

EAST RENFREWSHIRE COUNCIL

CABINET

4 December 2014

Report by Director of Education

CHARGING FOR SERVICES 2015/16

PURPOSE OF REPORT

1. The purpose of this report is to advise the Cabinet of the outcomes of the charging for services exercise carried out within the Education Department and to submit for approval the proposed fees and charges for 2015-2016

RECOMMENDATIONS

2. The Cabinet is asked to approve the following recommendations:

- Service Area 1 – Catering Service - School Meals

To retain charges at their current level

- Service Area 2 – Pre-five Partnership & Non Partnership Training

To retain charges at their current level

- Service Area 3 – Wraparound Care – Term Time

To retain hourly charges at their current level and charge full sessions on the same hourly rate of £4.60

- Service Area 4– Instrumental Music Service

To increase charges by 25% to £16.67 per hour / £250 per school session

- Service Area 5 – Provision for pupils with Additional Support Needs who reside out with the Authority

Revised charge to be set for 2015/16 following consideration of 2014/15 outturn.

- Service Area 6- School transport – Privilege Place

To retain charges at their current level

- Service Area 7 – Residential Study Weekend

To retain charges at their current level of: £60 for pupils attending 1 weekend; £110 for those attending 2 weekends and £150 for 3 weekends. 100% concession for those pupils in receipt of free school meals

- Service Area 8 – Easter Schools

To retain charges at their current level resulting in charges of: £21 per week, £4.50 per day, with full concession for those pupils in receipt of free school meals.

- Service Area 9– Arts Service Classes

Increase class charges by 10%

- Service Area 10 – Eastwood Park Theatre (theatre hires)

To increase hire charges by 2%

- Service Area 11 – Library & Information Services

To increase the majority of charges by 2%.

To retain charges for room hire at their current levels, in order to remain aligned with community halls.

- Service Area 12 - Sports Services – Sports Development

To increase charges by 2%.

- Service Area 13 –Holiday programmes

To increase charges by 2%

- Service Area 14 - Sports Services – Swimming Lessons

To increase charges by 2%.

- Service Area 15 - Sports Services – Sports & Leisure Centres

To retain charges at their current level

To retain charges for hire of swimming pools at £23.00 per hour.

To introduce a standard charge of £20.20 per hour for the conference rooms in the Barrhead Foundry. To match the charge for the smaller meeting rooms in the Foundry to those applied in libraries i.e. £10.20 per hour

- Service Area 16 - Sports Services – Action Zone Gyms

To retain the current charges for Action Zone membership and casual use.

IMPACT OF CHARGES FOR 2014/15

3. A number of changes were made to charges last year. In several instances the impact of these have only recently begun to emerge, but main points are seen as:

- Charges for schools meals change at the start of each session. Despite no increase in charges being applied during 2014/15 demand has decreased by around 2%. Price is not the only factor in this but it does suggest very limited scope for increase.
- There was a significant drop in the number of families using the wraparound service in 2012/13; this was likely to do with lack of capacity to be able to offer full day provision in almost all of our nurseries. The level of families using the service is still constrained by this lack of capacity and remains well below 2011 levels.
- Take up of the Instrumental Music Service has increased by 7%
- A further slight drop in demand for Easter study schools, although charges had remained at previous levels.
- Continuing disruption to services in sports centres has made it very difficult to isolate any impact on demand arising from charges.
- Demand for hiring Eastwood Park Theatre remains high.
- No other significant impacts have been identified.

DEPARTMENTAL OBJECTIVES FOR CHARGING

4. In previous years a large number of services were put forward for detailed review. As a consequence of that, together with other factors affecting services such as changes to legislation and the impact of building works, relatively few services have been selected for in-depth review this year. These are:

- Wraparound care
- Arts classes

It had also been the intention to undertake an in-depth review of sports centre charges. However, closure of facilities and other disruption to services meant that costs and levels of use were atypical and of limited value. An in-depth review was therefore deferred.

SERVICES REVIEWED & PROPOSED CHARGES FOR 2015/16

5. The services reviewed and recommendations for 2015/16 are summarised in the tables below. Further information on each service area is available for scrutiny on request. In some cases, particularly where the amount of each charge is relatively small, rounding of charges has been applied for operational and customer service reasons.

6. Where relevant, inflationary uplifts have been applied using the corporately agreed inflation figures of 2.3% for 2014/15 and a further 2.3% for 2015/16

7. A summary of the department's concessions and discounts is also available for scrutiny on request.

8. In the table below, the following codes are used to denote the Charging Classification and Policy for 2014/2015 in respect of each service area:

Classification:

- i. To accord with policy/strategy
- ii. Market based charge
- iii. Statutory charge

Charging Policy:

- a) Charge to recover full cost
- b) Charge to recover part cost
- c) Charge to make contribution to service revenue
- d) Charges which are nationally prescribed

Service	Current Charge 2014/2015	Proposed Charge 2015/2016	Charge Classification 2015/16	Charging Policy 2015/2016	Recommendation
1. Catering Services within schools	Primary Hot Lunch £1.95 Primary Cold Meal £1.80 Secondary Hot Lunch £2.05 Breakfast Service £0.95 (or £1.80 for a family)	Primary Hot Lunch £1.95 Primary Cold Meal £1.80 Secondary Hot Lunch £2.05 Breakfast Service £0.95 (or £1.80 for a family)	(i) To accord with policy/ strategy	(b) Charge to recover part cost	To retain charges at their current level.

