 for the year was borne by East Renfrewshire Council.