

EAST RENFREWSHIRE COUNCIL

CABINET

4 December 2014

Report by Deputy Chief Executive

CHARGING FOR SERVICES 2015/16 & 2016/17

PURPOSE OF REPORT

1. The purpose of this report is to advise the Cabinet of the outcomes of the charging for services exercise carried out within the Corporate and Community Services Department and to submit for approval, the proposed fees and charges for 2015/16 and 2016/17.

RECOMMENDATIONS

2. It is recommended that Cabinet: -

Business Support (Community Facilities)

- a) Apply 0% increase for the hire of community facilities for 2015/16;
- b) Apply an indicative 5% charge for 2016/17 (these charges are inclusive of inflation rates), pending developments around a Culture & Leisure Trust; and
- c) Adjusts the social function hourly rate in Albertslund Hall.

Registration Services

- d) Note that statutory fees are set by National Records of Scotland (NRS) in November each year.
- e) Increase all non statutory fees and charges by approximately 5% for 2015/16 & 2016/17, these charges are inclusive of inflation rates.

IMPACT OF CHARGES FOR 2014/15

3. The charges set last year have allowed Business Support (Community Facilities) to recover a proportion of the cost of providing the service whilst continuing to provide a subsidy to local community groups. The bookings pattern indicates that the average increase of 5% applied in April 2014 has had minimal impact on the number and the type of bookings received. Our charges remain competitive with other local authorities offering venues for hire. The total number of bookings for social functions has remained at a similar level to the previous year.

4. The charges set last year allowed the registration service to provide a comparable service to other local authorities and to attract marriages/ civil partnerships which generate an income if booked as part of a wedding package.

DEPARTMENTAL OBJECTIVES FOR CHARGING

5. The Business Support (Community Facilities) section processes and manages 24,600 bookings per year across 19* community halls & pavilions and 35 schools (after 6pm and at weekends). In 2013/14 there were 998,572 visitors and the service generated an income of approximately £748,000. The Council continues to support groups by offering concessionary rate and non-standard rate charges to customers and organisations. The proposed charges for standard rate bookings and social functions will recover on average, the full cost of these bookings. (*18 from 2015 due to Auchenback Community Centre closure).

6. Community Facilities provide essential facilities to other Council departments to allow them to deliver their services and meet their Single Outcome Agreement commitments. Council departments tend to request bookings at premium letting times. We recognise that these peak time booking requests prevent us from generating additional external income to East Renfrewshire Council. The cost of providing internal bookings is recharged at the non-standard rate and not at the "cost" and in some cases these bookings are provided free of charge. This means that a substantial subsidy is provided across other departments.

7. If the service were to recover full direct costs across all bookings, there would be an immediate loss of income to the Council as community groups would be faced with an unsustainable increase in charges. Local groups using the halls would either fold or look for alternative accommodation or seek support from other Council services, thus moving the cost elsewhere in the Council. The basis of our charges is therefore to maintain a viable service, providing community facilities for local use, while contributing towards costs.

8. Overall, the service aims to balance the bookings to maximise the utilisation of the staff and facilities, minimise costs and maximise service availability and provision.

9. Most charges for the Registration Service are nationally prescribed by the National Records of Scotland (NRS), although the Council has some discretion over the non-statutory elements (e.g. accommodation costs). The report notes the statutory marriage fees for 2015/16.

SERVICES REVIEWED AND PROPOSED CHARGES FOR 2015/16

10. The services reviewed and recommendations for 2015/16 and 2016/17 are summarised below.

Business Support (Community Facilities)

Recommended Option:

11. It is recommended that Cabinet apply a 0% increase for the hire of community facilities for 2015/16 and an indicative 5% increase for 2016/17, these charges are inclusive of inflation rates.

12. A 0% increase for 2015/16 will enable community groups to recover from the 5% charges increase applied in 2014/15. It will enable groups to charge their participants the same rate for an entire session without having to pass on increased charges part way through the session and will ensure that the Council retain groups and their income for the duration of the year.

13. An increase thereafter of 5% will ensure that non-standard concessionary rates remain competitive, while enabling the Council to continue providing a subsidy to support local groups. An increase of 5% will continue to enable the Council to recover the cost of providing lets to commercial classes, groups and social functions. This increase of 5% can only be indicative at this stage as the Council is still working through proposals for a move to a Culture and Leisure Trust and any Trust Board would want involvement in the setting of future charges.

