

**Department of Corporate and Community Services
Deputy Chief Executive: Caroline Innes BSc (Hons)**

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Date: 7 December 2018

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TO: Members of the East Renfrewshire Licensing Forum and East Renfrewshire Licensing Board.

Dear Forum/Board Member

EAST RENFREWSHIRE LICENSING FORUM/LICENSING BOARD

Please find attached, for your attention, a copy of the undernoted item to be considered at the joint meeting of the East Renfrewshire Licensing Forum and East Renfrewshire Licensing Board to be held within the Council Chamber, East Renfrewshire Council Headquarters, Eastwood Park, Giffnock, on **Tuesday 11 December 2018 at 7.00 pm.**

Yours faithfully

Caroline Innes

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DEPUTY CHIEF EXECUTIVE

AGENDA

4. **Draft Licensing Policy Statement – Report by Clerk to the Board (copy attached).**

This document can be explained to you in other languages and can be provided in alternative formats such as large print and Braille. For further information, please contact Customer First on 0141 577 3001 or email customerservices@eastrenfrewshire.gov.uk