Service	Current Charge 2014/2015	Proposed Charge 2015/2016	Charge Classification 2015/16	Charging Policy 2015/2016	Recommendation
2. Pre-Five Partnership & Non-Partnership Training	<p>Award bearing: CCLD 2 £735 per participant CCLD 3 £945 per participant CCLD 4 £1050 per participant Progression award : £315</p> <p>Childminders' Standard of Excellence: £126</p> <p>Non-award bearing: Non-award bearing - £26.25 full day; £13.65 half day</p>	<p>Award bearing: CCLD 2 £735 per participant CCLD 3 £945 per participant CCLD 4 £1050 per participant Progression award : £315</p> <p>Childminders' Standard of Excellence: £126</p> <p>Non-award bearing: Non-award bearing - £26.25 full day; £13.65 half day</p>	(i) To accord with policy / strategy	(c) Charge to make contribution to service revenue	To retain charges at their current level
3. Wraparound Care	<p>Before nursery session £4.60 Morning session £11.50 Lunch session £4.60 Afternoon session £11.50 One hour after the pm session £4.60 Two hours after the pm session £9.20</p>	<p>Before nursery session £4.60 Morning session £13.80 Lunch session £4.60 Afternoon session £13.80 One hour after the pm session £4.60 Two hours after the pm session £9.20</p>	(i) To accord with policy / strategy	(b) Charge to recover part cost	To retain charges at their current level

Service	Current Charge 2014/2015	Proposed Charge 2015/2016	Charge Classification 2015/16	Charging Policy 2015/2016	Recommendation
4. Instrumental Music Service	£200 per year which equates to an hourly rate of £13.33 Membership of choral groups: £60	£250 per year which equates to an hourly rate of £16.67 Membership of choral groups: £60	(i) To accord with policy / strategy	(b) Charge to recover specified part cost – moving towards full recovery of direct costs of delivery.	To retain charge at its current level
5. Provision for Pupils with Additional Support Needs outwith the authority	Carlibar Communications Centre - £23,960 per full time pupil. Secondary Language & communication Unit £27,824 per full time place Isobel Mair School £25,838 per full time pupil. Carlibar PSADU - £11,330 per full time pupil.	Revised charge to be set for 2015/16 following consideration of 2014/15 outturn.	(i) To accord with COSLA agreement	(b) Charge to recover part cost	Revised charge to be set for 2015/16 following consideration of 2014/15 outturn.
6. School transport – Privilege Place	£2.10 per day, £1.05 per single journey	£2.10 per day, £1.05 per single journey	i) To accord with policy / strategy	(b) Charge to recover part cost	To retain charge at its current level
7. Ardentenny Study Weekend	£60 per pupil for 1 weekend; £110 for 2 weekends and £150 for 3 weekends, with 100% concession for pupils in receipt of free school meals	£60 per pupil for 1 weekend; £110 for 2 weekends and £150 for 3 weekends, with 100% concession for pupils in receipt of free school meals.	i) To accord with policy / strategy	(b) Charge to recover part cost	To retain charges at their current level
8. Easter schools	£21 per week, or £2.50 per half day session	£21 per week, or £2.50 per half day session	i) To accord with policy / strategy	(b) Charge to recover part cost	To retain charges at their current level

Proposed charges for Sports and Culture Services are summarised in the table below. A full list of current and proposed charges is provided as Annex 1. For customer convenience and ease of operation, charges have been rounded up or down to an appropriate amount.

Service	Charge Classification 2014/15	Charging Policy 2015/16	Recommendations
9. Arts Service - Classes	i) To accord with policy / strategy	b) Charge to recover specified part cost – equivalent to full cost of delivery	Increase charges by 10%
10. Eastwood Park Theatre (theatre hires)	i) To accord with policy / strategy	b) Charge to recover specified part cost-50% of direct cost of delivery	To increase charges by 2%
11. Library & Information Services	i) To accord with policy / strategy	c) Charge to make contribution to service revenue	To increase the majority of charges by 2% To retain charges for printing and copying at their current level To retain book fines at their current level, in line with last year's decision
12. Sports Services – Sports Development	i) To accord with policy / strategy	b) Charge to recover part cost, based on full cost of direct delivery	To increase charges by an average of 2%
13. Holiday Activity Programmes	i) To accord with policy / strategy	b) Charge to recover part cost, based on full cost of direct delivery	To increase charges by 2%
14. Public Swimming Lessons	i) To accord with policy / strategy	b) Charge to recover part cost, based on full cost of direct delivery	To increase charges for swimming lessons by 2% in. The summer block charge would be based on 6 lessons only.

15. Sports & Leisure Centres	i) To accord with policy / strategy	b) Charge to recover part cost	No increase in charges
16. Sports Services – Action Zone Gyms	ii) Market-based Charge	a) Charge to recover full cost	To retain the current charges for adult Action Zone membership at their present levels

IMPLICATIONS OF THE PROPOSALS

9. As in previous years there is the tension between maximising income and discouraging demand. In several services this year, the recommendation is that the inflationary 2% uplift should not be applied.

10. Equalities impact assessments have been carried out and no major adverse results have been identified. Concession policies are now in place across all leisure and cultural services.

11. The key implications for Education Services are forecast as follows:

Catering Services

12. East Renfrewshire remains committed to the long-term health benefits for children and young people from providing healthy nutritious school meals.

13. Up until last year, charges for school meals had increased by 5-6% each year, with evidence of this having a negative impact on demand. Even with last year's standstill on charges, there was a further slight drop in take-up.

14. There remains the possibility that changes in welfare benefits, including the introduction of Universal Credit, will remove free school meal entitlement from some who currently receive it. The landscape will alter further with the implementation of the Scottish Government's policy of free school meals for all P1-P3 pupils, with effect from January 2015.

15. For this combination of reasons, it is recommended that no increase is applied to school meals for the 2015/16 session. The Education Department continues to develop the on-line payment system and is working on several initiatives to encourage the uptake of school meals. Including the development of a school meals micro-site.

Wraparound care

16. The Children and Young People Act places a duty on local authorities to provide affordable, high quality childcare for children under primary school age. As part of the Act, all preschool children are entitled, (from August 2014), to 600 hours of free early learning and childcare. In order to deliver on this duty, the education department carried out a full consultation with parents and other stakeholders as to the model of delivery for 600 hours.

17. The legislation also requests that local authorities provide a level of choice and flexibility for parents on how they receive the 600 hours entitlement. Some flexibility should be available from August 2015.

18. At the same time, lack of capacity in pre-5 establishments constrains the ability to provide wraparound care. Given this context, the significance of the legislation and that flexibility plans with associated funding are not yet in place, it is suggested that no further increase to wraparound hourly rate should be applied. However, it is proposed that all charges should be applied pro rata to this hourly rate of £4.60

Instrumental Music Service

19. There has been a phased and significant increase in charges for this service in recent years. Despite that, demand for the service has been maintained, with an increase in take-up in 2014/15. The current charge equates to an hourly charge of £13.33, which is very favourably compared with charges for private music lessons which can be as much as £35 per hour. It is proposed, therefore, to increase charges by 25% to £16.67 per hour, equivalent to £250 per school year. Concessions will still apply to children and young people entitled to free school meals, siblings with no charges to secondary pupils who are studying music as an SQA course.

