

EAST RENFREWSHIRE COUNCIL

APPOINTMENTS COMMITTEE

14 May 2021

Report by Head of HR and Corporate Services

HEAD OF EDUCATION SERVICES – HOMOLOGATION OF SHORTLISTING  
ARRANGEMENTS

**PURPOSE OF REPORT**

1. The purpose of this report is to homologate the decision taken by those that attended the Appointments Committee meeting on 26 April 2021.

**RECOMMENDATION**

2. It is recommended that the Appointments Committee:

- Homologates the decision to short-leet two candidates from the applications received.

**REPORT**

3. The Appointments Committee for the Head of Education Services Provision and Resources took place on 26 April 2021.

4. The Appointments Committee comprises of five members: Councillor O’Kane (Chair), Councillor Buchanan, Councillor McLean, Councillor Merrick and Councillor Wallace and three members of the Committee are required for quorate and a decision to be reached.

5. Unfortunately on 26 April only 2 members of the Committee were able to attend for the short-leetting. Supported by advisors to the panel it was agreed to go ahead with the short-leetting and take soundings from the other Committee members via email to allow the timeline for the assessment centre and interviews to be met.

6. Six applications were received and the short-leetting concluded that two candidates met the essential criteria in the person specification and should be taken forward to assessment centre. Soundings from other Committee members were sought and this allowed the process to continue.

7. This report now asks that the Appointments Committee homologates the decision made for two candidates to proceed to assessment centre and interview.

REPORT AUTHOR:

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