

EAST RENFREWSHIRE COUNCIL

CABINET

4 December 2014

Report by Director of Environment

CHARGING FOR SERVICES 2015/16

PURPOSE OF REPORT

1. The purpose of this report is to advise the Cabinet of the outcomes of the charging for services exercise carried out within the Environment Department and to submit for approval the proposed fees and charges for 2015/16.

RECOMMENDATIONS

2. The Cabinet is asked to approve:

(a) introduction of new charges be approved for the following services:

- Service 1 – Building Standards – Section 89 (Raised Structures) Cert.
- Service 2 – Provision of Bar Markings on Carriageways
- Service 3 – Section 109 (Roads Scotland Act) Approval to put Private Apparatus in the Public Road
- Service 4 - Temporary Traffic Signal Permit
- Service 5 – Road Occupation Permit Section 59 (Street Café Application)
- Service 6 – Road Opening Permit (Technical Review and Approval)

(b) an increase above 5% is applied to the following services to maximise Income to the Council:

- Service 7 – Letters of Comfort Building Standards
- Service 8 – Hire of 'No Parking' Cones
- Service 9 – Road Closure Notices
- Service 10 – Special Uplifts
- Service 11 – Protective Services, Trading Standards
- Service 12 – Protective Services, Environmental Health
- Service 22 – Outdoor Sports Pitches

(c) an increase of 5% is applied to the following services to reflect inflationary rate increase and to maximize Income to the Council:

- Service 13 – Miscellaneous Recharges (Roads Staff)
- Service 14 – Inspection charges relating to roads in new developments
- Service 15 – Provision of Dropped Kerb
- Service 16 – Skip Permits
- Service 17 – Supply Copies of Building Warrants
- Service 18 – Supply Copies of Planning Consents
- Service 19 – Providing Variety of Planning and Building Standards Information
- Service 20 – Planning and Building Standards Section 50 Certificates

- Service 21 - Supply of Local Plan
- Service 23 – Filming in Parks, Cemeteries and Roads
- Service 24 – Rouken Glen Event Management Fees
- Service 25 – Commercial Street Sweeping Service
- Service 26 – Houses in Multiple Occupation (HMO) Licensing
- Service 27 – Private Sector Grants Registration
- Service 28 – Property Enquiry Report

(d) That there should be no change in the charges for the following services:

- Service 29 - Supply of Annual Housing Land Audit
- Service 30 – Hire of Rouken Glen Pavilion
- Service 31 – Housing Management Fee
- Service 32 – Trade Waste Collections
- Service 33 - Garden Assistance Scheme
- Service 34 – Dangerous Buildings Recharge
- Service 35 - Supply of Ordnance Survey Extracts
- Service 36 – Burial Grounds (subject to separate report)

(e) the nationally prescribed charges set by the Scottish Government and Vehicle & Operator Services Agency for the following services:

- Service 37 – Planning applications
- Service 38 – Certificates of lawful use of development
- Service 39 – Building warrant applications
- Service 40 – Applications for private landlord registration
- Service 41 – MOT testing

BACKGROUND AND REPORT

Impact of Charges for 2014/15

3. Last year 4 new charges were introduced and approval was given to increase 20 service charges. These changes ensured the full costs of providing the services were recovered and in some instances generated additional income for the department.

Departmental Objectives for Charging

4. In previous years the majority of the charges were set at a level to ensure that the full costs to the department were being recovered. More recently where it was thought there would be no detrimental effect on the up-take of a service, charges have been increased to generate additional income. This year the charges have been increased to maximise income unless there was a specific reasons not to do so. There are a few services where the department does not charge to recover full costs because there is a statutory requirement to provide the information. In these areas, charges are set to cover the cost of printing each document. The following services are charged at a reduced rate; -

- Supply of Annual Housing Land Audit – this document is produced for monitoring purposes to assist the Council's planning officers and others.
- Local Plan Site Evaluations and Technical Reports - there is a statutory requirement to produce this document.

Services Reviewed and Proposed Charges for 2015/16

5. The services reviewed and recommendations for 2015/16 are summarised in Table 1 below. The department currently has 37 services where charges are applied. Five of these services are nationally prescribed leaving 32 services to be reviewed. As part of the rolling programme there were 9 services where in-depth reviews were carried out and these have been identified below: -

- Road Occupation Permits
- Road Opening Permits
- Letters of Comfort Building Standards
- Protective Services, Trading Standards
- Protective Services, Environmental Health
- Skip Permits
- Outdoor Sports Pitches
- Property Enquiry Report
- Burial Grounds

6. Discounts are available on Outdoor Sports Pitch rates and some Burial Ground Charges and these are detailed with the attached appendices. Concessions are available to schools and Community Councils requesting copies of the Supply of Annual Housing Land Audit. A summary of the department's concessions and discounts is available for scrutiny on request.