14. Here are some examples of what the charges review will mean to our customers.

Example 1: A community group using Thorntree Hall from 2pm – 5pm on a weekday

Year	Rate (per hour)	Cost of a 3 hour booking	Increase
2015/16	£13.30	£39.90	£0.00
2016/17	£14.00	£42.00	£2.10

Example 2: A standard rate group using Glen Hall for two hours on a weekday for 40 weeks per year.

Year	Standard Rate (per hour)	Total cost per week (2 hours)	Total cost per annum	Annual increase to groups
2015/16	£26.60	£53.20	£2128.00	£0.00
2016/17	£28.00	£56.00	£2240.00	£112.00

15. Further detail on all proposed community facilities charges for 2015/16 & 2016/17 are enclosed at Annex 1.

16. At present we do not have a Social Function rate for the lesser hall at Albertslund Hall. The lesser hall is comparable in size and capacity to the main hall areas in East Renfrewshire Council Pavilions. Due to this we propose that social functions in Albertslund lesser hall are charged the same rate as those held in pavilions.

17. A note of all charges including statutory fees is outlined in Annex 2.

Alternative Option:

18. Alternatively consideration could be given to increasing charges based on a year-on-year inflationary uplift of 2.3% in each of the years 2015/16 and 2016/17. Whilst applying an inflationary uplift to charges each year would bring Community Facilities into line with other service areas across the Council, it does not recognise the impact that year-on-year uplifts have on groups, particularly those who work to school terms rather than financial years. This could put groups under significant pressure to justify to participants and customers why the charges are going up twice in the one “booking year”. Experience in the past has shown that on occasion some groups have cancelled their booking and groups disbanded. For this reason the service has to date sought to apply an increase every second year. Based on this knowledge of customer needs and requirements, it is recommended that 0% increase is applied for 2015/16 and an indicative 5% charge is applied for 2016/17.

Registration Services

19. The statutory fees are set by National Records of Scotland (NRS) in November each year.

20. It is recommended that Cabinet approve the increase of all non statutory fees and charges by approximately 5% for 2015/16 & 2016/17, these charges are inclusive of inflation rates. Again, the alternative option of inflationary uplifts of 2.3% annually is available however it is not recommended due to budgetary pressures and the need to generate income.

Summary

21. In the table below, the following codes are used to denote the charging classification and policy for 2015/16 and 2016/17 in respect of each service area.

Classification

- (i) To accord with policy/strategy
- (ii) Market-based
- (iii) Statutory charge

Charging policy

- (a) Charge to recover full cost (social functions and one off events only)
- (b) Charge to recover specified part or portion of cost
- (c) Charge to make contribution to service revenue
- (d) Charges which are nationally prescribed

Charging classification and policy for 2015/16 & 2016/17

Service	Current charge 2014/15	Proposed charge 2015/16 & 2016/17	Charge classification 2015/16 & 2016/17	Charging policy 2015/16 & 2016/17	Proposal
Community Facilities (see attached - annex 1)	On request	Annex 1	i	a / b	change
Registration (see attached - annex 2)	Annex 2	Annex 2	i & iii	a / c / d	change

IMPLICATIONS OF THE PROPOSALS

Community Facilities

22. The impact of the proposed fees and charges on levels of use, and levels of income, will be taken into account in the preparation of the revenue budgets for 2015/16 & 2016/17. Based on the recommendations, it is estimated that the proposed changes in charges will generate £0 in 2015/16 (0% uplift) and £27,000 from Community Facilities in 2016/17 (5% uplift).

23. The increase of 5% should allow an affordable level of service for all of our customers and allow the service to continue to support designated groups in accordance with the Letting Policy. We will monitor closely the impact of this increase on groups and organisations.

Registration Services

24. Based on the recommendations, it is estimated that the proposed changes in charges will generate approximately £688 income from Registration Services in 2015/16 & £720 in 2016/17. This estimate is based on registrations remaining at the same levels.

25. Non statutory fees in East Renfrewshire have, historically, been very competitive with other local authorities. The increase in charges ensures that we remain comparable with other local authorities while, where possible, recovering the full cost of the service.