Arts & theatre

20. Last year hire charges saw a 10% increase, following on from an in-depth review. At the same time, the 10% discount for members of the theatre users' groups, THUGS, was removed. Charges to core hirers of the theatre therefore rose by 20% for 14/15.

21. Despite that increase, hire demand for the theatre remains at least stable.

22. Given the previous scale of increase, it is recommended that the 2% standard uplift is applied to theatre charges for 2015/16. Work is underway to identify how further hires can be accommodated within the building.

23. The arts service provides classes in both performing arts and visual arts. The visual arts classes currently cover the direct costs of delivery: performing arts classes are heavily subsidised. Re-design work in the performing arts was undertaken as part of the 2014/15 budget round, with staffing costs being reduced: new programmes are being introduced in an attempt to increase uptake. The position will be reviewed early in 2015, with a decision taken then on future provision. If programmes do continue, there is the need to increase cost recovery further, with a 10% increase being recommended.

Sports

24. As noted above, the disruption to services through closure of sports centres for major maintenance and building works continues to make it difficult to identify distinct trends in use. Although Barrhead Sports Centre has remained open during the Foundry works, the removal of the car park and pressure on parking in the surrounding area has had an adverse impact on demand.

25. There has been extensive debate among officers on the best approach to sports charging for 2015/16. In the majority of areas, our charges are highest or close to highest in Scotland, although we do also have an inclusive concessions policy. Given that and the recurring disruption to services, there is a case for leave charges at their current level across the board.

26. However, taking account of budget pressures, it is considered that sports development and swimming lessons could sustain a 2% increase, although with some risks attached.

27. The scale and repetition of disruption to services in sports centres lead to the view that it would be counter-productive to apply any increase to sports centres and to Action Zone. Both Action Zone gyms will see a renewal of equipment before the end of 2014/15 and this will give a stimulus to demand.

28. The Foundry building will contain large and small meeting rooms. The 2 large rooms are comparable in size to classrooms, although they will be equipped to conference standard. It is suggested that they are benchmarked against a lesser hall for charging purposes, with a standard charge of £20.20 per hour. The small rooms are in line with existing library meeting spaces, and the same charges should apply.

Leisure Trust

29. If the proposal to transfer the delivery of arts, libraries and sports services to a culture and leisure trust (CLT) goes forward, then it is likely that these services would move in summer 2015. It is envisaged that the CLT would continue to apply these charges for the remainder of 2015/16. Charging arrangements thereafter would be reflected in the business plan for the Trust.

FINANCIAL AND EFFICIENCY

30. The impact of the proposed fees and charges on levels of use, and levels of income, has been taken into account in the previous preparation of budget scenarios.

RELATIONSHIP TO THE CORPORATE OBJECTIVES AND GUIDING PRINCIPLES

31. The charges proposed for the service areas reviewed for 2015/16 impact upon the following commitments of the Corporate Statement – Your Council, Your Future.

- **All children in East Renfrewshire experience a stable and secure start to their lives and are supported to succeed.** (Wraparound care, school meals, libraries, sports and arts).
- **East Renfrewshire residents are fit and active and have the skills for learning, life and work** (school meals, school transport, study weekends and Easter schools, staff catering facilities, arts, Instrumental Music Service, Holiday programmes, sports).

CONSULTATION

32. Consultation has been undertaken with various stakeholders in a number of service areas:

- Pre five establishments continue to issue questionnaires to parents and overall evaluations have been very positive.
- Work on consultation continues to be done in both Eastwood Park and Barrhead leisure centres as part of the How Good is Our Culture & Sport self-evaluation process. Satisfaction levels based on customer surveys have declined as a result of the service disruption although the Citizen's Panel results for the sports centres have actually improved. Action Zone customers in particular reported a declining perception of value for money.
- Participants in both arts and sports classes were surveyed. Both sets of customers continued to rate the provision highly although there are comments emerging on price.

- Groups hiring Eastwood Park Theatre were consulted on proposed charges for 2015/16. The proposed level of charges was seen as acceptable, following on from the scale of the previous increase.
- The most recent Citizens' Panel continued to show a high level of customer satisfaction with library services, with increases in theatre/arts, and sports centres.

RECOMMENDATIONS

33. The Cabinet is asked to approve the following recommendations:

- Service Area 1 – Catering Service - School Meals
To retain charges at their current level
- Service Area 2 – Pre-five Partnership & Non Partnership Training
To retain charges at their current level
- Service Area 3 – Wraparound Care – Term Time
To retain hourly charges at their current level and charge full sessions on the same hourly rate of £4.60.
- Service Area 4– Instrumental Music Service
To increase charges by 25% to £16.67 per hour / £250 per school session
- Service Area 5 – Provision for pupils with Additional Support Needs who reside out with the Authority
Revised charge to be set for 2015/16 following consideration of 2014/15 outturn.
- Service Area 6- School transport – Privilege Place
To retain charges at their current level
- Service Area 7 – Residential Study Weekend
To retain charges at their current level of: £60 for pupils attending 1 weekend; £110 for those attending 2 weekends and £150 for 3 weekends. 100% concession for those pupils in receipt of free school meals
- Service Area 8 – Easter Schools
To retain charges at their current level resulting in charges of: £21 per week, £4.50 per day, with full concession for those pupils in receipt of free school meals.
- Service Area 9– Arts Service Classes
To increase charges by 10%
- Service Area 10 – Eastwood Park Theatre (theatre hires)
To increase hire charges by 2%

- Service Area 11 – Library & Information Services

To increase the majority of charges by 2%.

To retain charges for room hire at their current levels, in order to remain aligned with community halls.

- Service Area 12 - Sports Services – Sports Development

To increase charges by 2%.

- Service Area 13 –Holiday programmes

To increase charges by 2%

- Service Area 14 - Sports Services – Swimming Lessons

To increase charges by 2%.

