



Meeting of East Renfrewshire Health and Social Care Partnership	Integration Joint Board
Held on	23 September 2020
Agenda Item	5
Title	Rolling Action Log
Summary	
The attached rolling action log details all open actions, and those which have been completed since the last meeting on 12 September 2020.	
Presented by	Julie Murray, Chief Officer
Action Required	
Integration Joint Board members are asked to note progress.	

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ACTION LOG: Integration Joint Board (IJB)

September 2020

Action No	Date	Item No	Item Name	Action	Responsible Officer	Status	Due / Closed	Progress Update /Outcome
295	12-Aug-20	6	East Renfrewshire Family Wellbeing Service – Annual Report	Submit a supplementary report to the September meeting of the Board with updated information on the number of people presenting to GPs after receiving support from FWS.	CSWO	CLOSED	23.09.20	Paper included with September IJB papers. Paper is for information only.
294	12-Aug-20	7	Local Child Poverty Action Annual Report	The Board approved the report and arrangements should now be made for it to be published to meet the requirements of the Child Poverty (Scotland) Act 2017		OPEN		Design work being undertaken prior to publication. Update in Matters Arising paper (23.09.20)
293	12-Aug-20	8	Recovery Update	Submit information on the flu vaccination plans to a future meeting.	HAHSCL	CLOSED		Update included in Recovery paper included with September IJB papers. Paper is for information only
292	12-Aug-20	9	Care at Home Presentation	Make arrangements for copies of the presentation to be circulated to members of the Board.	DSM	CLOSED	12.08.2020	Circulated to IJB Members 12.08.2020
291	12-Aug-20	12	Amendment to Meetings Calendar and appointment to Performance and Audit Committee	The Board approved the amendments to calendar and new appointments - Make the necessary arrangements to book the meeting rooms, and update the web as appropriate.	DSM	CLOSED		Updated
290	24-Jun-20	6	Clinical and Care Governance Update	Submit the Clinical and Care Governance Annual Report to the August IJB meeting	CN	CLOSED	23.09.20	Included on Sep IJB Agenda
289	24-Jun-20	8	Unaudited Annual Report and Accounts 2019/20	Establish the reserves and submit the audited accounts to the Performance & Audit Committee and the IJB in September	CFO	CLOSED	23.09.20	Included on Sep IJB Agenda
288	24-Jun-20	10	Postponed Publication of 2019/20 Annual Performance Report	Submit the report to the September meeting of the IJB to enable publication of the report by 30 September	CFO	CLOSED	23.09.20	Included on Sep IJB Agenda
287	24-Jun-20	11	Draft Unscheduled Care Strategic Commissioning Plan	The Board approved the draft plan and noted further work underway to finalise the plan, including the planned engagement process. Make arrangements to finalise the plan as outlined and submit a final version to a future meeting.	HAHSCL	OPEN	25/11/2020	Provisionally scheduled for November IJB
285	18-Mar-20	6	Budget 20/21	Make the necessary arrangements to proceed on the basis as agreed - the Board:- (a) Accepted the budget contribution of £51.313 million from East Renfrewshire Council; (b) Approved the £0.606 million for Community Justice expenditure funded by grant via East Renfrewshire Council; (c) Approved the delegated budget for aids and adaptations of £0.550 million (d) Accepted the indicative budget contribution of £72.135 million from NHS Greater Glasgow and Clyde; (e) Accepted the indicative set aside budget contribution of £31.674 million from NHS Greater Glasgow and Clyde; and (e) Agreed that Directions are issued to East Renfrewshire Council and NHSGGC confirming the acceptance of the budget, caveated for amendment following the outcome of the UK budget announcement.	CFO	OPEN	24.06.20	As we return to normal business Direction letters will be issued
282	29-Jan-20	4	Minute of meeting of IJB of 27 November 2019.	Provide information to a future meeting on levels of CAMHS access compared to other IJBs.	CO	OPEN	24/06/2020	Deferred paper scheduled for June to November due to Covid-19
279	29-Jan-20	5	Rolling Action Log	In the paper to be submitted to a future meeting in respect of Individual Budget Update (242) take account of the technical developments being introduced such as new technical substitutes for sleepovers, which will impact on individual budgets.	HAHSCL	OPEN	25/11/2020	March IJB paper on Implementation of Budget Calculator and SDS available online . Overnight Support was scheduled for April but has been deferred to November due to Covid-19
271	27/11/2019	9	Care at Home Improvement and Redesign Programme	Continue to submit progress reports to each meeting until further notice.	CO	OPEN	ONGOING	Presentation delivered at August IJB meeting. Next update scheduled for November.
263	25/09/2019	8	Chief Social Work Officer's Annual Report	Submit a report to a future meeting on how the use of data in Children's Services has led to service improvements.	CSWO	OPEN	29/04/2020	Deferred to due to Covid-19.

244	26/06/2019	10	Financial Framework for the 5-Year Adult Mental Health Services Strategy in GGC	Submit a progress report in due course.	CFO	OPEN	TBC	Added to forward planer - Timing of progress report will be depdent on system wide programme and agreement of all six HSCPs within Greater Glasgow and Clyde
232	01/05/2019	8	East Renfrewshire's Corporate Parenting Plan 2016-18 – Year 2 Progress Report	The Board also recognised the value of engaging with young people and recommended that this method be used as an exemplar for engagement by other services. Submit a report on engagement strategies to a future meeting.	HAHSCL/CSWO	OPEN	25/11/2020	This will be included in Participation and Engagement strategy - A presentation was delievered to IJB in Jan 2020. The follow up paper scheduled for April 2020 has been defered to November

Abbreviations

CCGC	Clinical and Care Governance Committee	BSM	Business Support Manager	DSM	Democratic Service Manager
IJB	Integration Joint Board	CD	Clinical Director	GCO	Governance and Complaine Officer
PAC	Performance and Audit Committee	CO	Chief Officer	HAHSCL	Head of Adult Health and Social Care Localities
		CFO	Chief Finance Officer	SPPPO	Senior Policy, Planning & Performance Officer
		CN	Chief Nurse		
		CSWO	Chief Social Work Officer		