CONSULTATION

26. Community Facilities consults with customers via our annual survey. Results in relation to charges for 2013/14 indicated that 94% rated the halls as “good value”. Complete survey results available on request.

27. Registration Service continues to compare fees with other local authorities.

IMPLICATIONS OF THE PROPOSALS

Equalities

28. Community halls continue to support the aims and objectives of the council equalities strategy through active citizenship and community development. A high-level Equalities Impact Assessment has identified no major equalities issues with the proposed increase to charges that are applied to all groups. Any further changes to the Letting Policy will be subject to an Equalities Impact Assessment.

CONCLUSIONS

29. The charges within the Corporate & Community Services Department have again been subject to a review this year. While the Registration Service operates to statutory charges and to recover close to full cost, it is not feasible for the Community Facilities service to recover full costs. Through effective staffing/ management of resources the 0% increase will maintain the existing level of subsidy and will recover approximately 33% of the cost of providing the service. This maintains an affordable level of service for our customers, supports designated groups and other departments to deliver their objectives in accordance with the Letting Policy, and maximises the investment made in our halls and schools. The ongoing work around development of a Culture and Leisure Trust may impact the proposed 5% uplift for 2016/17 and Cabinet will be kept informed of any changes to this recommendation as the proposals become clearer.

RECOMMENDATIONS

30. It is recommended that Cabinet:

Business Support (Community Facilities)

- a) Apply a 0% increase for the hire of community facilities for 2015/16;
- b) Apply an indicative 5% increase for the hire of community facilities for & 2016/17, (these charges are inclusive of inflation rates), pending development around a Culture and Leisure Trust; and
- c) Adjusts the social function hourly rate in Albertslund Hall to those held in Pavilions.

Registration Services

- d) Note that statutory fees are set by National Records of Scotland (NRS) in November each year.
- e) Increase all non statutory fees and charges by approximately 5% for 2015/16 & 2016/17, these charges are inclusive of inflation rates.

Deputy Chief Executive November 2014

Contact Convenors: Councillor Mary Montague
 Councillor Ian McAlpine

Report Author: M McFadden, Business Support Manager

KEY WORDS

This report sets out the proposed charges for services within the Corporate and Community Services Department for 2015-16 and 2016-17. The key words are: “registrars fees, marriage fees, charging for services, fees, lets, halls, facilities out of hours use of schools”.

WEDDING PACKAGES 2015/2016				
Type of wedding (Registrar fees not included)	Monday - Thursday	Friday	Saturday	Sunday/Public Holidays
1 pm ceremony only *min hire rate may apply	£180	£180	£198	£258
1 pm ceremony, meal and evening function at Eastwood House	Limited availability phone for details	£971	£1,077	£1,289
1 pm ceremony and meal at Eastwood House. Transfer for evening function to Carmichael hall/Clarkston Hall/Glen Hall	Limited availability phone for details	£1,194	£1,300	£1,506
1 pm ceremony, transfer to Carmichael/Clarkston/Glen for meal and function – note required to vacate Eastwood House by 2.30 pm	N/A	£858	£897	£930
3.15 pm ceremony, meal and evening function. All at Eastwood House	Limited availability phone for details	£834	£925	£1,107
3.15 pm ceremony and meal at Eastwood House. Transfer for evening function to Carmichael Hall/Clarkston Hall/Glen Hall	N/A	£1,026	£1,117	£1,294
3.15 pm ceremony at Eastwood House. Transfer to Carmichael Hall/Clarkston Hall/Glen Hall for meal and evening function – Required to vacate Eastwood House by 4.45 pm	N/A	£953	£1,006	£1,113

* Access for caterers from 10.30 am - if caterers require access prior to 10.30 am additional hourly rate will apply

