

MINUTE
of
COMMUNITY PLANNING PARTNERSHIP BOARD

Minute of Meeting held at 2.00pm in the Council Chamber, Council Headquarters, Eastwood Park, Giffnock on 22 June 2017.

Present:

Councillor Paul O’Kane	Anne Marie Kennedy (Voluntary Action East Renfrewshire)
Councillor Stewart Miller	Lorraine McMillan (East Renfrewshire Council)
Angela Carty (Police Scotland)	David Proctor (Scottish Fire and Rescue Service)
Stephen Frew (Scottish Enterprise)	Candy Millard (Health and Social Care Partnership)

Councillor O’Kane in the Chair

Attending:

Caroline Innes, Deputy Chief Executive; Jamie Reid, Community Resources Manager; Tracy Butler, Community Planning Team Leader; and Jennifer Graham, Committee Services Officer.

Apologies:

Councillor Tony Buchanan; Michael Cannon (Scottish Enterprise); Jane Grant (NHS Greater Glasgow and Clyde); Brian McNulty (Police Scotland); James Russell (Skills Development Scotland); and Wendy Wilkinson (Scottish Government).

INTRODUCTION

1. Councillor O’Kane welcomed those present and introductions were made.

MINUTE OF PREVIOUS MEETING

2. The Board considered and approved the Minute of the meeting of 13 March 2017.

ANNUAL REVIEW 2016/17

3. Councillor O’Kane invited the Deputy Chief Executive to make a brief presentation on the Annual Review 2016/17.

The Deputy Chief Executive reported on items discussed at the Community Planning Partnership’s Performance and Accountability Review (PAR) held on 9 May 2017. All of East Renfrewshire’s Community Planning Partners were represented at the PAR which took place at least twice a year to scrutinise the partnership’s performance. Key agenda items

considered at the PAR were implementation of the Community Empowerment requirements; a review of Community Planning Partnership (CPP) arrangements; and performance.

It was reported that development of a Community Plan had been agreed by the CPP Board, and would include strategic outcomes similar to the current Community Plan/Single Outcome Agreement (SOA) outcomes. The SOA was being closed off in 2017 and a new Local Outcome Improvement Plan (LOIP), known as Fairer East Ren, was being developed to replace the SOA.

Performance against SOA targets at year-end were considered at the PAR during which it was reported that the majority of targets had been met or exceeded. A few indicators were not performing as well as expected and further discussion on these had taken place at the PAR and suitable actions identified.

Two areas of performance focus had been identified for 2016/17. These were to increase breastfeeding rates in the most deprived SIMD areas; and to increase business survival rates in the first three years. Although both of these targets had improved during 2016/17, breastfeeding rates in the most deprived SIMD areas remained far off target. However, business survival rates were now very close to the target set.

Breastfeeding rates for the most deprived SIMD areas would continue to be a focus within the Fairer East Ren and locality plans for 2017/18. In addition, there would also be a focus on reducing the percentage of children living in low income families as this had increased in recent years. A model for improvement was circulated outlining stretch aims, rather than targets, to encourage new ways of working.

The priorities for 2017/18 were outlined and, in addition to the two performance areas identified by the PAR and referred to above, would include finalisation of the Community Plan, Fairer East Ren Plan and initial locality plans, and delivery mechanisms would be established to achieve Fairer East Ren outcomes. There would also be a focus on ensuring that meaningful community involvement could be demonstrated.

Following discussion, the Board:-

- (a) noted the updates on performance and the model for improvement for 2016/17; and
- (b) approved the priorities for 2017/18.

OVERVIEW OF REQUIREMENTS AND REVIEW OF GOVERNANCE ARRANGEMENTS OF THE COMMUNITY PLANNING PARTNERSHIP

4. Under reference to the Minute of the previous meeting (Item 4 refers) when it was agreed that initial recommendations for the CPP's future governance arrangements would be discussed further at the Performance and Accountability Review (PAR) in May 2017, Councillor O'Kane invited the Chief Executive to make a brief presentation on the overview of requirements and review of governance arrangements of the Community Planning Partnership.

The Chief Executive reported that existing partnership arrangements would remain unchanged and reminded members of the key requirements set out in the Community Empowerment Act including, Governance and Accountability; strong strategic decision-making; and collective resources. Discussions on membership of the CPP Board had taken place at the PAR and it was proposed that Strathclyde Partnership for Transport (SPT)

should be invited to attend to provide information on local transport challenges, in addition to senior representatives from both the Integration Joint Board (IJB) and NHS Greater Glasgow and Clyde. Police Scotland representation would continue to be provided by the Chief Superintendent.

