



Meeting of East Renfrewshire Health and Social Care Partnership	Integration Joint Board
Held on	25 November 2020
Agenda Item	5
Title	Rolling Action Log
<p>Summary</p> <p>The attached rolling action log details all open actions, and those which have been completed since the last meeting on 23 September 2020.</p>	
Presented by	Julie Murray, Chief Officer
<p>Action Required</p> <p>Integration Joint Board members are asked to note progress.</p>	

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ACTION LOG: Integration Joint Board (IJB)

November 2020

Action No	Date	Item No	Item Name	Action	Responsible Officer	Status	Due / Closed	Progress Update /Outcome
302	23-Sep-20	6	Annual Audited Report and Accounts	The Chair, Chief Officer and Chief Financial Officer should now accept and sign the annual report and accounts on behalf of the Integration Joint Board.	CFO	CLOSED	23/09/2020	Electronic submission and signing process completed following IJB on 23 Sep 2020
301	23-Sep-20	7	East Renfrewshire HSCP Annual Performance Report 2019-20	Submit it to the Scottish Government by 31 October	PPPM	CLOSED	29/10/2020	Annual Performance Report published in October, meeting revised SG requirement.
300	23-Sep-20	7	East Renfrewshire HSCP Annual Performance Report 2019-20	Work with the Comms Team to consider a range of media to engage with the public, illustrate performance and publish the report on the website and through social media.	PPPM	CLOSED	29/10/2020	Comms Team will promote Annual Performance Report through ERC social media wk commencing 9 Nov 2020
299	23-Sep-20	9	Chief Social Work Officer Annual Report 2019-20	Submit a copy of the report to the Council.	CSWO	CLOSED	28/10/2020	Presented at Council meeting on 28 Oct 2020
298	23-Sep-20	10	East Renfrewshire Alcohol and Drugs Plan 2020-23	The Plan was approved and arrangements should be made for it to be implemented.	LP (RS)	CLOSED		The plan has been published on the website and arrangements are in place for implementation.
297	23-Sep-20	10	East Renfrewshire Alcohol and Drugs Plan 2020-23	Submit a report to a future meeting on the impact of the plan and potential changes following engagement with people with lived experience.	LP (RS)	OPEN	12/05/2021	Added to forward planner - May 2021
296	23-Sep-20	11	Charging for Services 2021-22	Make arrangements for the report to be remitted to the East Renfrewshire Council Cabinet	CFO	CLOSED	24/09/2020	Submitted
294	12-Aug-20	7	Local Child Poverty Action Annual Report	The Board approved the report and arrangements should now be made for it to be published to meet the requirements of the Child Poverty (Scotland) Act 2017	CO	OPEN		Design work being undertaken prior to publication. No fixed deadline has been set by the Scottish Government for publication. Update in Matters Arising paper (23.09.20)
287	24-Jun-20	11	Draft Unscheduled Care Strategic Commissioning Plan	The Board approved the draft plan and noted further work underway to finalise the plan, including the planned engagement process. Make arrangements to finalise the plan as outlined and submit a final version to a future meeting.	HAHSCL	OPEN	03/02/2020	Provisionally scheduled for November IJB however final plan not yet available. Deferred to Feb 2021
285	18-Mar-20	6	Budget 20/21	Make the necessary arrangements to proceed on the basis as agreed - the Board:- (a) Accepted the budget contribution of £51.313 million from East Renfrewshire Council; (b) Approved the £0.606 million for Community Justice expenditure funded by grant via East Renfrewshire Council; (c) Approved the delegated budget for aids and adaptations of £0.550 million (d) Accepted the indicative budget contribution of £72.135 million from NHS Greater Glasgow and Clyde; (e) Accepted the indicative set aside budget contribution of £31.674 million from NHS Greater Glasgow and Clyde; and (e) Agreed that Directions are issued to East Renfrewshire Council and NHSGGC confirming the acceptance of the budget, caveated for amendment following the outcome of the UK budget announcement.	CFO	OPEN	24/06/2020	As we return to normal business Direction letters will be issued
282	29-Jan-20	4	Minute of meeting of IJB of 27 November 2019.	Provide information to a future meeting on levels of CAMHS access compared to other IJBs.	CO	OPEN	TBA	Deferred due to Covid-19
279	29-Jan-20	5	Rolling Action Log	In the paper to be submitted to a future meeting in respect of Individual Budget Update (242) take account of the technical developments being introduced such as new technical substitutes for sleepovers, which will impact on individual budgets.	HAHSCL	OPEN	25/11/2020	March IJB paper on Implementation of Budget Calculator and SDS available online. Overnight Support was scheduled for April but has been deferred to November due to Covid-19
271	27/11/2019	9	Care at Home Improvement and Redesign Programme	Continue to submit progress reports to each meeting until further notice.	CO	OPEN	ONGOING	Presentation scheduled for November.
263	25/09/2019	8	Chief Social Work Officer's Annual Report	Submit a report to a future meeting on how the use of data in Children's Services has led to service improvements.	CSWO	OPEN	TBA	Deferred to due to Covid-19.

244	26/06/2019	10	Financial Framework for the 5-Year Adult Mental Health Services Strategy in GGC	Submit a progress report in due course.	CFO	OPEN	TBC	Added to forward planer - Timing of progress report will be depdent on system wide programme and agreement of all six HSCPs within Greater Glasgow and Clyde
232	01/05/2019	8	East Renfrewshire's Corporate Parenting Plan 2016-18 – Year 2 Progress Report	The Board recognised the value of engaging with young people and recommended that this method be used as an exemplar for engagement by other services. Submit a report on engagement strategies to a future meeting.	HAHSL/CSWO	CLOSED	25/11/2020	This will be included in Participation and Engagement strategy - A presentation was delievered to IJB in Jan 2020. Final strategy scheduled to be presented to IJB 25 Nov 2020

Abbreviations

CCGC	Clinical and Care Governance Committee	BSM	Business Support Manager	DSM	Democratic Service Manager
IJB	Integration Joint Board	CD	Clinical Director	GCO	Governance and Complaine Officer
PAC	Performance and Audit Committee	CO	Chief Officer	HAHSL	Head of Adult Health and Social Care Localities
		CFO	Chief Finance Officer	PPPM	Policy, Planning & Performance Manager
		CN	Chief Nurse	LP (RS)	Lead Planner (Recovery Services)
		CSWO	Chief Social Work Officer		