7. Where there is an option to pay for a service by credit card, there will be an additional 2% charge added to the fee.

8. Where possible, fees of less than £10.00 should be paid by cash or cheque.

9. In the table below, the following codes are used to denote the Charging Classification and Policy for 2015/16 in respect of each service area:

Classification:

- i) To accord with policy / strategy
- ii) Market-based charge
- iii) Statutory charge

Charging Policy:

- a) charge to recover full cost
- b) charge to recover specific part cost (e.g. all direct costs)
- c) charge to make contribution to service revenue
- d) charges which are nationally prescribed
- e) charge to recover marginal cost

Table 1 Summary of Proposed Charges

Service	Current Charge 2014/15	Proposed Charge 2015/16	Charge Classification / Policy 2015/16	Recommendation
NEW AND INCREASED CHARGES				
1. Building Standards - Section 89 (Raised Structures) Certificate	New Charge	£30.00 per hour (Minimum charge of 3 hours)	I / a	It is recommended that a new charge should be introduced for a Raised Structures Certificate.
2. Provision of Bar Markings on the Carriageway	New Charge	£160.00	I / a	It is recommended that a new charge should be introduced for the Provision of Bar Markings on the Carriageway.
3. Section 109 (Roads Scotland Act) - Approval to put Private Apparatus in the Public Road	New Charge	£200.00	I / a	It is recommended that a new charge should be introduced for approval to put Private Apparatus in the Public Road.
4. Temporary Traffic Signal Permit 2 – Way 3 – Way	No Charge New Charge	No Change £100.00	I / a	It is recommended that a new charge should be introduced for 3 Way Temporary Traffic Signal Permits.

Service	Current Charge 2014/15	Proposed Charge 2015/16	Charge Classification / Policy 2015/16	Recommendation
5. Road Occupation Permits:- Section 58 (4 week period) Section 59 (Annual) Street Café Application	£39.00 New Charge	£41.00 £82.00	I / a	Following an in-depth review it is recommended that a new charge should be introduced for Section 59 permits and the existing charge for Section 58 permits should be increased by 5% to maximise Income.
6. Road Opening Permit Technical Review and Approval (when required)	£39.00 New Charge	£41.00 £55.00 per hour of officer's time	I / a	Following an in-depth review it is recommended that a new charge should be introduced for Technical Review and Approval and the existing charge for a Road Opening Permit should be increased by 5% to maximise Income.
7. <u>Letters of Comfort Building Standards</u> : - Without Site Visit. No Completion Certificate. Unauthorised Work. Additional Inspection <u>Building Warrant Exemption Letter</u> :- Without Property Inspection With Property Inspection Expired Building Warrant (approved after 1 st May 2005) Completion Certificate	£115.00 £220.00 See Appendix 1 £110 £115.00 See Appendix 2 £115.00	£120.00 £230.00 See Appendix 1 £120 £120.00 See Appendix 2 £120.00	II / a	Following an in-depth review it is recommended that charges should be increased and a new pricing structure should be introduced for Fees for Unauthorised Works (Appendix 1) and Building Warrant Approval (Appendix 2).

Service	Current Charge 2014/15	Proposed Charge 2015/16	Charge Classification / Policy 2015/16	Recommendation
8. Hire of 'No Parking' Cones	50p per day / per cone plus cost of replacement cones	£1 per day / per cone plus cost of replacement cones	1 / c	It is recommended that the charge should be increased above the 5% rate to maximise Income.
9. Road Closure Notices / Orders:- Road Closure Notices - 5 days (4 weeks advance notice required) Fast track requests (Less than 4 weeks notice) Road Closure Temporary Orders (8 weeks advance notice required) Fast track requests (Less than 8 weeks notice provided)	£350.00 £500.00 £650.00 (plus advert fee) £820.00 (plus advert fee)	£440.00 £590.00 £880.00 (plus advert fee) £1,050.00 (plus advert fee)	I / a	It is recommended that the charges should be increased above the 5% rate to maximise Income.
10. Special Uplifts	£25.00	£27.50	I / b	It is recommended that the charge should be increased above the 5% rate to off-set the 2014/15 landfill tax increase.
11. Protective Services, Trading Standards	See Appendix 3	See Appendix 3	I and III / d	Following an in-depth review it is recommended that the charges should be increased as per Appendix 3.

Service	Current Charge 2014/15	Proposed Charge 2015/16	Charge Classification / Policy 2015/16	Recommendation
12. Protective Services, Environmental Health	See Appendix 4	See Appendix 4	I and III / a	Following an in-depth review it is recommended that the charges should be increased as per Appendix 4
13. Miscellaneous Recharges (Roads Staff) i.e. Technical Advice, Sign Preparation, Removal of Illegal Signs etc.	£52.50 per hour of officer's time	£55.00 per hour of officer's time	II / a	In line with Council Policy it is recommended that there should be a 5% increase in 2015/16 charges to reflect inflationary rate increase and to maximise Income to the Council.
14. Inspection Charges Relating to Roads in New Developments <u>Est. Road Construction Cost</u> Up to £1,000 £1,001 to £5,000 £5,001 to £20,000 £20,001 to £100,000 Over £100,000	<u>Fee per £1,000 of Road Bond</u> £50 £46 £43 (Min. £230) £40 (Min. £810) £28 (Min. £3,650)	<u>Fee per £1,000 of Road Bond</u> £53 £48 £45 (Min. £240) £42 (Min. £850) £29 (Min. £3,830)	I / a	In line with Council Policy it is recommended that there should be a 5% increase in 2015/16 charges to reflect inflationary rate increase and to maximise Income to the Council.

