

Minutes of the Inaugural Meeting of Giffnock Community Council

Venue: Giffnock Library

Date: Monday 18th January 2016, 19:00

Present: Jim Martin (JM), Douglas Lawson (DL), Maureen Powell (MP), Jack Powell (JP), Adrian Mandel (AM), Mark Hamilton (MH), Hammad Ishaq Kalid (HK), Edward McGuire (EM)

Apologies: Charlie Dexter, Tallat Haq, James McCann, George McGill

In Attendance

ERC: Jim Sneddon (Returning Officer) (JS)

Kellie Miller (Community Engagement Officer) (KM)

Councillors: Vincent Waters (VW), Jim Fletcher (JF)

Police Scotland: Sergeant Stuart Warboys (SW)

| ITEM ISSUE | | | ACTION |
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| 1. | WELCOME: | JS opened the meeting and welcomed those in attendance, thanked them for their attendance and outlined the format of the Inaugural Meeting of the Community Council further explaining that he would chair the meeting until completion of the appointment of office bearers. | |
| 2. | DECLARATION OF RESULTS: | JS declared the results of the election for the Community Council. The results can be found in Note 1 below. | |
| 3. | DECLARATION OF ACCEPTANCE OF OFFICE: | JS asked for the signed Declarations of Acceptance to be handed in. All were duly provided except for two who were absent – Charlie Dexter and Tallat Haq. The document is to be signed and handed in to Eamonn Daly at Council HQ asap | JM |
| 4. | ADOPTION OF MODEL CONSTITUTION: | JS referred to the Model Constitution and Model Standing Orders document. This was unanimously adopted by all present. | |
| 5. | ELECTION OF CHAIRPERSON: | Jim Martin Nominated by Maureen Powell Seconded by Douglas Lawson There being no further nominations Jim Martin was elected as Chair. The Chairperson is to be appointed until April 2017 | |
| 6. | ELECTION OF SECRETARY: | Edward McGuire Nominated by Jack Powell Seconded by Maureen Powell There being no further nominations Edward McGuire was nominated as Secretary. | |
| 7. | ELECTION OF TREASURER: | Jack Powell Nominated by Edward McGuire Seconded by Mark Hamilton There being no further nominations Jack Powell was elected as Treasurer | |
| 8. | | JM assumed the role of Chair at this point in the meeting | |

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| 9. | ELECTION OF COMMUNITY COUNCIL REPS: | It was clarified that the only external organisation where a nomination is presently required is that of the Area Forum. It was further clarified that later this month the Council's Cabinet is to consider a report associated with Community engagement in which a recommendation exists to cease the operation of area Forums at the end of this financial year. Assuming the report is approved there would only be one remaining meeting of the Area Forum. It was agreed JM would be the representative at this meeting | JM |
| 10. | HONORARIA & ACCOUNTS: | Consensus is to be sought at the next meeting regarding honoraria to Chairperson, Secretary and Treasurer. This will ensure that everyone understands the implications and that transparency is provided to the public. Accounts: DL and JP to develop and implement a strategy for a) knowledge transfer b) To resurrect and provide access to Community Council bank accounts with the new office bearers as authorised signatories JS to facilitate same. Progress to be reported at next meeting | DL JP JS |
| 11. | SCHEDULE FOR FUTURE MEETINGS: | Following a short discussion it was agreed by all that the monthly meetings would be held in the library at 7 p.m. on the third Monday of each calendar month. The quorum for a meeting was pre-set at four. The next meeting is Monday 15 th February at 7 p.m. The meeting room at the library has been booked for meetings in advance. A schedule for future meetings can be found in Note 2 . | |
| 12. | NOMINEES FOR CO-OPTION | Caroline Wilkinson has requested to be co-opted onto the Community Council. This will be discussed at the next meeting when this can be ratified, pending the completion of the correct forms. | |
| 13. | POLICE REPORT: | Sergeant Stuart Warboys attended the meeting and provided the Crime Statistics for the area for the period 17/12/2015 – 18/01/2016. Although this was the Inaugural meeting it was decided to accept the Sergeant's report and incorporate it into the agenda. SW was requested to arrange an advance release of the crime report to the Secretary for the consideration of the members prior to the meeting. The Chair thanked SW for his attendance. The crime statistics are summarised in Note 3 below. In the discussion that followed SW reported that telephone scammers were in operation in the area and that one elderly individual had lost a considerable amount of money. This remained under investigation by the London Metropolitan Police. There were also instances of doorstep callers and scammers and that any suspicious individuals should be reported to the | SW |

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| | | police without delay. | |
| 14. | AOCB: | <p>JM, in his opening remarks asked that the number of sub committees be limited to three as any more had proved problematic in the past. Proposed are:- Health and Education Business and Planning Culture and Events This would be discussed further at the next meeting to gain consensus and appoint members. The dedicated Community Council e-mail address is to be reinstated and access to be provided to the Chairperson and the Secretary. Any relevant email will be forwarded to all members, which will cut down on the number of emails all members have to read.</p> <p>A new version of the Community Council booklet would be made available soon. JS to facilitate. The current booklet is still available for anyone who is interested.</p> <p>Co-option forms for any interested parties have been provided to EM.</p> <p>JM is keen to utilise any training that is required for Community Council members. This is to be further explored.</p> <p>Council Meetings are now web cast via the ERC web site. JS encouraged all members to utilise this service. Papers discussed at meetings can be sourced via the ERC web site.</p> <p>Confirmation was requested that the Council will put in place arrangements for continued development support of the Community Council pending the temporary departure of KM. This was agreed and it was further agreed that a member of the community planning team will be in contact with the secretary soon so that a skills transfer can be implemented.</p> <p>JF stated that there would be further cuts to the Community Council budget in line with all other Council budget cuts. VW stated that both he and JF intended to attend all meetings if possible. At least one councillor would be present. VW also offered any assistance that may be required and encouraged any member to make use of the Councillors. JF & VW spoke in support of the community council wishing it well for the future.</p> | <p>JM</p> <p>JS/JM</p> <p>JS</p> <p>JS/JM</p> |

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| 15. | Meeting closed at 20:15 | |
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| Note 1. | <p>The Returning Officer declared that the following people were elected to serve on the Community Council:</p> <p>Giffnock South Edward McGuire</p> <p>Merrylea & Braidbar Charlie Dexter Tallat Haq Douglas Lawson James McCann Jack Powell Maureen Powell</p> <p>Orchard Park Mark Hamilton Hammad Ishaq Khalid Adrian Mandel Jim Martin George McGill</p> |
| Note 2. | <p>Monday 15th February Monday 21st March Monday 18th April Monday 16th May Monday 20th June Monday 18th July – No Meeting (holiday period) Monday 15th August – No Meeting (holiday period) Monday 19th September Monday 17th October Monday 21st November Monday 19th December</p> |
| Note 3. | <p>Simple Assault: Number 3; Detected 2 Serious Assault: Number 1; Detected 1 Theft: Number 3; Detected 0 By housebreaking: Number 2; Detected 0 By Opening Lock fast Places: Number 2; Detected 0 By Shoplifting: Number 2; Detected 0 Motor Vehicle: Number 2; Detected 1 Attempted Housebreaking: Number 3; Detected 0 Vandalism: Number 4; Detected 0 Breach of Peace: Number 2; Detected 1</p> |