**STANDARD CHARGES 2015/2016
HALLS AND PAVILIONS**

	Carmichael	Clarkston Hall	Glen Hall	Albertslund	Auchenback	Dalmeny	Duff	Dunterlie	Fairweather	Montgomerie	Thorntree	Crooktur	Muirend	Netherlee	Overlee	Woodfarm
STANDARD RATE PER HOUR																
Main Hall	£40.40	£33.60	£26.60	£26.60	£26.60	£26.60	£26.60	£26.60	£26.60	£26.60	£26.60	£18.20	£18.20	£18.20	£18.20	£18.20
Lesser Hall		£20.20	£20.20	£20.20	£17.00	£17.00			£17.00	£17.00						
Committee Rooms		£10.20	£10.20	£10.20			£10.20	£10.20	£10.20	£10.20	£10.20			£10.20		£10.20
WEEKEND STANDARD RATE PER HOUR																
Main Hall	£80.80	£67.20	£53.20	£53.20	£53.20	£53.20	£53.20	£53.20	£53.20	£53.20	£53.20	£36.40	£36.40	£36.40	£36.40	£36.40
Lesser Hall		£40.40	£40.40	£40.40	£34.00	£34.00			£34.00	£34.00						
Committee Rooms		£20.40	£20.40	£20.40			£20.40	£20.40	£20.40	£20.40	£20.40			£20.40		£20.40
PUBLIC HOLIDAYS																
All Accommodation	£127.90	£127.90	£81.60	£81.60	£81.60	£81.60	£81.60	£81.60	£81.60	£81.60	£81.60	£66.20	£66.20	£66.20	£66.20	£66.20

HALLS AND PAVILIONS
NON STANDARD CHARGES
2015/2016

	Main Hall	Lesser Hall	Room 1	Room 2	Social Function Per hour	Main Hall	Lesser Hall	Room 1	Room 2	Public Holidays
VENUE	Non Standard Hourly Rate Monday - Friday 5 pm					Non Standard Weekend Hourly Rate From Friday 5pm				
Carmichael Hall	£20.20				£56.00	£40.40				£70.30
Clarkston Hall	£16.80	£10.10	£5.10	£5.10	£56.00	£33.60	£20.20	£10.20	£10.20	£70.30
Glen Hall	£13.30	£10.10	£5.10	£5.10	£47.00	£26.60	£20.20	£10.20	£10.20	£44.90
Albertslund CC	£13.30	£10.10	*£5.10	*£5.10	£47.00	£26.60	£20.20	*£10.20	*£10.20	£44.90
Auchenback CC	£13.30	£8.50			£47.00	£26.60	£17.00			£44.90
Dalmeny RC	£13.30	£8.50			£47.00	£26.60	£17.00			£44.90
Duff Memorial Ha	£13.30		£5.10	£5.10	£47.00	£26.60		£10.20	£10.20	£44.90
Dunterlie RC	£13.30		£5.10		£47.00	£26.60		£10.20		£44.90
Fairweather Hall	£13.30	£8.50	£5.10		£47.00	£26.60	£17.00	£10.20		£44.90
Montgomerie Hall	£13.30	£8.50	£5.10		£47.00	£26.60	£17.00	£10.20		£44.90
Thorn tree Hall	£13.30		£5.10	£5.10	£47.00	£26.60		£10.20	£10.20	£44.90
			*Lesser Hall divided					*Lesser Hall divided		

PAVILIONS	Non Standard Hourly Rate Monday- Friday 5pm				Social Function Per hour	Fri 5 pm - Sat 12 pm		Sunday		Public Holidays
	MAIN HALL	ROOM 1				MAIN HALL	ROOM 1	MAIN HALL	ROOM 1	
Crookfur	£9.10				£34.00	£18.20		£24.30		£36.40
Muirend	£9.10				£34.00	£18.20		£24.30		£36.40
Netherlee	£9.10	£5.10			£34.00	£18.20	£10.20	£24.30	£10.20	£36.40
Overlee	£9.10				£34.00	£18.20		£24.30		£36.40
Woodfarm	£9.10	£5.10			£34.00	£18.20	£10.20	£24.30	£10.20	£36.40

EASTWOOD HOUSE	Non Standard Hourly Rate Monday- Friday 5pm	Standard Hourly Rate Monday- Friday 5pm	Non Standard Public Holiday Hourly Rate	Social Function Per hour	Non Standard Weekend Hourly Rate From Friday 5pm	Standard Weekend Hourly Rate From Friday 5pm	Standard Public Holidays
Whole House	£55.80	£111.60	£111.60	£95.00	£69.70	£139.40	£223.20
Windsor Suite	£28.70	£57.40	£72.80	£56.00	£50.30	£100.60	£145.60
Eglinton Suite	£24.80	£49.60	£50.20	£47.00	£33.40	£66.80	£100.40
Small Room	£13.30	£26.60			£26.60	£53.20	