Service	Current Charge 2014/15	Proposed Charge 2015/16	Charge Classification / Policy 2015/16	Recommendation
15. Provision of Dropped Kerbs: - All Applications (Including Area Committees)	£1,145.00	£1,200.00	I / a	In line with Council Policy it is recommended that there should be a 5% increase in 2015/16 charges to reflect inflationary rate increase and to maximise Income to the Council.
16. Skip Permits (4 weeks)	£39.00	£41.00	I / a	Following an in-depth review it is recommended that the charges should be increased by 5% to maximise Income.
17. Supply Copies of:- Building Warrants Completion Certificates Additional Copy of Consent Copies of Building Warrant Plans and Documentation Archived File Search & Retrieval	£60.00 £60.00 £12.00 £2.30 for A0 £1.80 for A1 £1.15 for A2 £0.90 for A3 £0.65 for A4 £44.50	£63.00 £63.00 £12.50 £2.40 for A0 £1.90 for A1 £1.20 for A2 £0.95 for A3 £0.70 for A4 £46.50	II / a	In line with Council Policy it is recommended that there should be a 5% increase in 2015/16 charges to reflect inflationary rate increase and to maximise Income to the Council.

Service	Current Charge 2014/15	Proposed Charge 2015/16	Charge Classification / Policy 2015/16	Recommendation
18. Supply Copies of Planning Consents:- Initial Copy Additional Consents Archived File Search & Retrieval	 £60.00 £12.00 £44.50	 £63.00 £12.50 £46.50	 II / a 	 In line with Council Policy it is recommended that there should be a 5% increase in 2015/16 charges to reflect inflationary rate increase and to maximise Income to the Council.
19. Providing Variety of Planning and Building Standard Information	£52.50 per hour of officer's time	£55.00 per hour of officer's time	II / a	In line with Council Policy it is recommended that there should be a 5% increase in 2015/16 charges to reflect inflationary rate increase and to maximise Income to the Council.
20. Planning and Building Standards Section 50 Certificates	£87.00	£91.50	III / a	In line with Council Policy it is recommended that there should be a 5% increase in 2015/16 charges to reflect inflationary rate increase and to maximise Income to the Council.
21. Supply of Local Plan: -	See Appendix 5	See Appendix 5	II / b	It is recommended that there should be a 5% increase in 2015/16 charges to account for projected printing charge increases.
22. Outdoor Sports Pitches	See Appendix 6	See Appendix 6	I / b	Following an in-depth review it is recommended that the charges should be increased by 10% to maximise Income.
23. Filming in Parks, Cemeteries and Roads	£525 per day £325 per ½ day £90 per hour	£550 per day £340 per ½ day £95 per hour	I / a	In line with Council Policy it is recommended that there should be a 5% increase in 2015/16 charges to reflect inflationary rate increase and to maximise Income to the Council.

Service	Current Charge 2014/15	Proposed Charge 2015/16	Charge Classification / Policy 2015/16	Recommendation
24. Rouken Glen Event Management Fees:- One Day Hire of Park Half day Hire of Park Traffic Control (Set-up and remove one way system) Hire of Equipment Deliver / Up-lift Equipment	£260.00 £130.00 £315.00 £27.00 £27.00 per hour	£275.00 £136.00 £330.00 £28.50 £28.50 per hour	I / a	In line with Council Policy it is recommended that there should be a 5% increase in 2015/16 charges to reflect inflationary rate increase and to maximise Income to the Council.
25. Commercial Street Sweeping Service	See Appendix 7	See Appendix 7	II / a	In line with Council Policy it is recommended that there should be a 5% increase in 2015/16 charges to reflect inflationary rate increase and to maximise Income to the Council.
26. Houses in Multiple Occupation (HMO) Licensing	<u>New Application</u> Up to 6 £680 7 or Over £860 <u>Renewals</u> Up to 6 £430 7 or Over £550	<u>New Application</u> Up to 6 £710 7 or Over £900 <u>Renewals</u> Up to 6 £450 7 or Over £580	I / a	In line with Council Policy it is recommended that there should be a 5% increase in 2015/16 charges to reflect inflationary rate increase and to maximise Income to the Council.

Service	Current Charge 2014/15	Proposed Charge 2015/16	Charge Classification / Policy 2015/16	Recommendation
27. Private Sector Grants Registration	£63.00	£66.00	III / a	In line with Council Policy it is recommended that there should be a 5% increase 2015/16 in charges to reflect inflationary rate increase and to maximise Income to the Council.
28. Property Enquiry Report: - 5 Day Response 2 Day Response Roads Only Additional Fee for detailed roads information (including plans)	£85.00 £100.00 £42.00 £43.00	£85.00 £100.00 £44.00 £45.00	II / a	Following an in-depth review it is recommended that the Roads Services charges be increased by 5% with no increase for 2 and 5 Day Responses.
NO CHANGE				
29. Supply of Annual Housing Land Audit Postage and Packing	£2.20 £5.00	£2.20 £5.00	I / b	It is recommended that there should be no increase to the current charges which are based on printing costs only (as per the guidance from the Scottish Information Commissioner).
30. Hire of Rouken Glen Pavilion Standard Use (Mon to Fri) Non Standard Use (Weekend / Evenings) Public Holiday	£13.30 per hour £26.60 per hour £44.90 per hour	£13.30 per hour £26.60 per hour £44.90 per hour	I / a	It is recommended that there should be no increase to the current charges.

