

MINUTE
of
CABINET

Minute of Meeting held at 10.00am in the Council Chamber, Council Headquarters, Giffnock on 25 September 2014.

Present:

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| Councillor Jim Fletcher (Leader) | Councillor Elaine Green |
| Councillor Tony Buchanan (Deputy Leader) | Councillor Mary Montague |
| Councillor Danny Devlin | Councillor Vincent Waters |

Councillor Fletcher, Leader, in the Chair

Attending:

Lorraine McMillan, Chief Executive; Andy Cahill, Director of Environment; Margaret McCrossan, Head of Accountancy (Chief Financial Officer); Andy Corry, Head of Environment (Environmental Services and Roads); Iain MacLean, Head of Environment (Planning, Property and Regeneration); Raymond O’Kane, Property Services Manager; Stuart Free, Principal Officer (Asset Management); Scott Gibson, Senior Transportation Officer; and Paul O’Neil, Committee Services Officer.

Apologies:

Councillors Alan Lafferty and Ian McAlpine.

DECLARATIONS OF INTEREST

1212. There were no declarations of interest intimated.

GENERAL FUND CAPITAL PROGRAMME 2014/15

1213. The Cabinet considered a report by the Chief Executive, monitoring expenditure as at 3 September 2014 against the approved General Fund Capital Programme 2014/15, and recommending adjustments where necessary in light of issues that had arisen since the programme had been approved.

The report highlighted the latest developments relating to the programme, including the latest income and expenditure movements and cash flow management issues and indicated that the projected shortfall of £208,000 representing 1% of the resources available was within manageable limits.

1160

The Cabinet agreed to:-

- (a) **recommend to the Council** that the proposed adjustments to the General Fund Capital Programme 2014/15 be approved; and
- (b) note that the shortfall of £208,000 would be managed and reported on a regular basis.

HOUSING CAPITAL PROGRAMME 2014/15

1214. The Cabinet considered a report by the Chief Executive, monitoring expenditure as at 3 September 2014 against the approved Housing Capital Programme 2014/15, and recommending adjustments where necessary in light of issues that had arisen since the programme had been approved.

The report highlighted the latest developments relating to the programme, including the latest income and expenditure movements and cash flow management issues and indicated that the projected shortfall of £149,000 representing 2.6% of the resources available was within manageable limits.

The Cabinet agreed to:-

- (a) **recommend to the Council** that the movements within the Housing Capital Programme 2014/15 be approved; and
- (b) note that the shortfall of £149,000 would be managed and reported on a regular basis.

ELECTRIC VEHICLES INFRASTRUCTURE

1215. The Cabinet considered a report by the Director of Environment providing details of the progress made to date in making use of a ring fenced government grant for 2014/15 to provide electric vehicle charging points in suitable locations within the East Renfrewshire Council area.

The report explained that installing a range of charging points for electric vehicles would give consumers confidence that electric vehicles would be a sustainable travel option in future and that £78,000 of grant funding had been made available to the Council which could provide one strategic site and up to 4 local sites with the ability to charge approximately 10 vehicles via multiple charge points.

Whilst noting that although all points would be free of charge to users to begin with all sites must be future proofed to ensure Pay and Go technology via mobile smart phones could be instigated if required, the report explained that the actual sites had yet to be identified, emphasised that they would require a strong mobile phone reception, and that it was hoped that some points would feature at Council buildings with CCTV coverage.

The Cabinet welcomed the grant funding of £78,000 to encourage the use of electric vehicles.

SINGLE USE CARRIER BAGS CHARGE (SCOTLAND) REGULATIONS 2014

1216. The Cabinet considered a report by the Director of Environment, providing details of the Single Use Carrier Bags Charge (Scotland) Regulations 2014 which had been made under the Climate Change (Scotland) Act 2009.