- Service Area 15 - Sports Services – Sports & Leisure Centres

To retain charges at their current level

To retain charges for hire of swimming pools at £23.00 per hour.

To introduce a standard charge of £20.20 per hour for the conference rooms in the Barrhead Foundry. To match the charge for the smaller meeting rooms in the Foundry to those applied in libraries i.e. £10.20 per hour

- Service Area 16 - Sports Services – Action Zone Gyms

To retain the current charges for Action Zone membership and casual use.

Convener Contact Details

Councillor E Green, Convener for Education and Equalities
Councillor M Montague, Convener for Community Services and Community Safety
Councillor P O’Kane Vice-Convener for Education

Local Government Access to Information Act 1985

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LIST OF BACKGROUND PAPERS

1. Audit Committee report on Charging for Services 2004/05, November 2003
2. Best Value Review of Charging for Services, Executive, 26 April 2001

EAST RENFREWSHIRE COUNCIL**ARTS SERVICE SCHEDULE OF FEES AND CHARGES**

Proposed charges for lets will be in effect from 1 April, 2015 to 31 March 2016.
Proposed charges for classes will be in effect from 1 July 2015 to 30 June 2016

EASTWOOD PARK THEATRE LETS

SESSION	TIME	2014/15 RATES*		2015/16 RATES*	
		Non-profit	Commercial	Non-profit	Commercial
WEEKDAY					
Morning or Afternoon (Includes 3 hours technical cover)	10:00 AM - 1:00 PM or 2:00 PM - 5:00 PM	£188	£353	£192	£360
Evening (5.5 hours technical cover)	6:00 PM - 11:30 PM	£340	£622	£347	£634
Daytime (6 hours technical cover)	10:00 AM - 5:00 PM	£409	£769	£417	£784
Late Day (8.5 hours technical cover)	2:00 PM - 11:30 PM	£518	£963	£528	£982
Full Day (11.5 hours technical cover)	10:00 AM – 11:30 PM	£678	£1263	£692	£1288
WEEKEND*					
Morning or Afternoon (3 hours technical cover)	10:00 AM - 1:00 PM or 2:00 PM - 5:00 PM	£211	£396	£215	£404
Evening (5.5 hours technical cover)	6:00 PM - 11:00 PM	£396	£726	£404	£741
Daytime (6 hours technical cover)	10:00 AM - 5:00 PM	£460	£865	£469	£822
Late Day (8.5 hours technical cover)	2:00 PM - 11:00 PM	£595	£1109	£607	£1131
Full Day (11.5 hours technical cover)	10:00 AM – 11:00 PM	£688	£1454	£702	£1483
WEEKLY LET This price is for a maximum of 6 shows. Additional shows will incur a cost of an extra £190 per show to cover FOH costs. This price includes 40 hours technical support	10:00 AM – 11:00 PM each day	£3922	£7314	£4000	£7460
ADDITIONAL HOURS **					
Weekday		£78	£147	£80	£150
Weekend		£90	£172	£92	£175

*Weekend rates apply from Friday evening through to Sunday evening inclusive.

All lets on a public holiday will cost an additional £18 per hour to cover staff costs

STAFF CHARGES

ITEM	2014/15 RATE**	2015/16 RATE**
Additional Technician	£21/hour + V.A.T	£21/hour + V.A.T
Additional Theatre Steward	£12/hour + V.A.T.	£12/hour + V.A.T.
Arts Tutors	£29.50/hour + V.A.T	£29.50/hour + V.A.T

** Hours which take staff into a situation where overtime is payable will incur a 50% or 100% surcharge as appropriate.

FEES & CHARGES 2015/16**ARTS WORKSHOP**

HIRE OF WORKSHOP AND FACILITIES	2014/15 Rates	2015/16 Rates
Weekdays	£12/hour	£12/hour
Weekends (from 6:00 pm Friday to Sunday evening, inclusive)	£15/hour	£15/hour
- Rates are for non-profit hires. Commercial hires are subject to a 100% surcharge.		

MEETING ROOM

	2014/15 Rates	2015/16 Rates
Weekdays	£5.00/hour	£5.00/hour
Weekends (from 6:00 pm Friday to Sunday evening, inclusive)	£6.00/hour	£6.00/hour
- Rates are for non-profit hires. Commercial hires are subject to a 100% surcharge.		

ADDITIONAL CHARGES

ITEM	2015/16 RATE
Merchandise Commission - at performances and similar events (commercial lets only)	10% of gross sales (user's staff used) 15% of gross sales (theatre staff used)
Commission on Gallery/Exhibition Sales	Non-profit Organisations 20% Commercial Organisations/Individual Artists 33%
Damage/Cleaning Deposit (refundable)	£100.00
Provisional booking deposit (non refundable)	10% of total booking fee
Ticket Postage	50p per order
Ticket Printing Fee	10p per ticket
Ticket Exchange Fee	50p per ticket

COMMUNITY ARTS PROGRAMMING

ACTIVITY	2014/15 RATE/HOUR	2015/16 RATE/HOUR
Weekly Drama Classes	£4.40	£4.80
Weekly Drama Classes – Concession rate	£2.20	£2.40
Weekly Visual Arts Workshops - children	£4.40	£4.80
Weekly Visual Arts Workshops – children – concession rate	£2.20	£2.40
Weekly Visual Arts Workshops - adults	£4.85	£5.30
Weekly Visual Arts Workshops – adults – concession rate for 60+	£3.95	£4.35
Weekly Visual Arts Workshops – adults – concession rate for low income and people with disabilities	£2.90	£3.20
Weekly Visual Arts Workshops – adults – concession rate for 60+ who also have low income and/or with disabilities	£2.45	£2.70
Weekly Visual Arts Workshops – life drawing	£6.62	£7.30
Weekly Visual Arts Workshops – life drawing concession rate	£5.10	£5.60
Provision of Arts Tutors	£29.50/hour + V.A.T	£29.50/hour + V.A.T