Service	Current Charge 2014/15	Proposed Charge 2015/16	Charge Classification / Policy 2015/16	Recommendation
31. Housing Management Fee – Recharge of Damage Repairs Caused by Tenants	Repairs Costs plus 5% Admin Fee	Repairs Costs plus 5% Admin Fee	1 / a	It is recommended that there should be no increase to the current charges.
32. Trade Waste Collections	See Appendix 8	See Appendix 8	II / a	It is recommended that there should be no increase to the current charges.
33. Garden Assistance Scheme	No Charge	No charge	I / No Charge	It is recommended at this time that there should be no change to the policy of not charging for this service.
34. Dangerous Buildings Recharge:- Admin Fee	10%	10%	I / a	It is recommended that there should be no increase to the current charge as full costs continue to be recovered.
35. Supply of Ordnance Survey Extracts: - 1 st Copy Additional Copies	£24.00 £0.50 (each)	£24.00 £0.50 (each)	II / a	It is recommended that there should be no increase to the current charges as full costs continue to be recovered.
36. Burial Grounds	See Appendix 9	See Appendix 9	I / b	Following an in-depth review it is proposed that a full detailed report will be sent to Cabinet in January 2015 detailing the proposed changes for 2015/16. It is recommended that there should be no increase to the current charges within this report.

Service	Current Charge 2014/15	Proposed Charge 2015/16	Charge Classification / Policy 2015/16	Recommendation
NATIONALLY PRESCRIBED				
37. Planning Applications	Set by Scottish Government	Set by Scottish Government	III / d	Statutory charge set by the Scottish Government. For information only. (See Council Website for current fees).
38. Certificates of Lawful Use or Development	Set by Scottish Government	Set by Scottish Government	III / d	Statutory charge set by the Scottish Government. For information only. (See Council Website for current fees).
39. Building Warrant Applications	Set by Scottish Government	Set by Scottish Government	III / d	Statutory charge set by the Scottish Government. For information only. (See Council Website for current fees).
40. Applications for Private Landlord Registration	Set by Scottish Government	Set by Scottish Government	III / d	Statutory charge set by the Scottish Government. For information only. (See Council Website for current fees).
41. MOT Testing	Set by VOSA	Set by VOSA	III / d	Fees set externally by Vehicle & Operator Services Agency. For information only. (See VOSA Website for current fees).

FINANCE AND EFFICIENCY

10. The impact of the proposed fees and charges on levels of use, and levels of income, will be taken into account in the preparation of revenue budgets for 2015/16. It is estimated that the proposed changes will ensure that full costs for the majority of charges are being maintained and will generate additional income across the department of £40,000.

CONSULTATION

11. This report has been prepared in consultation with the Finance Department and where appropriate benchmarking was carried out to compare costs of services provided by other Councils and the private sector.

PARTNERSHIP WORKING

12. There was no partnership working associated with this report.

IMPLICATIONS OF THE PROPOSALS

Equalities

13. An equality impact assessment has been carried out and there are no equality implications in relation to the proposed charges for service provided by the department.

14. Under the Roads Scotland Act, the provision of dropped Kerbs is controlled and specified by the Roads Service of the Council. Residents can get the work carried out by either the council or a private contractor.

CONCLUSIONS

15. Where it is thought there would be no detrimental effect on the up-take of a service, we have increased the charges. Where possible the department has adopted the policy of recovering more than full costs with the exception of nationally prescribed charges. In accordance with corporate guidelines the in-depth review exercise was carried out in 9 service areas. The in-depth study has resulted in the proposal to increase 8 service charges, introduce 2 new charges and 2 new pricing structures, with 1 charge remaining unchanged but will be reported to Cabinet separately. Within the other service areas we propose to introduce 4 new charges and increase charges on a further 17 service charges. There are a further 7 service areas where we are proposing no change to the existing charges.

RECOMMENDATIONS

16. The Cabinet is asked to approve:

(a) introduction of new charges be approved for the following services:

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- Service 4 - Temporary Traffic Signal Permit
- Service 5 – Road Occupation Permit Section 59 (Street Café Application)
- Service 6 – Road Opening Permit (Technical Review and Approval)

(b) an increase above 5% is applied to the following services to maximise Income to the Council:

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- Service 33 - Garden Assistance Scheme
- Service 34 – Dangerous Buildings Recharge
- Service 35 - Supply of Ordnance Survey Extracts
- Service 36 – Burial Grounds (subject to separate report)

(f) the nationally prescribed charges set by the Scottish Government and Vehicle & Operator Services Agency for the following services:

- Service 37 – Planning applications
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- Service 39 – Building warrant applications
- Service 40 – Applications for private landlord registration
- Service 41 – MOT testing

Director of Environment

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November 2014

KEY WORDS

This report sets out the proposed charges for services within the Environment Department for 2015 – 2016.

