

**Department of Corporate and Community Services
Deputy Chief Executive: Caroline Innes BSc (Hons)**

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Date: 5 December 2017

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TO: Members of the East Renfrewshire Licensing Forum.

Dear Forum Member

EAST RENFREWSHIRE LICENSING FORUM

A meeting of the East Renfrewshire Licensing Forum will be held within the Council Chamber, East Renfrewshire Council Headquarters, Eastwood Park, Giffnock, on **Tuesday 12 December 2017 at 7.00 pm.**

The agenda of business is as shown below.

Yours faithfully

C INNES
DEPUTY CHIEF EXECUTIVE

AGENDA

- 1. Report apologies for absence.**
- 2. Minute of meeting of 13 December 2016 (copy attached, pages 3 - 8).**
- 3. Matters Arising.**
- 4. Police Scotland Annual Licensing Report 1 April 2016 to 31 March 2017 (copy attached, pages 9 - 16).**

5. **Complaints – Report by Licensing Standards Officer (copy attached, pages 17 - 18).**
6. **Alcohol related Harm in East Renfrewshire – Presentation by Janice Thomson, ADP Co-ordinator**
7. **Licensing Policy Statements**
 - (i) **Best Practice – Presentation by Sean McCollum, Policy and Development Officer, Alcohol Focus Scotland.**
 - (ii) **The Forum's Role – Presentation by Dominic McMahon, Licensing Standards Officer.**
8. **Calendar of Meetings 2018 – Report by Clerk (copy attached, pages 19 - 20).**
9. **Date of Next Meeting - Tuesday 13 March 2018, 7.00 pm, Council Chamber.**

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