

Corporate and Community Services Department

Council Headquarters, Eastwood Park, Giffnock, East Renfrewshire, G46 6UG

Phone: 0141 577 3000 Fax: 0141 577 3129

website: www.eastrenfrewshire.gov.uk

Date: 22 September 2016

When calling please ask for: Linda Hutchison (Tel. No 0141-577-8388)

e-mail: linda.hutchison@eastrenfrewshire.gov.uk

TO: Councillors Gordon Wallace (Chair), Barbara Grant (Vice-Chair), Charlie Gilbert, Paul O'Kane, Gordon McCaskill, Tommy Reilly and Ralph Robertson.

AUDIT AND SCRUTINY COMMITTEE

Please find attached, for your attention, a copy of the undernoted item to be considered at the meeting of the Audit and Scrutiny Committee to be held in the Council Chamber, East Renfrewshire Council Headquarters, Eastwood Park, Giffnock on **Thursday, 29 September 2016 at 2.pm.**

C INNES
DEPUTY CHIEF EXECUTIVE

UNDERNOTE REFERRED TO:

Item 5 2015/16 East Renfrewshire Council Annual Accounts and Draft Annual Audit Report - Report by Head of Accountancy (Chief Financial Officer)(Appendix 2 (Draft Annual Audit Plan))(copy attached, pages 3-52).

This document can be explained to you in other languages and can be provided in alternative formats such as large print and Braille. For further information, please contact Customer First on 0141 577 3001 or email customerservices@eastrenfrewshire.gov.uk