

EAST RENFREWSHIRE COUNCIL

LICENSING COMMITTEE

6 June 2014

Report by Deputy Chief Executive

CALENDAR OF MEETINGS 2014 - 2015

**PURPOSE OF REPORT**

1. To submit a list of meeting dates for the period August 2014 to June 2015.

**MEETING DATES**

2. It was previously agreed that a calendar of meetings should be established for the Licensing Committee and that a frequency of approximately 6 weeks between meetings would be sufficient to enable the Licensing section to meet its performance targets and to continue to provide a high quality service to its clients.

3. As this approach has been successful, a further calendar of meetings for the period August 2014 to June 2015 has been established as follows:-

- Thursday 14 August 2014
- Thursday 2 October 2014
- Thursday 6 November 2014
- Thursday 11 December 2014
- Thursday 29 January 2015
- Thursday 12 March 2015
- Thursday 30 April 2015
- Thursday 11 June 2015

4. Meetings have generally started at 1.00pm in recent months, with a pre-meeting being held at 12.30pm, and members may wish to consider if any amendment should be made to this.

5. Meetings will normally be held in the Council Chamber and can be cancelled if there is insufficient business to consider on a given date. In addition, extra meetings can be called if there is urgent business to consider.

**RECOMMENDATION**

6. That the committee considers the meeting arrangements for 2014-2015.

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