Internal charges £13.30 Ballroom £20.20

**SCHOOL
NON STANDARD CHARGE
2015/2016
(from August 2015)**

	All Accommodation	Large Assembly Hall/ Street Area	Smaller Main Hall	Games Hall/Dining Hall Theatre/Atrium	Gym Hall/ Dance or Drama Studio/ Comm Wing	Kitchen/Playground	Classrooms/ Conference Rooms/Contemplation Room
HIGH SCHOOLS							
Monday - Friday Prices	£95.60	£16.80	£10.10	£16.80	£10.10	£16.80	£5.10
Saturday - Sunday Prices	£191.20	£33.60	£20.20	£33.60	£20.20	£33.60	£10.20
Barrhead High	*			*	*	*	*
Eastwood High	*	*			*	*	*
Mearns Castle High	*	*		*	*	*	*
St Luke's High	*			*	*	*	*
St Ninian's High	*	*		*	*	*	*
Williamwood High	*	*		*	*	*	*
Woodfarm High	*	*		*	*	*	*

PRIMARY SCHOOLS							
Monday - Friday Prices	£70.10	£16.80	£10.10	£16.80	£10.10	£16.80	£5.10
Saturday - Sunday Prices	£140.20	£33.60	£20.20	£33.60	£20.20	£33.60	£10.20
Auchenback	*				*	*	*
Braidbar	*		*		*	*	*
Busby	*		*		*	*	*
Calderwood Lodge	*		*			*	*
Carlibar	*	*		*	*	*	*
Carolside	*		*		*	*	*
Crookfur	*		*		*	*	*
Cross Arthurlie	*				*	*	*
Eaglesham	*		*		*	*	*
Giffnock	*		*		*	*	*
Kirkhill	*			*	*	*	*
Mearns	*	*		*		*	*
Neilston	*				*	*	*
Netherlee	*			*	*	*	*
Our Lady of the Missions	*		*		*	*	*
Robslee	*		*			*	*
Springhill	*		*			*	*
St Cadoc's	*				*	*	*
St John's	*		*			*	*
St Joseph's	*		*			*	*
St Mark's	*		*			*	*
St Thomas'	*		*			*	*
Thornliebank	*		*		*	*	*
Uplawmoor	*		*			*	*

* Area available for hire

Note: Cleaning charges may apply

**CHARGES FOR SCHOOLS
2015/2016**

(Effective from August 2015)

SCHOOLS	All Accommodation	Large Assembly Hall/ Street Area	Smaller Main Hall	Games Hall/ Dining Hall/ Theatre/ Atrium	Gym Hall/ Dance/Drama Studio/ Community Wing	Kitchen/ Playground	Classrooms/ Conference Rooms/ Contemplation Room
STANDARD							
HIGH SCHOOLS RATE PER HOUR							
Monday - Friday Prices	£191.20	£33.60	£20.20	£33.60	£20.20	£33.60	£10.20
Saturday - Sunday Prices	£382.40	£67.20	£40.40	£67.20	£40.40	£67.20	£20.40
PRIMARY SCHOOLS RATE PER HOUR							
Monday - Friday Prices	£140.20	£33.60	£20.20	£33.60	£20.20	£33.60	£10.20
Saturday - Sunday Prices	£280.40	£67.20	£40.40	£67.20	£40.40	£67.20	£20.40
NON STANDARD							
HIGH SCHOOLS RATE PER HOUR							
Monday - Friday Prices	£95.60	£16.80	£10.10	£16.80	£10.10	£16.80	£5.10
Saturday - Sunday Prices	£191.20	£33.60	£20.20	£33.60	£20.20	£33.60	£10.20
PRIMARY SCHOOLS RATE PER HOUR							
Monday - Friday Prices	£70.10	£16.80	£10.10	£16.80	£10.10	£16.80	£5.10
Saturday - Sunday Prices	£140.20	£33.60	£20.20	£33.60	£20.20	£33.60	£10.20

