## Department of Corporate and Community Services

**Deputy Chief Executive: Caroline Innes BSc (Hons)** Council Headquarters, Eastwood Park, Giffnock, East Renfrewshire, G46 6UG Phone: 0141 577 3000 Fax: 0141 577 3834 website: <u>www.eastrenfrewshire.gov.uk</u>

Date: 14 August 2015 When calling please ask for: Paul O'Neil (Tel. No 0141-577-3011) e-mail: <u>paul.o'neil@eastrenfrewshire.gov.uk</u>

TO: Councillors J Fletcher (Chair); T Buchanan; D Devlin; E Green; A Lafferty; I McAlpine; M Montague; and V Waters.

## CABINET

Please find attached, for your attention, a copy of the undernoted item marked "copy to follow" on the agenda for the meeting of the Cabinet to be held in the Council Chamber, East Renfrewshire Council Headquarters, Eastwood Park, Giffnock on **Thursday, 20 August 2015 at 10.00am**.

C INNES DEPUTY CHIEF EXECUTIVE

## **UNDERNOTE REFERRED TO:**

Item No.13 - Estimated Revenue Budget Out-turn 2015/16 - Report by Chief Executive (copy attached)(To be presented by Convener for Corporate Services).

This document can be explained to you in other languages and can be provided in alternative formats such as large print and Braille. For further information, please contact Customer First on 0141 577 3001 or email customerservices@eastrenfrewshire.gov.uk