

## **Minutes of Crookfur, Greenfarm and Mearns Village Community Council on 14 January in Albertslund Hall, Westacres Road, Newton Mearns, at 7pm**

**Present:** A Flynn; N Hussain; R Hussain; B McNeil; R MacSwan; C Panpher; J Panpher; D Pearson; L Poon; and A Saleem.

**Ex-officio members:** Councillors T Buchanan, C Gilbert and P O’Kane.

**Attending:** E Daly and K Miller (ERC).

**Apologies:** Councillor E Green.

### **Introduction and Welcome**

Mr Daly welcomed everyone to the first meeting of the community council held under the amended Scheme of Establishment for Community Councils and following the recent election process. He explained that he was attending the meeting on behalf of the Returning Officer that he would conduct the initial part of the meeting up to and including the appointment of office bearers.

### **Declaration of the Result of Election**

Mr Daly explained that at the close of the nomination period, sufficient valid nominations had been received to allow the community council to be established but that as there were more places available than valid nominations received, all those persons who had submitted a valid nomination form were elected unopposed to the community council.

He then read out the list of those persons validly nominated which was noted by the community council.

### **Declarations of Acceptance of Office**

Mr Daly explained that one of the requirements of the amended Scheme was that community council members sign an undertaking confirming that they would fulfil the duties of the role to the best of their ability and would undertake to meet the requirements of the amended Scheme, the model constitution and the code of conduct for community council members.

Completed forms were returned from those present.

## **Adoption of Model Constitution and Model Standing Orders**

Mr Daly explained that in the first instance it is necessary for the community council to agree to adopt both the model constitution and standing orders which formed appendices to the amended scheme.

Thereafter the community council agreed to adopt the Model Constitution and Model Standing Orders

## **Appointment of Chair**

Mr Daly called for nominations for the position of Chair.

Mr McNeil, seconded by Mr Panpher, proposed that Mrs Flynn be appointed Chair.

There be no further nominations, Mrs Flynn was appointed Chair of the community council.

## **Appointment of Secretary**

Mr Daly called for nominations for the position of Secretary.

Mr Pearson, seconded by Mrs Flynn, proposed that Mrs Saleem be appointed Secretary.

There be no further nominations, Mrs Saleem was appointed Secretary of the community council.

## **Appointment of Treasurer**

Mr Daly called for nominations for the position of Treasurer.

Mr Panpher, seconded by Dr Poon, proposed that Mr Hussain be appointed Treasurer.

There be no further nominations, Mr Hussain was appointed Treasurer of the community council.

## **Community Council representation on other bodies.**

Mrs Flynn explained that from time to time community councils were entitled to appoint representatives to other bodies. At present the community council was entitled to appoint a representative to serve on the Neilston, Uplawmoor, Newton Mearns North and Barrhead Area Forum.

Mr Daly explained that the Council's Cabinet would be considering a report at the end of January, one of the recommendations of which was that the existing area forum arrangement be discontinued at the end of March 2016 following the next cycle of forum meetings. If approved this would mean that the community council's representative on the area forum would only attend 1 meeting.

In view of this information the community council agreed to continue consideration of the appointment of a representative to the area forum.

### **Support arrangements**

It was explained that there were a number of routine matters that the community council needed to consider in moving forward. These included issues such as whether or not to pay honoraria to office bearers, and taking of Minutes at meetings.

By way of example Mr Daly indicated that it was his understanding that the secretary of the former Newton Mearns Community Council had received an honoraria but advice from members of the public attending was that this was not the case. It was also suggested that the community council may wish to consider the appointment of a Minute Secretary separate from the position of Secretary, whose sole function would be to produce the Minutes of meetings.

In any event Mr Daly suggested that the community council may wish to continue consideration of these matters until the amount of administrative allowance provided by the Council was clarified, as this may influence any decision taken

The community council agreed to continue consideration of these matters to a future meeting.

### **Schedule of future meetings**

Discussion took place around a proposed meetings schedule, including proposed venues and times of future meetings of the community council.

It having been suggested that meeting on a six-weekly basis in the first instance may be reasonable, having heard from Mr Jesner on some of the demands on the community council, particularly in relation to planning matters in the Newton Mearns area, it was agreed that in the first instance the community council meet approximately 4-weekly but that these arrangements could be reviewed at a later date if considered appropriate.

Discussion on suitable days/times and venues also took place. The general view expressed by members of the community council was that Thursdays at 7pm was convenient for most members. With regard to venue, it was suggested that alternative locations should be investigated, including in particular the possibility of Fairweather Hall being used as a venue. This was agreed.

## **Co-option of member**

Mr Daly reported that an application for co-option to the community council had been received in respect of the Crookfur neighbourhood. He confirmed that the application from Mr Michael McDaid had been validated, and in accordance with the procedures for co-option, a copy of Mr McDaid's election statement had been circulated to the members of the community council in advance of the meeting. This meant that the community council could consider the application for co-option at the meeting if it chose to do so.

The community council agreed:-

1. To consider the application for co-opted membership; and
2. To co-opt Michael McDaid to serve on the community council as a representative for the Crookfur neighbourhood.

## **Any other competent business**

2 matters of business were raised

### **Closure of Ayr Road**

It was reported that a Temporary Traffic Regulation Order (TTRO) had been promoted to allow essential carriageway resurfacing works on A77 Ayr Road, Newton Mearns whilst ensuring the safety of the workers carrying out the works and for the safety of the general public.

Councillor Buchanan explained that to limit the disruption to vehicular traffic, the work would be carried out in three phases over 3 weeks starting on 1 February and provided details of the closures and traffic restrictions in place during each phase.

### **Crookfur Cottage Homes Planning**

It was reported that the pre-application public consultation meeting in respect of development proposals at the Crookfur Cottage homes site was taking place on Thursday 21 January at 7pm.

Mrs Flynn indicated that she would be attending the meeting and it was open to other members of the community council and members of the public in general to attend if they wanted.

By way of information, Mr Jesner explained that the pre-application consultation meeting was a requirement that had to be fulfilled by developers when their proposals related to certain types of development.

People were able to make comments at this stage on the proposals which the developer could consider as part of the preparation of their planning application, and the community council would be consulted on the final development proposals once a planning application was submitted by the developer.

### **Date of Next meeting**

It was agreed that the next meeting of the community council take place on Thursday 18 February 2016 at 7pm venue to be finalised.

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