FEES & CHARGES 2015/16**TECHNICAL SUPPORT TO ORGANISATIONS & EVENTS**

SERVICE	2015/16 RATE
Delivery, set up & collection of up to 10 Art Display Boards and Hanging System	£147.00 + V.A.T.
Hire of Basic Small Sound System (2 speakers, control board, cd player & up to 6 mics)	£48.00 for 24 hrs / £15.00 per additional 24 hrs (or portion thereof) + V.A.T.
- Including delivery, set up & collection	£170.00 for 24 hrs / £15.00 per additional 24 hrs (or portion thereof) + V.A.T.
- Including delivery, set up, operation & collection	£170.00 for 24 hrs / £15.00 per additional 24 hrs (or portion thereof) + Technician's time + V.A.T.
Hire of Basic Small Lighting Rig (Control board, 2 stands and T-bars, 10 LED parcans and cabling)	£105.00 for 24 hrs / £25.00 per additional 24 hrs (or portion thereof) + V.A.T.
- Including delivery, set up & collection	£210.00 for 24 hrs / £25.00 per additional 24 hrs (or portion thereof) + V.A.T.
- Including delivery, set up, operation & collection	£210.00 for 24 hrs / £25.00 per additional 24 hrs (or portion thereof) + Technician's time + V.A.T.
Hire of Smoke Machine	£6 per day £30 per week + V.A.T.
Hire of Hazer	£16 per day £80 per week + V.A.T.
Hire of Stage extension – includes construction and dismantling	£126 per hire + V.A.T.
Hire of Auditorium Projector	£32 per day £160 per week + V.A.T.
Hire of Digital projector	£16 per day £80 per week + V.A.T.
Hire of Dance Floor	£63 per hire + V.A.T.

LIBRARY & INFORMATION SERVICES

Prices in effect from 1st April 2015

Figures in **BOLD** denote increased charges.**FINES**

Service	Price Levels	
	2014/15	2015/16
Overdue Books (per day)		
Adult	£0.14	£0.14*
Junior	Free	Free
60+	£0.07	£0.07*
*To be held for 3 years (until end 2016/17)		
Service	Price Levels	
	2014/15	2015/16
Overdue CDs (per day)		
Adult	£0.45	£0.45
Junior	£0.45	£0.45
60+	£0.45	£0.45
Service	Price Levels	
	2014/15	2015/16
Overdue DVDs (per day)		
Adult	£0.70	£0.70
Junior	£0.70	£0.70
60+	£0.70	£0.70
Service	Price Levels	
	2014/15	2015/16
Reminder Notices		
Adult	£1.45	£1.50
Junior	£0.70	£0.75
60+	£1.45	£1.50

LOST AND DAMAGED ITEMS

Service	Price Levels	
	2014/15	2015/16
Lost or Damaged Stock Books, CDs, DVDs		
All Customers	Current replacement cost	Current replacement cost
Replacement Membership Cards		
All Customers	£1.00	£1.00

REQUESTS & RESERVATIONS

Service	Price Levels	
	2014/15	2015/16
Requests (per item not held in ERC stock)		
Adult	£4.10	£4.20
Adult Concession	£2.30	£2.35
Junior	Free	Free
60+	£2.30	£2.35
Requests (ERC stock)		
All Customers	Free	Free

HIRE CHARGES - AUDIO VISUAL ITEMS

Service	Price Levels	
	2014/15	2015/16
CDs (per 3 week loan)		
All Customers	£0.80	£0.80
New Release (Premium) DVDs (per 1 week loan)		
All Customers	£3.15	£3.15
Standard Collection DVDs (per 1 week loan)		
All Customers	£1.95	£1.95
Non-Fiction DVDs (per 3 week loan)		
All Customers	£1.95	£1.95

I.T. ACCESS

Service	Price Levels	
	2014/15	2015/16
Computer Use		
All Customers	Free	Free
Service	Price Levels	
	2014/15	2015/16
Computer Advance Booking		
Adult	£1.30	£1.35
Adult Concession	£0.75	£0.80
Junior	Free	Free
60+	£0.75	£0.80

Annex 1

Service	Price Levels	
	2014/15	2015/16
Saleable Items and Printing (Charges apply to all customers)		
Headphones	£1.00	£1.00
USB Memory Pens	£8.00	£8.00
Writable CDs	£1.00	£1.00
Printing - B & W - per A4 sheet	£0.15	£0.15
Printing - Colour - per A4 sheet	£0.40	£0.40
Service	Price Levels	
	2014/15	2015/16
Faxes - Sent (Charges apply to all customers)		
Within UK - 1st sheet	£1.90	£1.95
Within UK - subsequent sheets	£0.70	£0.75
Outwith UK - 1st sheet	£2.55	£2.60
Outwith UK - subsequent sheets	£1.10	£1.15
Faxes - Received (Charges apply to all customers)		
1st sheet	£1.85	£1.90
Subsequent Sheets	£0.70	£0.75
Service	Price Levels	
	2014/15	2015/16
Photocopying (Charges apply to all customers)		
Per A4 sheet (single-sided)	£0.15	£0.15
Per A4 sheet (double-sided)	£0.23	£0.25
Per A3 sheet (single-sided)	£0.30	£0.30
Per A3 sheet (double-sided)	£0.45	£0.45

HERITAGE SERVICES

Service	Price Levels	
	2014/15	2015/16
Heritage / Family History Enquiries (Charges apply to all customers)		
First 30 minutes of consultation	Free	Free
Subsequent time (per 30 minutes)	£6.30	£6.40
Service	Price Levels	
	2014/15	2015/16
Saleable Items and Printing (Charges apply to all customers)		
Heritage Photographic Printing (per photo)	From £6.30	From £6.40
Heritage Prints (per sheet)	A4 - £0.70 A3 - £1.00 (plus from £1.00p post & package)	A4 - £0.75 A3 - £1.05 (plus from £1.00p post & package)
Service	Price Levels	
	2014/15	2015/16
"Scotland's People" Vouchers (Charges set by General Register Office)		
Starter Voucher	£7.00	£7.00
Top-Up Voucher	£5.60	£5.60
Service	Price Levels	
	2014/15	2015/16
Supply of images to commercial organisations (to include electronic images)		
	£25.00	£25.50

OTHER SERVICES

Service	Price Levels	
	2014/15	2015/16
Therapy Sessions (Charges apply to all customers)		
Therapy Sessions (per half hour session)	£8.10	£8.25