It was proposed that CPP Board meetings should continue to be held at least once a year with additional meetings being called as required. Terms of reference for the CPP Board and the PAR would be finalised to ensure adequate coverage of the community planning principles contained within the Community Empowerment Act.

Further discussion took place on the Terms of Reference (TOR) for the CPP Board, in the course of which some changes to the TOR were proposed. In order to provide a clearer focus for the Board it was proposed that TOR (v) should be moved to point (i) or (ii) and reworded to clarify the Board's responsibilities.

Thereafter, the Board:-

- (a) agreed to revise partner representation as referred to within the presentation;
- (b) approved the frequency of meetings proposed by the PAR;
- (c) approved the purpose and responsibilities for the Board and PAR as set out in the revised Terms of Reference, taking account of the amendments referred to above; and
- (d) approved the ERCPP Governance Pack as a basis for communicating the arrangements for community planning to key stakeholders.

DEVELOPMENT OF THE FAIRER EAST REN PLAN AND LOCALITY PLANS

5. Under reference to the Minute of the previous meeting (Item 3 refers), when the approach for the development of Fairer East Ren was agreed and progress to date was noted, amongst other things, Councillor O'Kane invited the Community Resources Manager to make a brief presentation on development of the Fairer East Ren Plan and locality plans.

The Community Resources Manager reminded members that a Local Outcome Improvement Plan (LOIP) was to be in place by 1 October 2017 and would have a narrower focus than the Single Outcome Agreement (SOA) which it would replace. The local version of LOIP would be known as Fairer East Ren and two initial locality planning areas had been identified. One of the locality planning areas was Auchenback and the other covered the Arthurlie, Dunterlie & Dovecothall areas which together would be known as ADD2Barrhead. The roll-out of locality plans would initially be prioritised in areas of greatest need but it was hoped that this would be extended to other areas in due course based on socio-economic and community needs.

It was reported that four priority themes had been identified based on data analysis and community engagement to date and these were approved by the PAR in May 2017. The themes identified were: tackling poverty; promoting positive mental health and wellbeing; reducing social isolation & loneliness; and promoting employability. Two workshop events took place with officers from a wide range of community planning partners and local organisations and the Fairer East Ren feedback draft was developed following discussion at these events. If approved by the Board, the feedback draft would form the basis of

community consultation and various proposals for community involvement were set out. The final plan would be approved by 1 October 2017.

The Community Resources Manager reported on the two locality plan areas which had been identified, each of which had populations under 4,000 allowing a more focused approach to be adopted. A community-led model would be adopted and locality plans would be co-produced with communities who would be key partners in their implementation. He provided an update on progress within both areas advising that steering groups had been established, public events had taken place and emerging priorities identified.

Following discussion, the Community Resources Manager highlighted some of the differences identified between the two areas in terms of their emerging priorities but emphasised that they were still at the early stages of this process. The Chief Executive added that some community partners would be more involved with the locality plans than others as many of the actions identified so far would be undertaken by the voluntary sector, HSCP and East Renfrewshire Council, which may prove to be challenging. Chief Inspector Carty added that ways to reduce reoffending rates were being considered and there was a need to look at these issues from a wider perspective as they could be affected by many factors including poverty. Local Senior Officer Proctor added that the role of the Fire Service was constantly evolving and there was a need to adjust and adapt to changing risks in society. Mr Frew referred to an ongoing review within Scottish Enterprise, advising that phase 2 of the review would include regional participation and an equalities agenda.

Thereafter, the Board:-

- (a) approved the Fairer East Ren Feedback Draft as the basis for the next phase of community involvement;
- (b) approved the plans for the next phase of community involvement;
- (c) noted that the finalised Fairer East Ren Plan would be issued by e-mail to the CPP Board for approval, following community feedback, prior to the 1 October deadline;
- (d) noted the progress to date in locality plan areas; and
- (e) noted that the locality plans would be agreed with communities prior to 1 October and would be issued by e-mail to the CPP Board for approval.

DATE OF NEXT MEETING

6. The Board noted that the next meeting would be held on Thursday 21 June 2018 at 2.00pm in the Council Chamber, Council Headquarters, Eastwood Park, Giffnock.