INTERNAL CHARGES
2015/2016

VENUE	Non Standard Hourly Rate Monday - Friday 5 pm			
	Main Hall	Lesser Hall	Room 1	Room 2
Carmichael Hall	£20.20			
Clarkston Hall	£16.80	£10.10	£5.10	£5.10
Glen Hall	£13.30	£10.10	£5.10	£5.10
Albertslund CC	£13.30	£10.10	*£5.10	*£5.10
Auchenback CC	£13.30	£8.50		
Dalmeny RC	£13.30	£8.50		
Duff Memorial Hall	£13.30		£5.10	£5.10
Dunterlie RC	£13.30		£5.10	
Fairweather Hall	£13.30	£8.50	£5.10	
Montgomerie Hall	£13.30	£8.50	£5.10	
Thorn tree Hall	£13.30		£5.10	£5.10
			<i>*Lesser Hall divided</i>	

PAVILIONS	Non Standard Hourly Rate Monday- Friday 5pm	
	MAIN HALL	ROOM 1
Crookfur	£9.10	
Muirend	£9.10	
Netherlee	£9.10	£5.10
Overlee	£9.10	
Woodfarm	£9.10	£5.10

EASTWOOD HOUSE	Non Standard Hourly Rate Monday- Friday 5pm
Whole House	£55.80
Ballroom	£20.20
Small Room	£13.30

WEDDING PACKAGES 2016/2017				
Type of wedding (Registrar fees not included)	Monday - Thursday	Friday	Saturday	Sunday/Public Holidays
1 pm ceremony only *min hire rate may apply	£190	£190	£208	£208
1 pm ceremony, meal and evening function at Eastwood House	Limited availability phone for details	£1,020	£1,130	£1,353
1 pm ceremony and meal at Eastwood House. Transfer for evening function to Carmichael hall/Clarkston Hall/Glen Hall	Limited availability phone for details	£1,254	£1,365	£1,581
1 pm ceremony, transfer to Carmichael/Clarkston/Glen for meal and function – note required to vacate Eastwood House by 2.30 pm	N/A	£900	£942	£977
3.15 pm ceremony, meal and evening function. All at Eastwood House	Limited availability phone for details	£876	£971	£1,162
3.15 pm ceremony and meal at Eastwood House. Transfer for evening function to Carmichael Hall/Clarkston Hall/Glen Hall	N/A	£1,077	£1,173	£1,359
3.15 pm ceremony at Eastwood House. Transfer to Carmichael Hall/Clarkston Hall/Glen Hall for meal and evening function – Required to vacate Eastwood House by 4.45 pm	N/A	£1,000	£1,056	£1,169

* Access for caterers from 10.30 am - if caterers require access prior to 10.30 am additional hourly rate will apply

**HALLS AND PAVILIONS
STANDARD CHARGES**

2016/2017

	<i>Carmichael</i>	<i>Clarkston Hall</i>	<i>Glen Hall</i>	<i>Albertslund</i>	<i>Auchenback</i>	<i>Dalmeny</i>	<i>Duff</i>	<i>Dunterlie</i>	<i>Fairweather</i>	<i>Montgomerie</i>	<i>Thorn tree</i>	<i>Crooktur</i>	<i>Muirend</i>	<i>Netherlee</i>	<i>Overlee</i>	<i>W</i>
STANDARD RATE PER HOUR																
Main Hall	£42.40	£35.20	£27.90	£27.90	£27.90	£27.90	£27.90	£27.90	£27.90	£27.90	£27.90	£19.10	£19.10	£19.10	£19.10	£19.10
Lesser Hall		£21.20	£21.20	£21.20	£17.85	£17.85			£17.85	£17.85						
Committee Rooms		£10.70	£10.70	£10.70			£10.70	£10.70	£10.70	£10.70	£10.70			£10.70		£10.70
WEEKEND STANDARD RATE PER HOUR																
Main Hall	£84.80	£70.40	£55.80	£55.80	£55.80	£55.80	£55.80	£55.80	£55.80	£55.80	£55.80	£38.20	£38.20	£38.20	£38.20	£38.20
Lesser Hall		£42.40	£42.40	£42.40	£35.70	£35.70			£35.70	£35.70						
Committee Rooms		£21.40	£21.40	£21.40			£21.40	£21.40	£21.40	£21.40	£21.40			£21.40		£21.40