The key words are “charging for services, environment, roads, planning, building standards, housing, trade waste, sports pitches, burials, houses of multiple occupation.”

 <p>The logo for East Renfrewshire Council, featuring a stylized green and blue leaf design above the text 'East Renfrewshire COUNCIL'.</p>	<p>BUILDING STANDARDS SERVICE – PROPOSED CHARGES FOR 2015/16</p> <p>LETTER OF COMFORT FEES FOR UNAUTHORISED WORKS CARRIED OUT PRIOR TO 1st MAY 2005</p>
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Unauthorised works carried out prior to 1st May 2005 will be charged as follows.

Value of works up to £50,000 a flat fee of £365 will be payable. This covers the initial inspection and 1 return visit if necessary. Any additional inspections will be charged at £120 per visit.

For value of works over £50,000 the fee payable is based on the Building Warrant table of fees plus 25%, as per the procedures issued by The Scottish Government for Late Completion applications.

The value of works should be estimated in accordance with the BCIS Quarterly publication of construction costs. Buildings and extensions will be costed at £882 per square meter, attic conversions will be costed at £475 per square meter. The inspecting surveyor will measure the works at the time he/she visits the property, and the applicant will be advised if there is any adjustment required to the fee due to incorrect measurements. The fee paid covers the initial survey and one subsequent inspection if required. Usually, the initial inspection and follow up inspection are sufficient to allow the letter of comfort to be issued. Any further inspections will be charged at £120 per inspection.

To work out the appropriate fee for an extension or an attic conversion, take a floor area measurement of the works to be covered by the letter (in square meters), and multiply the floor area measurement by the appropriate cost for the type of work carried out.

For works where the floor area of the property has not been increased, the minimum fee will apply.

As a result of the inspection, we may require the applicant to provide third party certification for the works, such as a structural design certificate from a qualified structural engineer. In the case where electrical works have been carried out, these may be required to be tested and certified by an approved electrician and a copy of the electrical certificate passed to the building standards surveyor prior to the letter of comfort being issued.

Remedial works may be required in cases where minimum building standards have not been met. The inspecting surveyor will advise if any works are required to obtain the letter of comfort.

Expired Building Warrants

Works carried out with the benefit of a building warrant, applied for prior to 1st May 2005, which has subsequently expired without a certificate of completion being issued can be covered using the letter of comfort system, providing that the works have been carried out entirely in accordance with the stamped approved plans issued with the original building warrant. The fee for this service is £230. This will cover the initial survey and one subsequent inspection if required. Any further inspections will be charged at £120 per inspection. If the works are not in accordance with the approved plans then the fee charged will revert to the fees for unauthorised works above.

Building works prior to 1982

Works carried out prior to 1982 can be covered by a letter of comfort. The fee for this service is £120 and does not require a survey or inspection.

The letter of comfort scheme will cover works up to a value of £100 000. Any unauthorized works valued above £100 000 will require a retrospective building warrant application.

Cheques should be made payable to East Renfrewshire Council and should accompany the application. Applications received without the appropriate fee will not be processed.



Exemption Letter without site inspection	£120
Exemption Letter with site visit	£240

NOTES

Although works may be exempt from requiring a building warrant, they still require to be built in accordance with building regulations. If the works as inspected do not meet the regulations you will be required to carry out remedial works to bring them up to standard

Where it is found that the works would have required a building warrant, you will be asked to apply for a Late Completion Certificate (where the works were carried out after 1st May 2005) or, a Letter of Comfort (where the works were carried out prior to 1st May 2005). You may also be asked to carry out remedial works to bring the building up to current building regulations. There are also additional fees to be paid. The extent of the works may require drawings to be submitted and processed at the applicant's expense. Building Standards Surveyors will advise you further if you require to apply for either a Late Completion or a Letter of Comfort.

An inspection of works may result in statutory action being taken if the works are found to be unsafe or a significant breach of building regulations

SERVICE	Current 2014/15	Proposed 2015/16
PETROLEUM LICENSE	Maximum fee set by Health & Safety (Fees) Regulations	
Less than 2,500 Litres	£42.00	Not
2,501 - 50,000 Litres	£58.00	Yet
Over 50,000 Litres	£120.00	Known
Licence Transferred	£8.00	
SECOND HAND CAR DEALER'S LICENCE		
3 Year Licence	£330.00	£350.00
STORAGE & REGISTRATION OF EXPLOSIVES	Maximum fee set by Health & Safety (Fees) Regulations	
Licence	£178.00	
Licence Renewal	£83.00	Not
Registration	£105.00	Yet
Registration Renewal	£52.00	Known
Transfer or Replacement	£35.00	
Selling Fireworks Outwith Specified Periods	£500.00	
WEIGHTS, MEASURES AND ENVIRONMENTAL INFORMATION		
Weights:-		
Weights Exceeding 5kg but not Exceeding 500mg	£8.66*	£9.08*
Other Weights	£6.67*	£7.00*
Measures:-		
Linear Measures not Exceeding 3m	£9.61*	£10.08*
Capacity Measures not Exceeding 1 litre	£7.35*	£8.83*
Cubic Ballast Measures	£170.73*	£179.17*
Liquid Capacity Measures	£26.99*	£28.33*
Template per Scale – First Item	£46.99*	£49.33*
Template per Scale – Subsequent Items	£18.22*	£19.17*

