

**Department of Corporate and Community Services
Deputy Chief Executive: Caroline Innes BSc (Hons)**

Council Headquarters, Eastwood Park, Giffnock, East Renfrewshire, G46 6UG

Phone: 0141 577 3000 Fax: 0141 577 3834

website: www.eastrenfrewshire.gov.uk

Date: 5 December 2018

When calling please ask for: Eamonn Daly (0141-577-3023)

e-mail: eamonn.daly@eastrenfrewshire.gov.uk

TO: Members of the East Renfrewshire Licensing Forum and East Renfrewshire Licensing Board.

Dear Forum/Board Member

EAST RENFREWSHIRE LICENSING FORUM/LICENSING BOARD

A joint meeting of the East Renfrewshire Licensing Forum and East Renfrewshire Licensing Board will be held within the Council Chamber, East Renfrewshire Council Headquarters, Eastwood Park, Giffnock, on **Tuesday 11 December 2018 at 7.00 pm**.

The agenda of business is as shown below.

Yours faithfully

Caroline Innes

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AGENDA

- 1. Report apologies for absence.**
- 2. Police Scotland Annual Licensing Report 1 April 2017 to 31 March 2018 (copy attached, pages 3-12).**
- 3. Informing the Policy Statement – Joint Presentation by Janice Thomson, ADP Co-ordinator and Aidan Collins, Senior Co-ordinator, Alcohol Focus Scotland.**
- 4. Draft Licensing Policy Statement – Report by Clerk to the Board (copy to follow).**
- 5. Complaints – Report by Licensing Standards Officer (copy attached, pages 13-16).**

6. **Calendar of Meetings 2019 – Report by Clerk (copy attached, page 17).**
7. **Date of Next Meeting - Tuesday 12 March 2019, 7.00 pm, Council Chamber.**

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