The report explained that with effect from 20 October 2014 retailers would be required by law to levy a minimum charge of £0.05 onto consumers for each single use carrier bag provided and that the only exceptions to this would be certain materials and sizes of bags and their uses, such as medicines, uncooked meats and other food stuffs.

The report proposed that the Trading Standards service would provide enforcement of these new Regulations and would undertake test purchases and inspection of goods at reasonable times to check compliance.

The Cabinet agreed that the:-

- (a) Trading Standards service would be responsible for the enforcement of the Single Use Carrier Bags Charge (Scotland) Regulations 2014;
- (b) Director of Environment and the Head of Environment (Environmental Services and Roads) be authorised to appoint officers for the purposes of the administration and enforcement of the Single Use Carrier Bags Charge (Scotland) Regulations 2014; and
- (c) Scheme of Delegated Functions be amended accordingly.

THORNLIEBANK DEPOT ROOF RENEWAL 2013/14

1217. The Cabinet considered a report by the Director of Environment, advising of a contract variation approved by the Director of Environment for the amount of £45,250 in relation to the Thornliebank Depot Roof Renewal project.

The report explained that following a competitive tendering exercise, WH Kirkwood Ltd had been appointed as the main contractor on 7 February 2014 for the Thornliebank Depot Roof Renewal contract valued at £213,042.

However, additional unforeseen works, details of which were outlined in the report, had been identified and approved as being urgent and necessary by the Director of Environment to allow the satisfactory completion of the project. It was noted that these works were a variation to the original contract and that the variation had been approved in accordance with the provisions of the Council's Financial Regulations.

The Cabinet noted that, in accordance with the provisions of Clause 8.3 of the Council's Financial Regulations, the Director of Environment had approved a contract variation for the amount of £45,250 for the Thornliebank Depot Roof Renewal project.

UPDATE ON CORPORATE ASSET MANAGEMENT ARRANGEMENTS

1218. The Cabinet considered a report by the Director of Environment, providing details of the progress made to date on asset management arrangements across the Council. A copy of the 2014 Property Asset Management Plan update was appended to the report.

Whilst noting the positive action which existed across the Council in relation to asset planning, the report indicated that excluding the ICT Asset Plan which would be submitted to a future meeting of the Cabinet, up to date asset plans now existed for all Council owned assets. The asset plans would continue to be updated on an annual basis and reported to future meetings of the Cabinet or the Corporate Management Team as appropriate. Details of the total maintenance expenditure and overall backlog maintenance figure for 2013/14 were also outlined in the report.

The Cabinet noted the:-

- (a) progress made with the Corporate Asset Management Planning across the Council; and
- (b) 2014 Property Asset Management Plan update.

UPDATE ON PROJECTS CONTRIBUTING TO THE DELIVERY OF THE LOCAL TRANSPORT STRATEGY

1219. The Cabinet considered a report by the Director of Environment, providing details of progress made to date with projects contributing to the delivery of the Council's Local Transport Strategy (LTS). A summary of the 2013/14 projects contributing to the LTS was appended to the report.

The report explained that the LTS provided strategic direction for transport related schemes and also provided co-ordination across key areas such as planning, community planning, economic development, environment, equality and social inclusion. Furthermore, the LTS sat in a hierarchy of transport plans below the national transport strategy and regional transport strategy, and that the existing LTS would remain as the core strategy document with a continuing focus on implementation.

The Roads and Transportation service had been very successful in obtaining external funding and details of the projects completed in the past year were appended to the report. In addition, significant funding had already been secured for the current financial year and details of these projects were also outlined in the report.

The report concluded by indicating that the LTS remained an important document in providing strategic direction for transport at a local level as well as reflecting the Council's interest in regional and national policy development. To date, the LTS had been significant in supporting successful applications for the external funding of projects of importance to the Council. Consolidating the existing LTS emphasised the continued relevance of the strategy with a focus on delivery of projects.

The Cabinet noted the update on the 2013/14 Local Transport Strategy projects as well as projects planned for delivery in 2014/15.

CHAIR