HIRE CHARGES - ROOM BOOKINGS

Service	Price Levels	
	2014/15	2015/16
Charges applied to room bookings in libraries		
Standard charge	£10.20 per hour	£10.20 per hour*
Non standard charge	£5.10 per hour	£5.10 per hour*
Partner organisations with SLA	Free of charge	Free of charge
*aligned to community hall charges for 2015/16		

SPORTS SERVICES

PROPOSED FEES & CHARGES 2015 -16

Bottom figures are 2014/2015

Figures in bold are proposed 2015/2016

		Price Levels			
Activity	Incl. Package	Concession	ALL Card	Pay-as-You-Go	
Swimming					
Adult	Free	£1.95	£3.30	£3.90	
		£1.95	£3.30	£3.90	
Jnr	Free	£1.15	£1.95	£2.30	
		£1.15	£1.95	£2.30	
60+	Free	£1.15	£1.95	£2.30	
		£1.15	£1.95	£2.30	
Season Swim Ticket					
Adult	£1.15	£1.95	£2.30	£1.15	
	£1.15	£1.95	£2.30	£1.15	
Jnr	n/a	n/a	£92.60	n/a	
	n/a	n/a	£92.60	n/a	
60+	n/a	n/a	£61.10	n/a	
	n/a	n/a	£61.10	n/a	
Monthly Swim Ticket					
Adult	n/a	£7.70	£12.90	n/a	
	n/a	£7.70	£12.90	n/a	
Jnr	n/a	£4.60	£7.70	n/a	
	n/a	£4.60	£7.70	n/a	
60+	n/a	£4.60	£7.70	n/a	
	n/a	£4.60	£7.70	n/a	
Sauna					
Adult	Free	£3.80	£6.30	£7.35	
	Free	£3.80	£6.30	£7.35	
16-18 yrs	Free	£2.20	£3.80	£4.50	
	Free	£2.20	£3.80	£4.50	
60+	Free	£2.20	£3.80	£4.50	
	Free	£2.20	£3.80	£4.50	

Annex 1

		Price Levels			Pay-as-You-Go
Activity	Incl. Package	Concession	ALL Card		
Sauna monthly					
	Adult	n/a	£14.70	£24.50	n/a
		n/a	£14.70	£24.50	n/a
	Jnr	n/a	£8.70	£14.70	n/a
		n/a	£8.70	£14.70	n/a
	60+	n/a	£8.70	£14.70	n/a
		n/a	£8.70	£14.70	n/a
		Price Levels			Pay-as-You-Go
Activity	Incl. Package	Concession	ALL Card		
Badminton					
	Adult	n/a	£4.85	£8.10	£9.45
		n/a	£4.85	£8.10	£9.45
	Jnr	n/a	£2.95	£4.85	£5.80
		n/a	£2.95	£4.85	£5.80
	60+	n/a	£2.95	£4.85	£5.80
		n/a	£2.95	£4.85	£5.80
		Price Levels			Pay-as-You-Go
Activity	Incl. Package	Concession	ALL Card		
Squash					
	Adult	n/a	£3.10	£5.25	£6.20
		n/a	£3.10	£5.25	£6.20
	Jnr	n/a	£1.90	£3.10	£3.70
		n/a	£1.90	£3.10	£3.70
	60+	n/a	£1.90	£3.10	£3.70
		n/a	£1.90	£3.10	£3.70
		Price Levels			Pay-as-You-Go
Activity	Incl. Package	Concession	ALL Card		
Games Hall					
	Adult	n/a	£25.35	£42.20	£49.60
		n/a	£25.35	£42.20	£49.60
	Jnr	n/a	£15.20	£25.35	£29.70
		n/a	£15.20	£25.35	£29.70
	60+	n/a	£15.20	£25.35	£29.70
		n/a	£15.20	£25.35	£29.70
		Price Levels			Pay-as-You-Go
Activity	Incl. Package	Concession	ALL Card		
Amenities Hall					
	Adult	n/a	£14.60	£24.40	n/a
		n/a	£14.60	£24.40	n/a
	Jnr	n/a	£8.80	£14.60	n/a
		n/a	£8.80	£14.60	n/a
	60+	n/a	£8.80	£14.60	n/a
		n/a	£8.80	£14.60	n/a

Annex 1

		Price Levels			
Activity		Incl. Package	Concession	Active Card	Pay-as-You-Go
Stage					
	Adult	n/a	£8.70	£14.60	n/a
		n/a	£8.70	£14.60	n/a
	Jnr	n/a	£5.25	£8.70	n/a
		n/a	£5.25	£8.70	n/a
	60+	n/a	£5.25	£8.70	n/a
		n/a	£5.25	£8.70	n/a
		Price Levels			
Activity		Incl. Package	Concession	ALL Card	Pay-as-You-Go
Table tennis					
	Adult	n/a	£3.10	£5.25	£6.20
		n/a	£3.10	£5.25	£6.20
	Jnr	n/a	£1.90	£3.10	£3.70
		n/a	£1.90	£3.10	£3.70
	60+	n/a	£1.90	£3.10	£3.70
		n/a	£1.90	£3.10	£3.70
		Price Levels			
Activity		Incl. Package	Concession	ALL Card	Pay-as-You-Go
Outdoor track					
	Adult	n/a	n/a	£50.90	n/a
		n/a	n/a	£50.90	n/a
	Jnr	n/a	n/a	£43.35	n/a
		n/a	n/a	£43.35	n/a
	60+	n/a	n/a	£43.35	n/a
		n/a	n/a	£43.35	n/a
		Price Levels			
Activity		Incl. Package	Concession	ALL Card	Pay-as-You-Go
Hockey Pitch					
	Club	n/a	n/a	£30.70	n/a
		n/a	n/a	£30.70	n/a
		Price Levels			
Activity		Incl. Package	Concession	ALL Card	Pay-as-You-Go
30 Min class					
	Adult	Free	£2.25	£3.90	£4.50
		Free	£2.25	£3.90	£4.50
	Jnr	Free	£1.40	£2.25	£2.75
		Free	£1.40	£2.25	£2.75
	60+	Free	£1.40	£2.25	£2.75
		Free	£1.40	£2.25	£2.75