SERVICE	Current 2014/15	Proposed 2015/16
WEIGHTS, MEASURES AND ENVIRONMENTAL INFORMATION (CONTINUED)		
Weighing Instruments Non EC:-		
Not Exceeding 1 tonne	£61.27*	£64.33*
Exceeding 1 tonne to 10 tonne	£99.28*	£104.17*
Exceeding 10 tonne	£207.32*	£217.50*
EC (Non-Automatic Weighing Instruments):-		
Not Exceeding 1 tonne	£102.01*	£107.08*
Exceeding 1 tonne to 10 tonne	£157.92*	£165.83*
Exceeding 10 tonne	£345.61*	£362.50*
Measuring Instruments for Intoxicating Liquor:-		
Not Exceeding 150ml	£16.80*	£17.67*
Other	£19.42*	£20.42*
Measuring Instruments for Liquid Fuel and Lubricants:-		
Container Type, not Subdivided	£70.45*	£74.00*
Single/Mullet-outlets (nozzles)		
(a) First Nozzle Tested per site	£114.98*	£120.83*
(b) Each Additional Nozzle Tested	£70.61*	£74.17*
Testing of Peripheral Electronic Equipment on a Separate Visit (per site)	£77.54ph*	£81.42ph*
Testing of Credit Card Acceptor (per unit, regardless of slots/nozzles/pumps)	£77.54ph*	£81.42ph*
Additional Services:-		
Hourly rate for Weight and Measures Staff	£57.17	£60.00
Hourly Rate for Support Staff	£31.56	£33.00
*Subject to VAT unless under the measuring Instruments (EEC Requirements) Regs 1998		

SERVICE	Current 2014/15	Proposed 2015/16
Animal Health Licensing		
Venison Dealers (Deer) Scotland Act 1996	£40.50	£42.50
Dangerous Wild Animals Act 1976	£165.00 + Vet fees	£173.50 + Vet fees
Zoo Licensing Act 1981	£330.00 + Vet Fees	£346.50 + Vet Fees
Pet Animals Act 1951	£61.00 + Vet Fees if required	£64.00 + Vet Fees if required
Animal Boarding Establishments Act 1963	£69.00 + Vet Fees if required	£72.50 + Vet Fees if required
Riding Establishments Act 1964/76	£176.00 + Vet Fees	£185.00 + Vet Fees
Breeding of Dogs Act 1973	£77.00 + Vet Fees if required	£81.00 + Vet Fees if required
Animal Home Boarding License	£52.00	£54.50
Performing Animals	£110.00 + Vet Fees if required	£115.50 + Vet Fees if required
Abandoned Vehicles		
Removal, Storing & Disposal of Vehicles (Prescribed Sums & Charges etc) Amendment (Scotland) Regulations 2005	Cars & vans – uplift & disposal £150.00 + Vat (£176.25) where owner can be traced Statutory Charge	Cars & vans – uplift & disposal £150.00 + Vat (£176.25) where owner can be traced Statutory Charge
(Statutory Charge)	Caravans – uplift & disposal £165.00 where owner can be traced	Caravans – uplift & disposal £165.00 where owner can be traced
Letter of Comfort		
Immigration Control	£73.00	£76.50
	£34.50 where copy certificated required within 1 year of inspection being carried out	£36.20 where copy certificated required within 1 year of inspection being carried out
Food Condemnation Certificates	£40.00	£42.00

SERVICE	Current 2014/15	Proposed 2015/16
Pest Control Treatments		
Rats, Mice , Wasps and Intruder Insects (Part of Pest Control Contract)	£42.50 Charge of £20.00 where subsequent treatments for wasps/intruder insects carried out at same time. Maximum charge for 1 visit £66.	£45.00 Charge of £25.00 where subsequent treatments for wasps/intruder insects carried out at same time. Maximum charge for 1 visit £70.
Insects not part of pest control contract	Contractor's charge + 10% management/admin fee	Contractor's charge + 10% management/admin fee
Samples Collected and Analysed for Bacteriological Monitoring (Excluding Type A & B Private Water Supplies for Monitoring & Requests for bacteriological testing).	£71.50 per sample	£75.00 per sample
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Private Water Samples Collected and Analysed (Including Type A & B Supplies for bacteriological & Basic Chemical Quality Monitoring) (Statutory Charge)	Type A - £118.71 Type B - £118.71 Additional chemical parameters analytical costs + 10%.	Type A - £118.71 Type B - £118.71 Additional chemical parameters analytical costs + 10%.
Contaminated Land Enquiry	£50.00/hour + Analytical Costs +10%	£55.00/hour + Analytical Costs +10%
Arranging Housing & Public Health Enforcement Works & Associated Admin	Costs incurred + 10% administration charge. Admin charge per invoice:- Minimum £26.00 Maximum £1,575.00	Costs incurred + 10% administration charge. Admin charge per invoice:- Minimum £35.00 Maximum £1,650.00
Section 50 Licensing Fee	£87.00	£91.50
Certificate of compliance to operate as a street trader	£52.50 New Charge New Charge Renewal £31.50	£55.00 1 Year Renewal £11.00 2 Year Renewal £22.00 3 Year Renewal £33.00

Supply of Local Plan (Service No. 21)

Service	Current 2014/15	Proposed 2015/16
East Renfrewshire Adopted Local Plan.	£3.95	£4.15
Strategic Environmental Assessment.	£0.41	£0.43
Statement of Publicity and Consultation.	£2.00	£2.10
Postage and Packing for all of the above.		