Public Holidays

All Accommodation	£134.30	£134.30	£85.70	£85.70	£85.70	£85.70	£85.70	£85.70	£85.70	£85.70	£85.70	£85.70	£69.50	£69.50	£69.50	£69.50	£69.50
--------------------------	---------	---------	--------	--------	--------	--------	--------	--------	--------	--------	--------	--------	--------	--------	--------	--------	--------

**HALLS AND PAVILIONS
NON STANDARD CHARGES**

2016/2017

	Main Hall	Lesser Hall	Room 1	Room 2		Social Function Per hour		Main Hall	Lesser Hall	Room 1	Room 2	
VENUE	Non Standard Hourly Rate Monday - Friday 5 pm							Non Standard Weekend Hourly Rate From Friday 5pm				Public Holidays
Carmichael Hall	£21.20					£58.80		£42.40				£73.80
Clarkston Hall	£17.60	£10.60	£5.35	£5.35		£58.80		£35.20	£21.20	£10.70	£10.70	£73.80
Glen Hall	£14.00	£10.60	£5.35	£5.35		£49.35		£28.00	£21.20	£10.70	£10.70	£46.25
Albertslund	£14.00	£10.60	*£5.35	*£5.35		£35.70		£28.00	£21.20	*£10.70	*£10.70	£46.25
Auchenback	£14.00	£8.90				£49.35		£28.00	£17.80			£46.25
Dalmeny	£14.00	£8.90				£49.35		£28.00	£17.80			£46.25
Duff Memorial Hall	£14.00		£5.35	£5.35		£49.35		£28.00		£10.70	£10.70	£46.25
Dunterlie	£14.00		£5.35			£49.35		£28.00		£10.70		£46.25
Fairweather Hall	£14.00	£8.90	£5.35			£49.35		£28.00	£17.80	£10.70		£46.25
Montgomerie Hall	£14.00	£8.90	£5.35			£49.35		£28.00	£17.80	£10.70		£46.25
Thorn tree Hall	£14.00		£5.35	£5.35		£49.35		£28.00		£10.70	£10.70	£46.25
			*Lesser Hall divided							*Lesser Hall divided		

PAVILIONS	Non Standard Hourly Rate Monday- Friday 5pm				Social Function Per hour	Fri 5 pm - Sat 12 pm	Sunday		Public Holidays
	MAIN HALL	ROOM 1					MAIN HALL	ROOM 1	
Crookfur	£9.55				£35.70	£19.10		£25.50	£38.20
Muirend	£9.55				£35.70	£19.10		£25.50	£38.20
Netherlee	£9.55	£5.35			£35.70	£19.10	£10.70	£25.50	£38.20
Overlee	£9.55				£35.70	£19.10		£25.50	£38.20
Woodfarm	£9.55	£5.35			£35.70	£19.10	£10.70	£25.50	£38.20

EASTWOOD HOUSE	Non Standard Hourly Rate Monday- Friday 5pm	Standard Hourly Rate Monday- Friday 5pm	Non Standard Public Holiday Hourly Rate	Social Function Per hour	Non Standard Weekend Hourly Rate From Friday 5pm	Standard Weekend Hourly Rate From Friday 5pm	Standard Public Holidays
Whole House	£58.60	£117.20	£117.20	£99.75	£73.20	£146.40	£234.40
Windsor Suite	£30.10	£60.30	£76.40	£58.80	£52.80	£105.60	£152.80
Eglinton Suite	£26.00	£52.00	£52.70	£49.35	£35.00	£70.00	£105.40
Small Room	£14.00	£28.00			£27.90	£55.80	

Internal charges £14.00 Ballroom £21.20

**SCHOOL
NON STANDARD CHARGE
2016/2017
(from August 2016)**

	All Accommodation	Large Assembly Hall/ Street Area	Smaller Main Hall	Games Hall/Dining Hall Theatre/Atrium	Gym Hall/ Dance or Drama Studio/ Comm Wing	Kitchen/Playground	Classrooms/ Conference Rooms/Contemplation Room
HIGH SCHOOLS							
Monday - Friday Prices	£100.40	£17.60	£10.60	£17.60	£10.60	£17.60	£5.35
Saturday - Sunday Prices	£200.80	£35.20	£21.20	£35.20	£21.20	£35.20	£10.70
Barrhead High	*			*	*	*	*
Eastwood High	*	*			*	*	*
Mearns Castle High	*	*		*	*	*	*
St Luke's High	*			*	*	*	*
St Ninian's High	*	*		*	*	*	*
Williamwood High	*	*		*	*	*	*
Woodfarm High	*	*		*	*	*	*

