

# East Renfrewshire Community Planning Partnership Board

AGENDA ITEM No.5

Monday 13 March 2017

Item 5: Governance Arrangements for  
East Renfrewshire Community Planning  
Partnership

# Recommendations

It is recommended that the Board agree:

- The initial recommendations for the CPP's governance arrangements.
- These are discussed at the Performance and Accountability Review in May for further partner input.
- Final recommendations are presented to the Board in June.

# Context and Background

Recommendation from Board meeting in June 2016:

- To discuss initial recommendations to ensure the CPP structure is fit for purpose in light of the requirements of the Community Empowerment (Scotland) Act 2015.

Today is an opportunity for Board members to discuss initial recommendations.

# Current Arrangements

**CPP Board**: meets annually to provide strategic direction and oversight of community planning activity and set the priorities for the year ahead.

**Performance and Accountability Review**: meets May and November to scrutinise performance and drive operational activity.

**SOA workstreams 1-5**: carries out the activity to improve outcomes and meet the SOA objectives, led by directors or partners.

**Information and Consultation Sessions**: three per year. Elected Members are updated and consulted upon community planning activity. Community planning partners are invited to attend and contribute.

# Current Arrangements

**Community Planning Partnership Board**  
Democratic Oversight and Leadership



**Performance and Accountability Review**  
Senior Officers: Performance,  
Improvement, Partnership Integration  
and Joint Resourcing



**Outcome-based partnerships**



**SOA 1 workstream**

Early Years

**SOA 2 workstream**

Learning Life and  
Work

**SOA 3 workstream**

Environment and  
Economy

**SOA 4 workstream**

Communities; safe  
resilient, supportive

**SOA 5 workstream**

Older People

# Community Empowerment Guidance

- **Governance and accountability** is one of the nine key principles of effective community planning in the guidance.
  - CPPs have discretion as to how they are organised. However, each CPP should have a “top-level board or committee to provide strategic leadership and oversight of how the CPP conducts its business and fulfils its ambitions”.
  - This board should involve senior representatives from CPP partners with high levels of authority, including elected members, who can hold senior executives to account.
- The CPP should be organised effectively and “provide platforms for **strong strategic decision-making** and action, and **effective scrutiny and challenge**”.
- Under the principle of **community participation and co-production** it should be clear where community bodies fit within community planning arrangements.
- CPPs should pool **collective resource** in order to drive improvement in outcomes.

# Strengths

Completion of the Improvement Service Self-Assessment checklist in 2015-16 demonstrated:

- **High performing CPP** with few targets missed. Strategic leads have actions in place to address those targets at risk.
- High levels of **community engagement**.
- **Good use of evidence** to inform decision-making.
- **Clear focus on outcomes**.
- **Strong leadership**.
- **Effective performance management and reporting of impact**.

# Comparison with other CPP arrangements

## Similarities

- Structure: CPP board consisting of elected members, non-executive directors, etc. responsible for governance and accountability. Executive Officers Group consisting of Chief Officers responsible for leadership and performance management.
- Common thematic groups e.g. employability, older people, early years

## Differences

- Frequency of meetings at every level
- Community representation
- Meetings open to the public



# East Renfrewshire CPP Board – Current Terms of Reference

1. Review local evidence, socio-economic picture, community priorities, and data highlighting local needs and service demand.
2. Agree the Single Outcome Agreement (SOA) / SOA update: to promote a single frame work for the optimal coordination of public sector resources and assets within East Renfrewshire's Community Planning Partnership.
3. Review and discuss performance; to enhance the level of scrutiny and oversight within the Community Planning Partnership by bringing together key partnership officers and elected members. The Board is to establish joint and collective accountability through these reviews.
4. Assess how partnership resources are being deployed; the Board must ensure that the SOA is properly resourced and ensure that contributions from across the Community Planning Partnership are appropriate to meet the outcomes / objectives set out in the SOA.
5. To discuss the key activities and improvement priorities for the coming year.
6. The Board will link into other Community Planning partnership structures, including but not exclusively, the Performance and Accountability Review, SOA work streams, Community Planning Information and Consultation Sessions and so on.

# East Renfrewshire Performance and Accountability Review – Current Focus

The primary duty of the Performance and Accountability Review (PAR) is to scrutinise performance towards achieving SOA outcomes. The PAR meets twice a year at mid and end year (November and May).

The PAR also takes an active role in providing guidance and oversight for activity to improve outcomes and will discuss, as part of the agenda, any issues affecting the CPP at local or national level.

The focus of the PAR in recent year has expanded to include approval of partnership strategies. This is partly due to the CPP Board meeting only once a year.

# Initial Recommendations and Discussion Points

## 1. Review level of partner representation at the Board

Is the right level of representation from partners around the table in light of recent structural changes to organisations?

Formal agreement on arrangements to agree CPP matters by email between meetings where required.

## 2. Review timing and frequency of meetings to

Should the Board meet more often?

Should the Performance and Accountability Review take place more frequently?

## 3. Review Terms of Reference

Review and compare the terms of the reference of the Board with the function of the PAR to ensure the opportunities for dealing with the business of the CPP are adequate, timeous and at the appropriate strategic level.

What further responsibilities could be added to the role of the PAR (e.g. approval of strategies, resourcing discussions)?

## 4. Consider and confirm arrangements for delivery of CPP outcomes

Bring forward proposals around model for improvement, outcome based partnership etc.

# Recommendations

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