

EAST RENFREWSHIRE COUNCIL12 FEBRUARY 2015Report by Deputy Chief ExecutiveCALENDAR OF MEETINGS – 2016 CALENDAR AND
AMENDMENTS TO 2015 CALENDAR**PURPOSE OF REPORT**

1. To seek approval for changes to the 2015 meetings calendar and approval for the 2016 meetings calendar.

BACKGROUND

2. In terms of the Council's Standing Orders, it is necessary for the full Council to approve the calendar of meetings of the Council, subject to the ability of committees to revise dates thereafter.

REPORT

3. Members will be aware that the Council's Committee Services team forms the core election team for the administration and delivery of elections in East Renfrewshire. Due to the increasing requirements associated with the delivery of electoral events, it has become increasingly difficult for staff to deliver the elections and also to continue to provide secretariat support for those meetings that take place in the run up to election day and those meetings that take place in the period just after election day. This relates not only to the attendance at meetings and the preparation of associated Minutes and other follow up work, but also to the preparatory work that takes place prior to meetings: ingathering and checking of reports, preparing meeting papers, and electronic publication of papers.

4. In order to address this, and following consultation with the Corporate Management Team, it is proposed to move/cancel a number of meetings taking place around the UK General Election on 7 May 2015. This will allow the team to focus on the delivery of the election.

5. The proposals are as follows

Meeting	Current Date of Meeting	Proposed Action
Care Governance Sub-Committee	Wednesday 29 April	Meeting cancelled
Education Committee	Thursday 30 April	Meeting moved to Thursday 2 April
Planning Applications Committee/LRB	Wednesday 6 May	Meetings cancelled
Council	Wednesday 13 May	Meeting moved to Wednesday 22 April
Cabinet	Thursday 14 & 21 May	Meetings cancelled
CHCP Committee	Wednesday 27 May	Meeting moved to Wednesday 3 June

Additional Cabinet Meeting

6. In addition to the above, it is proposed that an additional meeting of the Cabinet be held on Thursday 18 June. The purpose of this meeting will be to consider the strategic year end performance report.

2016 Meetings Calendar

6. Looking forward, the Scottish Parliament elections will take place on Thursday 5 May 2016. There will also be an election in May in most years thereafter. As such the challenges facing Committee Services staff this year will also apply in future years.

6. To address this, the 2016 meetings calendar has been prepared on the basis of the changes proposed for 2015. A copy of the proposed calendar for 2016 is attached.

7. As usual the proposed calendar takes account of all meetings in respect of which the dates have been determined, but does not take into account those ad-hoc meetings which will be held as and when necessary (e.g. Licensing Committee, Appeals Committee, Appointments Committee etc.) and any other special meetings that may be called from time to time.

Education Committee

8. As usual, every effort has also been made to ensure as far as possible that meetings of the Education Committee are not held on the day of Jewish festivals.

Health and Social Care Integration Joint Board

9. As a separate legal entity, it will be for the Integration Joint Board, once established, to determine its own calendar of meetings. However at this stage it has been assumed that the Board will meet with the same frequency as the CHCP Committee, and on this basis indicative dates have been included in the calendar. These dates will be put before the Board for approval at its first meeting.

RECOMMENDATION

10. That the Council approve:-
- (a) the amendments to the 2015 calendar of meetings; and
 - (b) the 2016 calendar of meetings

Local Government (Access to Information) Act 1985

Background Papers - None

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SUMMARY OF MEETING DATES

January to December 2016

COUNCIL – 7.00PM (Wednesday) N.B. Meeting marked with an asterisk (*) will commence at 10.00 am on Thursday	CABINET – 10.00AM (Thursday)	CABINET (Police and Fire) – 10.00AM (Thursday)	EDUCATION COMMITTEE – 10.00AM (Thursday)
	28 January		
11 February (*)	18 February	25 February	4 February
23 March	3 & 24 March		31 March
20 April	7 & 21 April		
		26 May	
29 June	2 & 23 June		9 June
	18 August		25 August
14 September	1, 15 & 29 September	22 September	
26 October	13 & 27 October		6 October
	10 November	24 November	17 November
14 December	1 December		

PLANNING APPLICATIONS COMMITTEE 2.00PM (Wednesday)	LOCAL REVIEW BODY 2.30 PM (Wednesday) (if required)	AUDIT & SCRUTINY COMMITTEE 2.30PM (Thursday)	HEALTH AND SOCIAL CARE PARTNERSHIP INTEGRATION JOINT BOARD 10.00 AM (Wednesday)
13 January	13 January	14 January	
10 February	10 February		10 February
9 March	9 March	3 March	30 March
6 April	6 April	21 April	
8 June	8 June	2 June	1 June
10 August	10 August	18 August	17 August
7 September	7 September	29 September	
5 October	5 October		5 October
2 & 30 November	2 & 30 November	10 November	23 November

NEILSTON, UPLAWMOOR, NEWTON MEARNS NORTH & BARRHEAD AREA FORUM 7.00 PM (Thursday)	GIFFNOCK THORNLIBANK, NETHERLEE STAMPERLAND AND WILLIAMWOOD AREA FORUM 7.00 PM (Wednesday)	NEWTON MEARNS SOUTH, BUSBY CLARKSTON & EAGLESHAM AREA FORUM 7.00 PM (Tuesday)	JOINT CONSULTATIVE COMMITTEE (1st TIER) 2.00 PM (Thursday)
			21 January
25 February	24 February		
		1 March	
26 May	25 May	24 May	19 May
	31 August		
8 September		6 September	22 September
	30 November	29 November	
8 December			