NEW PLANS 2014/15

LDP and Plans	£10.11	£10.62
LDP - Publicity Strategy	£1.00	£1.05
LDP Summary Document	£3.50	£3.680
LDP Equalities and Human Rights	£1.10	£1.16
LDP Schedule of Land Ownership	£0.50	£0.53
LDP Site Evaluation	£1.70	£1.79
SPG - Green Network	£1.90	£2.00
SPG Rural Development	£1.50	£1.58
SPG - Householder Design Guide	£0.70	£0.74
SPG Energy Efficient Design A3 Cover	£1.10	£1.16
SPG Renewable Energy	£1.50	£1.58
SPG Development Contributions 1-up x 100	£1.05	£1.10
SPG Development Contributions Cover x 100	£0.14	£0.15
SPG - Built Heritage	£1.20	£1.26
SPG - Affordable Housing	£1.40	£1.47
SPG - Daylight & Sunlight Design Guide	£0.60	£0.63
CAA - Eaglesham -	£3.10	£3.26
CAA - Giffnock	£2.30	£2.42
CAA - Lower Whitecraigs	£2.00	£2.10
CAA - Upper Whitecraigs -	£2.25	£2.36
LDP Statement	£6.33	£6.65
Proposals Maps	£3.78	£3.97
LDP Action Programme	£6.71	£7.05
LDP SEA	£14.23	£14.94
LDP Monitoring	£11.38	£11.95

ACTIVITY (All prices are per match unless indicated)		Current 2014/15	Proposed 2015/16
FOOTBALL - GRASS			
11-A-Side	Adult	£44.50	£49.00
	Under 19	£22.50	£24.50
7-A-Side	Under 12	£18.50	£20.50
FLOODLIT SYNTHETIC (PER HOUR)			
Full Pitch	Adult	£53.50	£59.00
	Under 19	£27.00	£29.50
Half Pitch	Adult	£43.50	£48.00
	Under 19	£22.00	£24.00
Muirend, Crossmill, Woodfarm, Carlibar 5-A-Side (Per Pitch)	Adult	£37.00	£40.50
	Under 19	£18.50	£20.50
FLOODLIT SYNTHETIC - FULL PITCH (OFF SEASON JUNE and JULY)			
Woodfarm (Mon – Fri) 90 mins	Adult	£39.50	£43.50
	Under 19	£27.50	£30.00
Woodfarm (Sat – Sun) 2 hours MacTaggart & Meikle (Any Day) 2 hours	Adult	£52.50	£58.00
	Under 19	£37.00	£40.50
OTHER			
Running Track	Group (per session)	£53.50	£59.00

NOTES

1. Rates apply to all sports pitches (including those facilities based in East Renfrewshire Council schools).
2. Pitches are only available to groups registered under the Council's registration scheme
3. Additional Time required on grass pitches charged at 50% of base cost up to 1 hour inclusive thereafter full let charge to be levied.

SERVICE	Current 2014/15	Proposed 2015/16
LARGE MECHANICAL STREET SWEEPER (PER HOUR):		
Monday-Friday (8am-4pm)	£40.50	£42.50
Monday-Friday (4pm-8am) and Saturdays (anytime)	£46.50	£49.00
Sundays, Public holidays (anytime)	£52.00	£55.00
SMALL MECHANICAL STREET SWEEPER (PER HOUR):		
Monday-Friday (8am-4pm)	£30.00	£31.50
Monday-Friday (4pm-8am) and Saturdays (anytime)	£33.60	£35.50
Sundays, Public holidays (anytime)	£39.50	£41.50
LITTER PICKING SQUAD (PER HOUR)		
Monday-Friday (8am-4pm)	£29.00	£30.50
Monday-Friday (4pm-8am) and Saturdays (anytime)	£36.00	£38.00
Sundays, Public holidays (anytime)	£46.50	£49.00

TRADE WASTE COLLECTIONS

Appendix 8

Commercial Waste Collection Charges (Service No. 32)

Uplift Charges per uplift (excluding VAT)	Current 2014/15	Proposed 2015/16
Red Trade Sack (each)	£2.88	£2.88
120 Litre plastic container	£2.88	£2.88
240 Litre plastic container	£5.70	£5.70
360 Litre plastic container	£8.12	£8.12
500 Litre steel container	£10.60	£10.60
660 Litre steel/plastic container	£13.68	£13.68
1100/1280 Litre steel/plastic container	£19.95	£19.95
Leasing Charges per week (excluding VAT)	Current 2014/15	Proposed 2015/16
120 Litre plastic container	£0.77	£0.77
240 Litre plastic container	£0.85	£0.85
660 Litre steel/plastic container	£2.58	£2.58
1100/1280 Litre steel/plastic container	£2.66	£2.66

Special Commercial Uplifts

A charge of £25 will be payable for any additional uplift of waste to a trade customer. This will be added to the standard uplift charge for that container unless the waste is not held within the container, in which case a no obligation quote will be provided.