Annex 1

Activity		Incl. Package	Price Levels		Pay-as-You-Go	
			Concession	ALL Card		
45 Min Class		Adult	Free	£2.85	£4.70	£5.60
			Free	£2.85	£4.70	£5.60
	Jnr	Free	£1.70	£2.85	£3.30	£3.30
			Free	£1.70	£2.85	£3.30
	60+	Free	£1.70	£2.85	£3.30	£3.30
			Free	£1.70	£2.85	£3.30
Activity		Incl. Package	Price Levels		Pay-as-You-Go	
60 Min Class		Adult	Free	£2.90	£4.85	£5.80
			Free	£2.90	£4.85	£5.80
	Jnr	Free	£1.80	£2.90	£3.40	£3.40
			Free	£1.80	£2.90	£3.40
	60+	Free	£1.80	£2.90	£3.40	£3.40
			Free	£1.80	£2.90	£3.40
Activity		Incl. Package	Price Levels		Pay-as-You-Go	
90 Min Class		Adult	Free	£3.30	£5.60	£6.60
			Free	£3.30	£5.60	£6.60
	Jnr	Free	£2.00	£3.30	£4.00	£4.00
			Free	£2.00	£3.30	£4.00
	60+	Free	£2.00	£3.30	£4.00	£4.00
			Free	£2.00	£3.30	£4.00
Activity		Incl. Package	Price Levels		Pay-as-You-Go	
Outreach Classes 60min		Adult	Free	n/a	n/a	£3.50
			Free	n/a	n/a	£3.50
Activity		Incl. Package	Price Levels		Pay-as-You-Go	
Outreach Classes 90min		Adult	Free	n/a	n/a	£4.00
			Free	n/a	n/a	£4.00
Activity		Incl. Package	Price Levels		Pay-as-You-Go	
Vitality		Adult	Free	n/a	£2.75	n/a
			Free	n/a	£2.75	n/a

Annex 1

		Price Levels			
Activity	Incl. Package	Concession	Active Card	Pay-as-You-Go	
Live Active					
Induction	n/a	n/a	£7.70	n/a	
	n/a	n/a	£7.70	n/a	
Gym session	n/a	n/a	£3.50	n/a	
	n/a	n/a	£3.50	n/a	
Class	n/a	n/a	£2.50	n/a	
	n/a	n/a	£2.50	n/a	
Swim	n/a	n/a	£1.95	n/a	
	n/a	n/a	£1.95	n/a	
SD Coached Activity					
Activity	Incl. Package	Concession	ALL Card	Pay-as-You-Go	
Adult	n/a	£3.00	£4.40	n/a	
	n/a	£2.95	£4.30	n/a	
Jnr	n/a	£2.35	£4.00	n/a	
	n/a	£2.30	£3.90	n/a	
60+	n/a	£2.10	£3.60	n/a	
	n/a	£2.05	£3.50	n/a	
Jogging class					
Activity	Incl. Package	Concession	ALL Card	Pay-as-You-Go	
	Free	n/a	£1.40	£1.40	
	Free	n/a	£1.40	£1.40	
Holiday play camp					
Activity	Incl. Package	Concession	ALL Card	Pay-as-You-Go	
	n/a	n/a	£67.30	n/a	
	n/a	n/a	£66.00	n/a	
Junior Class					
Activity	Incl. Package	Concession	Active Card	Pay-as-You-Go	
Jnr	n/a	£1.85	£3.15	£3.70	
	n/a	£1.85	£3.15	£3.70	
Induction					
Activity	Incl. Package	Concession	ALL Card	Pay-as-You-Go	
Adult	n/a	£7.70	£13.10	n/a	
	n/a	£7.70	£13.10	n/a	
Jnr	n/a	£4.85	£7.70	n/a	
	n/a	£4.85	£7.70	n/a	
60+	n/a	£4.85	£7.70	n/a	
	n/a	£4.85	£7.70	n/a	

Annex 1

		Price Levels			
Activity		Incl. Package	Concession	Active Card	Pay-as-You-Go
Action Zone Admit BHD & EPL					
	Adult	Free	£3.90	£6.50	n/a
		Free	£3.90	£6.50	n/a
	Jnr	Free	£2.30	£3.90	n/a
		Free	£2.30	£3.90	n/a
	60+	Free	£2.30	£3.90	n/a
		Free	£2.30	£3.90	n/a
		Price Levels			
Activity		Incl. Package	Concession	ALL Card	Pay-as-You-Go
"The Zone" Induction					
	Jnr	n/a	£3.50	£5.80	n/a
		n/a	£3.50	£5.80	n/a
		Price Levels			
Activity		Incl. Package	Concession	ALL Card	Pay-as-You-Go
"The Zone" Admit					
	Jnr	n/a	£1.30	£2.10	n/a
		n/a	£1.30	£2.10	n/a
		Price Levels			
Activity		Incl. Package	Concession	D. Debit	Cash
AZ DD Membership					
	Adult	n/a	£24.00	£39.95	n/a
		n/a	£24.00	£39.95	n/a
	Jnr	n/a	£14.40	£24.00	n/a
		n/a	£14.40	£24.00	n/a
	60+	n/a	£14.40	£24.00	n/a
		n/a	£14.40	£24.00	n/a
		Price Levels			
Activity		Incl. Package	Concession	D. Debit	Cash
AZ DD Joint					
	Adult	n/a	n/a	£65.90	n/a
		n/a	n/a	£65.90	n/a
	60+	n/a	£23.70	£39.50	n/a
		n/a	£23.70	£39.50	n/a
		Price Levels			
Activity		Incl. Package	Concession	D. Debit	Cash
Junior addition to gym memberships					
	14-16 years	n/a	n/a	£5.70	n/a
		n/a	n/a	£5.70	n/a
	16-18 years	n/a	n/a	£11.35	n/a
		n/a	n/a	£11.35	n/a

