

## **Minutes of Thornliebank Community Council on 3 October in Thorntree Halls, Main Street, Thornliebank, at 7pm**

**Present:** L Arnott; K Darroch; R Fulton; Y Hamilton; M Kinnaird; L Patton; and L Todd.

E Daly (ERC)

### **Introduction and Welcome**

Mr Daly welcomed everyone to the first meeting of the community council held under the amended Scheme of Establishment for Community Councils and following the recent election process. He explained that he was attending the meeting on behalf of the Returning Officer that he would conduct the initial part of the meeting up to and including the appointment of office bearers and would leave the meeting at that point.

### **Declaration of the Result of Election**

Mr Daly explained that at the close of the nomination period, sufficient valid nominations had been received to allow the community council to be established but that as there were more places available than valid nominations received, all those persons who had submitted a valid nomination form were elected unopposed to the community council.

He then read out the list of those persons validly nominated which was noted by the community council.

### **Declarations of Acceptance of Office**

Mr Daly explained that one of the requirements of the amended Scheme was that community council members sign an undertaking confirming that they would fulfil the duties of the role to the best of their ability and would undertake to meet the requirements of the amended Scheme, the model constitution and the code of conduct for community council members.

Completed forms were returned from those present.

### **Adoption of Model Constitution and Model Standing Orders**

Mr Daly explained that in the first instance it is necessary for the community council to agree to adopt both the model constitution and standing orders which formed appendices to the amended scheme.

Thereafter the community council agreed to adopt the Model Constitution and Model Standing Orders

### **Appointment of Chair**

Mr Daly called for nominations for the position of Chair.

Mrs Kinnaird, seconded by Mr Darroch, proposed that Mrs Arnott be appointed Chair.

There be no further nominations, Mrs Arnott was appointed Chair of the community council.

### **Appointment of Secretary**

Mr Daly called for nominations for the position of Secretary.

Mrs Arnott, seconded by Mrs Kinnaird, proposed that Ms Patton be appointed Secretary.

There be no further nominations, Ms Patton was appointed Secretary of the community council.

### **Appointment of Treasurer**

Mr Daly called for nominations for the position of Treasurer.

Ms Patton, seconded by Mrs Arnott, proposed that Mr Fulton be appointed Treasurer.

There be no further nominations, Mr Fulton was appointed Treasurer of the community council.

### **Mr Daly left the meeting at this point.**

There was a further general discussion on the Area and the Chair looked forward to working with everyone, for the benefit of Thornliebank and then closed the meeting.

Next meeting Tuesday 3<sup>rd</sup> November 2015