PRIMARY SCHOOLS							
Monday - Friday Prices	£73.60	£17.60	£10.60	£17.60	£10.60	£17.60	£5.35
Saturday - Sunday Prices	£147.20	£35.20	£21.20	£35.20	£21.20	£35.20	£10.70
Braidbar	*		*		*	*	*
Busby	*		*		*	*	*
Calderwood Lodge	*		*			*	*
Carlbar	*	*		*	*	*	*
Carolside	*		*		*	*	*
Crookfur	*		*		*	*	*
Cross Arthurlie	*				*	*	*
Eaglesham	*		*		*	*	*
Giffnock	*		*		*	*	*
Kirkhill	*			*	*	*	*
Mearns	*	*		*		*	*
Neilston	*				*	*	*
Netherlee	*			*	*	*	*
Our Lady of the Missions	*		*		*	*	*
Springhill and Auchenback	*		*			*	*
St Cadoc's	*				*	*	*
St John's	*		*			*	*
St Joseph's	*		*			*	*
St Mark's	*		*			*	*
St Thomas'	*		*			*	*
Thornliebank	*		*		*	*	*
Uplawmoor	*		*			*	*

* Area available for hire

Note: Cleaning charges may apply

**SCHOOLS STANDARD
CHARGES FOR SCHOOLS
2016/2017
(Effective from August 2016)**

	All Accommodation	Large Assembly Hall/ Street Area	Smaller Main Hall	Games Hall/Dining Hall Theatre/Atrium	Gym Hall/Dance/Drama Studio/Community Wing	Kitchen/Playground	Classrooms/ Conference Rooms/Contemplation Room
HIGH SCHOOLS RATE PER HOUR							
Monday - Friday Prices	£200.75	£35.30	£21.20	£35.30	£21.20	£35.30	£10.70
Saturday - Sunday Prices	£401.50	£70.60	£42.40	£70.60	£42.20	£70.60	£21.40
PRIMARY SCHOOLS RATE PER HOUR							
Monday - Friday Prices	£147.20	£35.30	£21.20	£35.30	£21.20	£35.30	£10.70
Saturday - Sunday Prices	£294.40	£70.60	£42.40	£70.60	£42.20	£70.60	£21.40

Annex 2

TYPE OF FEE (Statutory)	Current 2014/15	Proposed 2015/16	Proposed 2016/17
Particular search for each period of 5 years or part thereof	5.00	5.00	5.00
General search for first hour or part thereof	10.00	10.00	10.00
General search for second or subsequent hour	10.00	10.00	10.00
Birth, Death, Marriage or Civil Partnership Extract (within month of registration)	10.00	10.00	10.00
Birth, Death, Marriage or Civil Partnership Extract (outwith month of registration)	15.00	15.00	15.00
Marriage Notice/Civil Partnership Fee	60.00	60.00	60.00
Solemnisation/Civil Partnership Registration Fee	55.00	55.00	55.00
Marriage/Civil Partnership Certificate Fee	10.00	10.00	10.00
Total Statutory Fee for Marriage/Civil Partnership	125.00	125.00	125.00
Citizenship Ceremony Fee	80.00	80.00	80.00
TYPE OF FEE (Non statutory)			
Marriage/Civil Partnership Accommodation Fee	76.50	80.00	84.00
Saturday Supplement	102.00	107.00	112.00
Sunday/P Hol Supplement	147.00	154.00	161.00
Administration Fee (Marriage)	18.00	19.00	20.00
Marriage/Civil Partnership fees for Licensed Premises (Mon-Fri during office hours)	114.50	120.00	126.00
Marriage/Civil Partnership fees for Licensed Premises (Saturday/Sunday/P Hol between 12.00 midday - 4.00 pm)	140.00	147.00	154.00