Annex 1

		Price Levels			
Activity	Incl. Package	Concession	D. Debit	Cash	
AZ DD Class Membership					
Adult	n/a	£20.00	£33.30	n/a	
	n/a	£20.00	£33.30	n/a	
Jnr	n/a	£12.00	£20.00	n/a	
	n/a	£12.00	£20.00	n/a	
60+	n/a	£12.00	£20.00	n/a	
	n/a	£12.00	£20.00	n/a	
		Price Levels			
Activity	Incl. Package	Concession	D. Debit	Cash	
AZ Joint Class Membership					
Adult	n/a	n/a	£54.90	n/a	
	n/a	n/a	£54.90	n/a	
Jnr	n/a	n/a	£32.90	n/a	
	n/a	n/a	£32.90	n/a	
60+	n/a	£19.80	£32.90	n/a	
	n/a	£19.80	£32.90	n/a	
		Price Levels			
Activity	Incl. Package	Concession	ALL Card		
NLC induction					
Adult	Free	£3.60	£6.00	n/a	
		£3.60	£6.00	n/a	
Jnr	Free	£2.20	£3.60	n/a	
		£2.20	£3.60	n/a	
60+	Free	£2.20	£3.60	n/a	
		£2.20	£3.60	n/a	
		Price Levels			
Activity	Incl. Package	Concession	ALL Card	Pay-as-You-Go	
Neilston Gym Admit					
Adult	Free	£1.90	£3.15	n/a	
		£1.90	£3.15	n/a	
Jnr	Free	£1.20	£1.90	n/a	
		£1.20	£1.90	n/a	
60+	Free	£1.20	£1.90	n/a	
		£1.20	£1.90	n/a	
		Price Levels			
Activity	Incl. Package	Concession	D. Debit	Cash	
Neilston Gym Membership					
Adult	n/a	£15.70	£26.25	n/a	
		£15.70	£26.25	n/a	
Jnr	n/a	£9.40	£16.00	n/a	
		£9.40	£16.00	n/a	
60+	n/a	£9.40	£16.00	n/a	
		£9.40	£16.00	n/a	

Annex 1

		Price Levels			
Activity	Incl. Package	Concession	ALL Card	Cash	
Personal Training					
1 to 1	n/a	n/a	£35.00 £35.00	n/a	
1 to 1 block 5	n/a	n/a	£160.00 £160.00	n/a	
1 to 1 block 10	n/a	n/a	£300.00 £300.00	n/a	
1 to 2	n/a	n/a	£60.00 £60.00	n/a	
1 to 2 block 5	n/a	n/a	£270.00 £270.00	n/a	
1 to 2 block 10	n/a	n/a	£500.00 £500.00	n/a	
		Price Levels			
Activity	Incl. Package	Concession	Active Card	Pay-as-You-Go	
Swimming Lessons 1/2 hour					
Adult	n/a	£5.50 £5.40	£9.20 £9.00	n/a	
Jnr	n/a	£3.20 £3.10	£5.30 £5.20	n/a	
60+	n/a	£3.20 £3.10	£5.30 £5.20	n/a	
		Price Levels			
Activity	Incl. Package	Concession	ALL Card	Pay-as-You-Go	
Swimming Lessons 1 hour					
Adult	n/a	£8.20 £8.00	£13.60 £13.35	n/a	
Jnr	n/a	£4.95 £4.85	£8.20 £8.00	n/a	
60+	n/a	£4.95 £4.85	£8.20 £8.00	n/a	
		Price Levels			
Activity	Incl. Package	Concession	Active Card	Pay-as-You-Go	
Swimming Lessons (1-1)					
Adult	n/a	£19.05 £18.70	£31.80 £31.20	n/a	
Jnr	n/a	£11.50 £11.25	£19.05 £18.70	n/a	
60+	n/a	£11.50 £11.25	£19.05 £18.70	n/a	

Annex 1

Activity	Incl. Package	Price Levels		Pay-as-You-Go
		Concession	ALL Card	
Swimming Lessons (1-2)				
Adult	n/a	£27.25	£45.30	n/a
	n/a	£26.70	£44.40	n/a
Jnr	n/a	£16.30	£27.25	n/a
	n/a	£16.00	£26.70	n/a
60+	n/a	£16.30	£27.25	n/a
	n/a	£16.00	£26.70	n/a
Activity	Incl. Package	Concession	ALL Card	Pay-as-You-Go
Aqua Zone/Diving/ Aqua Adventure				
Adult	n/a	n/a	n/a	n/a
	n/a	n/a	n/a	n/a
Jnr	n/a	£3.15	£5.30	n/a
	n/a	£3.10	£5.20	n/a
60+	n/a	n/a	n/a	n/a
	n/a	n/a	n/a	n/a
Activity	Incl. Package	Concession	ALL Card	Pay-as-You-Go
1 to 1/1 to 2 lesson cancellation fee				
	n/a	n/a	£6.45	n/a
	n/a	n/a	£6.30	n/a
Activity	Incl. Package	Concession	ALL Card	Pay-as-You-Go
Parties Dry BHD				
Jnr	n/a	n/a	£52.20	n/a
	n/a	n/a	£52.20	n/a
Activity	Incl. Package	Concession	ALL Card	Pay-as-You-Go
Parties Pool NLC				
Jnr	n/a	n/a	£86.30	n/a
	n/a	n/a	£86.30	n/a
Activity	Incl. Package	Concession	ALL Card	Pay-as-You-Go
Club Hire				
	n/a	n/a	£23.00	n/a
	n/a	n/a	£23.00	n/a

Annex 1

Activity	Incl. Package	Concession	ALL Card	Pay-as-You- Go
Racquet hire	n/a	n/a	£1.60	n/a
	n/a	n/a	£1.60	n/a
Activity	Incl. Package	Concession	ALL Card	Pay-as-You- Go
Shower	n/a	n/a	£1.50	n/a
	n/a	n/a	£1.50	n/a
Activity	Incl. Package	Concession	ALL Card	Pay-as-You- Go
Pool hire gala	n/a	n/a	£89.15	n/a
	n/a	n/a	£89.15	n/a
Activity				
Foundry Room Charges	Standard Charges	Partners/ Concession		
(per hour)				
Full Conference Room	40.40			
½ Conference Room	20.20			
Business Zone Meeting room	20.20	10.10		
IT Room	20.20	10.10		
Small Library Meeting Room	10.10	5.05		