

Council Tax Exemption – Student

A property can be exempt from Council Tax if you are a student. Depending on the circumstances an exemption can be awarded for 4 to 6 months or for an unlimited period. If the only adult resident is a student you will qualify for an exemption providing you meet one of the conditions below:

- studying on a full time course with a recognised university or college for at least one academic year, the course must consist of at least 21 hours per week of study, tuition or work experience.
- under 20 years of age and studying on a course of further education for at least three months the course must consist of at least 12 hours per week of study, tuition or work experience.
- a student nurse on a course for the first time leading to registration on the Nursing Register (parts 1-8) or employed by a health board.
- a foreign language assistant at a school or other educational institution and registered with the Central Bureau for Education Visits and Exchanges.

What evidence will I need to provide?

- *Proof of attendance at university or college e.g. student certificate confirming dates and full time status of course or*
- *Section 3 completed by university or college **and** stamped.*

Complete this application in full, sign the declaration and submit it online at <https://www.eastrenfrewshire.gov.uk/tax-exemptions>

Section 1 - liable person

A liable person is the person responsible for the bill.

Full name

Email address

Telephone number

Section 2 - Student

Student's full name

Student's date of birth

Number of adults (18 or over) in the property

How many adults live in the property?

Section 3 - To be completed by university or college

Certificate/Qualification

Course name

Course start date

Course end date

Course Length

How many months is the course for in each academic year?

Attendance per week

How many hours a week is the course.

Official stamp

Signature of authorised person

Signature of an authorised person from university or college.

Declaration

I declare the information on this form is true and complete and I authorise East Renfrewshire Council to verify the details. If there is a change in my circumstances and exempt status no longer applies, I will notify East Renfrewshire Council within 21 days. I accept failure to provide this information is an offence, which may result in a fine of £50 and £200 for each subsequent offence. I understand this information may be shared with other councils or organisations that handle public funds for the purposes of preventing and detecting fraud.

Signature of liable person