Trade Recycling Collection Charges

Uplift Charges per uplift (excluding VAT)	Current 2014/15	Proposed 2015/16
Paper recycling sack	£2.30	£2.30
Glass & Cans recycling Box	£2.30	£2.30
Plastics recycling bag	£2.30	£2.30
240 Litre container – Any Material (paper, glass, cans, plastics)	£4.20	£4.20

Contaminated recycling containers & special uplifts of recycling containers

A charge of £27.50 will be payable for any additional uplift of recycling to a trade customer. This will be added to the standard uplift charge for that container unless the waste is not held within a waste container, in which case a no obligation quote will be provided.

In addition any recycling container that cannot be collected due to contamination, will be liable for a £27.50 charge to remove the waste, which will be added to the standard uplift charge.

Internal Collection Charges (Service No. 32) Continued

Uplift Charges per uplift (excluding VAT)	Current (2014/15)	2014/15
Red Trade Sack (each)	£2.62	£2.62
120 Litre plastic container	£2.62	£2.62
240 Litre plastic container	£5.17	£5.17
360 Litre plastic container	£7.37	£7.37
500 Litre steel container	£9.63	£9.63
660 Litre steel/plastic container	£12.42	£12.42
1100/1280 Litre steel/plastic container	£18.25	£18.25
Leasing Charges per week (excluding VAT)	Current (2014/15)	2014/15
120 Litre plastic container	£0.70	£0.77
240 Litre plastic container	£0.77	£0.85
360 Litre plastic container	£0.87	£0.96
500 Litre steel container	£2.35	£2.58
660 Litre steel/plastic container	£2.35	£2.58
1100/1280 Litre steel/plastic container	£2.42	£2.66

Special Commercial Uplifts

A charge of £25 will be payable for any additional uplift of waste to a trade customer. This will be added to the standard uplift charge for that container unless the waste is not held within a waste container, in which case a quote will be provided.

Trade Recycling Collection Charges

Uplift Charges per uplift (excluding VAT)	Current (2014/15)	2014/15
Paper recycling sack	£2.30	£2.30
Glass & Cans recycling Box	£2.30	£2.30
Plastics recycling bag	£2.30	£2.30
240 Litre container – Any Material (paper, glass, cans, plastics)	£4.20	£4.20

Contaminated recycling containers & Special uplifts of recycling containers

A charge of £27.50 will be payable for any additional uplift of waste to a trade customer. This will be added to the standard uplift charge for that container unless the waste is not held within a waste container, in which case a quote will be provided.

In addition, any recycling container that cannot be collected due to contamination, will be liable for a £27.50 charge to remove the waste, which will be added to the standard uplift charge.

Burial Ground Charges (Service No. 36)

Appendix 9

SERVICE	Current 2014 / 15	Proposed 2015 / 16
INTERMENTS		
Mondays - Fridays		
Resident	£370.00	£370.00
Non-Resident	£1,100.00	£1,100.00
Saturdays / Sundays / Public Holidays		
Resident	£850.00	£850.00
Non-Resident	£1,355.00	£1,355.00
INTERMENTS IN HEBREW CEMETERY		
Mondays - Fridays		
Resident	£335.00	£335.00
Non-Resident	£1,000.00	£1,000.00
Saturdays / Sundays / Public Holidays		
Resident	£850.00	£850.00
Non-Resident	£1,355.00	£1,355.00
CREMATED REMAINS		
Resident	£110.00	£110.00
Non-Resident	£330.00	£330.00
NEW LAIR COFFIN		
Resident	£345.00	£345.00
Non-Resident	£1,260.00	£1,260.00
NEW LAIR CREMATED REMAINS (Neilston only)		
Resident	£240.00	£240.00
Non-Resident	£680.00	£680.00
MISCELLANEOUS		
Feasibility Certificate	£125.00	£125.00
Exhumation Coffin	£1,150.00	£1,150.00
Exhumation Cremated Remains	£250.00	£250.00
Lair Certificate	£15.00	£15.00
Duplicate Certificate	£30.00	£30.00
Transfer of Title	£31.00	£31.00
Search Fee	£60.00	£60.00
Memorial Foundation	£68.00 + VAT	£68.00 + VAT

NOTES

1. The standard burial charge will be reduced by 50% for children 18 and under, with the exception of burials at weekends and on public holidays.
2. There will be no charge for burial of still born babies for residents of East Renfrewshire.
3. The non-resident burial charge will be reduced by 50% for stillborn or children 18 and under, with exception of weekends and public holidays.
4. Double Interment, second and subsequent coffins or cremated remains 50% of appropriate fee.
5. When a deceased person residing out-with East Renfrewshire has previously resided within the Council area for a minimum of 50 years the surcharge for burial of a non-resident will not be applied.