

**Department of Corporate and Community Services**

**Deputy Chief Executive: Caroline Innes BSc (Hons)**

Council Headquarters, Eastwood Park, Giffnock, East Renfrewshire, G46 6UG

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Date: 19 May 2017

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TO: Councillors Aitken, Bamforth, Buchanan, Convery, Cunningham, Devlin, Fletcher, Gilbert, Grant, Ireland, Lafferty, Macdonald, McLean, Merrick, Miller, O'Kane, Swift, and Wallace.

Dear Councillor

**EAST RENFREWSHIRE COUNCIL**

The statutory meeting of the East Renfrewshire Council will be held within the Council Chamber, East Renfrewshire Council Headquarters, Eastwood Park, Giffnock, on **Wednesday 24 May at 7.00pm** for the purpose of transacting the undernoted business.

Yours faithfully

C INNES  
DEPUTY CHIEF EXECUTIVE

**PROGRAMME OF BUSINESS**

1. **Election of Councillors to East Renfrewshire Council on 4 May 2017 - Report by Returning Officer (copy attached, pages 5-14).**
2. **Sederunt/Declaration of Acceptance of Office by Elected Members.**
3. **Report apologies for absence.**
4. **Declarations of Interest.**
5. **Election of Provost.**
6. **Election of Deputy Provost.**

7. **Amendments to Scheme of Administration and Convener's Remits – Report by Deputy Chief Executive (copy attached, pages 15-20).**
8. **Appointments:-**
- (i) **Appointment of Leader of the Council/Chair of Cabinet**
  - (ii) **Appointment of Deputy Leader of the Council/Vice Chair of Cabinet.**
  - (iii) **Appointment of Conveners/Members of the Cabinet:-**
    - (a) **Convener for Education and Equalities**
    - (b) **Convener for Social Work and Health**
    - (c) **Convener for Environment**
    - (d) **Convener for Community Services and Community Safety**
    - (e) **Convener for Housing and Maintenance Services**

**Appointments to Committees**

- (iv) **Appeals Committee**  
Appointment of Chair  
Appointment of Vice Chair  
Appointment of Members (3)
- (v) **Audit and Scrutiny Committee**  
Appointment of Chair  
Appointment of Vice Chair  
Appointment of Members (5)
- (vi) **Cabinet (Police & Fire)**  
Appointment of Chair  
Appointment of Vice-Chair  
Appointment of Members (6)
- (vi) **Civic Hospitality Committee**  
Confirm Provost as Chair  
Confirm Deputy Provost as Vice-Chair  
Appointment of Members (3)
- (viii) **Education Committee**  
Confirm Convener for Education and Equalities as Chair  
Appointment of Vice-Chair  
Appointment of Members (7)

- (ix) **Joint Consultative Committee (1<sup>st</sup> Tier)**  
Appointment of Members (5)
  - (x) **Teaching Staff Appeals Committee (NB Members of this committee must also be members of the Education Committee)**  
Confirm Convener for Education and Equalities as Chair  
Confirm Vice Chair of Education Committee as Vice-Chair  
Appointment of Members (3)
  - (xi) **Planning Applications Committee/Local Review Body**  
Appointment of Chair  
Appointment of Vice-Chair  
Appointment of Members (5)
  - (xii) **Licensing Committee/Licensing Board**  
Appointment of Chair (NB This appointment applies to the Licensing Committee only. It will be for the Board to appoint its own Chair)  
Appointment of Vice-Chair (NB This appointment applies to the Licensing Committee only. It will be for the Board to appoint its own Vice-Chair)  
Appointment of Members (3)
9. **Other Appointments - Reports by Deputy Chief Executive:-**
- (i) **Education Appeals Committees (copy attached, pages 21-22).**
  - (ii) **East Renfrewshire Area Support Team (copy attached, pages 23-24).**
  - (iii) **Outside Organisations/Boards/Trusts/Joint Committees (copy attached, pages 25-28).**
  - (iv) **COSLA – Convention and Boards (copy attached, pages 29-34).**
10. **Nomination to NHS Greater Glasgow and Clyde Board and Membership of Integration Joint Board/Social Work Complaints Committee – Report by Deputy Chief Executive (copy attached, pages 35-36).**

This document can be explained to you in other languages and can be provided in alternative formats such as large print and Braille. For further information, please contact Customer First on 0141 577 3001 or email [customerservices@eastrenfrewshire.gov.uk](mailto:customerservices@eastrenfrewshire.gov.uk)